

JANUARY 2, 2017

**REORGANIZATION OF THE TOWNSHIP MAYOR AND COUNCIL
TOWNSHIP OF BERLIN
JANUARY 2, 2017**

Mayor Magazzu opened the meeting at 12:00 p.m. and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Record Breeze and Courier Post newspapers and posted on the bulletin board.

All in attendance joined in the Salute to the Flag

Mayor Phyllis Magazzu administered the Oath of Public office to Christopher Morris who was then seated as Member of Council.

Mayor Phyllis Magazzu administered the Oath of Public office to Marion Bodanza who was then seated as Member of Council.

All in attendance joined in the Salute to the Flag.

ROLL CALL: Mayor Magazzu, Councilman Epifanio, Councilman Morris,
Councilman McIntosh, Councilwoman Marion Bodanza

Also Present: Lori Campisano, Chief Financial Officer, Stuart Platt, Solicitor, Josh Shellenberger, Zoning Officer

Guests: Municipal Prosecutor Donna Platt, Freeholder Director Louis Cappelli Jr. Judge Nicholas Trabosh, Court Administrator Maria Reed, Bowman Company, Daniel DiGangi, Tax Collector, Dana O'Hara, Property Maintenance Officer, Bob Bray

Mayor Magazzu, open the floor for nomination for Council President. Councilman Epifanio nominated **Christopher Morris** for Council President, Councilwoman Bodanza seconded.

RESOLUTION 2017- 1 PRESIDENT OF COUNCIL

WHEREAS, N.J.S.A. 40:69A-120 provides that the Council shall select from among its members a President of the Council who shall serve in place of the Mayor in the event of his absence disability or refusal to act;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Berlin that **CHRISTOPHER MORRIS**, having been selected by the Council, shall serve as President of the Council of the Township of Berlin from January 2, 2017 until December 31, 2017.

JANUARY 2, 2017

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2017-1. Resolution adopted by call of the roll, five members present voting in the affirmative.

Mayor's appointments with advise and consent of Council unless noted, all appointments are until December 31, 2017.

RESOLUTION 2017 - 2 APPOINTMENT OF SOLICITOR

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **STUART PLATT, ESQUIRE**, of , NJ be appointed the Municipal Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2017 until December 31, 2017 to perform professional services ordinarily provided by and required of a Municipal Attorney, and to receive such compensation as may be reasonable for such services.

Said **STUART PLATT, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Municipal Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-2. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 3 APPOINTMENT OF SPECIAL COUNSEL

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **WILLIAM M. TAMBUSI**, of , BROWN & CONNERY LLP, WESTMONT NJ be appointed the Labor Counsel of the Township of Berlin for a period of one year (1) commencing January 1, 2017 until December 31, 2017 to perform professional services ordinarily provided by and required of a Labor Counsel, and to receive such compensation as may be reasonable for such services.

Said **WILLIAM M. TAMBUSI**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Labor Counsel. These professional services are necessary and are required by this municipality.

JANUARY 2, 2017

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-3. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 4 APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **DANIEL DiGANGI, C.P.A.** of BOWMAN AND COMPANY, 601 White Horse Road, Voorhees, New Jersey 08043 be appointed the Registered Municipal Auditor of the Township of Berlin commencing January 1, 2017, until December 31, 2017 to perform the professional services ordinarily provided by a Registered Municipal Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said **DANIEL DiGANGI, C.P.A.** is a person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Auditor. These professional services are necessary and are required by this Municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-4. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 5 APPOINTMENT OF BOND COUNSEL

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the mayor and Council of the Township of Berlin, County of Camden, that **PHILIP A. NORCROSS** of Parker McCay , 7001 Lincoln Drive West, Marlton, NJ 08053 be appointed Financial Consultant for the Sale of Bonds of the Township of Berlin for a period of one year (1) commencing January 1, 2017 until December 31, 2017 to perform the professional services ordinarily provided by a Financial Consultant of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

Said **PHILIP A. NORCROSS** is the person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of registered Attorneys. These professional services are necessary and are required by this municipality.

JANUARY 2, 2017

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-5. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 6 APPOINTMENT OF PROJECT ENGINEER

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **KEY ENGINEERS and ADAMS REHMANN & HEGGAN ASSOCIATION** to be appointed the Construction Inspection Engineers of the Township of Berlin for a term of one year commencing January 1, 2017 until December 31, 2017, to perform professional services ordinarily provided by and required of a Project Engineer. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-6. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-7 COMMITTEES OF COUNCIL (FINANCE)

WHEREAS, N.J.S.A. 40:69A-123 et seq., provides for the appointment and designation of Committees of Council;

NOW, THEREFORE, I PHYLLIS A. MAGAZZU, Mayor of the Township of Berlin, hereby appoint **LORI A. CAMPISANO, CHRISTOPHER MORRIS** to serve on said Finance Committee.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-7. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-8 APPOINTMENT OF A QUALIFIED PURCHASING AGENT

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, **Lori Campisano** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, **Lori Campisano** desires to take advantage of the increased bid threshold:

JANUARY 2, 2017

BE IT FURTHER RESOLVED, that the governing body hereby appoints Lori Campisano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A: 11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-8. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-9 APPOINTMENT OF IMPROVEMENT SEARCH CLERK

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **CATHERINE UNDERWOOD** be and is hereby appointed Improvement Search Clerk effective January 1, 2017 until December 31, 2017.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-9. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-10 APPOINTMENT OF SEWER DEPARTMENT CLERK

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **DANA O'HARA** be and is hereby appointed Sewer Clerk for the Township of Berlin, effective January 1, 2017 and terminating December 31, 2017

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-10. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-11 APPOINTMENT OF TAX SEARCH CLERK

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **DANA O'HARA** be and is hereby appointed **Tax Search Clerk** for the Township of Berlin, effective January 1, 2017 and terminating December 31, 2017.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-11. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-12 APPOINTMENT OF SEWER/TAX DEPARTMENT CLERK

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **COLLEEN DAWSON** be and is hereby appointed Sewer Clerk for the Township of Berlin, effective January 1, 2017 and terminating December 31, 2017.

JANUARY 2, 2017

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-12. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-13 APPOINTMENT OF C-2 OPERATOR

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that **CHARLES RIEBEL JR.** be and is hereby appointed the C-2 Operator of the Sewer Department of the Township of Berlin, effective January 1, 2017 until December 31, 2017.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-13. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-14 APPOINTMENT OF AN INSURANCE BROKER

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **CONNER STRONG BUCKELEW** to be appointed the Insurance Broker of the Township of Berlin for a term of one year commencing January 1, 2017 until December 31, 2017, to provide Risk Management Services. These professional services are necessary and are required by this municipality.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-14. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-15 APPOINTMENT OF COMMISSIONER AND ALTERNATE FOR JOINT INSURANCE FUND

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointments to the Joint Insurance Fund Committee be and they are hereby made as follows, commencing January 1, 2017

CATHERINE UNDERWOOD	-	FUND COMMISSIONER
PHYLLIS MAGAZZU	-	ALTERNATE FUND COMMISSIONER
CHUCK RIEBEL	-	SAFETY DELEGATE
JEROME MCINTOSH	-	ALTERNATE SAFETY DELEGATE
MICHAEL C. AVALONE	-	RISK MANAGEMENT CONSULTANT

JANUARY 2, 2017

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-15. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-16 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that it hereby appoints **CATHERINE UNDERWOOD** as the Public Agency Compliance Officer until December 31, 2017.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-16. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 17 APPOINTMENT OF ZONING OFFICER

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided for the Office of Zoning Officer;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSHUA SHELLENBERGER** be appointed the Zoning Officer, commencing January 1, 2017 until December 31, 2017.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-17. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

RESOLUTION 2017-18 APPOINTMENT OF PUBLIC DEFENDER

WHEREAS, N.J.S.A. 40:69a-122 provides that the Mayor with the advice and consent of the Council shall appoint such other officers as may be provided by ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2017 until December 31, 2017.

PUBLIC DEFENDER - ROBERT E. DEPERSIA, II

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-18. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017 -19 APPOINTMENT OF MUNICIPAL PROSECUTOR

JANUARY 2, 2017

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2017 until December 31, 2017

PROSECUTOR - DONNA SIGEL PLATT

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-19. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 20 APPOINTMENT OF DEPUTY COURT ADMINISTRATOR

WHEREAS, N.J.S.A. 40-69a-122 provides that the Mayor with advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the Office of the Municipal Court;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, that the following appointments be made as follows:

DEPUTY COURT ADMINISTRATOR -VICKI TAYLOR until December 31, 2017

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-20. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 21 APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and **WHEREAS**, Section 3-2 of the Code of the Township of Berlin provides for the appointment of an Emergency Management Coordinator:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MICHAEL SCHAFFER** be and is hereby appointed Emergency Management Coordinator for the Township of Berlin for a three year term commencing January 1, 2017 until December 31, 2020

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-21. Resolution adopted by call of the roll, five members present voting in the affirmative.

JANUARY 2, 2017

**RESOLUTION 2017- 22 APPOINTMENT OF EMERGENCY MANAGEMENT
DEPUTY COORDINATOR**

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

WHEREAS, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management Deputy Coordinators;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **BRANDON MOORE, GEORGE BUNDICK JR** and **HENRY BIRKENHEUER.** be and hereby appointed Emergency Management Deputy Coordinator for the Township of Berlin for a term commencing January 1, 2017 until December 31, 2017.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-22. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2017- 23 APPOINTMENT OF LOCAL EMERGENCY PLANNING
COMMITTEE**

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2017.

**PHYLLIS MAGAZZU
CHRISTOPHER MORRIS
STUART PLATT
CHARLES J. RIEBEL, JR.
CATHERINE UNDERWOOD
DANIEL GATTI
LEONARD CHECK
MELLISSA DILUZIO
LOUIS DE MARCO JR.
MICHAEL SCHAFFER
TERESA VANDERGRIFT
Dr. EDYTHE AUSTERMUHL
SAHARA SAM REPRESENTATIVE
WALMART REPRESENTATIVE
HOME DEPOT REPRESENTATIVE
SHOPRITE REPRESENTATIVE
SINCLAIR MOVING COMPANY REPRESENTATIVE**

JANUARY 2, 2017

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-23. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-24 APPOINTMENT OF MSI PLANNING COORDINATOR

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **CHARLES RIEBEL** is hereby appointed MSI Planning Coordinator; and **BE IT FURTHER RESOLVED**, that **CATHERINE UNDERWOOD** is hereby appointed Deputy MSI Planning Coordinator commencing January 1, 2017 until January 31, 2017.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-24. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 25 APPOINTMENT OF A MUNICIPAL COORDINATOR FOR DISABLED

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed the Municipal Coordinator for the Disabled commencing January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-25. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 26 APPOINTMENT OF COORDINATOR ON AGING

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed Coordinator on Aging for the Township of Berlin commencing January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-26. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 27 APPOINTMENT OF SECRETARY BOARD OF HEALTH

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed for the Township

JANUARY 2, 2017

of Berlin as Secretary of the Board of Health Commencing January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-26. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

RESOLUTION 2017-28 RESOLUTION OF THE TOWNSHIP OF BERLIN TO CREATE AND APPROVE THE FOLLOWING MEMBERS TO THE BOARD OF HEALTH ADVISORY COMMITTEE

WHEREAS, the Governing Body of the Township of has created a Board of Health Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, that the appointments be made as follows:

Phyllis Magazzu
Christopher Morris
Jerome McIntosh
Marion Bodanza
Frank Epifanio

NOW BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the above are hereby appointed as members of the Board of Health Advisory Committee effective January 1, 2017 and terminating December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-28. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 29 APPOINTMENT OF PROPERTY MAINTENANCE INSPECTOR

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER, ROBERT BRAY** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-29. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

RESOLUTION 2017-30 RESOLUTION APPOINTMENT OF COUNCIL LIAISON FOR NEIGHBORS HELPING NEIGHBORS

JANUARY 2, 2017

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **JEROME McINTOSH** , **MARION BODANZA** and **FRANK EPIFANIO** be and is here by appointed liaison for neighbors helping neighbors effective January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-30. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-31 APPOINTMENT OF ANIMAL CONTROL OFFICER

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed the Animal Control Officer for the Township of Berlin commencing January 1, 2017 until December 31, 2017.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-31. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

RESOLUTION 2017-32 APPOINTMENT OF ADMINISTRATIVE SECRETARY LAND USE OFFICE

BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, that **KELLEY SHENDOCK** be and is hereby appointed Administrative Secretary Land Use Office effective January 1, 2017 until December 31, 2017.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-32. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017--33 APPOINTMENT OF CONSTRUCTION CODE OFFICIAL

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the council, shall appoint such other officers as may be provided by ordinance; and **WHEREAS**, Chapter 3, Section 3-6C of the Township of Berlin Code provides for the Office of Inspections;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MICHAEL DEPALMA**, be and is hereby appointed Construction Code Official for a four year term commencing January 1, 2017 until December 31, 2021.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-33. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-34 APPOINTMENT OF PLUMBING INSPECTOR/PLUMBING SUB-CODE OFFICIAL

JANUARY 2, 2017

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the council, shall appoint such other officers as may be provided by ordinance; and **WHEREAS**, Chapter 3, Section 3-6C of the Township of Berlin Code provides for the Office of Inspections;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MICHAEL DEPALMA**, be and is hereby appointed Plumbing Inspector/Plumbing Sub-Code Official for a four year term commencing January 1, 2017 until December 31, 2021.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-34. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-35 RESOLUTION TO APPOINT A DEPUTY DIRECTOR OF PUBLIC WORKS

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and

WHEREAS, the Township of Berlin Code provides for a Deputy Director of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **ANDREW SIMONE** be appointed the Deputy Director of Public Works for a term commencing January 1, 2017 and ending December 31, 2017

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-35. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-36 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD

WHEREAS, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and

WHEREAS, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

CRAIG DEGEORGE – Class IV Member to 12-31-19

BETSY SIMPSON – Class IV Member 12-31-18

JOE PANTANO- Class IV Member 12-31-18

FRANK McHENRY- Class IV **Vice-Chairman** to 12-31-19

SAM SYKES Alternate II to 12-31-17

MICHAEL DEPALMA – Class II Construction Code Official until
December 31, 2017

CHRISTOPHER MORRIS – Class III Councilperson to 12-31-2017

PHYLLIS MAGAZZU – Class I Mayor to 12-31-17

JANUARY 2, 2017

DAVID CARLAMERE- Solicitor to 12-31-17

DAVID ROWAN- Solicitor to 12-31-17

NOW, THEREFORE, BE IT RESOLVED that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-36. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 37 APPOINTMENT OF COORDINATOR FOR CLEAN COMMUNITIES MODEL PROGRAM

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **CHUCK RIEBEL** is hereby appointed as Coordinator for the Clean Communities Model Program I and that the Public Works Department of the Township of Berlin, be designated the Agency responsible for grant implementation effective January 1, 2017.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-37. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-38 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD

WHEREAS, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

WHEREAS, the Township of Berlin wishes to continue to be a voting member of said board in conjunction with the existing Cooperation Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that **MARION BODANZA** is hereby appointed to serve as the representative from the Township of Berlin to the Camden County Community Development Advisory Board and

FURTHER, JEROME McINTOSH and FRANK EPIFANIO is hereby appointed to serve as the alternate members,

FURTHER, a certified copy of this Resolution is to be submitted to the County Community Development Office.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-38. Resolution adopted by call of the roll, five members present voting in the affirmative.

JANUARY 2, 2017

RESOLUTION 2017- 39 APPOINTMENT OF PLANNING BOARD SOLICITOR

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, be appointed the Planning Board Attorney of the Township of Berlin for a period of one year (1) commencing **January 1, 2017 until December 31, 2017** to perform professional services ordinarily provided by and required of a Planning Board Attorney, and to receive such compensation as may be reasonable for such services. Said **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Planning Board Attorney. These professional services are necessary and are required by this municipality.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2017-39. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-40 AUTHORIZING PURCHASES THROUGH STATE CONTRACTS

WHEREAS, the Township of Berlin may, pursuant to N.J.S.A.40A:11-12, purchase materials, supplies and equipment under contracts entered into on behalf of the State of New Jersey by the Division of Purchases and Property in the Department of the Treasury; and

WHEREAS, purchases under the aforesaid State Contracts may be made by the Township without the necessity of advertising for bids or may be made in cases where advertisements for bids have produced either no bids or have produced rejected bids; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under said State Contracts, during the year 2017;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that Department Heads are hereby authorized to purchase, without the necessity of a separate resolution, such materials, supplies, and equipment as shall be available under State Contract, to the Township pursuant to N.J.S.A.40A:11-12, in those cases 1) where it is desirable and in the best interests of the Township of Berlin to make such purchases and 2) where the amount of the purchase, with regard to the aggregation of like purchases made at separate times in the year 2017, is less than the threshold set in accordance with N.J.S.A. 40A:11-3; and

BE IT FURTHER RESOLVED that all purchases by the Township of Berlin pursuant to N.J.S.A. 40A:11-12 which are, with regard to aggregation, in excess of the bid limit established pursuant to N.J.S.A. 40A:11-3, shall be the subject of a separate authorizing resolution by the Mayor and Council of the Township of Berlin

JANUARY 2, 2017

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-40. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 41 DESIGNATION OF OFFICIAL DEPOSITORY FOR THE YEAR 2017

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED on the 2nd day of January, 2017, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that **BANK OF AMERICA, REPUBLIC BANK** be and is hereby designated as depositories for the Township of Berlin for the year 2017.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act (RS. 17:9-41).

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-41. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 42 DESIGNATION OF BANKS FOR INVESTMENT PURPOSES

WHEREAS, there will be excess Berlin Township funds from time to time; and **WHEREAS**, it is in the best interest of the Township of Berlin to invest these funds at the highest rate of interest available;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the Treasurer be and hereby authorized to invest these funds in the following banks:

BANK OF AMERICA

SANTANDER BANK

FULTON BANK

REPUBLIC BANK

**STATE OF NEW JERSEY CASH MANAGEMENT FUND
OR ANY OTHER BANKS WITH GUDPA**

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-42. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 43 DESIGNATION OF OFFICIAL NEWSPAPERS

JANUARY 2, 2017

WHEREAS, Section 3 of the Open Public Meetings Act, Chapter 231, P.L., 1975, requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be the one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and council of the Township of Berlin, County of Camden, State of New Jersey as follows:

1. **COURIER POST**, Cherry Hill, New Jersey, and **RECORD BREEZE**, Blackwood, New Jersey are hereby designated as the official newspaper of the township. The designation of the newspapers shall be for a period of one (1) year commencing January 1, 2017 until December 31, 2017.

2. It is the opinion of this body that the above named newspapers have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-43. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 44 RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BERLIN

WHEREAS, N.J.S.A.40A:5-14 requires every municipality to adopt a Cash Management Plan;

WHEREAS, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A.40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Berlin;

NOW, THEREFORE, BE IT RESOLVED that the Cash Management Plan be adopted and in effect for the period January 1, 2017 through December 31, 2017. A copy of said plan is on file in the office of the Township Clerk.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-44. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 45 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES

WHEREAS, there exists a need for dental insurance coverage; and

JANUARY 2, 2017

WHEREAS, the maximum amount of the contract is \$ 55,000.00 and said funds are available in an appropriation entitled **DELTA DENTAL** Group Insurance and have been certified by the local finance officer, said certification being attached; and

WHEREAS, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Delta Dental Plan of NJ.
2. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-45. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 46 RESOLUTION TO SET THE INTEREST RATE CHARGES ON DELINQUENT TAXES

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% on the first \$1,500.00 of the delinquency and 18% on any amount in excess of \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% on the first \$1,500 of taxes becoming delinquent after due date and 18% on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. There will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.

JANUARY 2, 2017

4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

- a) Tax Collector
- b) Township Attorney
- c) Township Auditor
- d) Department of Financial Services

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-46. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 47 RESOLUTION TO SET THE INTEREST RATE CHARGED ON DELINQUENT SEWER BILLS

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of sewer bills subject to any abatement or discount for the late payment of sewer bills as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 18% per annum.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 18% per annum of sewer bills becoming delinquent after due date, subject to any abatement or discount for the late payment of sewer bills as provided by law.
2. There will be a ten (10) day grace period for quarterly sewer payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a) Tax Collector
 - b) Township Attorney
 - c) Township Auditor
 - d) Department of Financial Services

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-47. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 48 RESOLUTION TO ADD SURCHARGE ON DELINQUENT REAL ESTATE TAXES OVER \$10,000.00

WHEREAS, pursuant to N.J.S.A. 54:4-67, , the Governing Body of a Municipality may establish a penalty to be assessed to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the fiscal year.

JANUARY 2, 2017

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin that it hereby authorizes a 6% penalty to be assessed on any tax delinquency in excess of \$10,000.00 where said delinquency has not been paid prior to the end of the fiscal year.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-48. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 49 RESOLUTION SETTING FEE FOR EXECUTION OF DUPLICATE TAX SALE CERTIFICATE NJSA 54:5-52-1

WHEREAS, in case of the destruction or loss of a tax title certificate which was issued by the Township of Berlin in the State of New Jersey held in the municipality, the collector of taxes in said municipality shall issue and execute a new certificate of tax sale in place of the one which has been destroyed or lost, and;

WHEREAS, the tax collector shall be duly authorized to do so by resolution of the governing body of said municipality, and;

WHEREAS, the municipality may charge a fee not to exceed \$100 for such a duplicate certificate, so;

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the costs for such duplicate certificate is set at \$100.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-49. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 50 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SET UP PARTIAL PAYMENT AGREEMENTS FOR CURRENT TAXES N.J.S.A. 54:5-68

WHEREAS, the owners of property located in the Township of Berlin, would like the opportunity to pay taxes on a timely basis in monthly installments, and;

WHEREAS, no delinquencies are recorded and current year real estate taxes are being paid in these monthly payments, and;

WHEREAS, payments will be due the first day of each month with a ten day grace period, so;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that pursuant to New Jersey Statutes Annotated, authorization is granted to allow the Tax Collector to enter into an agreement for monthly installments upon request of the owner on any property within the Township of Berlin for the payment of current taxes through monthly installments, and;

BE IT FURTHER RESOLVED, that if these monthly installments fall delinquent more than ten days after the due date, then such agreement shall be void and the

JANUARY 2, 2017

delinquency will revert back to the original date and the Township shall enforce the delinquency allowed by statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-50. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 51 RESOLUTION TO SET A SERVICE CHARGE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 states that a governing body may provide for the imposition of a service charge to be added for a check returned for insufficient funds not to exceed \$20.00.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that in accordance with the above stated statute the fee of \$20.00 will be assessed for each check returned for insufficient funds.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2017-51. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-52 RESOLUTION TO SET THE TIMES AND DATES FOR THE BERLIN OF TOWNSHIP ANNUAL MEETINGS

The following is the schedule of Year 2017 Mayor and Council meetings which will be held at the Berlin Township Municipal Hall located at 135 Route 73 South, West Berlin New Jersey 08091. All meetings will be held on the Second and Fourth Monday of the month at 5:30 p.m. If a legal holiday falls on a meeting date then the meeting will be cancelled. Meetings for the year 2017 will be held as follows:

**2017 Meeting Dates
All meetings will begin at 5:30 pm**

January	Monday 2nd 2017	Reorganization Meeting	12:00 Noon
January	23		
February	13		
February	27		
March	13		
March	27		
April	10		
April	24		
May	8		
May	22		
June	12		
July	3		

JANUARY 2, 2017

August	14
September	11
September	25
October	23
November	13
November	27
December	18

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-52. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017- 53 ADOPTING ROBERT’S RULES OF ORDER TO GOVERN THE CONDUCT OF ALL MEETINGS OF THE TOWNSHIP OF BERLIN

WHEREAS the Mayor and Council of the Township of Berlin shall conducted meetings and;

WHEREAS Robert’s Rules of Order are rules and regulations needed to conduct the business of a meeting.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, that all meetings of the Township Council shall be governed by, and conducted in accordance with, Robert’s Rules of Order.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-53. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-54 AUTHORIZING THE FILING OF TAX APPEALS

WHEREAS, there exists a need for filing of Tax Appeals for the Township of Berlin; and

NOW, THERFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that authorization is given to **DANIEL GATTI**, Tax Assessor to file these Tax Appeals on behalf of the Township of Berlin in all property tax matters

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-54. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-55 CONTINUING RESOLUTION

WHEREAS, it is the policy of the Mayor and Council of the Township of Berlin to review and examine all previously adopted Resolutions;

JANUARY 2, 2017

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, that all appointments, ordinances, amendments and supplements thereto, including all resolutions of the Township of Berlin heretofore in existence as of December 31, 2016, may continue for a period of sixty (60) days or at the pleasure of the Mayor and Council except in so far as they may be inconsistent with any and all appointments, ordinances, amendments and supplements adopted by the Mayor and Council of the Township of Berlin on this date, January 2, 2017.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2017-55. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-56 RESOLUTIONS AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH PHOENIX ADVISORS, LLC TO SERVE AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

WHEREAS, the Township of Berlin has agreed through the execution of Continuing Disclosure Agreements (“CDAs”) in connection with one or more past bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

WHEREAS, it is beneficial to retain the assistance of Phoenix Advisor who are experts and registered with the Securities and Exchange Commission, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for 2017 dated December 15, 2016 for a one year period beginning January 1, 2017 to provide the following:

- a) Continuing Disclosure Agent – Ongoing for a fee of \$950.00 for up to three outstanding issues plus \$100 for each additional issue for a one year period commencing on January 1, 2017.
- b) Independent Registered Municipal Advisor (IRMA) – There is no separate fee charged. As IRMA, Phoenix would be available to answer general questions concerning outstanding debt issues or prepare preliminary project analyses. A separate fee addendum would be added should the Township choose to have Phoenix involved in a debt issuance.

WHEREAS, funds are available as set forth on the attached Certification from the Township Chief Financial Officer;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Mayor is hereby authorized to sign a contract with Phoenix Advisors, LLC to serve as Continuing Disclosure Agent and Independent Registered Municipal Advisor for a period of one year commencing on January 1 2017.

JANUARY 2, 2017

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2017-56. Resolution adopted by call of the roll, five members present voting in the affirmative.

Greeting and Statements from the Governing Body

Mayor Phyllis Magazzu

I would like to start out and thank the entire Berlin Township team, our council, especially Chris and Marion, I not only had honor of swearing them in this afternoon, but every day the honor of having all of them as friends.

To all our department heads and their employees, thank you for always working for our residents of Berlin Township! Your dedication and commitment to serving our town is invaluable.

I would like to thank the many volunteers who work for the Township serving on our various committees and boards. Our planning and Zoning Board members for their willingness to give their time to help make our town a better place, is sincerely appreciated and helps make this community so special. All the volunteers, fire, ambulance, emergency management for their services in 2016 on behalf of myself and council and all our residents, thank you for your commitment to helping to keep our town safe 24/7.

To our professionals, Stuart, Donna, Danny, Nick, I not only thank you for your services, but really respect your knowledge of each of your areas of expertise. We are truly in good hands with you all overseeing our town!

I would like to thank all the members of our community who participated in town hall meetings, have sent mail, emails, facebook posts and shared thoughts, concerns and suggestions. We're working hard to maintain Berlin Township as a great place for all of us to live, work and play. This feedback is invaluable in our effort to improve all aspects of our town.

The past year has been a challenging one for those who serve in law enforcement, and I am so proud of how united Berlin Township has been in demonstrating their love and respect for our Police Department. It has been so rewarding to see the outpouring of encouragement and support for the brave men and women who serve and protect our community, which continues to make our town safe.

To my family, my husband, my best friend, who happens to be my mom and all my kids, I will save you the pain of naming them all, thank you for not only sharing me with the town but more importantly being part of it! You have always been there to give me a hand.

JANUARY 2, 2017

This time of year is a special time to for celebration with family and friends and looking forward to the New Year. I want to take this opportunity to wish every Berlin Township resident a very happy holiday season and a healthy and prosperous 2017. During this holiday season let us be thankful for our great community in which we live. Berlin Township is a great town and a very close-knit community!

It is an honor and privilege for me to serve as your mayor and I look forward to working with every one of you in the coming year. God bless you all and may God bless America!

Council President Christopher Morris

To the Residents of Berlin Township,

Thank you for your vote of confidence for Marion and I this past election!

As we start the New Year of 2017, I'd like to restate a few big picture goals I've had for a few years now: to continue to work as hard as you do for the good of the community; to continue with our approach of being open and straight forward in all that we do; to continue treating people as I'd like them to treat me or a member of my family; to continue thinking outside of the box as much as possible in these ever changing and truly challenging times; to continue to do more with less and less so our residents get as much bang for their buck as possible; to continue to provide vital services to our residents with ever increasing efficiency, greater accountability, complete transparency and even greater community involvement.

Congratulations and welcome back to my friend and running mate – the Honorable Councilwoman Marion H. Bodanza – you're a positive, respectful and respected leader in our community – keep up the good work!

I look forward to continuing to work for the good of Berlin Township with my friends, Councilmen Jerome McIntosh and Frank Epifanio and last but certainly not least, to my dear friend, Phyllis "Jeffries" Magazzu. As the leader of our township team, there are many days that I speak with Phyllis more times on the phone than I speak to my bride but it's all good.

Finally, thanks to my family, my Mom (and my Dad in spirit), my daughter Gabrielle, my son Christopher, and especially my wife Christine for putting up with me and all that I'm about – I love each of you more than you could ever imagine and I sincerely appreciate all of your love, patience, understanding and support.

All the best for a Happy & Healthy New Year!

Peace be with you and may God Bless each of us and keep us safe in 2017.

Councilman Frank Epifanio

JANUARY 2, 2017

Councilman Epifanio congratulated Council President Morris and Councilwomen Bodanza and stated that he looks forward to 2017 and working with a great group of people that he considers family. Frank thanked the resident of Berlin Township and wished everyone a Happy New Year

Councilwoman Marion Bodanza

Councilwoman Bodanza thanked the resident of Berlin Township for re-electing her as Councilwoman. She remarked that it is an honor to be sitting here besides these individuals and looks forward to what they will accomplish. She stated that it wouldn't be possible without the support of her family who are here today. Anytime she needed them they were by my side willing to help.

Councilman Jerome McIntosh

Councilman McIntosh thanked the residents of Berlin Township and stated he is looking forward to 2017 and working along with Phyllis, Marion Frank and Chris. He stated he is honored to be a part of this town.

Public Portion

Motion by Councilman McIntosh, second by Councilwoman Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard

Motion by Councilman McIntosh, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilman Epifanio, second by Council President Morris to adjourn the meeting at 12:45 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 12:45 pm

Catherine Underwood, Township Clerk

JANUARY 2, 2017