

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL NOVEMBER 25, 2013 AT 6:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Council President Morris, Councilman Epifanio, Councilman McIntosh, Councilwoman Bodanza, Mayor Magazzu

Also Present- Solicitor, Stuart Platt, CFO, Lori Campisano, Engineer/Public Works Director, Chuck Riebel, Chief of Police Leonard Check, Josh Shellenberger, Maintenance/Animal Control

Absent-

Mayor Magazzu asked for a moment of silence for the passing of former Mayor Theodore McDaniels.

DEPARTMENTAL REPORTS

ENGINEER & PUBLIC WORKS DEPARTMENT

A. CHANGE ORDERS AND VOUCHERS

None

B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION

None

C. ENGINEER'S REPORT

1. 2013 STREET IMPROVEMENT PROGRAM

- a. Proposal No. 1 – Improvements to Mt. Vernon Avenue from Minck Avenue to Franklin Avenue (Partial Funding Through N.J.D.O.T. - \$180,000)

The contractor, Lexa Concrete, LLC expects the full completion of the projects by November 15, 2013. Once completed, we will issue the punch list for the corrective items. We will be measuring the as-built conditions for payment. I will be submitting a voucher for Lexa Concrete for partial payment, in the immediate future.

I expect to be submitting the Final Change Order and Voucher, next month.

b. Proposal No. 2 – Improvements to Edgewood Avenue- From Cooper Road to the N.J.D.O.T. Project Near Rt. 73 (Partial Funding Through N.J.D.O.T. – (\$200,000.00))

The contractor, Lexa Concrete, LLC, has completed the construction of the concrete items and restoration behind the curb. It is anticipated that they will be performing the pavement work, in the immediate future.

I expect to submit the Final Change Order and Voucher, next month.

Proposal No. 3 – Various Streets

The contractor, Charles Marandino, LLC, has completed the construction. I have informed them that they must replace the dead sod at the intersection of Grove and Cleveland Avenues

We have received a price of \$10,000 from Lexa Concrete, LLC for the construction of a Type “B” inlet, over the existing storm pipe, along Veteran’s Avenue, to intercept some of the stormwater, which is travelling along the street. It is expected that the Public Works staff will construct the doghouse inlet and perform the pavement restoration.

2. IMPROVEMENTS TO MCCLELLAN AVENUE – DEAD END

This project is included in Ordinance 2011-26. I intend to include this project with the street improvements to Hill Avenue project.

3. STREET IMPROVEMENTS TO HILL AVENUE (C.D.B.G. YEAR 35 FUNDING \$21,000 +/-)

I must perform the preliminary design and prepare the construction cost estimate to determine if the current Township and C.D.B.G. funds are sufficient to cover the construction cost.

4. CAPITAL IMPROVEMENTS PROGRAM

As you know, there are many streets, which are in need of improvements (pavement, storm drainage, curb, etc.), in the immediate or near future. There are, also, various improvements, which are necessary for recreation facilities, public buildings and sanitary sewer.

It is my understanding that the Governing Body is considering bonding for the improvements to the sewer pumping stations.

I recommend that, if possible, the Governing Body consider implementing a long capital improvements program. I intend to prepare a Recommendations Report, detailing a possible long range plan for capital improvements, in the future.

**5. HADDON AVENUE STREETSCAPE, PHASES 1, 2, AND 3,
JEFFERSON AVENUE TO LUCAS AVENUE
(FEDERAL TEA-21 FUNDS \$555,240)**

We have submitted the various closing documents to the N.J.D.O.T for their approval and recommendation of release of the final payment to the contractor. The N.J.D.O.T. Local Aid Office has informed me that they are in need of additional documents. I am hopeful that we can submit the necessary documents, in the immediate future.

N.J.D.O.T. FY 2014 APPLICATIONS

We have, electronically, submitted the applications to the N.J.D.O.T. for the following projects

1. Oak Avenue- N.J.D.O.T. Ramp A to 80' Past Clover Avenue
2. Hazel Avenue – Chestnut Avenue to Cushman Avenue

Typically, the State announces the selected projects at the end of the year.

6. RECONSTRUCTION OF BASKETBALL COURT AT SPRUCE AVENUE RECREATION SITE (COUNTY OPEN SPACE GRANT - \$25,000)

I had mentioned to the Governing Body that I did not believe that the construction cost will exceed the County grant amount. I would like to receive bids, for this project, in the same bid package as the Hill Avenue Street Improvements Project, in hopes of receiving more competitive process for the larger scale projects.

7. PROPOSED DOG PARK AT LUKE AVENUE RECREATION AREA, COUNTY OPEN SPACE APPLICATION

The application package was submitted to the County.

8. BANDSHELL AT LUKE AVENUE RECREATION AREA (COUNTY OPEN SPACE GRANT - \$25,000)

I am hopeful that the Public Works staff will be able to construct the concrete foundation and floor. I believe that it will be necessary for a contractor to erect the band shell structure and install the electric due to the anticipated, limited amount of time which the Public Works staff will be able to devote to the erection of the structure.

9. PERVIOUS CONCRETE SIDEWALK ALONG NORTHBOUND ROUTE 73 -JACKSON ROAD TO EDGEWOOD AVENUE (N.J.D.O.T. FY'S 2008 AND 2009 FUNDING)

The Contractor has applied the hardener/sealer, in the test areas. I will be observing the test areas and am hopeful that the application will be acceptable so that the application can be performed along the remaining area of the project.

Once the corrective work has been completed, we will submit the final invoice to the N.J.D.O.T. for the reimbursement of Municipal Aid funds.

10. MUNICIPAL CERTIFICATION FOR FUTURE FEDERAL FUNDED PROJECTS

We must obtain the information from the N.J.D.O.T. Once received, we will inform the Governing Body and Ms. Campisano.

We will be attending a seminar, presented by the N.J.D.O.T., regarding requirements for Federally Funded projects, in September, 2013.

11. NO PASSING ZONE ALONG COOPER ROAD

We are, currently, preparing the CAD profile plan, using the New Jersey – American Water Company plan. We will follow with the analysis to determine the portions of the road that meet the standard for no passing.

12. MUNICIPAL BUILDING

a. Roof Membranes

We must perform the vertical and horizontal measurements of the existing conditions, perform the design, prepare the bid documents and receive bids. I expect to receive bids in the Spring, 2014 for construction to follow, shortly thereafter.

b. Improvements to the Unfinished General Assembly Rooms

We must complete the bid documents for the ceiling, the remainder of the ceiling lighting, HVAC system and reconfiguration of the fire suppression system.

I believe that it may be possible for the Public Works staff to install the vinyl tile floor, during the winter season 2013/2014.

c. Free Standing Monument Sign

Quite some time ago, had recommended that the Governing Body consider awarding a contract to Dandrea Masonry for the installation of the brick facing and concrete capping to the masonry block base. The Public Works Department has, recently painted the masonry block. If the Governing Body desires to have the brick facing installed along the planter walls, I will contract Dandrea Masonry to see if they will honor their price from some time ago.

d. Irrigation and Landscaping

The design for the irrigation system remains to be completed. I am hopeful that we will be able to have an irrigation contractor donate their design services. Otherwise, we must purchase design software to complete the task.

13. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Construction of Storm Inlets Piping and Temporary Stormwater Basin

The utility companies have marked the locations of their respective utilities. We will be performing the land surveying work and engineering design, in the near future. It is intended that the Public Works Department will perform the construction in early Winter 2013.

2) Phase 2 – Extension of Storm Drainage to the Existing Stormwater Management System within the Luke Avenue Recreation Complex

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body.

It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

We must prepare the bid documents so that the reconstruction work can be completed before the end of this year.

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

On occasion, the street has flooded, due to the apparent limited capacity of the drainage system and receiving ditch, which is on the Board of Education property. I have discussed the matter with Mr. Pfluger, School Buildings and Grounds Superintendent. The ditch must be reconstructed to provide additional capacity and a positive outflow.

Mr. Pfluger has provided me with an incomplete version of a topographic map for the school property. I intend to attempt to decipher the contours and perform a preliminary design for said improvements. I intend to present the preliminary proposal to Mr. Fitz for his review and consideration for recommendation to the Board of Education.

Prior to any discussions with the Board of Education, I will present the matter to the Governing Body for your review and direction.

d. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million.

16. REQUEST TO THE PINELANDS COMMISSION FOR ADDITIONAL REDESIGNATION OF LANDS

We must prepare the documents to support the request for the redesignation of the Pinelands Zoning to allow for greater density development and the extension of sanitary to the re-designated areas.

The Pinelands Commission staff has presented various proposals for changes to the requirements to purchase Pinelands development credits (PDC's) for lands within the Regional Growth Area.

I have contacted Mr. Dandrea and recommended that he meet with Pinelands staff to see if it would be possible to incorporate his lots into the Regional Growth Area, as part of this change for PDC's. Mr. Dandrea has provided me with a plan, depicting the desired development of his lands, to present to the Pinelands staff.

17. MONTEBELLO PUMPING STATION

No update to report. Therefore, I continue to recommend that the Governing Body NOT take any action to accept the ownership of this pumping station.

18. TAX MAP REVISIONS

We have not completed the revisions to the Tax Maps.

19. FORMER MUNICIPAL BUILDING SITE, BATE AVENUE

Key Engineers has completed the surveying fieldwork for the location of the existing improvements and have provided the respective CAD file. I am working with them to provide direction for the closure calculations. I am hopeful that I will be able to provide the necessary direction so I can issue the survey of the premises.

Key Engineers has submitted the Preliminary Site Assessment Report. I will review the document and forward it to the Governing Body with my comments and recommendations.

20. TRAFFIC SIGNAL TIMING CHANGES AT THE INTERSECTION OF HADDON AND FRANKLIN AVENUES

Chief Check has recommended that the green time be extended for Haddon Avenue (coming from Voorhees Twp) between 4:30 and 6:30 p.m. In order to change the signal timing it is necessary to perform traffic counts and a traffic engineering study. It will also be necessary to obtain County consent of re-timing of the signal sequence.

The County Engineer has informed me that they expect construction for the improvements to the intersection, which includes the traffic signal upgrade and re-timing, to commence in March, 2014 and will take approximately five months to complete

Since the construction project will not occur for some time, Chief Check has recommended that we proceed with the request for the interim timing changes to the existing traffic signal.

21. TRAFFIC CALMING PROGRAM

I believe that the Governing Body is still considering the implementation of a traffic calming program, using portable speed humps and warning signage, flashing speed notice boards with flashing white strobe lights and other traffic calming devices.

Residents along Minck Avenue, Fairview Avenue and Taunton Avenue have voiced their concerns with the excessive speeding, along their streets. Several residents along Mt. Vernon Avenue have voiced their concern of vehicles speeding within the section where the reconstruction project will be eliminating the high crown area at the intersections.

22. REVISIONS TO TRAFFIC ORDINANCE

I have met with the Solicitor's Office to discuss the many changes to the traffic code, which are necessary. I must submit my recommendations to their office.

23. REQUEST FOR ACTION BY THE GOVERNING BODY FOR THE PROPOSED DIGGERLAND ADVENTURE PARK, COOPER ROAD AND PINEDGE DRIVE

The applicant received conditional site plan approval, from the Berlin Township Planning Board. It is my understanding that the applicant will be requesting that the Governing Body consider taking the necessary action for the following matters:

- a. Adoption of an ordinance to vacate the right-of-way of Pinedge Court.
- b. Waiver of the requirement for the tree mitigation plan and consideration for an alternate proposal.

I have submitted letters, regarding these matters, to the Governing Body for your review and consideration.

D. PUBLIC WORKS DEPARTMENT

1. IMPROVEMENTS TO SEWER PUMPING STATIONS

Ordinance No. 2013-12 was adopted at the last Council Meeting. We will begin to order the various items, perform the design for upgrades and make the improvements.

The second pump, at the Minck Avenue Pumping Station, has been rebuilt and is back in operation.

2. **REQUEST FOR 2013 CAPITAL PURCHASES FOR VEHICLES AND EQUIPMENT**

I continue to recommend that the Governing Body consider allocating the necessary funds for several vehicles and pieces of equipment for the Public Works Department. We have been experiencing frequent breakdowns, requiring repairs and making them unreliable and unavailable for usage for the performance of Public Works tasks.

3. **GREASE TRAP MAINTENANCE**

The Governing Body has adopted Ordinance No. 2013-11. We will be performing the inspections of those businesses, with grease traps, during the winter months.

4. **TEXTILE RECYCLING**

I must, still, meet with the Westville Public Works Superintendent to obtain the information, regarding the implementation of this program.

5. **LEAF COMPOST MATERIAL**

We were able to have the partially composted leaves removed from the compost area, in order to make room for the leaves from the upcoming season.

We are unable to grind the leaves, during the composting process, as the tub grinder has been un-repairable and, therefore, unusable. We are trying to find someone that may be able to repair the tub grinder.

I have contacted contractors with tub grinders, to contract the grinding of the leaves, without anyone willing to perform the leaf grinding. In my opinion, it is extremely important to have an operational tub grinder if the Township continues with the leaf composting process and brush collection and grinding program.

6. **INSTALLATION OF SPEED BOARDS**

The Public Works staff will be installing the speed board, with signage, at the locations directed by Chief Check.

7. **PERFORMANCE OF VARIOUS TASKS**

The Public Works staff is collecting leaves, throughout the Township. This task will continue for several weeks.

The trucks and equipment are being serviced for snow plowing and salting, in the upcoming winter months.

I am anticipating that the staff will be installing the tile floor in the two unfinished rooms, within the Municipal Building, during the

winter months. The tile will be covered to protect it from being damaged by the HVAC, lighting and ceiling contractors. I am anticipating that these contractors will be performing their work, hopefully, in the Spring of 2014.

Please contact me with any questions or comments, regarding the contents of this report.

SOLICITORS REPORT

1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. DiluzioV. Berlin Township
5. Chief Jackson
6. Berlin Township ADS. Estate of Raj Kumar Chopra
7. Berlin Township ADS. David Carp
8. Berlin Twp. ADS. Jason Black
9. Berlin Twp. ADS. Jennnifer Vernacchio as Guardian Hannah Maslanka
10. Berlin Township ADS. Tarin Durham
11. Berlin Twp. ADS. Tyrone Powell
12. BerlinTwp. ADS. Sherry Quering
13. Open Public Records Act.
14. Fire Safety Ordinance
15. Traffic Ordinance Overhaul
16. Speed Humps
17. No Thur Traffic Ordinance

POLICE DEPARTMENT

Chief of Police, Leonard Check reported that the department issued a total of 134 motor vehicle summons for the month of October which included 1 DWI arrest. A total of 42 arrest were made which included 5 narcotics arrest. Chief remarked that all officers have completed the year end mandatory training for domestic violence, pursuit driving, use of force and blood pathogen training.

MAINTENANCE DEPARTMENT & ANIMAL CONTROL

Notice have been sent out on the vacant properties in town. All Christmas decoration have been put up and Josh reported that traps have been set for cats that have been seen around Harrison Avenue.

ORDINANCE 2013-17 AN ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey as follows:

SECTION 1: That the following named officers and employees of the Township of Berlin, Camden County, New Jersey shall be paid within the following salary ranges for the calendar year 2014 as follows:

POSITION	ANNUAL SALARY RANGE	
 (Except as Noted).....	
	FROM	TO
Mayor	\$ 27,000.00	\$ 33,000.00
President of Council	8,000.00	14,000.00
Councilpersons	6,000.00	12,000.00
Chief Financial Officer	82,000.00	88,000.00
Township Clerk	53,000.00	59,000.00
Assistant Township Clerk (With Registrar Certification)	29,000.00	35,000.00
Tax Assessor	31,000.00	37,000.00
Tax Collector	58,000.00	64,000.00
Sewer Clerk	4,000.00	10,000.00
Deputy Tax Collector (With Tax Collector's Certification)	37,000.00	43,000.00
Finance Clerk	14.00 per hour	15.00 per hour
Municipal Judge	21,000.00	27,000.00
Municipal Court Administrator	54,000.00	60,000.00
Deputy Court Administrator	34,000.00	40,000.00
Court Recording Operator	85.00 per court	87.00 per court
Prosecutor	13,000.00	19,000.00
Clerk Typist/Part Time	11.35 per hour	14.65 per hour
Student Clerk Typist	0.00	Minimum Wage
Fire Sub Code Official	6,000.00	12,000.00
Const. Code Official/Building Inspector	22,000.00	28,000.00
Plumbing Inspector	5,000.00	11,000.00
Electrical Sub Code Official/ Electrical Inspector	10,000.00	16,000.00
Sewer Department Standby	200.00 per month	210.00 per month
Crossing Guards	11.99 per hour	12.25 per hour
Administrative Secretary - Land Use/Public Wks/Eng – Clerk Typist (With Registrar Certification)	47,000.00	53,000.00
Librarian	15,000.00	21,000.00
Emergency Management Coord.	500.00	2,000.00
Bus Driver	17.37 per hour	18.00 per hour
Coordinator on Aging/Disabled	500.00	2,000.00

Animal Control Officer	500.00 per month	1,000.00 per month
Recreation Coordinator	10.00 per hour	11.00 per hour
(Not to exceed 20 hrs per week in total)		
Chief of Police	113,000.00	119,000.00
Lieutenants of Police	91,000.00	97,000.00
Sergeants of Police	86,000.00	92,000.00
Patrolmen:		
Date of Hire (without certification)	30,000.00	36,000.00
Date of Hire (with certification or Completion of the academy)	40,000.00	46,000.00
Beginning of 2 nd year	43,000.00	49,000.00
Beginning of 3 rd year	47,000.00	53,000.00
Beginning of 4 th year	53,000.00	59,000.00
Beginning of 5 th year	59,000.00	65,000.00
Beginning of 6 th year	65,000.00	71,000.00
Beginning of 7 th year	71,000.00	77,000.00
Beginning of 8 th year	81,000.00	87,000.00
Police Department – Clerk Typist	30,000.00	36,000.00
Director of Public Works/ Township Engineer		
(With C-2 Wastewater License)	149,000.00	155,000.00
Engineering Technician/ Public Wks/ Eng – Clerk Typist	39,000.00	45,000.00
Zoning Officer	14.00 per hour	23.00 per hour
Employees of Public Works Department	15.00 per hour	25.76 per hour
Temporary Public Works Employees	12.00 per hour	13.00 per hour

Motion by Councilman Epifanio, second by Council President Morris to adopt Ordinance 2013-17 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative

RESOLUTION 2013-184 RESOLUTION AUTHORIZING ADVERTISEMENT OF RFQ'S FOR PROFESSIONAL SERVICE CONTRACTS.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that the Municipal Clerk is hereby authorized to advertise for RFQ's for the calendar year 2014 for professional service contracts, in the 12/5/13 issue of the Record Breeze.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2013-184. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-185 RESOLUTION CONFIRMING OFFICAL TAX SALE
N.J.S.A. 54:5-41.

PURSUANT to New Jersey State Statute, following is a listing of the results of the official Berlin Township Tax Sale held on November 6, 2013 at 10:30 AM of that day in Berlin Township Court Room:

<u>BLOCK/LOT(S)/QUAL</u>	<u>PURSHASER</u>	<u>%BID/PREMIUM</u>	<u>AMOUNT</u>
216. 3.	Early Out Investment	1,300.	253.20
219. 24.	Independent Investors	700.	544.28
601. 26.02	US Bank Cust for Crestar Capital	18%	1,010.45
614. 1.	US Bank Cust for Pro Cap III, LLC	15,000.	2,823.08
616. 1.	Independent Investors	18%	678.72
708. 2.01	US Bank Cust for Crestar Capital	26,000.	9,706.42
805. 8.	Independent Investors	19,000.	3,629.61
810. 3.	Independent Investors	500.	361.34
818. 9.	US Bank Cust for BV001 Trust	600.	490.22
903. 10.02	US Bank Cust for BV001 Trust	18,000.	418.66
1101. 8.	Early Out Investment	1200.	290.67
1302. 7.	Independent Investors	400.	406.63
1307. 30.	US Bank Cust for BV001 Trust	1,500.	491.46
1310. 2.01	US Bank Cust for Pro Cap III, LLC	48,000.	6,342.63
1412. 5.	Early Out Investment	1,800.	361.34
1415. 18.	US Bank Cust for BV001 Trust	700.	555.23
1818. 17.	US Bank Cust for Crestar Capital	14,000.	3,343.66
1902. 18.	US Bank Cust for BV001 Trust	17,100.	960.62
2101. 3.01	US Bank Cust for Crestar Capital	14,000.	2,515.57
2101. 3.02	TOWNSHIP OF BERLIN US Bank Cust for Crestar	18%	622.77
2301. 13. C0016	Capital	6,000.	1,570.16
TOTAL			\$37,376.72

TOTAL PREMIUM COLLECTED - \$185,800.00

TOTAL COLLECTED FOR DELINQUENT CHARGES - \$ 36,753.95

TOTAL TRANSFERRED TO MUNICIPAL LIEN - \$622.77

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2013-185. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2013-186 GRANTING ARCADE AMUSEMENT GAMES
LICENSES TO SAHARA SAM'S OASIS, LLC.**

WHEREAS, Sahara Sam's Oasis has filed applications with the Township of Berlin, County of Camden, New Jersey, for a Amusement Games License for January 1, 2014 and expiring on December 31, 2014;

Sahara Sam's Oasis, LLC

License # 36-2000-1-00059

Arcade

535 North Route 73 West Berlin N.J.

WHEREAS, the application of the above named has been examined by the Mayor and Council and has been found to be in proper order; and

WHEREAS, the proper fees have been paid to the Township of Berlin,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the license be and is hereby granted. The Township Clerk is hereby authorized and directed to issue a license from January 1, 2014 and ending December 31, 2014.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2013-186. Resolution adopted by call of the roll, four members present voting in the affirmative, Council President Morris abstained.

RESOLUTION 2013-187 PAYMENT OF BILLS FOR NOVEMBER.

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims are hereby approved and the bills to be paid.

TO	ACCOUNT	AMOUNT
Camden County Animal Shelter	Dog Trust	\$ 583.44
Treasurer, State of New Jersey	Dog Trust	2.40
Camden County Clerk's Office	Berlin Twp Rehab Loan Fund	22.00
Camden County Clerk's Office	Berlin Twp Rehab Loan Fund	23.00
Carlamere & Rowan	PB Esc #374	150.00
Carlamere & Rowan	PB Esc #374	145.00
Robert E. DePersia, II, ESQ.	Mun Public Defenders Trust	150.00
Robert E. Depersia, II, ESQ.	Mun Public Defenders Trust	300.00
Napa Auto Parts	3-01-26-315-2025	273.27

CONFIRMING

Verizon	3-01-31-443-2077	99.99
State of NJ Health Benefits	3-01-23-220-2092	58,187.54
State of NJ Health Benefits	3-01-23-220-2092	27,300.17
Postmaster of Cherry Hill	3-01-20-110-2120	384.12
Camden County Treasurer	3-01-20-120-2023	1,849.49
Willier Electric Motor Repair Co	3-07-55-502-2108	1,440.00
Martin A. Ackley Assoc., Inc	C-04-15-861-112602	3,420.00
Ford Motor Credit	3-01-25-240-2051	10,266.51
Verizon	3-01-31-443-2077	99.99
Petro Choice	3-01-31-447-2074	1502.92
Ameriflex	Flex Claims Account	75.00
Payroll, Current Fund	10/31/2013	130,830.62
Payroll, Sewer Operating Fund	10/31/2013	6,191.62
Payroll, Current Fund	11/14/2013	119,406.47
Payroll, Sewer Operating Fund	11/14/2013	5,923.43

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2013-187. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-188 OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN AND THE STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF CAMDEN FOR THE TRANSFER OF SPECIFIC RADIO EQUIPMENT PURCHASED FOR THE 700 MHZ CONVERSION.

WHEREAS, the County of Camden (hereinafter "County") is a body politic and corporate organized under the laws of the State of New Jersey and located in the State of New Jersey; and

WHEREAS, the Township of Berlin is a municipal entity organized under the laws of the State of New Jersey and located in Camden County, New Jersey ("Township"); and

WHEREAS, County and Township desire to enter into a Memorandum of Understanding (“MOU”) to transfer specific radio equipment purchased for the 700 MHz Conversion; and

WHEREAS, the Township finds that the MOU is in the best interest of the public health, safety and welfare of the residents; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, County of Camden, and State of New Jersey, that the MOU between the County and the Township attached as Exhibit “A” is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the MOU on the Township’s behalf.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2013-188. Resolution adopted by call of the roll, five members present voting in the affirmative.

Business License

- 1) **Guts and Glory Boxing and Fitness, Adrienne Soto**, 420 Commerce Lane Suite 11. Boxing and Fitness studio.
- 2) **The Mark Group, David Hopkins**, 415 Commerce Lane Unit 1&2. Warehouse, storage of materials used for home energy efficiency improvements.
- 3) **West Berlin Corral, Dexter Bartholomew**, 526 Route 73. Buffet Restaurant.
- 4) **Luk Oil Gulshan Grewal**, 250 Route 73. Gas Station, Auto repair and Convenience store.

Motion by Councilman Epifanio, second by Councilman McIntosh to approve the business licenses. Licensed approved by call of the roll, five members present voting in the affirmative for license.

Solicitors Permits

- 1) **Ian Selby**, T/A Power Home Remodeling Group

Motion by Councilman Epifanio, second by Councilwoman Bodanza to approve a Solicitor Permit. Permit approved by call of the roll, five members present voting in the affirmative for license.

2) **Carmen Viola** , T/A Power Home Remodeling Group

Motion by Councilman Epifanio, second by Councilman McIntosh to deny a Solicitor Permit. Permit denied approved by call of the roll, five members present voting in the affirmative for license.

Consent Agenda October

Motion by Councilman Epifanio, second by Council President Morris to receive and file the monthly reports on the consent agenda. Motion carried by voice vote, five present voting in the affirmative.

Correspondences for October 2013

Motion carried by Councilwoman Bodanza, second by Councilman Epifanio to receive and file the correspondence calendar for October. Motion carried by voice vote, all present voting in the affirmative.

Approval of Minutes October 28th 2013

Motion by Councilman Epifanio, second by Councilwoman Bodanza to approve the minutes for October 28, 2013. Motion carried by voice vote, five present voting in the affirmative.

All Other Business

1) **Request for the Vacation of the Right-Of –Way of Pinedge Court.**

2) **Holiday Tree Lighting December 6th at 7:00 pm.**

ORDINANCE 2013-18 OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, VACATING THE IMPROVED STREET KNOWN AS PINEDGE COURT

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Ordinance 2013-18 on first reading by title. Ordinance adopted by call of the roll, four members present voting in the affirmative, Council President Morris abstained.

RESOLUTION 2013-189 TO APPROVE DIGGERLAND ADVENTURE PARK APPLICATION FOR TREE REMOVAL AND AUTHORIZING A PAYMENT IN LIEU OF THE PLANTING OF TREES

WHEREAS Diggerland Adventure Park , Block 2601 Lot 1&5 was granted site Plan approval from the Planning and Zoning Board of the Township of Berlin, contingent upon the filing of an application for tree removal and mitigation plan; and

WHEREAS due to the financial hardship to comply with Berlin Township Ordinance 2007-3 "Tree Removal and Protection", Diggerland has requested to make a payment of \$10,000.00 to the Township in lieu of the planting of trees ; and

WHEREAS Diggerland shall pay to the Township \$5000.00 upon the issuance of its building permits and another payment of \$5000.00, 12 months thereafter.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that due to the financial hardship of Diggerland, the Mayor and Council hereby approves the Tree Removal application of Diggerland and authorizes the payment in lieu of the planting of trees as set forth above to Berlin Township

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-189. Resolution adopted by call of the roll, four members present voting in the affirmative, Council President Morris abstained.

Public Portion

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be heard.

Motion by Councilman Epifanio, second by Council President Morris to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

Councilman Epifanio congratulated Mayor Magazzu, Council President Morris and Councilwoman Bodanza for their Election win. Councilman Epifanio remarked that he is looking forward to 2014 and working with such a dedicated group.

Adjourn

Motion by Council President Morris, second by Councilman Epifanio to adjourn the meeting at 7:02 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 7:10 pm

Catherine Underwood, Township Clerk

