

JANUARY 23, 2017

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL JANUARY 23, 2017 AT 5:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Councilman McIntosh, Councilwoman Bodanza, Councilman Epifanio, Council President Morris.

Also Present- Solicitor, Cheryl Lynn Walters, CFO, Lori Campisano, Township Engineer / Public Works Director Chuck Riebel, Chief of Police, Leonard Check, Animal Control/ Property Maintenance, Josh Shellenberger

Absent-

Emergency Management Oath of Offices- Rescheduled due to the storm

DEPARTMENTAL REPORTS

ENGINEERS/ PUBLIC WORKS

A.CHANGE ORDERS AND VOUCHERS

None at this time.

B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION

1. Montebello- Possible Bond Releases

I am still trying to resolve the outstanding issues with the developer. I do not believe that the Governing Body will be taking any action, this month.

2. Maple Avenue, LLC, 340 Chestnut Avenue

I recommend that the Governing consider releasing the performance guarantee, which has been in place since 2006. I, also, recommend that, since the site improvements have been performed and have been in place for a period of more than two years, the Governing Body consider waiving the requirement for the posting of a maintenance guarantee.

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3. N.J.D.O.T. FY2017 MUNICIPAL AID APPLICATION

I recommend that the Governing Body pass a resolution, supporting the selected street improvement and authorizing the submission of the application to the N.J.D.O.T.

4. Sustainable Jersey 2017 Municipal Small Grants Program

I believe that the Governing Body is considering the possible submission of an application for a grant. The application must be electronically submitted by February 27, 2017. If the Governing Body will be pursuing the grant, I recommend that a resolution be passed supporting and authorizing the submission of the application.

ENGINEER'S REPORT

1. Dog Park at Luke Avenue Recreation Complex (Camden County Recreation Enhancement Funding- \$25,000)

We expect to perform the painting of fence boards in the Spring, 2017.

2. Band Shell at Luke Avenue Recreation Complex

Ms. Albano performed the sign design. I recommend that the sign be purchased, in the immediate future, through a credit card, as there is a substantial savings from purchasing the sign with a purchase order. We would like to have this sign installed for the proposed dedication of the structure at the Community Day event, in May, 2017.

I have requested the purchase of a lightweight, portable large movie screen, in the 2017 budget request, for use at the band shell.

3. N.J.D.O.T. FY 2017 Municipal Aid Program Applications

The deadline date for the electronic submission of the application is February 3, 2017. I recommend that the Governing Body consider passing a resolution pass a resolution, endorsing the selected project and authorizing the submission of the application, at the Council Meeting on January 23, 2017.

Last year, applications were submitted for the improvements to 1) Taunton Avenue- Rt. 73 Ramp A to Cooper Road and 2) Oak Avenue- Rt. 73 Ramp A to 80' past Clover Avenue. The N.J.D.O.T. stated that both of these streets received low ranking points for potential funding. Other possible streets may be: 1) Lester Avenue- Haddon Avenue to Pine Avenue (including curb and drainage), 2) McClellan Avenue- Haddon Avenue to Pine Avenue (including curb), 3) Bethel Avenue- Haddon Avenue to Atlantic Avenue (including curb).

4. Improvements to Hazel Avenue (NJDOT FY 2015 Funding)

I recommend that the remaining computer drafting be completed by a consultant so that we can receive bids in the Spring, 2017. It is important

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that this project be awarded in the Spring, 2017, in order to retain the N.J.D.O.T. funding.

The requested amount of funding was \$236,000. The estimated construction cost was estimated to be \$210,627 and contract administration/materials testing costs are estimated to be \$9,000. I have requested that additional funds be allotted, for this project, in the 2017 budget.

5. 2016 Street Improvements Program

The Governing Body has allotted funds for the improvements to the following streets:

- a. Localized pavement area repairs along Taunton Avenue- Cooper Road to Clover Avenue;
- b. Repairs to settled pavement along Lester Avenue- Haddon Avenue to McClellan Avenue and along McClellan Avenue- Lester Avenue to Pine Avenue;
- c. Repairs to the settled pavement and curb at #340 Centaurian Drive;
- d. Repairs to the localized areas of the gutterlines of street within the Pinecrest section.

I am expecting to prepare bid documents in early 2017 with the construction occurring in the late Spring of 2017.

6. Recommendation for Capital Improvements for 2017

I have submitted my recommendations for various improvements to the streets, buildings, grounds and recreation facilities. I strongly suggest that the Governing Body consider implementing a long-term capital improvements program to address this matter.

7. Camden County Community Development Block Grant Funds

We must complete the remaining improvements to the Seniors Center. We have been informed, by the C.D.B.G. staff, that tables and chairs may be purchased with these funds. We intend to utilize any remaining funds, after the purchase of the tables and chairs, for the replacement of the rear door and automation of the front doors for handicap access.

8. Collection and Hauling of Solid Waste, Recyclable Materials and Vegetation

The automated collection of trash and recyclable materials commenced on January 10, 2017. Mayor Magazzu has been fielding and responding to the calls from the residents. For the most part, in my opinion, the transition to the automated collection process has been quite smooth. The automated collection yard waste will commence in March, 2017.

Bulky waste, concrete, metals and electronics waste will be collected on the last Friday of each month, on a request basis. We have, already, received several calls for collection of these materials for this month.

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I informed the Governing Body, last month, that the automated trash truck, which we intended to borrow from another municipality, during times of need for service and repairs to the new automated trash trucks, is no longer able to be used for automated collection. I have requested that the Governing Body consider allotting funds for another automated trash truck, which will provide for the rotation of the use of the truck, to allow for service and repairs and extend the life of the trucks.

9. Purchase of Various Pieces of Equipment and Vehicles for the Public Works Department

We have received the two dump trucks and they were used during the recent snow event. The pickup and stake body trucks should be delivered by Winner Ford of Cherry Hill, through the State Contract, within the next two weeks.

10. Shared Services with Berlin Borough for Public Works Equipment

We have discussed the development of an agreement with Berlin Borough for their periodic use of the street sweeper and our ability to use one of their automated trash trucks, in times of need. I suggest that we meet with the Borough representatives to discuss the matter for 2017 and future years.

11. Bate Avenue Site (Former Municipal Building and Administrative Building)

The sampling and testing for asbestos and lead for the building at 176 Bate Avenue has revealed that there is asbestos in the caulk, which was used along the chimney and lead in the paint on the window sills and a de minimis amount lead within the blue paint on the ceiling, in the rear room. These matters will be addressed as part of the demolition of the building. I believe that it has been determined that the building will not be demolished, at this time.

At the recommendation of a realtor, we have prepared a concept plan, depicting a possible twin homes layout, for use when reviewing and considering this possible proposal. The matter of possible alternatives for the development of the site, have been incorporated into the Master Plan Reexamination Report.

12. Re-Examination of the Master Plan

The Planning Board has approved the Report. The County Planning Office has recommended that various actions be taken by the Governing Body and Planning Board. They have, also, recommended that a “new and thorough Master Plan” be prepared, over the next ten years since the “current master plan is long outdated to meet the current needs and best planning practices of today.” I recommend that the Governing Body and Planning Board discuss this matter, in the near future.

13. Sustainable Jersey 2017 Municipal Small Grants Program

I believe that the Governing Body is researching the possibility to apply for these grant, as recommended by the County Planning Office. There are grants, which are available, for \$2,000, \$10,000 and \$20,000. The deadline for the on-line submission of the applications is February 27, 2017. At this time, it appears that the Township would be eligible to apply for the \$2,000 grant to use towards becoming Sustainable Jersey certified.

I believe that the County Planning Office has recommended that the Township apply for these funds to address various elements for a new master plan.

14. Gas Main Replacement Project Throughout the Township

South Jersey Gas Co., continues to perform improvements to their underground piping. I recommend that consideration be given for the use of the fees, which are associated with these openings, for milling and overlaying of the pavement along the affected streets.

15. Improvements to the Municipal Building

a. Improvements to the Unfinished General Assembly Rooms

I expected to complete the bid documents for the ceiling, the remainder of the ceiling lighting, HVAC system and reconfiguration of the fire suppression system in early 2015 for a bid opening in early Spring, 2015. At this time, I am not sure when we will be completing these documents. I am hopeful that we will be able to obtain bids for the installation in early 2017.

It has been determined that the Public Works staff will install the vinyl floor tiles, after the above mentioned, contracted work has been completed. The Public Works Department may, also, install the hung ceiling system.

b. Irrigation and Landscaping

The design for the irrigation system remains to be completed. I am hopeful that we will be able to have an irrigation contractor donate their design services. Otherwise, we must purchase design software to complete the task.

I have requested that funds be allotted for the irrigation system, with a rainwater recapturing system for irrigation use, in my request for capital funding in 2017. Due other projects, which are in immediate need of improvement, this project has been assigned as a lower priority, in the past.

c. Recoating of the Front Parking Area

I have included the request for funding, for this improvement, in the 2017 Capital Budget.

16. Camden County Open Space/ Recreation Enhancement Funds for the Reconstruction of the Large Hockey Rink at Robert T. Clyde Memorial Park

The Freeholders approved a total of \$50,000 for this project. We submitted a request to the County Open Space Committee to utilize the funds for the replacement of the hockey rink boards and construction of a safety surface at the playground, which is adjacent to the hockey rink.

17. County Recreation Enhancement Funds for the Reconstruction of the Basketball Court at Spruce Avenue Recreation Site (County Open Space Grant - \$25,000)

The Governing Body has adopted the Bond Ordinance, appropriating funds to supplement the County Open Space funds so that this project can be completed.

I am, currently, evaluating the use of a geogrid reinforcement system, which would allow for the resurfacing of the court, rather than the costlier, reconstruction of the surface.

I expect to receive bids for this project, along with the street improvement program, which will, hopefully, result in a more competitive price, due to the inclusion with a larger scale project.

18. Ponding Along Gutterline of Hudson Avenue at 182 Patton Avenue

As requested by Council President Morris, I have observed the conditions, where ponding is occurring along the edge of pavement, along Hudson Avenue. In order to determine the scope of the work to eliminate the ponding condition, we will take elevations of the existing pavement. I will, then, prepare a cost estimate for the necessary improvements for consideration by the Governing Body.

19. Improvements to the Water Distribution System by Berlin Borough

The construction of the Mt. Vernon-Katherine Avenues water main loop has been completed and is available for connection.

There are other areas of the water distribution system that the Township representatives have requested that the Borough perform, to improve the water quality and circulation. I recommend that the Township Governing Body consider the scheduling of a meeting with the Borough representatives, within the next several months, to discuss the status of the improvements to the water distribution system, within the Township.

20. Municipal Certification for Future Federal Funded Projects

We must obtain the information, from the N.J.D.O.T., for this program, in the immediate future. We will complete the necessary documents, with the assistance from Ms. Campisano, and submit the documents for Federal and State approval, in the near future.

21. Storm Drainage Improvements

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Construction of Storm Inlets Piping and Temporary Stormwater Basin

The Governing Body has adopted the Bond Ordinance, appropriating funds, for this project. We expect to bid this project, in the near future.

2) Phase 2 – Extension of Storm Drainage to the Existing Stormwater Management System within the Luke Avenue Recreation Complex

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body.

It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

It is my understanding that the funds must be re-allocated for this project.

I do not see our department completing the bid documents until, some time, in 2017.

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

No update to report.

d. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body, some time ago that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million. I have requested a meeting with Congressman Norcross to discuss the possibility of receiving Federal funding, for this project. It may be worth requesting the assistance of the N.J.D.E.P

22. Request to the Pinelands Commission for Redesignation of Lands

To date, I have not performed any additional work, regarding this matter. I have discussed the matter with representatives of Key Engineers, Inc.

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and have requested that they submit a proposal for the planning services. I recommend that the party(ies) requesting redesignation be responsible for the cost of the consulting planning services.

As we requested, the County Planner has mentioned the matter, in the Master Plan Reexamination Report. The study must be performed and the report prepared and submitted to The Pinelands Commission.

23. Tax Map Revisions

We, still, must complete the revisions to the Tax Maps, which will depict the recently filed sections of the Montebello development. I recommend that this work be completed by a consultant, in the immediate future.

24. Request to the N.J.D.O.T. for the Installation of a Traffic Signal at the Intersection of Route 73 and D'Angelo Drive

I am trying to schedule a meeting with N.J.D.O.T. representatives to discuss the existing traffic conditions and the possible installation of a traffic signal.

25. Investigation for Sidewalk Along Oak Avenue

Some time ago, the Governing Body discussed the possible construction of sidewalk along one side of the street, due to the narrow width of the roadway. I must, still perform the investigation and report to the Governing Body.

26. Investigation of the Condition of Decorative Concrete Sidewalk Along Haddon Avenue

As noted in previous reports, spalling of the concrete sidewalk has occurred, in several areas. I have observed the condition and suspect that it may be a result of the application of de-icing materials, placed by the owners of the properties. Since it has been quite some time since my last visit, I will perform an inspection to observe the conditions to see if they have worsened, over time. If so, it may be beneficial to apply an epoxy coating to the spalled areas and apply a clear sealant to the concrete and brick surfaces. This work can be performed by the Public Works staff.

27. Possible Multi-Use Trail- Educational Park to Egg Harbor Road

I have, recently, informed the Governing Body that Public Service Electric and Gas Co. has allowed for the construction of a multi-use trail, within their right-of-way for high service lines. There have been grants available for these trails. If the Governing Body is interested, I will contact them to schedule a meeting to discuss the possibility of placing a trail within their right-of-way.

A. PUBLIC WORKS DEPARTMENT

1. Operations and Staffing

The crews continue to collect the remaining leaves, along the streets. The staff continues to service the trucks and equipment for use, during the winter season. I expect a shifting of tasks and procedures for staff, once the automated collection of refuse has been established and in full operation.

2. Budget Request for 2017

I have submitted the budget request for 2017 to Ms. Campisano. I would be glad to discuss the contents of the documents with the Governing Body and Ms. Campisano, if determined to be necessary.

3. Auction for Vehicles and Equipment

At this time, I do not recommend the auctioning of the large vehicles, which we have or intend to replace with new vehicles. I recommend that they be used as backups, with limited or minimal use. We will reevaluate the use of these vehicles, in the Spring, 2017, and consider possible auctioning of the vehicles, along with other equipment, at that time.

4. Textile Recycling

We have not pursued the matter, since the Police Department has a current arrangement for the collection of textiles, with the placement of drop-off bins, with a textile recycler.

5. Leaf Compost Material and Yard Waste

We continue to research and discuss other possible sites for the disposal of the composted leaves and yard waste.

6. Possible Directory Signs for the Businesses Along Haddon Avenue, Between Zulker and Walker Avenues

We have provided the businesses along Haddon Avenue with the prices for directory signs at three intersections.

7. Traffic Signal Emergency Repairs Contract for 2017

I recommend that quotes be received for these services. I, also, recommend that the Governing body consider including an inspection and maintenance provision, which could be included in the base bid or listed as an alternate bid.

SOLICITOR

CheryllLynn Walters, Solicitor stated that the solicitor report has been submitted and asked if the Governing Body has any questions please contact their office.

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POLICE DEPARTMENT

Department Stats, December 2016

Total of 168 Motor Vehicle Summons, which include 2 for DWI, 43 Motor Vehicle Crashes, 112 Alarms calls. A total of 56 arrests, which include 3 for narcotics, 12 for shoplifting, and 28 warrant services.

<u>2014 Stats</u>	<u>2015 Stats</u>	<u>2016 States</u>
36,000 calls for service	38,397 calls for service	35,914 calls for service
2191 MV summons	2263 MV summons	1677 MV Summons
390 MV Crashes	369 MV Crashes	372 MV Crashes
1051 Alarms	1009 Alarms	1382 Alarms
472 Total Arrests	670 Total Arrests	797 total Arrests
\$4,476.81 monies collected	\$6,464.09 Monies collected	\$5,178.93 Monies collected

There was an increase of 127 Arrests, 3 MV Crashes, and 373 Alarm calls from 2015 to 2016. There was a decrease of 2483 total calls for service, and 586 MV Summons. The decrease in total calls for service and MV summons is directly related to the manpower issues the department faces. When there are only 2 officers working the street officers are not able to be proactive.

There were a total of 7 internal affairs investigations for 2016, 5 were citizen complaints. 2 were sustained, 2 were not sustained, 1 was unfounded, and 2 are pending into 2017. Summary report will be posted in the Municipal building lobby.

Officers completed all mandatory training and qualifications on all weapon systems as required by the Attorney General Directive, also random drug testing was conducted as per Attorney General Directive and all results were negative.

Department news:

The police department responded to a total of 12 shoplifting offenses, 9 thefts from motor vehicle, and an Armed robbery of the United Check Cashing, Rt. 73 and Taunton Ave. There were suspects developed in the vehicle burglary investigations and the case is on going. Our detectives are working along with the County Prosecutor's Office and have multiple leads in the armed robbery case.

Respectfully,
Chief Leonard Check

ANIMAL CONTROL / MAINTENANCE OFFICER

Josh Shellenberger, Animal Control Officer reported that the rabies clinic was held this past Saturday January 21, 2017 and was well attended. A total of 146 vaccines were administered.

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RESOLUTION 2017-57 RESOLUTION OF THE TOWNSHIP OF BERLIN AUTHORIZING, APPROVING AND/OR RATIFYING SETTLEMENT OF PENDING TAX APPEAL LITIGATION.

WHEREAS, Mini U Storage Berlin RE, LLC ("Mini U") is the owner of the real property located at 565 Route 73 North, which property is designated as Block 1002, Lot 3 on the Berlin Township Tax Map (the "Property"); and

WHEREAS, Mini U has filed a tax appeal with the Tax Court of the Superior Court of New Jersey seeking a reduction in the assessed value of the Property for the 2016 tax year; and

WHEREAS, in conjunction with the ensuing litigation the parties have engaged in settlement negotiations; and

WHEREAS, as a result of those settlement negotiations, all controversies between Mini U and the Township have been resolved by and through an agreement of the parties wherein Mini U has agreed to withdraw the 2016 tax appeal in exchange for a reduction in the assessed value of the Property for the 2017 tax year; and

WHEREAS, the Tax Assessor has recommended the settlement to the Governing Body; and

WHEREAS, the Governing Body is of the opinion that the settlement is in the best interests of the Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Berlin, for the reasons set forth above, that settlement of Mini U's 2016 tax appeal in the manner described below is hereby authorized, approved and/or ratified:

Tax Year: 2016 – WITHDRAWN BY MINI U

Tax Year: 2017

	Original Assessment	County Board Judgment	2015 Stipulated Assessment
Land	\$ 619,000	N/A	\$ 619,000
Improvements	\$1,595,400	N/A	\$1,281,000
Total	\$2,214,400		\$1,900,000

BE IT FURTHER RESOLVED that the above-referenced settlement and corresponding reduction in assessed value of the Property for Tax Year 2016 shall be and hereby is expressly subject to all terms and conditions set forth in the Stipulation of

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Settlement attached hereto as Exhibit "A", which document shall be filed with the Tax Court of New Jersey in full and final resolution of the pending litigation; and

BE IT FURTHER RESOLVED that the Mayor of Berlin Township and/or the Township Solicitor are hereby authorized to implement this Resolution by executing any documents necessary in connection therewith, including but not limited to the Stipulation of Settlement.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-57. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-58 RESOLUTION TO CONFIRM AUTHORIZING THE CANCELLATION OF TAXES AS A RESULT OF FINAL JUDGMENT OF IN REM FORECLOSURE.

WHEREAS, the Township of Berlin governing body hereby authorized the institution of *in rem* tax foreclosure on February 10, 2014; and

WHEREAS, the Superior Court of New Jersey, Camden County, ordered and adjudged that an indefeasible estate of inheritance in fee simple in lands listed in said In Rem tax foreclosure, Book 10409 Page 384, recorded 05/13/16 be vested in the Township of Berlin on April 15, 2016; and

WHEREAS, adoption of this resolution will confirm the cancellation of 8.5 months prorated amount of taxes levied for 2016 and preliminary half of 2017 and sewer rents levied for 2016 and 2017 per property as follows:

	Taxes:	Sewer:		Taxes:	Sewer:
Block 521 Lot 9	3557.10	561.55	Block 1501 Lot 1	61,463.72	n/a
Block 708 Lot 3	43.64	n/a	Block 1814 Lot 14	231.11	n/a
Block 1203 Lot 27	25.76	n/a	Block 2103 Lot 9	700.54	n/a
Block 1412 Lot 15	809.14	n/a	Block 2301 Lot 23	191.79	n/a
Block 1412 Lot 20	1518.70	n/a			

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the Tax Collector cancel taxes and sewer rents in the amount of Sixty-Nine Thousand, One Hundred three dollars and Five Cents (\$69,103.05) for the above properties owned by the Township of Berlin as shown above.

Submitted for the January 23, 2017 meeting.
Prepared by Dana O'Hara, CTC

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-58. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2017-59 AUTHORIZATION TO SIGN CONTRACT AGREEMENT FOR SHARED SERVICES BY AND BETWEEN THE BERLIN TOWNSHIP AND THE BOROUGH OF SOMERDALE FOR PROFESSIONAL ENGINEERING AND ENGINEERING SUPPORT SERVICES.

WHEREAS, the Township of Berlin desires to Share Services by and between the Berlin Township and the borough of Somerdale for Professional Engineering and Engineering support services; and

WHEREAS, the Township Of Berlin has determined that proceeding a shared service agreement would be beneficial to Berlin Township; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the shared services by and between the Berlin Township and the Borough of Somerdale is hereby authorized.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Township of Berlin, County of Camden and State of New Jersey, that the Mayor is hereby authorized to sign the contract for shared services by and between the Township of Berlin and the Borough of Somerdale for Professional Engineering and Engineering Support Services on contingent of review and approval of the contract from Township Solicitor.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-59. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-60 RESOLUTION TO GRANT THE RELEASE OF PERFORMANCE GUARANTEE AND TO WAIVE THE POSTING OF A MAINTANCE BOND FOR MAPLE AVENUE LLC.

WHEREAS, Shane Magrann, Maple Avenue LLC at 340 Chestnut Avenue West Berlin, Block 2103 lot13, has requested the release of his Performance Guarantee; and

WHEREAS, the Engineer has recommended that the Township grant the request to release Performance Guarantee #5013647 in the amount of \$15,228.00 and to waive maintenance bond since the improvements have been completed for more than two years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the request for the release of Performance Guarantee #5013647 in the amount of \$15,228.00 is hereby granted and that the maintenance bond is hereby waived.

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Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-60. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-61 PAYMENT OF BILLS – January 23, 2017.

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

TO	CONFIRMING:	ACCOUNT	AMOUNT
Various Current Fund & Sewer Operating Fund Checks	See Bill List Attached dated: 12/22/2016		\$ 24,957.28
America On Line (September)	6-01-31-443-2077		43.99
America On Line (October)	6-01-31-443-2077		43.99
America On Line (November)	6-01-31-443-2077		46.99
Verizon Communications	6-01-31-443-2077		109.99
Verizon Communications	6-01-20-120-2105		167.58
Chief Leonard Check	6-01-25-240-2042, 2058, 2129		150.00
State of Jersey Health Benefits – Dec (A)	6-01-23-220-2092		67,797.73
State of Jersey Health Benefits – Dec (R)	6-01-23-220-2092		34,821.34
TD Bank NA – Bond Series 2012	7-01-55-520-2105		270,000.00
	7-01-66-240-0262		60,459.38
	7-01-66-160-0168		86,275.00
TD Bank NA – Bond Series 2010A	7-01-45-920-2105		250,000.00
	7-01-45-930-2105		222,387.50
Chief Leonard Check – Petty Cash	7-01-55-103-0103		300.00
Catherine Underwood – Petty Cash	7-01-55-103-0102		100.00
Payroll, Current Fund	12/22/16		141,074.33
Payroll, Sewer Operating Fund	12/22/16		6,950.80
Payroll, Current Fund	01/05/17		140,922.42
Payroll, Sewer Operating Fund	01/05/17		6,661.38
Payroll, Current Fund	01/19/17		159,791.17
Payroll, Sewer Operating Fund	01/19/17		7,281.96

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-61. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2017-62 CY 2017 TEMPORARY BUDGET- CURRENT FUND, SEWER OPERATING FUND AND OPEN SPACE, RECREATION FARMLAND AND HISTORIC PRESERVATION TRUST FUND AND THE CALCULATION OF MAXIMUM ALLOWABLE APPROPRIATIONS

WHEREAS, Revised Statutes 40:2-12 provides that where there are any contracts, commitments or payments that are to be made prior to the adoption of the Calendar Year 2017 Budget, temporary appropriations should be made for the purposes and accounts required in the manner and time provided: and

WHEREAS, the date of this resolution is within the first thirty days of the Calendar Year 2017 Budget and is twenty-six and one quarter percent (26.25%) of the total appropriations made for all purposes in the Calendar Year 2016 Budget, excluding appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the foregoing is the Temporary Budget for the Calendar Year 2017 and; Twenty-six and one quarter percent (26.25%) of the total appropriations made for all purposes in the budget for the year 2016 Calendar Year excluding appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

CURRENT FUND TEMPORARY BUDGET

CY 2016 Budget Appropriations (Current Fund) \$10,285,376.68

Less: CY 2016 Appropriations for:

Debt Service	\$	1,537,000.00	
Capital Improvement Fund		265,000.00	
Improvements to Kelley Drive		0.00	1,802,000.00
Sub-total			8,483,376.68
			x .2625
Sub-total			2,226,886.30

Add CY 2017 Temporary Appropriations

D			
ebt Service		1,079,600.00	
Capital Improvement Fund		350,000.00	\$ 1,429,600.00
			3,656,486.30

GENERAL GOVERNMENT:

Mayor & Council		
Salaries & Wages		18,000.00
Other Expenses		9,000.00
Township Clerk		
Salaries & Wages		28,000.00
Other Expenses		9,000.00
Finance Administration		

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Salaries & Wages	30,000.00
Other Expenses	3,000.00
Audit Services	
Other Expenses	9,000.00
Revenue Administration	
Salaries & Wages	22,000.00
Other Expenses	4,000.00
Tax Assessment Administration	
Salaries & Wages	7,000.00
Other Expenses	2,000.00
Legal Services and Costs	
Expenses	30,000.00
Engineering Services and Costs	
Salaries & Wages	30,000.00
Other Expenses	3,800.00
LAND USE ADMINISTRATION	
Planning/Zoning Board	
Salaries & Wages	5,000.00
Other Expenses	3,000.00
CODE ENFORCEMENT AND ADMINISTRATION	
Uniform Construction Code	
Salaries & Wages	28,000.00
Other Expenses	8,300.00
Other Code Enforcement	
Salaries & Wages	7,000.00
Other Expenses	300.00
INSURANCE	
Liability Insurance	
Other Expenses	130,000.00
Workers Compensation Insurance	
Other Expenses	60,000.00
Employee Group Insurance	
Other Expenses	600,000.00
Health Benefit Waiver	15,000.00
Unemployment Insurance	
Other Expenses	2,000.00
PUBLIC SAFETY FUNCTIONS	
Municipal Court	
Salaries & Wages	35,000.00
Other Expenses	8,000.00
Public Defender	
Other Expenses	500.00

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Police Department	
Salaries & Wages	470,000.00
Other Expenses	95,000.00
Emergency Management	
Salaries & Wages	700.00
Other Expenses	700.00
Aid to Volunteer Ambulance Company	
Other Expenses	1,000.00
Municipal Prosecutor	
Salaries & Wages	4,000.00
Other Expenses	500.00
PUBLIC WORKS FUNCTION	
Streets and Road Maintenance	
Salaries & Wages	20,000.00
Other Expenses	10,000.00
Traffic Signal Monitoring	
Other Expenses	3,000.00
Solid Waste Collection	
Salaries & Wages	130,000.00
Other Expenses	5,000.00
Buildings & Grounds	
Salaries & Wages	16,000.00
Other Expenses	8,000.00
Vehicle Maintenance	
Salaries & Wages	30,000.00
Other Expenses	30,000.00
HEALTH AND HUMAN SERVICES FUNCTIONS	
Public health Services	
Salaries & Wages	2,000.00
Other Expenses	500.00
PARKS AND RECREATION	
Recreation Services and Programs	
Other Expenses	2,600.00
Maintenance of Parks	
Salaries & Wages	1,000.00
Other Expenses	5,000.00
Maintenance of Free Public Library	
Salaries & Wages	8,000.00
Other Expenses	3,000.00
OTHER COMMON OPERATING FUNCTIONS	
(UNCLASSIFIED)	
Celebration of Public Events	

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Other Expenses	3,000.00
UTILITIES EXPENSES AND BULK PURCHASES	
Electricity & Natural Gas	40,000.00
Street Lighting	30,000.00
Telephone	9,000.00
Telecommunication Charges	3,000.00
Water	2,000.00
Petroleum Products (Fuel Oil & Gas)	20,000.00
Sewerage	6,000.00
Landfill/Solid Waste Disposal Costs	45,000.00
STATUTORY EXPENDITURES	
Public Employees Retirement System	4,000.00
Social Security	80,000.00
DCRP	4,000.00
Police & Fire Retirement System	1,000.00
OPERATIONS EXCLUDED FROM CAPS	
Solid Waste Recycle Tax	3,000.00
NJPDES – Storm water Management	
Salaries & Wages	12,000.00
Other Expense	5,000.00
FEDERAL & STATE GRANTS:	
Body Worn Camera Assistance Program	0.00
CAPITAL IMPROVEMENTS (AND CAPITAL IMPROVEMENT FUND)	
Capital Improvement Fund	350,000.00
MUNICIPAL DEBT SERVICE	
Bond Principal	835,000.00
Bond Interest	244,600.00
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TOTAL TEMPORARY CURRENT FUND APPROPRIATIONS	\$ 3,649,500.00
SEWER OPERATING FUND TEMPORARY BUDGET	
Total of CY 2016 Appropriations (Sewer Operating Fund)	\$ 1,112,700.00
Less CY 2016 Appropriations for:	

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Debt Services	\$ 621,800.00		
Deferred Charges – Emergency	0.00		
Capital Improvement Fund	0.00		621,800.00
		Sub-total	\$ 490,900.00
			X.2625
		Sub-total	\$ 128,861.25
Add CY 2017 Temporary Appropriation for:			
Debt Service	282,600.00		
Capital Improvement Fund			\$ 282,600.00
Total Maximum Allowable Appropriations			\$ 411,461.25

SEWER OPERATING:

Salaries & Wages			55,000.00
Other Expenses			60,000.00
Debt Service – Payment of Bond Principal			270,000.00
- Payment of Bond Interest			12,600.00

STATUTORY EXPENDITURES

Public employees Retirement System			0.00
Social Security			6,000.00
Unemployment Compensation Insurance			1,000.00
TOTAL TEMPORARY SEWER OPERATING			
FUND APPROPRIATIONS		\$	404,600.00

**OPEN SPACE, RECREATION FARMLAND AND HISTORIC PRESERVATION TRUST
FUND TEMPORARY BUDGET**

Total of CY 2016 Appropriations (Open Space Trust Fund)		\$	225,900.00
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Less CY 2016 Appropriations for:

Debt Services	\$ 15,560.00		
Capital Improvement Fund	0.00		15,560.00
		Sub-total	\$ 210,340.00
			X.2625
		Sub-total	\$ 55,214.25

Add CY 2017 Temporary Appropriation for:

Debt Service	7,800.00		
Capital Improvement Fund			\$ 7,800.00
Total Maximum Allowable Appropriations			\$ 63,014.25

OPEN SPACE TRUST:

Salaries and Wages		\$	35,000.00
Other Expenses			7,000.00

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Interest on Bonds	1,150.00
Principal on Bonds	6,650.00
Down payment on improvements	<u>0.00</u>
TOTAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION FUND APPROPRIATIONS	\$ 49,800.00

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-62. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-63 RESOLUTION OF THE TOWNSHIP OF BERLIN AUTHORIZING, THE IMPOSITION OF LIENS IN ACCORDANCE WITH CHAPTER 280 OF THE CODE OF THE TOWNSHIP OF BERLIN ENTITLED, "SOLID WASTE," AND CHAPTER 289, ENTITLED "STREETS & SIDEWALKS AND SECTION 303 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE BOOK ENTILED SWIMMING POOLS, SPAS AND HOT TUBS".

WHEREAS, N.J.S.A. 40:48-2.12(f) authorizes a municipality to perform certain acts of property maintenance and to charge the costs thereof as a lien against the real property on which such maintenance is performed; and

WHEREAS, Chapters 280 and 289 of the Code of the Township of Berlin and 303.1 of the IPM Code Book establish, *inter alia*, the procedure by which such property maintenance shall be performed and the process through which the costs thereof shall be established as municipal charges and/or liens against the real property upon which such maintenance is performed; and

WHEREAS, the Code Enforcement Officer for the Township of Berlin was notified and became aware that property maintenance was necessary for certain real properties located in the Township of Berlin listed as follows:

<u>Property: Block/Lot</u>	<u>REASON</u>
384 Morton Ave.	Snow Removal
210 Chestnut Ave.	Fall Clean up
362 Franklin Ave.	Snow Removal
324 Harrison Ave.	Snow Removal

WHEREAS, pursuant to Chapter 280 and Article III of 289, the Code Enforcement Officer issued Violation Notices to the property owner(s) or responsible party(ies) relating to the above-referenced conditions which were found to be health and safety hazards; and

WHEREAS, the property owner(s) or responsible party(ies) failed to take appropriate action as required in said Violation Notices and the Code Enforcement Officer placed a work order with outside vendors to have such work performed as necessary to protect the health, safety and welfare of the Township; and

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WHEREAS, the Code Enforcement Officer provided invoices as certification of all costs associated with the above-described work performed in order that the monies expended to pay outside vendors to perform the services at these properties could be charged against the respective properties as more fully set forth below;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that it hereby authorizes, approves and ratifies the assessment of municipal charges and/or liens on the following properties as of the date first noted below in accordance with the certified costs provided by the Code Enforcement Officer as described above, and further resolves that these amounts shall forthwith become a lien on such lands as provided for herein:

<u>Property: Block/Lot</u>	<u>Date Charge</u>	<u>AMOUNT</u>	<u>REASON</u>
384 Morton Ave. B-805 L-10 removal	1/23/17	\$75.00	snow
210 Chestnut Ave. B-1413 L-5	1/23/17	\$275.00	leaf removal
362 Franklin Ave. B-818 L-9	1/23/17	\$75.00	snow removal
324 Harrison Ave. B-807 L-5	1/23/17	\$75.00	snow removal

BE IT FURTHER RESOLVED, that each of the above-referenced charges and/or liens shall be filed with and shall remain on file with the Tax Office until payment in full thereof, including any penalties and/or interest that may accrue thereon; and

BE IT FURTHER RESOLVED, that all unpaid liens authorized herein shall bear interest at the same rate allowed for unpaid taxes and shall be collected and enforced in the same manner as unpaid taxes and further that the Tax Collector is further authorized to subject same to Tax Sale in the calendar year next following the date thereof in accordance with the Tax Sale Law; and

BE IT FURTHER RESOLVED, that payment of the full amount of said municipal charges and/or liens, plus any accumulated penalties and/or interest thereon, has been tendered to the Tax Collector regarding certain of the aforementioned liens and therefore the Tax Collector is further authorized and instructed to discharge and remove same of record with respect to said properties as follows:

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Tax Collector and said Resolution, together with all invoices evidencing certification of costs expended for said work, shall be filed with and/or shall remain on file with the Township Tax Collector.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-63. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2017-64 RESOLUTION OF THE TOWNSHIP OF BERLIN GRANTING MUNICIPAL CONSENT TO VERIZON WIRELESS TO PERMIT USE OF TOWNSHIP RIGHTS-OF-WAY AND AUTHORIZING EXECUTION OF A RIGHTS-OF-WAY USE AGREEMENT.

WHEREAS, Cellco Partnership, d/b/a Verizon Wireless (“Verizon Wireless”), is a provider of commercial mobile service subject to regulation by the Federal Communications Commission; and

WHEREAS, Verizon Wireless has entered into agreements with parties that have the lawful right to maintain utility poles in the public rights-of-way within the Township of Berlin pursuant to which Verizon Wireless may use such poles for the installation and/or construction of network nodes to increase coverage and network data capacity; and

WHEREAS, New Jersey law permits Verizon to make such use of utility poles within the public rights-of-way provided that the Township of Berlin first provide municipal consent for same; and

WHEREAS, the Township of Berlin understands, and Verizon Wireless agrees, that the granting of municipal consent by the Mayor and Council of the Township of Berlin does not relieve Verizon Wireless of the obligation to obtain all permits and/or other necessary approvals prior to installing any network nodes on utility poles located within the public rights-of-way; and

WHEREAS, the parties have agreed to execute a separate Rights-of-Way Use Agreement which shall be prepared and/or reviewed and approved by the Township Solicitor prior to execution of same by the Mayor of Berlin Township;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that Verizon Wireless shall be and is hereby granted municipal consent by the Township of Berlin, subject to the execution of a separate Rights-of-Way Use Agreement as set forth below, for the purpose of permitting Verizon Wireless to utilize utility poles located within the public rights-of-way of the Township of Berlin for the purposes described herein; and

BE IT FURTHER RESOLVED that the Mayor of the Township of Berlin is hereby authorized to execute any and all documents necessary to effectuate the municipal consent granted herein, including without limitation a Rights-of-Way Use Agreement, provided, however, that such agreement is first reviewed and approved by the Township Solicitor.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-64. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-65 RESOLUTION TO ESTABLISH FEES FOR TOWING AND STORAGE SERVICES AND TO ESTABLISH THE TOWING LICENSE APPLICATION FEE AND TOWNSHIP ADMINISTRATIVE FEES PURSUANT TO CHAPTER 304

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OF THE CODE OF THE TOWNSHIP OF BERLIN, ENTITLED "TOWING AND STORAGE"

WHEREAS, Chapter 304 of the Code of the Township of Berlin, entitled "Towing and Storage," establishes a procedure for private towing services within the Township; and

WHEREAS, Section 304-7 requires the Governing Body to annually establish, by resolution, towing fees and storage fees for private towing services within the Township; and

WHEREAS, the Township is authorized to establish and set towing and storage fees pursuant to N.J.S.A. 40:48-2.54, based upon the usual, customary and reasonable rates of towers who are duly licensed to tow and store vehicles in the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in accordance with Section 304-7 of the Berlin Township Code, that the following shall constitute the Towing and Storage Fee Schedule for private towing services for year 2017:

TYPE OF SERVICE	FEE
Basic Towing Services	
Type I Vehicles	\$120.00
Type II Vehicles	\$120.00
Type III Vehicles	\$500.00
Motorcycles	\$120.00
Vehicle removal charge (yard fee)	\$35.00
Non-Basic Towing Services	
Additional Labor	\$50.00/hour
Excessive road clean-up	\$35.00
Recovery Winching (cost per hour)	
- Light Winching	\$50.00/hour
- Heavy Winching	\$300.00/hour
Use of more than one tow vehicle	\$120.00/ extra tow vehicle
Use of dollie wheels and/or GoJaks	Included in Additional Labor
Use of oil dry	Actual Cost Per Bag
Storage Fees - Outside Secured	
Type I Vehicles	\$25.00/day
Type II Vehicles	\$50.00/day
Type III Vehicles	\$75.00/day
Motorcycles	\$25.00/day
Storage Fees - Inside Secured	

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Type I Vehicles	\$35.00/day
Type II Vehicles	\$75.00/day
Type III Vehicles	\$100.00/day
Motorcycles	\$35.00/day

BE IT FURTHER RESOLVED by the Mayor and Council of the Township of Berlin, in accordance with Section 304-4(B) and Section 304-10(A), the application fee and administrative fee for year 2017 shall be as follows:

Application Fee: \$100.00

Administrative Fee: \$ 20.00

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-65. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-66 CHANGE ORDER #3-FINAL FURNISHING AND DELIVERY OF 64 AND 95 GALLON MINIMUM UNIVERSAL REFUSE CARTS

WHEREAS, change order #3 reflects the reduction in contracted amount for a credit for the carts, which were anticipated but found not to be necessary for delivery to the resident; and

WHEREAS, change order #3 was developed to itemize and authorize those changes; and.

WHEREAS, certification has been received by the Township of Berlin CFO that sufficient funds have been allocated for this change order;

NOW, THEREFORE, BE IT RESOLVED by the Township of Berlin that change order #3 and final is hereby authorized and approval and is hereby granted to revise the contract cost from \$341,290.95 to 335,016.85 (decrease in the amount of \$6,274.10).

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-66. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-67 (A) APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE STREET IMPROVEMENT PROJECT TO OAK AVENUE

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Berlin formally approves the grant application for the above stated project; and

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BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2017-Improvements to Oak Avenue -00607** to the New Jersey Department of Transportation on behalf of the Township of Berlin; and

BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Berlin and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council

On this 23rd day of January, 2017

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-67(A). Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-67(B) APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE STREET IMPROVEMENT PROJECT TO TAUNTON AVENUE

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of Berlin formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2017-Improvements to Taunton Avenue-00608** to the New Jersey Department of Transportation on behalf of the Township of Berlin; and

BE IT FURTHER RESOLVED the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Berlin and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council

On this 23rd day of January, 2017

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-67(B). Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2017-68 RESOLUTION AUTHORIZING BERLIN TOWNSHIP TO PARTICIPATE IN THE REQUEST FOR PROPOSAL(RFP) FOR THE MARKETING OF RECYCLABLES ISSUED BY THE COUNTY OF CAMDEN.

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WHEREAS, the Township of Berlin desires to participate in the request for proposal for the marketing of recyclables issued by the County of Camden; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, Camden County, New Jersey, hereby authorizes Berlin Township to participate in the request for proposal for the marketing of recyclables issued by the County of Camden.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2017-68. Resolution adopted by call of the roll, five members present voting in the affirmative.

BUSINESS APPROVALS

1) Kristen Sager T/A Interboro Hornets Cheerleading. 200 &250 Allied Parkway, West Berlin NJ. A NonProfit Cheerleading Organization serving youths ages 4 to 15.

2) Jack Fisk T/A Mavis Discount Tires. 596 North Route 73, West Berlin NJ. Tire sales and Installation, Brakes, Suspension, Exhaust and State Inspections.

3) Vasilios Kalavrouziotis T/A Oceanos Restaurant. 222 Haddon Avenue, West Berlin NJ. Family Restaurant that serves food.

Motion by Council President Morris second by Councilwoman Bodanza to approve the mercantile licenses above. Mercantile Licenses approved by call of the roll, five members present voting in the affirmative.

SOLICITOR PERMIT

1) Christian Mosquera, T/A Allied Energy Experts. Door to Door sales for free estimates on heating, A/C. Water heaters and insulation.

Motion by Council President Morris second by Councilman McIntosh to approve the Solicitor Permit above. Solicitor Permit approved by call of the roll, five members present voting in the affirmative.

Consent Agenda for December

Motion by Council President Morris, second by Councilwoman Bodanza to receive and file the monthly reports on the consent agenda for December 2016. Motion carried by voice vote, all present voting in the affirmative.

Approval for Meeting Minutes for December 19, 2016

Motion by Councilman Epifanio, second by Council President Morris to approve the

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Meeting Minutes for December 19, 2016. Motion carried by voice vote, five present voting in the affirmative.

Approval for Meeting Minutes for Reorganization Meeting January 2, 2017

Motion by Councilman McIntosh, second by Councilman Epifanio to approve the Reorganization Meeting Minutes for January 2, 2017. Motion carried by voice vote, five present voting in the affirmative.

All other Business

No new business was to be heard.

Public Portion

Motion by Council President Morris, second by Councilwoman Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard

Motion by Council President Morris, second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilman McIntosh, second by Council President Morris to adjourn the meeting at 6:17 am. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:17 pm

Catherine Underwood, Township Clerk