

**JANUARY 3, 2012**

**REORGANIZATION OF THE TOWNSHIP MAYOR AND COUNCIL  
TOWNSHIP OF BERLIN  
JANUARY 3, 2012**

Mayor Magazzu opened the meeting at 5:00 p.m. and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the newspapers and posted on the bulletin board.

ROLL CALL: Mayor Magazzu, Councilman Epifanio, Councilman Morris, Councilman McIntosh. Councilwoman Marion Bodanza

Also Present: Lori Campisano, Chief Financial Officer and Charles Riebel, Jr., Township Municipal Engineer/ Public Works Director, Stuart Platt, Solicitor, Joseph Jackson, Chief of Police

All in attendance joined in the Salute to the Flag.

Mayor Magazzu stated that the first order of business tonight is to honor Thomas DiGangi an award for the 26 years of dedications that he has provided the residents of Berlin Township. Mayor and Council presented Thomas DiGangi an award for Outstanding Citizen.

Thomas DiGangi stated that it has been a great honor and a privilege to serve this community the past 26 years. Tom stated that he has always had the best interested of the town and is very proud to be apart of the many accomplishments that we as a governing body have achieved throughout the years and seeing our Town grow into this great community. He thanked everyone for there support through out the years and wish the Governing Body and residents of Berlin Township a healthy Happy New Year.

Mayor Magazzu welcomed County Clerk Joseph Ripa, Freeholder Ed McDonnel and President of Berlin Township Senior Citizen Club Marion Consalvi.

Mayor Magazzu opened the floor for Council President Nominations

Motion by Mayor Magazzu, second by Councilman McIntosh to nominate Councilman Christopher Morris for Council President.

Councilman Christopher Morris accepted  
Motion carried by voice vote, all present voting in the affirmative.

**RESOLUTION 2012- 1    PRESIDENT OF COUNCIL**

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**WHEREAS**, N.J.S.A. 40:69A-120 provides that the Council shall select from among its members a President of the Council who shall serve in place of the Mayor in the event of his absence disability or refusal to act;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Berlin that **CHRISTOPHER MORRIS**, having been selected by the Council, shall serve as President of the Council of the Township of Berlin from January 1, 2012 until December 31, 2012.

Motion by Mayor Magazzu, second by Councilman McIntosh to adopt Resolution 2012-1. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012 - 2 APPOINTMENT OF SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **STUART PLATT, ESQUIRE**, of , NJ be appointed the Municipal Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2012 until December 31, 2012 to perform professional services ordinarily provided by and required of a Municipal Attorney, and to receive such compensation as may be reasonable for such services.

Said **STUART PLATT, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Municipal Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2012-2. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 3 APPOINTMENT OF LABOR COUNSEL**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **WILLIAM M. TAMBUSI**, of , BROWN & CONNERY LLP, WESTMONT NJ be appointed the Labor Counsel of the Township of Berlin for a period of one year (1) commencing January 1, 2012 until December 31, 2012 to perform professional services ordinarily provided by

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and required of a Labor Counsel, and to receive such compensation as may be reasonable for such services.

Said **WILLIAM M. TAMBUSI**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Labor Counsel. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2012-3. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 4 APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSEPH HOFFMAN , C.P.A.** of BOWMAN AND COMPANY, 601 White Horse Road, Voorhees, New Jersey 08043 be appointed the Registered Municipal Auditor of the Township of Berlin commencing January 1, 2012, until December 31, 2012 to perform the professional services ordinarily provided by a Registered Municipal Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said **JOSEPH HOFFMAN, C.P.A.** is a person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Auditor. These professional services are necessary and are required by this Municipality.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2012-4. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 5 APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the mayor and Council of the Township of Berlin, County of Camden, that **PHILIP A. NORCROSS** of Parker

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McCay , 7001 Lincoln Drive West, Marlton, NJ 08053 be appointed Financial Consultant for the Sale of Bonds of the Township of Berlin for a period of one year (1) commencing **January 1, 2012 until December 31, 2012** to perform the professional services ordinarily provided by a Financial Consultant of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

Said **PHILIP A. NORCROSS** is the person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of registered Attorneys. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2012-5. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-6 COMMITTEES OF COUNCIL (FINANCE)**

**WHEREAS**, N.J.S.A. 40:69A-123 et seq., provides for the appointment and designation of Committees of Council;

**NOW, THEREFORE, I PHYLLIS A. MAGAZZU**, Mayor of the Township of Berlin, hereby appoint **LORI A. CAMPISANO, CHRISTOPHER MORRIS** to serve on said Finance Committee.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-6. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-7 APPOINTMENT OF A QUALIFIED PURCHASING AGENT**

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Lori Campisano possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Lori Campisano desires to take advantage of the increased bid threshold:

BE IT FURTHER RESOLVED, that the governing body hereby appoints Lori Campisano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A: 11-2(30), with specific relevance to

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the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-7. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-8 APPOINTMENT OF IMPROVEMENT SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **CATHERINE UNDERWOOD** be and is hereby appointed Improvement Search Clerk effective January 1, 2012 until December 31, 2012.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-8. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 9 APPOINTMENT OF TAX SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DIANE M. ZOPPEL** be and is hereby appointed **Tax Search Clerk** for the Township of Berlin, effective January 1, 2012 and terminating December 31, 2012.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-9. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 10 APPOINTMENT OF SEWER DEPARTMENT CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DIANE M. ZOPPEL** be and is hereby appointed Sewer Clerk for the Township of Berlin, effective January 1, 2012 and terminating December 31, 2012

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-10. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-11 APPOINTMENT OF C-2 OPERATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that **CHARLES RIEBEL JR.** be and is hereby appointed the C-2 Operator of the Sewer Department of the Township of Berlin, effective January 1, 2012 until December 31, 2012.

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Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-11. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 12 APPOINTMENT OF AN INSURANCE BROKER**

**WHEREAS**, there exists a need for the appointment of an Insurance Broker to provide insurance coverage to the Township of Berlin; and  
**WHEREAS**, the maximum of the insurance premium is \$ \_\_\_\_\_ and funds are available in an appropriation entitled Insurance and have been certified by the Local Finance Officer; and  
**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself to be available for public inspection;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that:

1. The Mayor be authorized to execute the Agreement with **CONNER STRONG** ., as Broker of Record to the Township for a period commencing January 1, 2012 until December 31, 2012.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contract Law.
3. A notice of this action shall be printed once in the designated legal newspaper of the Township of Berlin.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-12. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-13 APPOINTMENT OF COMMISSIONER AND ALTERNATE FOR JOINT INSURANCE FUND**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointments to the Joint Insurance Fund Committee be and they are hereby made as follows, commencing January 1, 2012

<b>CATHERINE UNDERWOOD</b>	<b>-</b>	<b>FUND COMMISSIONER</b>
<b>PHYLLIS MAGAZZU</b>	<b>-</b>	<b>ALTERNATE FUND COMMISSIONER</b>
<b>CHUCK RIEBEL</b>	<b>-</b>	<b>SAFETY DELEGATE</b>
<b>CHRISTOPHER MORRIS</b>	<b>-</b>	<b>ALTERNATE SAFETY DELEGATE</b>

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**MICHAEL C. AVALONE** - **RISK MANAGEMENT  
CONSULTANT**

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-13. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 14 APPOINTMENT OF PUBLIC AGENCY  
COMPLIANCE OFFICER**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that it hereby appoints **CATHERINE UNDERWOOD** as the Public Agency Compliance Officer until December 31, 2012.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-14. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 15 APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided for the Office of Zoning Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **ROBERT MARTIN** be appointed the Zoning Officer, commencing January 1, 2012 until December 31, 2012.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-15. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-16 APPOINTMENT OF LIBRARIAN**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **MARY HOLT** be and is hereby appointed Librarian effective January 1, 2012 until December 31, 2012.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-16. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-17 APPOINTMENT OF MUNICIPAL JUDGE**

**WHEREAS**, N.J.S. 2A:8-5 provides that the Mayor with the advice and consent of Council shall appoint a Municipal Court Judge;

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**NOW, THEREFORE, I**, Phyllis Magazzu, Mayor of the Township of Berlin, hereby appoint **NICHOLAS F. TRABOSH, ESQ.** the Municipal Court Judge for a three (3) year term commencing January 1, 2012 until December 31, 2014.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the appointment of the Mayor is hereby confirmed.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-17. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 18 APPOINTMENT OF PUBLIC DEFENDER**

**WHEREAS**, N.J.S.A. 40:69a-122 provides that the Mayor with the advice and consent of the Council shall appoint such other officers as may be provided by ordinance; and

**WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2012 until December 31, 2012.

**PUBLIC DEFENDER - ROBERT E. DEPERSIA, II**

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-18. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-19 APPOINTMENT OF MUNICIPAL PROSECUTOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; and

**WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2012 until December 31, 2012

**PROSECUTOR - DONNA SIGEL PLATT**

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-19. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-20 APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR**

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**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MARIA REED** be and is hereby appointed Municipal Court Administrator, for a three year term effective January 1, 2012 and terminating December 31, 2014.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-20. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 21 APPOINTMENT OF DEPUTY COURT ADMINISTRATOR**

**WHEREAS**, N.J.S.A. 40-69a-122 provides that the Mayor with advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance;

**WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the Office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, that the following appointments be made as follows:

**DEPUTY COURT ADMINISTRATOR -VICKI TAYLOR** until December 31, 2012

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-21. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 22 APPOINTMENT OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

**WHEREAS**, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management Deputy Coordinators;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CHRISTOPHER MORRIS, MICHAEL SCHAFFER, JOSEPH CORNFORTH, JOSEPH JACKSON** be and hereby appointed Emergency Management Deputy Coordinator for the Township of Berlin for a term commencing January 1, 2012 until December 31, 2012.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-22. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2012- 23 APPOINTMENT OF LOCAL EMERGENCY  
PLANNING COMMITTEE**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2012.

**JOSEPH JACKSON SR.  
PHYLLIS MAGAZZU  
CHRISTOPHER MORRIS  
STUART PLATT  
CHARLES J. RIEBEL, JR.  
CATHERINE UNDERWOOD  
ANTHONY COLAVECCHIO  
LEONARD CHECK  
MELLISSA DILUZIO  
LOUIS DE MARCO JR.  
JOSEPH CORNFORTH  
MICHAEL SCHAFFER  
TERESA VANDERGRIFT  
ROBERT JOHNSON  
JOSEPH M. JACKSON JR.  
WILLIAM PUFTA  
BRIAN BETZE**

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-23. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-24 APPOINTMENT OF MSI PLANNING COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CHARLES RIEBEL** is hereby appointed MSI Planning Coordinator; and

**BE IT FURTHER RESOLVED**, that **CHRISTOPHER MORRIS** is hereby appointed Deputy MSI Planning Coordinator commencing January 1, 2012 until January 31, 2013.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-24. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2012- 25 APPOINTMENT OF A MUNICIPAL COORDINATOR FOR DISABLED**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed the Municipal Coordinator for the Disabled commencing January 1, 2012 until December 31, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-25. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 26 APPOINTMENT OF COORDINATOR ON AGING**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed Coordinator on Aging for the Township of Berlin commencing January 1, 2012 until December 31, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-26. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 27 APPOINTMENT OF SECRETARY BOARD OF HEALTH**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such other officers as may be provided by ordinance; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed for the Township of Berlin as Secretary of the Board of Health Commencing January 1, 2012 until December 31, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-27. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

**RESOLUTION 2012- 28 APPOINTMENT OF BUILDING MAINTENANCE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER** be and is hereby appointed as

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Property Maintenance Inspector for a term commencing January 1, 2012 until December 31, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-28. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

**RESOLUTION 2012- 29 APPOINTMENT OF PROPERTY MAINTENANCE INSPECTOR**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2012 until December 31, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-29. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

**RESOLUTION 2012- 30 RESOLUTION APPOINTMENT OF COUNCIL LIAISON FOR NEIGHBORS HELPING NEIGHBORS**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JEROME McINTOSH , MARION BODANZA** and **FRANK EPIFANIO** be and is here by appointed liaison for neighbors helping neighbors effective January 1, 2012 until December 31, 2012

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-30. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-31 APPOINTMENT OF ADMINISTRATIVE SECRETARY LAND USE OFFICE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **KELLEY McCAULEY** be and is hereby appointed Administrative Secretary Land Use Office effective January 1, 2012 until December 31, 2012.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-31. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 32 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD**

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**WHEREAS**, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and

**WHEREAS**, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

**ANDREW SIMONE-** Class IV **Chairman** to 12-31-15

**CRAIG DEGEORGE** – Class IV Member to 12-31-11

**JOE PANTANO-** Class IV Member 12-31-14

**FRANK McHENRY-** Class IV **Vice-Chairman** to 12-31-15

**JOHN BALISKI-** Alternate I to 12-31-12

**MICHAEL DEPALMA** – Class II Construction Code Official until  
December 31, 2012

**CHRISTOPHER MORRIS** – Class III Councilperson to 12-31-2012

**PHYLLIS MAGAZZU** – Class I Mayor to 12-31-12

**DAVID CARLAMERE-** Solicitor to 12-31-12

**DAVID ROWAN-** Solicitor to 12-31-12

**NOW, THEREFORE, BE IT RESOLVED** that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-32. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 33 APPOINTMENT OF FIRE SUB-CODE OFFICIAL/FIRE INSPECTOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, appoint such other officers as may be provided by ordinance; and

**WHEREAS**, Section 3-3 of the Code of the Township of Berlin provides for a Department of Public Safety, and 3-30 provides for the enforcement of the fire regulations of the Township of Berlin;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, that pursuant to N.J.S.A. 52:27D-126 **RALPH JONES** is hereby appointed FIRE SUB-CODE OFFICIAL for a 4 year term commencing May 7, 2011 and terminating December 31, 2014.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-33. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2012-34 APPOINTMENT OF ELECTRICAL SUB-CODE OFFICIAL/ELECTRICAL INSPECTOR**

**WHEREAS**, the Township of Berlin requires the services of an on-site inspector to perform electrical inspection services; and

**WHEREAS, SAL CATANIA** is a duly approved and licensed State Inspector for electrical services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin that it hereby appoints **SAL CATANIA** Electrical Sub Code Official for a four year term commencing January 1, 2012 until December 31, 2015.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed in the Office of the Township Clerk and filed with the New Jersey Uniform Construction Code Office and Department of Community Affairs for the State of New Jersey.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-34. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 35 APPOINTMENT OF COORDINATOR FOR CLEAN COMMUNITIES MODEL PROGRAM**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CHUCK RIEBEL** is hereby appointed as Coordinator for the Clean Communities Model Program I and that the Public Works Department of the Township of Berlin, be designated the Agency responsible for grant implementation effective January 1, 2012.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-35. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 36 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS**, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

**WHEREAS**, the Township of Berlin wishes to continue to be a voting member of said board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MARION BODANZA** is hereby appointed to serve as the representative from the Township of Berlin to the Camden County Community Development Advisory Board and

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**FURTHER, JEROME McINTOSH and FRANK EPIFANIO** is hereby appointed to serve as the alternate members,  
**FURTHER**, a certified copy of this Resolution is to be submitted to the County Community Development Office.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2012-36. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 37 APPOINTMENT OF PLANNING BOARD SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, of CARLAMERE, ROWAN AND SCHEMANSKI of Cherry Hill, NJ be appointed the Planning Board Attorney of the Township of Berlin for a period of one year (1) commencing **January 1, 2012 until December 31, 2012** to perform professional services ordinarily provided by and required of a Planning Board Attorney, and to receive such compensation as may be reasonable for such services. Said **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Planning Board Attorney. These professional services are necessary and are required by this municipality.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2012-37. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 38 AUTHORIZING PURCHASES THROUGH STATE CONTRACTS**

**WHEREAS**, the Township of Berlin may, pursuant to N.J.S.A.40A:11-12, purchase materials, supplies and equipment under contracts entered into on behalf of the State of New Jersey by the Division of Purchases and Property in the Department of the Treasury; and  
**WHEREAS**, purchases under the aforesaid State Contracts may be made by the Township without the necessity of advertising for bids or may be made in cases where advertisements for bids have produced either no bids or have produced rejected bids; and  
**WHEREAS**, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under said State Contracts, during the year 2010;

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that Department Heads are hereby authorized to purchase, without the necessity of a separate resolution, such materials, supplies, and equipment as shall be available under State Contract, to the Township pursuant to N.J.S.A.40A:11-12, in those cases 1) where it is desirable and in the best interests of the Township of Berlin to make such purchases and 2) where the amount of the purchase, with regard to the aggregation of like purchases made at separate times in the year 2011, is less than the threshold set in accordance with N.J.S.A. 40A:11-3; and

**BE IT FURTHER RESOLVED** that all purchases by the Township of Berlin pursuant to N.J.S.A. 40A:11-12 which are, with regard to aggregation, in excess of the bid limit established pursuant to N.J.S.A. 40A:11-3, shall be the subject of a separate authorizing resolution by the Mayor and Council of the Township of Berlin

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2012-38. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 39 DESIGNATION OF OFFICIAL DEPOSITORY FOR THE YEAR 2012**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED** on the 3<sup>rd</sup> day of January, 2012, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that **BANK OF AMERICA** be and is hereby designated as depositories for the Township of Berlin for the year 2012.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (RS. 17:9-41).

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2012-39. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 40 DESIGNATION OF BANKS FOR INVESTMENT PURPOSES**

**WHEREAS**, there will be excess Berlin Township funds from time to time; and **WHEREAS**, it is in the best interest of the Township of Berlin to invest these funds at the highest rate of interest available;

**JANUARY 3, 2012**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the Treasurer be and hereby authorized to invest these funds in the following banks:

**BANK OF AMERICA**

**SOVEREIGN BANK**

**WACHOVIA BANK  
BERLIN NJ**

**STATE OF NEW JERSEY CASH MANAGEMENT FUND**

Any other banks with GUDPA certification

Motion by Councilman Epifano second by Councilwoman Bodanza to adopt Resolution 2012-40. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 41    DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3 of the Open Public Meetings Act, Chapter 231, P.L., 1975, requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be the one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and council of the Township of Berlin, County of Camden, State of New Jersey as follows:

1. **COURIER POST**, Cherry Hill, New Jersey, and **RECORD BREEZE**, Blackwood, New Jersey are hereby designated as the official newspaper of the township. The designation of the newspapers shall be for a period of one (1) year commencing January 1, 2012 until December 31, 2012.
2. It is the opinion of this body that the above named newspapers have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Motion by Councilman Epifano second by Councilwoman Bodanza to adopt Resolution 2012-41. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 42    RESOLUTION ADOPTING THE CASH  
MANAGEMENT PLAN OF THE TOWNSHIP OF BERLIN**

**WHEREAS**, N.J.S.A.40A:5-14 requires every municipality to adopt a Cash Management Plan;

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**WHEREAS**, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A.40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Berlin;

**NOW, THEREFORE, BE IT RESOLVED** that the Cash Management Plan be adopted and in effect for the period January 1, 2012 through December 31, 2012. A copy of said plan is on file in the office of the Township Clerk.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-42. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 43 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for prescription insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 500,000.00 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Bollinger, Inc.
2. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman McIntosh second by Councilman Epifanio to adopt Resolution 2012-43. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2012- 44 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 55,000.00 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

3. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Delta Dental Plan of NJ.
4. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman McIntosh second by Councilman Epifanio to adopt Resolution 2012-44. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 45 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 5,000 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**JANUARY 3, 2012**

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

5. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Assurant Employee Benefits Insurance Company
6. This contract is awarded without competitive bidding as an "Extraordinary Unspecifiable Service" in accordance with 40A:11-5(l) (a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman McIntosh second by Councilman Epifanio to adopt Resolution 2012-45 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 46 RESOLUTION TO SET THE INTEREST RATE CHARGES ON DELINQUENT TAXES**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and **WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% on the first \$1,500.00 of the delinquency and 18% on any amount in excess of \$1,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% on the first \$1,500 of taxes becoming delinquent after due date and 18% on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. There will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a) Tax Collector
  - b) Township Attorney
  - c) Township Auditor

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- d) Department of Financial Services

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-46 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 47 RESOLUTION TO SET THE INTEREST RATE CHARGED ON DELINQUENT SEWER BILLS**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of sewer bills subject to any abatement or discount for the late payment of sewer bills as provided by law; and **WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 18% per annum.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 18% per annum of sewer bills becoming delinquent after due date, subject to any abatement or discount for the late payment of sewer bills as provided by law.
2. There will be a ten (10) day grace period for quarterly sewer payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a) Tax Collector
  - b) Township Attorney
  - c) Township Auditor
  - d) Department of Financial Services

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-47 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 48 RESOLUTION TO ADD SURCHARGE ON DELINQUENT REAL ESTATE TAXES OVER \$10,000.00**

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, , the Governing Body of a Municipality may establish a penalty to be assessed to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin that it hereby authorizes a 6% penalty to be assessed on

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any tax delinquency in excess of \$10,000.00 where said delinquency has not been paid prior to the end of the fiscal year.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective on the date of its adoption.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-48 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 49 RESOLUTION SETTING FEE FOR EXECUTION OF DUPLICATE TAX SALE CERTIFICATE NJSA 54:5-52-1**

**WHEREAS**, in case of the destruction or loss of a tax title certificate which was issued by the Township of Berlin in the State of New Jersey held in the municipality, the collector of taxes in said municipality shall issue and execute a new certificate of tax sale in place of the one which has been destroyed or lost, and;

**WHEREAS**, the tax collector shall be duly authorized to do so by resolution of the governing body of said municipality, and;

**WHEREAS**, the municipality may charge a fee not to exceed \$100 for such a duplicate certificate, so;

**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the costs for such duplicate certificate is set at \$100.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-49 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 50 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SET UP PARTIAL PAYMENT AGREEMENTS FOR CURRENT TAXES N.J.S.A. 54:5-68**

**WHEREAS**, the owners of property located in the Township of Berlin, would like the opportunity to pay taxes on a timely basis in monthly installments, and;

**WHEREAS**, no delinquencies are recorded and current year real estate taxes are being paid in these monthly payments, and;

**WHEREAS**, payments will be due the first day of each month with a ten day grace period, so;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that pursuant to New Jersey Statutes Annotated, authorization is granted to allow the Tax Collector to enter into an agreement for monthly installments upon request of the owner on any property within the Township of Berlin for the payment of current taxes through monthly installments, and;

**BE IT FURTHER RESOLVED**, that if these monthly installments fall delinquent more than ten days after the due date, then such agreement shall be void and

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the delinquency will revert back to the original date and the Township shall enforce the delinquency allowed by statute.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-50 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 51 RESOLUTION TO SET A SERVICE CHARGE FOR RETURNED CHECKS**

**WHEREAS**, N.J.S.A. 40:5-18 states that a governing body may provide for the imposition of a service charge to be added for a check returned for insufficient funds not to exceed \$20.00.

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that in accordance with the above stated statute the fee of \$20.00 will be assessed for each check returned for insufficient funds.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-51 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 52 BERLIN TOWNSHIP ANNUAL MEETING NOTICE**

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held on the Second and Fourth Monday of the month at 6:30 p.m. Please note that the first four months of 2012 the meetings shall start at 5:00 p.m., in an effort to save energy during the daylight saving time. If a legal holiday falls on a meeting date then the meeting will be cancelled. Meetings for the year 2012 will be held as follows:

**2012 Meeting Dates**

The following 4 months the meeting will begin at 5:00 pm \*

**January \* Tuesday 3<sup>rd</sup> 2012 Reorganization Meeting**

<b>January *</b>	<b>23</b>
<b>February *</b>	<b>13</b>
<b>February *</b>	<b>27</b>
<b>March *</b>	<b>12</b>
<b>March *</b>	<b>26</b>

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**April \*                    23**

The following 8 months the meeting will begin at 6:30 pm

**May                        14**  
**June                      25**  
**July                        2**  
**August                    6**  
**September              10**  
**September              24**  
**October                  22**  
**November               26**  
**December               10**

Motion by Councilman McIntosh second by Council President Morris to adopt Resolution 2012-52 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012- 53 ADOPTING ROBERT’S RULES OF ORDER TO GOVERN THE CONDUCT OF ALL MEETINGS OF THE TOWNSHIP OF BERLIN**

WHEREAS the Mayor and Council of the Township of Berlin shall conducted meetings and;

WHEREAS Robert’s Rules of Order are rules and regulations needed to conduct the business of a meeting.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, that all meetings of the Township Council shall be governed by, and conducted in accordance with, Robert’s Rules of Order.

Motion by Council President Morris second by Councilman McIntosh to adopt Resolution 2012-53 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-54 AUTHORIZING THE FILING OF TAX APPEALS**

**WHEREAS**, there exists a need for filing of Tax Appeals for the Township of Berlin; and

**JANUARY 3, 2012**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that authorization is given to **ANTHONY COLAVECCHIO**, Tax Assessor to file these Tax Appeals on behalf of the Township of Berlin in all property tax matters

Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2012-54 Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2012-55 CONTINUING RESOLUTION**

**WHEREAS**, it is the policy of the Mayor and Council of the Township of Berlin to review and examine all previously adopted Resolutions;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that all appointments, ordinances, amendments and supplements thereto, including all resolutions of the Township of Berlin heretofore in existence as of December 31, 2011, may continue for a period of sixty (60) days or at the pleasure of the Mayor and Council except in so far as they may be inconsistent with any and all appointments, ordinances, amendments and supplements adopted by the Mayor and Council of the Township of Berlin on this date, January 3, 2012.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2012-55 Resolution adopted by call of the roll, five members present voting in the affirmative.

**Greetings and Statements from the Governing Body**

Councilman Epifanio remarked that he is honored to be chosen to serve the people of Berlin Township. I know that I have big shoes to fill and looks forward to the challenge. Councilman thanked his family for all their support.

Councilwoman Bodanza wished everyone a Healthy and Happy New Year and noted that it has already been a year since she took her seat as Council member and looks forward to serving this year.

Councilman McIntosh stated that it is an honor and privilege to be here tonight but that he is missing his good friend Tom DiGangi who would sit beside him. Councilman McIntosh remarked that this is not an easy job sitting on Council here, but that he is honored to work with his fellow members who all pull together to work things out like a family. Councilman McIntosh remarked Happy New Year and God Bless.

Council President Morris

Dear Residents,

**JANUARY 3, 2012**

As we start the New Year of 2012, I'd like to restate a few big picture goals I've had for a few years now: to continue to work as hard as you do for the good of the community; to continue with our approach of being open and straight forward in all that we do; to continue thinking outside the box as much as possible in these ever changing and truly challenging times; to continue to do more with less and less and less so our residents get as much bang for their buck as possible; to continue to provide vital services to our residents with ever increasing efficiency, greater accountability, complete transparency and greater community involvement; to continue to work together to make our great little town an even greater place for our families to live, work and play and keep Berlin Township First by striving to do our part by working as a team to proudly serve our hometown with honor, honesty and enthusiasm.

Congratulations and welcome to my friend – the Honorable Councilman Frank Epifanio – he's a bright young man with some big shoes to fill but I know he's ready for the challenge; Here's to a job well done to my friend – Councilwoman Marion Bodanza – your first year wasn't easy but you done good kiddo – keep up the good work! I look forward to continuing to work with my friends Councilman Jerome McIntosh and our team leader Mayor Phyllis Magazzu for the good of Berlin Township. Last but certainly not least – thanks to my friend Tom DiGangi for all that you've done for so many years – all the best for a well deserved retirement, continued good health and God Speed!

Thanks to our hard working and dedicated employees for everything you do for our community. We may not say it often enough but we do appreciate all that you do for Berlin Township.

Finally, thanks to my family my wife Christine and my children Gabrielle and Christopher for putting up with me and all that I'm about – I love each of you more than you could ever imagine and I sincerely appreciate all of the understanding, patience, support and love that you provide me day in and day out as I go about what I do for the citizens and taxpayer's of Berlin Township!

All the best for a Happy & Healthy New Year! Peace be with you and may god bless each of us and keep us safe in 2012.

Mayor Magazzu commented

Good evening everyone and I want to wish each and every one a very Happy New Year!

I would like to begin by congratulating Frank Epofano for filling the vacancy of Tom's position as councilman. You will have very big shoes to fill!! But, I'm confident that with your enthusiasm, dedication and commitment to Berlin Township will be true assets.

**JANUARY 3, 2012**

Chris, thank you again for accepting the Council President position. You have done an excellent job and I know this year will be no different. Your love for our town is shown in so many ways!! I am very fortunate to have you as council president.

Jerome and Marion, thank you for your continued efforts making Berlin Township one of the best little communities in New Jersey. Your personal contact with our residents makes them realize just how important each and every one of them are.

2011 was another challenging year for all of us.

We all struggled with the continuing financial impact that the economic downturn had on us personally. We all have to work harder to make ends meet for our families. Many of our friends and neighbors have lost their jobs. But with the many food banks in our community and the help of various organizations, like the Berlin Township PEACE and the many fund drives they held, they helped our town stick together. Hopefully, soon we will get past these hard times together. Our township government was challenged as well. Revenues were down, expenses were up for various reasons and support from county and state levels were reduced. My self and council worked hard to determine how best to address these challenges and the impact on taxes while minimizing layoffs and the reduction of services. Although much was achieved in 2011 it could not have been accomplished without the willingness of our staff in all departments to take on more responsibility or generate creative ideas to share work load and help reduce expenses. They all deserve our thanks.

Our economy is slowly starting to show some signs of improving. Housing prices are starting to stabilize throughout the country. Americans are paying down their debt, confidence is increasing and employment is starting to improve. These are all good signs for our country and community. So what does the Mayor and Council need to do in 2012 to help stimulate our community's economy and spur growth while minimizing taxes and any reductions in Services?

We have to stay focused on expenses. We need to scrutinize and monitor, by line item, the budget and ensure we make only necessary and intelligent purchasing decisions. We need to continue to pursue shared service opportunities resulting in lower cost while improving community services. We have to continue maximizing grant opportunities thereby allowing us to improve our community without using tax dollars. The 2% cap will continue to make 2012 another challenging year for us. Our governing body has the energy, desire and commitment to work relentlessly to insure our community moves forward while retaining that small town feel.

Again, to all of our department heads, tax, police, public works, court, land use and administration, thank you and your entire departments for a job well done. In light of the time and mostly always being criticized for being too long, I will not

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address each of you individually. Unless you want me to? But I am sure you all know how much you all are so appreciated.

To all of our professional staff, thank you for providing Berlin Township all the support, expertise and professionalism we need to again run one of the best efficient and safest towns in our state.

I am very optimistic about our future and I look forward to working with all my colleagues on council and members of our community. I am optimistic about overcoming the challenges we face and ensuring that the Township of Berlin is the best it can be for ourselves and our families in the future.

Lastly, Tom, thank you for all that you have done and accomplished for Berlin Township!!!! You will be missed but never forgotten!!! You are not only one of the best officials who have ever been part of this Council but your involvement and commitment has been amazing. You have spent countless hours of your own time volunteering to serve our community. And, also you are truly one of my best friends.

Last, but definitely, not the least, my family! Thank you for putting up with me, and in many cases, the lack of me. I am very fortunate to have a loving husband and mother to pick up for my slack and 7 wonderful children. I am sure my three oldest children are all sitting there thinking all they do to help also, and they are correct! You all support and help me in so many ways!!!! Thank you so much, I love you all!!!!

And to everyone, I hope 2012 turns out to be all you want it to be for you and your family. God Bless each and everyone of you and God Bless America

Happy New Year and thank you for your continued support.

### **PUBLIC PORTION**

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be heard

Motion by Council President Morris , second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

### **ADJOURN**

**JANUARY 3, 2012**

Motion by Council President Morris, second by Councilwoman Bodanza to adjourn the meeting at 5:20 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 5:20 pm

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Catherine Underwood, Township Clerk