

**REORGANIZATION OF THE TOWNSHIP MAYOR AND COUNCIL  
TOWNSHIP OF BERLIN  
JANUARY 6, 2014**

Stuart Platt opened the meeting at 5:00 p.m. and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the newspapers and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

**ROLL CALL:**

Also Present: Lori Campisano, Chief Financial Officer, Charles Riebel, Jr., Township Municipal Engineer/ Public Works Director, Stuart Platt, Solicitor, Leonard Check, Chief of Police

GUEST: Congressman Robert Andrews, County Clerk Joseph Ripa, Sheriff Billingham, Freeholder Michelle Gentek, Honorable Judge Nicholas Trabosh, Mayor John Armano, Solicitor, Dave Carlamere, Accountant, Joseph Hoffman, Solicitor, Donna Platt

**OATHS**

Congressman Andrews administered the Oath of Public office to Phyllis Magazzu who was then seated as Mayor for the Township of Berlin.

Congressman Andrews administered the Oath of Public office to Marion Bodanza who was then seated as a member of council for the Township of Berlin.

County Clerk Joseph Ripa administered the Oath of Public office to Christopher Morris who was then seated as a member of Council for the Township of Berlin.

ROLL CALL: Mayor Magazzu, Councilman Epifanio, Councilman Morris, Councilman McIntosh. Councilwoman Marion Bodanza

Mayor Magazzu opened the floor for Council President Nominations

Motion by Councilwoman Bodanza to nominate Councilman Christopher Morris for Council President, second by Councilman McIntosh.

Councilman Morris accepted the nomination.

### **RESOLUTION 2014- 1    PRESIDENT OF COUNCIL**

**WHEREAS**, N.J.S.A. 40:69A-120 provides that the Council shall select from among its members a President of the Council who shall serve in place of the Mayor in the event of his absence disability or refusal to act;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Berlin that **CHRISTOPHER MORRIS**, having been selected by the Council, shall serve as President of the Council of the Township of Berlin from January 1, 2014 until December 31, 2014.

Motion by Councilwoman Bodanza to nominate Councilman Christopher Morris for Council President, second by Councilman McIntosh.

Motion carried by voice vote, all present voting in the affirmative.

### **RESOLUTION 2014 - 2    APPOINTMENT OF SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **STUART PLATT, ESQUIRE**, of , NJ be appointed the Municipal Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2014 until December 31, 2014 to perform professional services ordinarily provided by and required of a Municipal Attorney, and to receive such compensation as may be reasonable for such services.

Said **STUART PLATT, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Municipal Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-2. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 3    APPOINTMENT OF SPECIAL COUNSEL**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **WILLIAM M. TAMBUSI**, of , BROWN & CONNERY LLP, WESTMONT NJ be appointed the Labor Counsel of the Township of Berlin for a period of one year (1) commencing January 1, 2014 until December 31, 2014 to perform professional services ordinarily provided by and required of a Labor Counsel, and to receive such compensation as may be reasonable for such services.

Said **WILLIAM M. TAMBUSI**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Labor Counsel. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-3. Resolution adopted by call of the roll, five members present voting in the affirmative.

#### **RESOLUTION 2014- 4 APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSEPH HOFFMAN , C.P.A.** of BOWMAN AND COMPANY, 601 White Horse Road, Voorhees, New Jersey 08043 be appointed the Registered Municipal Auditor of the Township of Berlin commencing January 1, 2014, until December 31, 2014 to perform the professional services ordinarily provided by a Registered Municipal Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said **JOSEPH HOFFMAN, C.P.A.** is a person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Auditor. These professional services are necessary and are required by this Municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-4. Resolution adopted by call of the roll, five members present voting in the affirmative.

#### **RESOLUTION 2014- 5 APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair

and open contract provisions of N.J.S.A. 19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the mayor and Council of the Township of Berlin, County of Camden, that **PHILIP A. NORCROSS** of Parker McCay , 7001 Lincoln Drive West, Marlton, NJ 08053 be appointed Financial Consultant for the Sale of Bonds of the Township of Berlin for a period of one year (1) commencing January 1, 2014 until December 31, 2014 to perform the professional services ordinarily provided by a Financial Consultant of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

Said **PHILIP A. NORCROSS** is the person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of registered Attorneys. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-5. Resolution adopted by call of the roll, five members present voting in the affirmative.

#### **RESOLUTION 2014- 6 APPOINTMENT OF PROJECT ENGINEER**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A. 19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **KEY ENGINEERS and ADAMS REHMANN & HEGGAN ASSOCIATION** to be appointed the Construction Inspection Engineers of the Township of Berlin for a term of one year commencing January 1, 2014 until December 31, 2014, to perform professional services ordinarily provided by and required of a Project Engineer. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-6. Resolution adopted by call of the roll, five members present voting in the affirmative

#### **RESOLUTION 2014 - 7 APPOINTMENT OF CONFLICT ATTORNEY**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **JACK L. TURNER**, of 165 Bate Avenue, be appointed

the Conflict Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2014 until December 31, 2014 to perform professional services ordinarily provided by and required of a Conflict Attorney, and to receive such compensation as may be reasonable for such services.

Said **JACK L. TURNER, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Conflict Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-7. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-8 COMMITTEES OF COUNCIL (FINANCE)**

**WHEREAS**, N.J.S.A. 40:69A-123 et seq., provides for the appointment and designation of Committees of Council;

**NOW, THEREFORE, I PHYLLIS A. MAGAZZU**, Mayor of the Township of Berlin, hereby appoint **LORI A. CAMPISANO, CHRISTOPHER MORRIS** to serve on said Finance Committee.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-8. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-9 APPOINTMENT OF A QUALIFIED PURCHASING AGENT**

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS, Lori Campisano** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS, Lori Campisano** desires to take advantage of the increased bid threshold:

**BE IT FURTHER RESOLVED**, that the governing body hereby appoints Lori Campisano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A: 11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-9. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-10 APPOINTMENT OF IMPROVEMENT SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **CATHERINE UNDERWOOD** be and is hereby appointed Improvement Search Clerk effective January 1, 2014 until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-10. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-11 APPOINTMENT OF TAX SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DIANE M. ZOPPEL** be and is hereby appointed **Tax Search Clerk** for the Township of Berlin, effective January 1, 2014 and terminating December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-11. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 12 APPOINTMENT OF SEWER DEPARTMENT CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DIANE M. ZOPPEL** be and is hereby appointed Sewer Clerk for the Township of Berlin, effective January 1, 2014 and terminating December 31, 2014

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-12. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-13 APPOINTMENT OF DEPUTY TAX COLLECTOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DANA O'HARA** be and is hereby appointed Deputy Tax Collector effective January 1, 2014 until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-13. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014-14 APPOINTMENT OF C-2 OPERATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that **CHARLES RIEBEL JR.** be and is hereby appointed the C-2 Operator of the Sewer Department of the Township of Berlin, effective January 1, 2014 until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-14. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 15 APPOINTMENT OF AN INSURANCE BROKER**

**WHEREAS**, there exists a need for the appointment of an Insurance Broker to provide insurance coverage to the Township of Berlin; and

**WHEREAS**, the maximum of the insurance premium is \$ 18,823.92 and funds are available in an appropriation entitled Insurance and have been certified by the Local Finance Officer; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for "Professional Services" under the fair and open process provision of N.J.S.A 19:44a-20.4 et seq must be publically advertised;;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that:

1. The Mayor be authorized to execute the Agreement with **CONNER STRONG** ., as Broker of Record to the Township for a period commencing January 1, 2014 until December 31, 2014.
2. A notice of this action shall be printed once in the designated legal newspaper of the Township of Berlin.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-15. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-16 APPOINTMENT OF COMMISSIONER AND ALTERNATE FOR JOINT INSURANCE FUND**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointments to the Joint Insurance Fund Committee be and they are hereby made as follows, commencing January 1, 2014

- |                            |   |                                    |
|----------------------------|---|------------------------------------|
| <b>CATHERINE UNDERWOOD</b> | - | <b>FUND COMMISSIONER</b>           |
| <b>PHYLLIS MAGAZZU</b>     | - | <b>ALTERNATE FUND COMMISSIONER</b> |
| <b>CHUCK RIEBEL</b>        | - | <b>SAFETY DELEGATE</b>             |
| <b>CHRISTOPHER MORRIS</b>  | - | <b>ALTERNATE SAFETY DELEGATE</b>   |
| <b>MICHAEL C. AVALONE</b>  | - | <b>RISK MANAGEMENT CONSULTANT</b>  |

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-16. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 17 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that it hereby appoints **CATHERINE UNDERWOOD** as the Public Agency Compliance Officer until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-17. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2013- 18 APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided for the Office of Zoning Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSHUA SHELLENBERGER** be appointed the Zoning Officer, commencing January 1, 2014 until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-18. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained

**RESOLUTION 2014-19 APPOINTMENT OF LIBRARIAN**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **MARY HOLT** be and is hereby appointed Librarian effective January 1, 2013 until December 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-19. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 20 APPOINTMENT OF PUBLIC DEFENDER**

**WHEREAS**, N.J.S.A. 40:69a-122 provides that the Mayor with the advice and consent of the Council shall appoint such other officers as may be provided by ordinance; and

**WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2014 until December 31, 2014.

**PUBLIC DEFENDER - ROBERT E. DEPERSIA, II**

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-20. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-21 APPOINTMENT OF MUNICIPAL PROSECUTOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2014 until December 31, 2014

**PROSECUTOR - DONNA SIGEL PLATT**

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-21. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 22 APPOINTMENT OF DEPUTY COURT ADMINISTRATOR**

**WHEREAS**, N.J.S.A. 40-69a-122 provides that the Mayor with advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the Office of the Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, that the following appointments be made as follows:

**DEPUTY COURT ADMINISTRATOR -VICKI TAYLOR** until December 31, 2014

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-22. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 23 APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

**WHEREAS**, Section 3-2 of the Code of the Township of Berlin provides for the appointment of an Emergency Management Coordinator:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MICHAEL SCHAFFER** be and is hereby appointed Emergency Management Coordinator for the Township of Berlin until December 31, 2016

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-23. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 24 APPOINTMENT OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and

**WHEREAS**, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management Deputy Coordinators;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DOMINIC PINTO, GEORGE BUNDICK JR** and **MICHAEL LYDIC.** be and hereby appointed Emergency Management Deputy Coordinator for the Township of Berlin for a term commencing January 1, 2014 until December 31, 2014.

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-24. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 25 APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2014.

**PHYLLIS MAGAZZU  
CHRISTOPHER MORRIS  
STUART PLATT**

**CHARLES J. RIEBEL, JR.  
CATHERINE UNDERWOOD  
ANTHONY COLAVECCHIO  
LEONARD CHECK  
MELLISSA DILUZIO  
LOUIS DE MARCO JR.  
MICHAEL SCHAFFER  
TERESA VANDERGRIFT  
Dr. EDYTHE AUSTERMUHL  
SAHARA SAM REPRESENTATIVE  
WALMART REPRESENTATIVE  
HOME DEPOT REPRESENTATIVE  
SHOPRITE REPRESENTATIVE  
SINCLAIR MOVING COMPANY REPRESENTATIVE**

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-25. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-26 APPOINTMENT OF MSI PLANNING COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that

**CHARLES RIEBEL** is hereby appointed MSI Planning Coordinator; and

**BE IT FURTHER RESOLVED**, that **CATHERINE UNDERWOOD** is hereby appointed Deputy MSI Planning Coordinator commencing January 1, 2014 until January 31, 2014.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2014-26. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 27 APPOINTMENT OF A MUNICIPAL COORDINATOR FOR DISABLED**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed the Municipal Coordinator for the Disabled commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-27. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 28 APPOINTMENT OF COORDINATOR ON AGING**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed Coordinator on Aging for the Township of Berlin commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-28. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 29 APPOINTMENT OF SECRETARY BOARD OF HEALTH**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed for the Township of Berlin as Secretary of the Board of Health Commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-29. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

### **RESOLUTION 2014- 30 APPOINTMENT OF BUILDING MAINTENANCE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-30. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

### **RESOLUTION 2014- 31 APPOINTMENT OF PROPERTY MAINTENANCE INSPECTOR**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-31. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

**RESOLUTION 2014-32 RESOLUTION APPOINTMENT OF COUNCIL LIAISON FOR NEIGHBORS HELPING NEIGHBORS**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JEROME McINTOSH** , **MARION BODANZA** and **FRANK EPIFANIO** be and is here by appointed liaison for neighbors helping neighbors effective January 1, 2014 until December 31, 2014

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-32. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-33 APPOINTMENT OF A ANIMAL CONTROL OFFICER**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed the Animal Control Officer for the Township of Berlin commencing January 1, 2014 until December 31, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-33. Resolution adopted by call of the roll, four members present voting in the affirmative. Mayor Magazzu abstained.

**RESOLUTION 2014-34 APPOINTMENT OF ADMINISTRATIVE SECRETARY LAND USE OFFICE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **KELLEY McCAULEY** be and is hereby appointed Administrative Secretary Land Use Office effective January 1, 2014 until December 31, 2014.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2014-34. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 35 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD**

**WHEREAS**, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and  
**WHEREAS**, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

**ANDREW SIMONE-** Class IV **Chairman** to 12-31-15

**CRAIG DEGEORGE** – Class IV Member to 12-31-15  
**JOE PANTANO**- Class IV Member 12-31-14  
**FRANK McHENRY**- Class IV **Vice-Chairman** to 12-31-15  
**JOHN BALISKI**- Alternate I to 12-31-14  
**SAM SYKES** Alternate II to 12-31-14  
**MICHAEL DEPALMA** – Class II Construction Code Official until  
December 31, 2014  
**CHRISTOPHER MORRIS** – Class III Councilperson to 12-31-2014  
**PHYLLIS MAGAZZU** – Class I Mayor to 12-31-14  
**DAVID CARLAMERE**- Solicitor to 12-31-14  
**DAVID ROWAN**- Solicitor to 12-31-14

**NOW, THEREFORE, BE IT RESOLVED** that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2014-35. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 36 APPOINTMENT OF COORDINATOR FOR CLEAN COMMUNITIES MODEL PROGRAM**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CHUCK RIEBEL** is hereby appointed as Coordinator for the Clean Communities Model Program I and that the Public Works Department of the Township of Berlin, be designated the Agency responsible for grant implementation effective January 1, 2014.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2014-36. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 37 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS**, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

**WHEREAS**, the Township of Berlin wishes to continue to be a voting member of said board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MARION BODANZA** is hereby appointed to serve as the representative from the Township of Berlin to the Camden County Community Development Advisory Board and

**FURTHER, JEROME McINTOSH and FRANK EPIFANIO** is hereby appointed to serve as the alternate members,

**FURTHER**, a certified copy of this Resolution is to be submitted to the County Community Development Office.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2014-37. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 38 APPOINTMENT OF PLANNING BOARD SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, of CARLAMERE, ROWAN AND SCHEMANSKI of Cherry Hill, NJ be appointed the Planning Board Attorney of the Township of Berlin for a period of one year (1) commencing **January 1, 2014 until December 31, 2014** to perform professional services ordinarily provided by and required of a Planning Board Attorney, and to receive such compensation as may be reasonable for such services. Said **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Planning Board Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President MORRIS, second by Councilwoman Bodanza to adopt Resolution 2014-38. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 39 AUTHORIZING PURCHASES THROUGH STATE CONTRACTS**

**WHEREAS**, the Township of Berlin may, pursuant to N.J.S.A.40A:11-12, purchase materials, supplies and equipment under contracts entered into on behalf of the State of New Jersey by the Division of Purchases and Property in the Department of the Treasury; and

**WHEREAS**, purchases under the aforesaid State Contracts may be made by the Township without the necessity of advertising for bids or may be made in cases where advertisements for bids have produced either no bids or have produced rejected bids; and

**WHEREAS**, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under said State Contracts, during the year 2014;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that Department Heads are hereby authorized to purchase, without the necessity of a separate resolution, such materials, supplies, and equipment as shall be available

under State Contract, to the Township pursuant to N.J.S.A.40A:11-12, in those cases 1) where it is desirable and in the best interests of the Township of Berlin to make such purchases and 2) where the amount of the purchase, with regard to the aggregation of like purchases made at separate times in the year 2014, is less than the threshold set in accordance with N.J.S.A. 40A:11-3; and

**BE IT FURTHER RESOLVED** that all purchases by the Township of Berlin pursuant to N.J.S.A. 40A:11-12 which are, with regard to aggregation, in excess of the bid limit established pursuant to N.J.S.A. 40A:11-3, shall be the subject of a separate authorizing resolution by the Mayor and Council of the Township of Berlin

Motion by Councilman McIntosh, second by Council President Morris to adopt Resolution 2014-39. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 40 DESIGNATION OF OFFICIAL DEPOSITORY FOR THE YEAR 2013**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED** on the 6<sup>th</sup> day of January, 2014, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that **BANK OF AMERICA** be and is hereby designated as depositories for the Township of Berlin for the year 2014.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act (RS. 17:9-41).

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2014-40. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 41 DESIGNATION OF BANKS FOR INVESTMENT PURPOSES**

**WHEREAS**, there will be excess Berlin Township funds from time to time; and **WHEREAS**, it is in the best interest of the Township of Berlin to invest these funds at the highest rate of interest available;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the Treasurer be and hereby authorized to invest these funds in the following banks:

**BANK OF AMERICA**

**Santander BANK**

## FULTON BANK OF NJ

### STATE OF NEW JERSEY CASH MANAGEMENT FUND

Any other banks with GUDPA certification

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2014-41. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 42    DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3 of the Open Public Meetings Act, Chapter 231, P.L., 1975, requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be the one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and council of the Township of Berlin, County of Camden, State of New Jersey as follows:

1. **COURIER POST**, Cherry Hill, New Jersey, and **RECORD BREEZE**, Blackwood, New Jersey are hereby designated as the official newspaper of the township. The designation of the newspapers shall be for a period of one (1) year commencing January 1, 2014 until December 31, 2014.

2. It is the opinion of this body that the above named newspapers have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2014-42. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 43    RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BERLIN**

**WHEREAS**, N.J.S.A.40A:5-14 requires every municipality to adopt a Cash Management Plan;

**WHEREAS**, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A.40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Berlin;

**NOW, THEREFORE, BE IT RESOLVED** that the Cash Management Plan be adopted and in effect for the period January 1, 2014 through December 31, 2014. A copy of said plan is on file in the office of the Township Clerk.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-43. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 44 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for prescription insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 450,000.00 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Bollinger, Inc.
2. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2014-44. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 45 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 55,000.00 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

3. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Delta Dental Plan of NJ.
4. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2014-45. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 46 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 5,000 and said funds are available in an appropriation entitled Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

5. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Assurant Employee Benefits Insurance Company
6. This contract is awarded without competitive bidding as an "Extraordinary Unspecifiable Service" in accordance with 40A:11-5(l) (a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2014-46. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 47 RESOLUTION TO SET THE INTEREST RATE CHARGES ON DELINQUENT TAXES**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% on the first \$1,500.00 of the delinquency and 18% on any amount in excess of \$1,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% on the first \$1,500 of taxes becoming delinquent after due date and 18% on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. There will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a) Tax Collector
  - b) Township Attorney
  - c) Township Auditor
  - d) Department of Financial Services

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-47. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **RESOLUTION 2014- 48 RESOLUTION TO SET THE INTEREST RATE CHARGED ON DELINQUENT SEWER BILLS**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of sewer bills subject to any abatement or discount for the late payment of sewer bills as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 18% per annum.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 18% per annum of sewer bills becoming delinquent after due date, subject to any abatement or discount for the late payment of sewer bills as provided by law.
2. There will be a ten (10) day grace period for quarterly sewer payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a) Tax Collector
  - b) Township Attorney
  - c) Township Auditor
  - d) Department of Financial Services

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-48. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 49 RESOLUTION TO ADD SURCHARGE ON DELINQUENT REAL ESTATE TAXES OVER \$10,000.00**

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, , the Governing Body of a Municipality may establish a penalty to be assessed to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin that it hereby authorizes a 6% penalty to be assessed on any tax delinquency in excess of \$10,000.00 where said delinquency has not been paid prior to the end of the fiscal year.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective on the date of its adoption.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-49. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 50 RESOLUTION SETTING FEE FOR EXECUTION OF  
DUPLICATE TAX SALE CERTIFICATE NJSA 54:5-52-1**

**WHEREAS**, in case of the destruction or loss of a tax title certificate which was issued by the Township of Berlin in the State of New Jersey held in the municipality, the collector of taxes in said municipality shall issue and execute a new certificate of tax sale in place of the one which has been destroyed or lost, and;

**WHEREAS**, the tax collector shall be duly authorized to do so by resolution of the governing body of said municipality, and;

**WHEREAS**, the municipality may charge a fee not to exceed \$100 for such a duplicate certificate, so;

**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the costs for such duplicate certificate is set at \$100.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-50. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 51 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO  
SET UP PARTIAL PAYMENT AGREEMENTS FOR CURRENT TAXES N.J.S.A. 54:5-  
68**

**WHEREAS**, the owners of property located in the Township of Berlin, would like the opportunity to pay taxes on a timely basis in monthly installments, and;

**WHEREAS**, no delinquencies are recorded and current year real estate taxes are being paid in these monthly payments, and;

**WHEREAS**, payments will be due the first day of each month with a ten day grace period, so;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that pursuant to New Jersey Statutes Annotated, authorization is granted to allow the Tax Collector to enter into an agreement for monthly installments upon request of the owner on any property within the Township of Berlin for the payment of current taxes through monthly installments, and;

**BE IT FURTHER RESOLVED**, that if these monthly installments fall delinquent more than ten days after the due date, then such agreement shall be void and the delinquency will revert back to the original date and the Township shall enforce the delinquency allowed by statute.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-51. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 52 RESOLUTION TO SET A SERVICE CHARGE FOR RETURNED CHECKS**

**WHEREAS**, N.J.S.A. 40:5-18 states that a governing body may provide for the imposition of a service charge to be added for a check returned for insufficient funds not to exceed \$20.00.

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that in accordance with the above stated statute the fee of \$20.00 will be assessed for each check returned for insufficient funds.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-52. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-53 RESOLUTION TO SET THE TIMES AND DATES FOR THE BERLIN OF TOWNSHIP ANNUAL MEETINGS**

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held on the Second and Fourth Monday of the month at 6:30 p.m. Please note that the first four months of 2013 the meetings shall start at 5:00 p.m., in an effort to save energy during the daylight saving time. If a legal holiday falls on a meeting date then the meeting will be cancelled. Meetings for the year 2013 will be held as follows:

2014 Meeting Dates

The following 4 months the meeting will begin at 5:00 pm \*

January *	27
February *	10
February *	224
March *	10
March *	24
April *	28

The following 8 months the meeting will begin at 6:30 pm

May	12
June	23
July	28

August	25
September	8
September	22
October	27
November	24
December	15

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-53. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014- 54 ADOPTING ROBERT’S RULES OF ORDER TO GOVERN THE CONDUCT OF ALL MEETINGS OF THE TOWNSHIP OF BERLIN**

WHEREAS the Mayor and Council of the Township of Berlin shall conducted meetings and;

WHEREAS Robert’s Rules of Order are rules and regulations needed to conduct the business of a meeting.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, that all meetings of the Township Council shall be governed by, and conducted in accordance with, Robert’s Rules of Order.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2014-54. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-55 AUTHORIZING THE FILING OF TAX APPEALS**

WHEREAS, there exists a need for filing of Tax Appeals for the Township of Berlin; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that authorization is given to **ANTHONY COLAVECCHIO**, Tax Assessor to file these Tax Appeals on behalf of the Township of Berlin in all property tax matters

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-55. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-56 CONTINUING RESOLUTION**

**WHEREAS**, it is the policy of the Mayor and Council of the Township of Berlin to review and examine all previously adopted Resolutions;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that all appointments, ordinances, amendments and supplements thereto, including all resolutions of the Township of Berlin heretofore in existence as of December 31, 2013, may continue for a period of sixty (60) days or at the pleasure of the Mayor and Council except in so far as they may be inconsistent with any and all appointments, ordinances, amendments and supplements adopted by the Mayor and Council of the Township of Berlin on this date, January 3, 2014.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-56. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2014-57 PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LIQUOR LICENSE TO WOLFJOHN,LLC**

**WHEREAS**, an application has been filed for a person-to-person transfer of plenary retail consumption License 0406-33-006-008. Hereto fore issued to ATTN INC for the premises located at 795 South Route 73 West Berlin New Jersey 08091; and  
**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and  
**WHEREAS**, the applicant is qualified to be licensed according to all standards established by title 333 of the New Jersey Statutes, regulations promulgated thereunder, as well pertinent local ordinances and conditions consistent with title 33; and  
**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of funds used in the purchased of the license and the licensed business and all additional financing obtained in connection with the licensed business;  
**NOW THEREFORE, BE IT RESOLVED** that the Township of Berlin does hereby approve, effective February 3, 2014, the transfer of the aforesaid plenary retail Consumption license and does hereby direct the municipal clerk to endorse the license certificate to the new ownership as follows: This license, subject to all its terms and conditions, is hereby transferred to Wolfjohn LLC

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-57. Resolution adopted by call of the roll, five members present voting in the affirmative.

**Business Approval**

**Victory Lane Bar and Grill / Wolfjohn LLC**, Andrew Likogiannis, 795 Route 73 South. Restaurant Bar and Grill.

Motion by Council President Morris, second by Councilwoman Bodanza to approve the business licenses. Licensed approved by call of the roll, five members present voting in the affirmative for license.

## **Greetings and Statement from Mayor and Council**

### **Councilman Epifanio**

Good Evening residents, elected Officials, Friends and Family:

I want to congratulate my friend Mayor Magazzu, Council president Morris and Councilwoman Bodanza on their re-election. I am looking forward to working with you all this year, so that we can continue to keep Berlin Township the great business friendly family town that I am proud to call home.

### **Councilwoman Bodanza**

Councilwoman Bodanza wished everyone a Happy New Year and stated that we have a terrific team sitting up here tonight and that she is proud to be a part of this group that is more like a family.

### **Councilman McIntosh**

Councilman McIntosh congratulated his colleagues Mayor Magazzu, Council President Morris and Councilwoman Bodanza on their win. Councilman McIntosh stated that he is looking forward to continue working with this group and is honored to be a part of it.

### **Council President Morris**

To the Residents of Berlin Township,

Thank you for your vote of confidence this past election!

I believe you made the best choice and will work along with my colleagues to the best of my ability.

As we start the New Year of 2014, I'd like to restate a few big picture goals I've had for a few years now:

to continue to work as hard as you do for the good of the community;

to continue with our approach of being open and straight forward in all that we do;

to continue treating people as I'd like them to treat me or a member of my family;

to continue thinking outside of the box as much as possible in these ever changing and truly challenging times;

to continue to do more with less and less so our residents get as much bang for their buck as possible;

to continue to provide vital services to our residents with ever increasing efficiency, greater accountability, complete transparency and even greater community involvement;

to continue to work together to make our great little town an even greater place for our families to live, work and play and keep Berlin Township First by striving to do our part by working as a team to proudly serve our hometown with honor, honesty and enthusiasm.

Congratulations and welcome back to my friend and running mate – the Honorable Councilwoman Marion H. Bodanza – your first term wasn't particularly easy given all we had to deal with but you got the job done and you'll continue to be a positive, respectful and respected leader in our community – keep up the good work!

Congratulations to my dear friend and someone who is like a sister to me – the Honorable Phyllis “Jeffries” Magazzu on your well deserved re-election victory as our Mayor!

As the longest serving member of this Governing Body, I feel that Phyllis is the best Mayor we've ever had and someone who has an ability to deal with a number of issues all at the same time and she does it with love and compassion and a true sense of caring much the same way that a mother cares for her children. Phyllis keeps our township family together and on the right track despite how much more difficult it is becoming year after year.

I look forward to continuing to work with my friends and colleagues, Councilman Jerome McIntosh and our newest Councilman Frank Epifanio for the good of Berlin Township.

Thanks to our County Clerk and my boss Joe Ripa for administering my Oath of Office. I appreciate your friendship, guidance and support which enable me to continue in my service to the citizens of my home town as well as the County of Camden.

Finally, thanks to my family, my Mom & Dad, my daughter Gabrielle, my son Christopher, and especially my wife Christine for putting up with me and all that I'm about – I love each of you more than you could ever imagine and I sincerely appreciate all of the understanding, patience, support and love that you provide me day in and day out as I go about what I do for the citizens and taxpayer's of Berlin Township!

All the best for a Happy & Healthy New Year!

Peace be with you and may God Bless each of us and keep us safe in 2014.

**Mayor Phyllis Magazzu:**

Thank you for the continued public trust and support that you have given to me as your Mayor and also for my recent re-election. I respect this position and consider it an honor and privilege to serve the residents of Berlin Township. I am proud to say that my children are the fifth generation to be born and raised in West Berlin.

I would like to begin the New Year by congratulating Councilwoman Marion Bodanza and Council President Chris Morris on their impressive reelection victories. It is a testament to their dedication and effectiveness as governing officials that they were reelected to office without opposition.

Marion, you show such compassion for our residents! You are sincerely a beautiful, caring person.

Chris, again, I don't know what I would do without you!!! Not only do you offer so much, but it comes with a sense of humor!! I know our residents appreciate your commitment to our Town and so do I!!

Frank congratulations on completing your first full year as a council person. Your enthusiasm have brought much new spunk to our governing body !

Jerome, what a great guy! When they came up with the saying, "he would give the shirt off his back", they had to be talking about Jerome.

I can say that all of our council members are hardworking and dedicated individuals who are knowledgeable and fair when making decisions. They are hands-on individuals who support all projects in town with enthusiasm and dedication. They devote countless hours to Township business. How fortunate we are that these folks are willing to serve as true public servants.

I'd like to thank all the Township employees for their hard work day in and day out.

They are truly the backbone of our town. All departments, Police, public works and administration have done, just like they have in previous years and unbelievable job!

Cathy, Lori and all the girls and guys in the administration offices, we all work together on a daily basis, and I could not ask for a better dedicated, professional group of employees, thank you!!!

Last year we introduced our Vision Plan. This year I would like to up-date our plan and give the progress we have made

### **Our Vision Plan for Berlin Township**

Continue to maintain our designation as one of the Top Ten Financially Sound Municipalities in the State of New Jersey. We have continued this year to maintain, Standard & Poor's Rating Services A rating with a Positive outlook. Thanks to Lori, our Chief Financial Officer and all the department heads

Continue to maintain the top notch level of municipal services (Police, Public Works and Municipal/Financial Administration) our residents have appreciated for many years.

This year we have sworn in our new Chief Lenny Check. He is doing an extraordinary job leading our police department with respect and dignity. In just a short few months on the job he has implemented several new shared services that has not only increased the safety in our town but has actually saved us money. I am very pleased with the promotions of our two new lieutenants, Tony McVeigh and Lou Siderio. Two excellent officers that are now helping to lead our department. And at our next council meeting I

am excited to say we will be swearing in our two new sergeants, Sergeant Wayne Bonfiglio and Sergeant DJ Stein. The Berlin Township Police Department is committed to serving our community through proactive policing, professionalism, and community partnerships. And I must say that I am very proud of each and every one in our department.

Our public works department headed by our director, Chuck Reibel, continues to do an excellent job that all our residents have grown accustomed to. Thanks to all of you for a job well done, that doesn't go unnoticed.

Continue to maintain an open and transparent form of municipal government where our residents feel comfortable and respected when dealing with municipal officials. . We have and will continue with an open and transparent administration, encouraging public participation and involvement. We are all eager to hear public input.

Continue to recognize and celebrate the contributions and heritage of the Berlin Township Senior Citizens, Veterans, Minorities, Volunteers, Good Neighbors and the Business Community. This year the West Berlin, East Berlin Historical Association will be hosted their 5<sup>th</sup> Black History Month Exhibit this February. We have had to move to several locations because every year the numbers of exhibitors increase. We have people coming from many towns in South Jersey to view all the memorabilia and history. The Memorial Day ceremonies have expanded now with a visit to the East Berlin Cemetery. Another location in town to show tribute to our local Berlin Township residents who have served our Country.

Continue to stand up and advocate for our fair share from the County, State and Federal Governments. Clean communities grant, community development block grant, drive sober or get pulled over and the Body Armor replacement grant are several grants that we received this year. In fact tomorrow we are meeting with Congressman Rob Andrews and hope to discuss and future funding that will possibly be available

Continue to provide a decent level of pay and benefits to our municipal employees who proudly serve our citizens on the front line each and every and deserve to be treated fairly in their employment contracts while also keeping in mind the needs, wants and financial burdens of the residents of Berlin Township. This past year we had one of the quickest and smoothest negotiated contracts that I have been part of. Our police and public works department worked with us and within the guidelines and financial restraints to come up with a contract that was fair to them and not overburden the resident.

Continue to seek private sector or shared service opportunities to utilize the open space in the Town Hall in an effort to offset the costs associated with operating the facility. I would like to thank Chuck and the Public works department for the great job they are doing in finishing our open space. As we wait for the economy to strengthen and more demand for real-estate, we are planning to rent this space out to groups or individuals.

Continue to publish in house and regularly distribute a low cost but high quality township newsletter so that all residents can continue to be informed of township / community business, events and special recognition opportunities. The cost of our newsletters continues to go down with the great work and expertise of our employee Donna DeCinque with input from the department heads designing the newsletter in house. The quality of our newsletter is better than when we use to have it printed at a printer. Continue to focus on controlling municipal taxes and spending, share more services to cut costs, work on promoting local businesses to attract good jobs and do our best to bring our community back together. This has and always will be part of our plans.

Continue pursuing the sale of the property on Bate Avenue where the old town hall used to be located. The highest and best use of this property would most likely be residential building lots upon which some nice new homes could be built. The environmental study has been completed and now we are finishing the plan for potential development. Hopefully with the economy starting to do a little better, real-estate sales will do the same and we will be able sell the property to offset our budget.

Continue pursuing the possible merger of the township Library with the School Library. This could result in a net savings to the township budget while increasing the hours and services of the existing school library. The current library building would be sold to a private entity while adjacent playground would be maintained and improved. I have recently had a conversations with our new superintendent who seemed receptive to investigate the idea.

Continue to expand the usage of the township website in an effort to keep our residents informed on the services and news of our community and also implementing an informational line that will be available 7 days a week, 24 hours a day. This year we also initiated an instant alert system which has the capability of alerting our residents by home phone, cell, text or email. We can instantly reach our residents and inform them of changes to our trash schedule, township events, winter storms plowing and other unforeseen problems where it is important to get information out in a timely manner. This is a shared service with our school district.

Continue to operate and promote such unique and worthwhile programs like the Fur Alert Program which has witnessed much success for our residents. This program has increasing become more and more popular. We have been highlighted in several magazines and front page of our local Courier Post newspaper. This year we have contracted with the Voorhees Animal Orphanage who is extremely excited about our fur alert and would like to go County wide with the program. An important factor switching to the Voorhees Animal Orphanage is their policy of being a "no kill" shelter.

Continue to pursue the development of a low cost low maintenance Dog Park in Berlin Township enabling interested residents to bring their dogs to exercise and socialize with other dogs if interested. We have applied for a Camden County Open space grant this year for this project.

Continue our annual Holiday Food Drive which this year provided for well over 100 needy families in Berlin Township with the help and cooperation of the West Berlin Fire Department, Berlin Township Schools and the Berlin Township Police Department. We expanded this program town wide this year. It was extremely successful with the generosity of our residents.

Continue to maintain our township road infrastructure, storm sewers, parks and playgrounds to the best of our ability and within reasonable annual capital budget amounts. Mt. Vernon, Edgewood, McClellan and Krumm Avenue were several projects in 2013 funded by grants. Also we had a major town wide park clean-up with the help of township volunteers.

Continue to have joint working meetings with our School Board to discuss shared services and other ways to cut costs to our residents. We are scheduling another annual joint meeting with our local school board. I also represent our town with the Pine Hill School District sending and receiving towns committee.

Continue to have meetings with our neighboring towns of Berlin Boro, Waterford Township, Pine Hill and Clementon comprised of the Mayors, Police Chiefs and Public Works Directors to foster open dialog between the entities. Have recently gone into another shared service agreement with these town's public works department for mutual aid agreement for emergency equipment and manpower.

Continue to seek input from residents on the reorganization of the athletic programs in Berlin Township in an effort to maximize and grow our youth sports and community development programs. Continue to work with the Berlin Township Athletic Association to help encourage more involvement with our children

I would like to just say a few words to our professionals, they all do an outstanding job. Stuart Platt, thanks for keeping us in line for another year. Stuart has said many times that I am his favorite Mayor and Berlin Township is his favorite town he represents. But I found out that he tells all the Mayors the same thing. I am not going to ask him now because it is too easy for him to answer, I will wait till I have several towns in one room All joking aside, Stuart you do an excellent job representing our town and I am proud to have you by part of our township family. Your knowledge of municipal government is by far the best! Thank you and I look forward to working with you again this year.

I would also like to thank Donna Platt our Township Prosecutor for her expertise in representing our town. She is wonderful, caring individual.

Dave Carlamere and Dave Rowan, our planning board solicitors, thank you for the guidance you give to this department and board. Our planning board members all have a lot of trust for the direction and guidance you give them.

Nick Trabosh, our judge, thank you again. You are excellent and very fair in your position. I am very proud of the work by you and our court administration department. To our bond council, Parker McCay, thank you! Phil it has been a pleasure to work with you. Your company has a great reputation and we are very comfortable with your guidance.

To our auditor, Bowman Company, thank you for your continued service. Joe Hoffman, your expertise in your field is greatly appreciated. You can be very proud of all of your employees that we work with; they all have done an excellent job.

In Closing I would again like to thank all of council for your dedication and individual knowledge each of you bring to this town. I have known each of you for a long time, and would not know what I or the Town would do with out you! I enjoy working with all of you, your commitment, dedication and knowledge is what makes our town truly a great place to live.

And final thank you goes to my family! My mom, my best friend, my husband, my biggest supporter, thank you! To all my kids, Lindsey, Danielle, Dante, Gianni, Antonio, Santino, Domenica, my son-in-law Josh, and my new grandson, Dominic, thank you for sharing me with the town. I love you all as high as the sky and as deep as the sea. I would like to take this opportunity to extend my warmest wishes to all our residents for a happy, healthy and prosperous New Year. It remains my honor and privilege to serve as your Mayor, and I promise to continue to work very hard to represent all of you to the best of my ability.

In closing may you and your loved ones enjoy good health and happiness this year. May God bless all our young men and women in the armed services wherever they may be stationed. Keep them safe and bring them home quickly. God Bless Berlin Township and God Bless America.

Thank you!

## **Public Portion**

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be heard.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

## **Adjourn**

Motion by Councilman Epifanio, second by Councilman McIntosh to adjourn the meeting at 5:55 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 5:55 pm

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Catherine Underwood, Township Clerk