

JANUARY 10, 2011

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL JANUARY 10, 2011 AT 5:00 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Councilwoman Bodanza, Councilman DiGangi, Council President Morris, Mayor Magazzu, Councilman McIntosh

Also Present- Stuart Platt, Solicitor, Chuck Riebel, Engineer
Director Public Works, Joseph Jackson, Chief of Police
Lori Campisano ,CFO

Absent- Joseph Jackson, Chief of Police

ENGINEER'S AND DIRECTOR'S REPORT

A. CHANGE ORDERS AND VOUCHERS

None

B. ENGINEER'S REPORT

**1. N.J.D.O.T. FY2011 MUNICIPAL AID APPLICATIONS
(PROJECT NO. E-10-0012)**

The Township submitted applications for the following projects:

- a. Centers of Place
 - 1) Landscaping along Route 73, along the frontage of the Municipal Building
\$94,500.00

- b. Street Improvements
 - Priority 1) Reconstruction of Hazel Avenue, Phase 1
Cushman Avenue to Division Street \$212,000.00

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Priority 2) Improvements to Edgewood Avenue
Borough Line near Rt. 73 to Cooper Road \$312,000.00

Typically, the selected projects are announced at the end of the previous year. The N.J.D.O.T. Local Aid Office has informed me that they are on hold "pending the Commissioner's decision".

2. CONSTRUCTION OF POROUS CONCRETE SIDEWALK ALONG N.J.S.H. ROUTE 73 NORTHBOUND – JACKSON ROAD TO EDGEWOOD AVENUE (N.J.D.O.T. FY2008 AND 2009 FUNDING - \$320,000) (PROJECT NO. E-10-0004)

The N.J.D.O.T. has authorized the submission of the invoice for the payment of 75% of the Contract amount. I have informed Ms. Campisano that the invoice is available for her signature and submission to the N.J.D.O.T. Local Aid Office.

As reported, in previous reports, the construction will not commence until the Spring of this year.

I will be contacting Stellato Brothers to request their endorsement of the Consent to Enter form. The approval from the Pinelands Commission is being held until we provide them with a copy of all necessary consent to enter forms.

3. BATE AVENUE PLAYGROUND AND FORMER MUNICIPAL BUILDING SITE (PROJECT NO. E-10-0014)

a. Change in Use of the Playground to a Passive Park

The public hearing was held on December 13, 2010. Ms. Underwood has provided me with the transcript for the meeting, which I will forward to the N.J.D.E.P. Green Acres Program, along with other required documents.

Once the comment period has elapsed, the Township will be able to remove the playground equipment and construct the passive park.

b. Transfer Property from Board of Education

I am hopeful to meet with representatives from Cherry Hill Township, in the near future, to discuss the possible use of their personnel, which have surveying experience.

I must, also, complete the preliminary site investigation.

4. LIBRARY AND ADJACENT PLAYGROUND SITE

If the Governing Body is still considering the sale of this property, I recommend the authorization of the redivision of the property line to allow for the entire parking area to be located on the reconfigured library lot.

5. MUNICIPAL BUILDING

a. Contract with MJJ Construction

There have been several leaks in the roof, over the Construction Office, with the latest leaks being somewhat severe. MJJ Construction and the roofing subcontractor have

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observed the conditions, prior to the latest leak, and are in the process of determining the cause. MJJ Construction has questioned if the leaks are from their work or the section of the original roof, which they did not disturb.

The length of life of the original roof system has always been questioned. I believe that it was anticipated that it had about a five year life. Once the cause has been determined, it may be necessary to re-evaluate the condition of the roof and consider additional corrective measures or replacement.

b. Possible Separation of the Electronic Door Access and Surveillance Systems

We have not received a quote from Atlantic Com. We are now in the process of obtaining the names of other firms to obtain quotes.

c. Telephone Communications and Camera Systems

RFP Solutions held the training session for the telephone and paging system.

I believe that they are coordinating the modifications to the camera system with Chief Jackson.

RFP Solutions will, also, be submitting a proposal for the additional work, which was requested at a recent meeting. They will, also, be providing a credit for the Court Room microphone system.

They have, also, requested the release of a majority of their retainage.

d. Landscaping and Irrigation System

I must submit the requests to landscapers, landscape materials suppliers and irrigation contractors for their contribution of materials and services.

It is my understanding that an Eagle Scout may be performing the landscape design and some installation, as part of his Eagle Scout project.

e. Monument Sign Along Route 73

I must solicit for quotes for the installation of the sign.

f. School Bell

The school bell is being stored at the Public Works Complex. I believe that the intent is to construct an attractive base for placement in the Municipal Building lobby.

6. REDESIGNATION OF PINELANDS ZONING AND EXTENSION OF SANITARY SEWER TO EDGEWOOD AVENUE AND ALLIED PARKWAY

On December 16, 2010, I met with representative of the Pinelands Commission and presented copies of the Zoning Map, dating back to 1987. The older Zoning Maps were presented to show the discrepancies between the record Zoning Maps and Pinelands understanding of zoning districts. The Pinelands representatives will research their records and will respond to the Township, in the immediate future.

They will also be discussing the sanitary sewer connection for Block 2001, Lot 1.

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7. RESURFACING OF MT. VERNON AVENUE – FRANKLIN AVENUE TO MINCK AVENUE (N.J.D.O.T. FY2010 MUNICIPAL AID FUNDING - \$180,000) (PROJECT NO. E-10-0002)

I must perform the design and prepare the bid documents, in the immediate future. The bid documents will include the construction of the built-up bituminous driveway aprons at 136 and 138 Veteran's Avenue as an alternate bid.

I have also discussed the possible construction of the bituminous aprons by the Cherry Hill Township Public Works Department, with their Director.

8. MICRO-RESURFACING OF HILL AVENUE (C.B.D.G. YEAR 32 FUNDING) (PROJECT NO. E-10-0003)

I must perform the design and prepare the bid documents in the immediate future. I intend to bid the pavement reconstruction as an alternate bid, in case the Berlin and/or Cherry Hill Township Public Works Department(s) can perform the work.

9. LESTER AVENUE STORM DRAINAGE AND STORMWATER MANAGEMENT SYSTEMS

Since it has been several months since I submitted my initial request to Public Service Electric and Gas Company, I have sent another request to their government relations staff member. Once I receive his response, I will inform the Governing Body.

10. HADDON AVENUE STREETScape, PHASES 1 AND 3 (FEDERAL AND STATE AID - \$677,000)

I recommend that the Governing Body consider the proposal from Key Engineers to perform the reduced scope of services, up to the point of bidding the project, in the immediate future. They had, previously, submitted an estimate for \$7,360 for this work. It is important that this project continue to proceed before the N.J.D.O.T. recaptures the funding.

It will be necessary to contract this work. The street lights will be installed by Atlantic City Electric.

11. AMENDMENT TO CHAPTER 125, WATER AND SEWER

I believe that the Governing Body has determined that the Township will be responsible for the lateral, between the sewer main and the (cleanout) edge of the street. The property owner will be responsible for the remainder of the lateral/building sewer. Councilman McIntosh has discussed the emergency calling of the sewer crew during a lateral blockage. He had recommended that the homeowner verify that it is the Township's responsibility before they call for the emergency crew.

12. ENERGY SAVING MEASURES FOR MUNICIPAL FACILITIES

I recommend that the Governing Body consider meeting with representatives of Powergistics of Cherry Hill, N.J. to discuss the possible reduction of energy costs.

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I have submitted the “Energy Efficiency and Conservation Block Grant Program” application for the replacement of ceiling lights, occupancy sensors and programmable thermostats for the Public Works buildings.

I have also provided a copy of the application to Hutchinson Mechanical Services, the N.J. Direct install contractor. I must forward the Direct Install application and copies of gas and electric bulbs to them, in the immediate future.

13. AUCTION FOR VARIOUS VEHICLES, EQUIPMENT, AND FURNITURE

I believe that it is intended to hold an on-line auction, in the future. To open up the heated garage space for the parking of plow vehicles, during the winter months, we have moved a portion of the furniture to the unfinished rooms of the Municipal Building.

14. CAPITAL IMPROVEMENT PROGRAM

I recommend that the Governing Body consider re-implementing a long term capital improvements program to address various street and building improvements and vehicle and equipment purchases. I will prepare a list of recommendations for consideration by the Governing Body.

15. DRAINAGE ISSUES WITHIN THE SOUTHWEST PORTION OF THE TOWNSHIP

I have requested assistance from the Delaware Valley Regional Planning Commission (D.V.R.P.C.) The D.V.R.P.C. representative has suggested that an application be submitted for the Transportation and Community Development (TCOI) program. This program requires a 20% local match in funds. I recommend that the County apply for the grants since the study area will encompass portions of Berlin Township and Berlin Borough.

C. PUBLIC WORKS DEPARTMENT

1. TREE REMOVAL ON TOWNSHIP LANDS BEHIND 307 AND 309 CENTAURIAN DRIVE

This matter was discussed at a previous Council Meeting. I will authorize the work to the low quoter, Scpio’s Tree Service of Berlin, N.J. to perform the work.

2. “AMENDEMENT” TO CHAPTER 70, GARBAGE, RUBBISH AND REFUSE

At the last Council Meeting, I had requested that the limiting size of the receptacle be changed to 40 gallons. I believe that the Governing Body will be re-introducing the Ordinance with this change.

3. PERFORMANCE OF TASKS

We are still collecting leaves and expect to complete the collection by the week of January 10, 2010. I recommend that, next year, some changes be considered to ensure an earlier completion date.

We had performed continuous snow plowing, during the recent blizzard, on December 26, and 27, 2010. I will be providing Chief Jackson with the necessary Public Works information since an emergency was declared by acting Governor Sweeney.

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4. DRINKING WATER QUALITY ISSUES

Over the past several months, I have received several calls from residents in the Pinecrest section and Katherine Avenue dead end, regarding brown and yellow water and rotten egg odors (hydrogen sulfide). It is my understanding that the Borough Water Department has been, periodically, flushing the system to address these complaints. Since the condition still exists, I recommend that a meeting be scheduled between the two municipalities to discuss the conditions and the corrective measures to eliminate these conditions, on a permanent basis.

D. SHARED SERVICES

1. ENGINEERING SERVICES WITH SOMERDALE BOROUGH

I believe that the municipalities are finalizing the Agreement documents. I believe that the Somerdale Mayor and Council will be formalizing the appointment at the Reorganization Meeting on January 6, 2011.

2. CONFLICT PLANNING BOARD ENGINEER FOR WINSLOW TOWNSHIP

I have submitted a proposal for the position. I would expect a decision to be made in the immediate future.

3. POSSIBLE SERVICES WITH CHERRY HILL TOWNSHIP

I will be meeting with representatives from Cherry Hill Township, in the near future, to discuss the possibility of sharing engineering and public works services. After the meeting, I will update the Governing Body.

4. CAMDEN COUNTY CO-OP

The next Round Table Meeting is scheduled for January 20, 2011.

SOLICITOR'S REPORT

1. Water Agreement with Berlin Borough
2. New Municipal Building
3. Berlin Township ADS. David Carp
4. Berlin Twp.ADS. Yimei edmiston Feng Lian Jiang
5. C & M Repair Environmental
6. Bate Avenue Property Former Municipal Site
7. Oddmund Angel, Block 200, Lot 1
8. Cooper/ Taunton land Acquisition and Street Light
9. Berlin Twp.ADS. Linda Fabrico
10. Berlin Twp.ADS. Joel Sussman
11. Clarification of Lateral Utility Lines
12. Shared Services with Somerdale Engineer

MAINTENANCE / ZONING DEPARTMENT

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Maintenance Officer, Kelley McCauley commented that she had talked to the resident on Hudson Avenue. The resident did confirm that they do have a pet chicken. Kelley said that she had contacted Shoprite maintenance supervisor about the shopping carts in the water. He said he would take care of it. She also stated that she had hand delivered a notice to a resident on North Avenue with a pool who had a piece of their fence fall down. Kelley stated that it needed to be fixed especially because it was a school bus stop .Kelley also remarked that she has talked to a few residents on Haddon Avenue with trash issues.

POLICE DEPARTMENT

Lt. Leonard Check went over the year end reports and commented that there has been a rash of daytime burglaries in the area. Lt. Check remarked that the department would like to put something in the newsletter to inform the public about their facebook page so that they can receive information at first hand. He also commented that the police department is in need of police vehicles and that we are moving forward with the traffic light camera since our meeting recently.

ORDINANCE 2011-1 AN ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY

Motion by Councilman DiGangi, second by Council President Morris to adopt Ordinance 2011-1 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

ORDINANCE 2011-2 AMENDING CHAPTER 70 OF CODE OF THE TOWNSHIP OF BERLIN, REGARDING THE CAPACITY OF RECEPTACLES FOR SOLID WASTE

Motion by Councilman DiGangi, second by Council President Morris to adopt Ordinance 2011-2 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2011-53 APPOINTMENT OF A QUALIFIED PURCHASING AGENT

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Lori Campisano possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Lori Campisano desires to take advantage of the increased bid threshold:

BE IT FURTHER RESOLVED, that the governing body hereby appoints Lori Campisano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant

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to N.J.S.A. 40A: 11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit from January 1, 2011 until December 31, 2011.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2011-53. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2011-54 GRANTING ARCADE AMUSEMENT GAMES LICENSES TO SAHARA SAM'S OASIS, LLC

WHEREAS, Sahara Sam's Oasis has filed applications with the Township of Berlin, County of Camden, New Jersey, for a Amusement Games License for January 1, 2011 and expiring on December 31, 2011;

**Sahara Sam's Oasis, LLC
Arcade
535 North Route 73 West Berlin N.J.**

**License # 36-2000-1-00054
Tr. No. 1330
Control No. 00054**

WHEREAS, the application of the above named has been examined by the Mayor and Council and has been found to be in proper order; and

WHEREAS, the proper fees have been paid to the Township of Berlin,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the license be and is hereby granted. The Township Clerk is hereby authorized and directed to issue a license from January 1, 2011 and ending December 31, 2011.

Motion by Council DiGangi, second by Councilman McIntosh to adopt Resolution 2011-54. Resolution adopted by call of the roll, four members present voting in the affirmative one abstain.

RESOLUTION 2011- 55 AMENDING RESOLUTION 2011-20 ON APPOINTMENTS OF EMERGENCY MANAGEMENT DEPUTY COORDINATORS

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

WHEREAS, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management Deputy Coordinators;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **CHRISTOPHER MORRIS, MICHAEL SCHAFFER, JOSEPH JACKSON SR.** and **JOSEPH CORNFORTH** be and hereby appointed Emergency Management Deputy Coordinators for the Township of Berlin for a term commencing January 1, 2011 until December 31, 2011.

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Motion by Councilman Digangi to table resolution 2011-55, seconded by Councilman McIntosh . Resolution tabled by call of the roll, five members present voting in the affirmative.

APPROVAL OF DECEMBER 13, 2010 MEETING MINUTES

Motion by Councilman McIntosh, second by Council President to approve the minutes for December 13 2010. Motion carried by voice vote, five present voting in the affirmative.

ALL OTHER BUSINESS

No other business was to be discussed

PUBLIC PORTION

Motion by Council President Morris, second by Councilman DiGangi to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be heard.

Motion by Council President Morris, second by Councilman DiGangi to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

ADJOURN

Motion by Councilman DiGangi, second by Councilman McIntosh to adjourn the meeting at 6:03 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 6:03 pm

Catherine Underwood, Township Clerk