

DECEMBER 19, 2016

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL DECEMBER 19, 2016 AT 5:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Councilman McIntosh, Councilwoman Bodanza, Councilman Epifanio, Council President Morris.

Also Present- Solicitor, Stuart Platt, CFO, Lori Campisano, Township Engineer / Public Works Director Chuck Riebel, Chief of Police, Leonard Check

Absent- Animal Control/ Property Maintenance, Josh Shellenberger

Presentations

1) Berlin Rotary- Holiday Gift Presentation. The Rotary presented Mayor and Council with two \$500.00 checks one for the Food Drive and the other for our Holiday Event held on December 2nd.

2) Andy Simone- Deputy Director Andy Simone reported his Safety Updates for the 2016 Year

Departmental Report

ENGINEER'S AND DIRECTOR'S REPORT

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION

Montebello- Possible Bond Releases

I am still trying to resolve the outstanding issues with the developer. I do not believe that the Governing Body will be taking any action, this month.

ENGINEER'S REPORT

1. **Dog Park at Luke Avenue Recreation Complex (Camden County Recreation Enhancement Funding- \$25,000)**

We expect to perform the painting of fence boards in the Spring, 2017.

2. **Band Shell at Luke Avenue Recreation Complex**

Ms. Albano has performed the sign design. We recommend that the sign be purchased, through a credit card, as there is a substantial savings from purchasing the sign with a purchase order.

I have requested the purchase of a lightweight, portable large movie screen, in the 2017 budget request, for use at the band shell.

3. **N.J.D.O.T. FY 2017 Municipal Aid Program Applications**

The N.J.D.O.T. has announced the Acceptance of applications, The deadline date for the electronic submission of the application is February 3, 2017. The Governing Body must pass a resolution, endorsing the selected project and authorizing the submission of the application. I will submit my recommendations for possible streets, in January, 2017.

4. **Improvements to Hazel Avenue (NJDOT FY 2015 Funding)**

We have received notice, from the N.J.D.O.T., that the Transportation Trust Funds have been released. A construction contract must be awarded by June 26, 2017. I expect to be receiving bids, during the winter and construction to commence in the Spring, 2017.

The requested amount of funding was \$236,000. The estimated construction cost was estimated to be \$210,627 and contract administration/materials testing costs are estimated to be \$9,000. I have requested that additional funds be allotted, for this project, in the 2017 budget.

5. **2016 Street Improvements Program**

The Governing Body has allotted funds for the improvements to the following streets:

- a. Localized pavement area repairs along Taunton Avenue- Cooper Road to Clover Avenue;
- b. Repairs to settled pavement along Lester Avenue- Haddon Avenue to McClellan Avenue and along McClellan Avenue- Lester Avenue to Pine Avenue;
- c. Repairs to the settled pavement and curb at #340 Centaurian Drive;
- d. Repairs to the localized areas of the gutterlines of street within the Pinecrest section.

I am expecting to prepare bid documents in early 2017 with the construction occurring in the late Spring of 2017.

6. **Recommendation for Capital Improvements for 2017**

I have submitted my recommendations for various improvements to the streets, buildings, grounds and recreation facilities. I strongly suggest that the Governing Body consider implementing a long-term capital improvements program to address this matter.

7. **Camden County Community Development Block Grant Funds**

We must complete the remaining improvements to the Seniors Center. We will establish a priority of eligible projects with the Mayor so that the necessary improvements can be completed, in the immediate future.

8. Collection and Hauling of Solid Waste, Recyclable Materials and Vegetation

The automated refuse collection vehicles have been delivered and the staff is training to perfect the automated collection process. The contractor is installing the cart tipper will on the back the second, rear load trash truck. This will provide the Department with the ability to semi-automatically collect the carts, when the automated trucks are out of service or we need to provide supplemental collection services with the automated collection. We expect to receive the satellite tipper, which will be installed in the bed of one of the pickup trucks, in the immediate future.

The Mayor has sent her letter, with the Frequently Asked Questions form attached, to all of the residents, informing them of the implementation of the automated collection system.

The cart manufacturer will be delivering the trash, recyclables and yard waste cart, during the first week in January, 2017. The Service Guide, explaining what a resident will need to do, will be delivered to each house with the trash cart.

We expect to implement the automated collection of trash and recyclables on January 9, 2016. The collection of yard waste will commence in March, 2017.

I have, recently, been informed that the automated trash truck, which we intended to borrow from another municipality, during times of need for service and repairs to the new automated trash trucks, is no longer able to be used for automated collection. I have requested that the Governing Body consider allotting funds for another automated trash truck, which will provide for the rotation of the use of the truck, to allow for service and repairs and extend the life of the trucks.

9. Purchase of Various Pieces of Equipment and Vehicles for the Public Works Department

The pickup and stake body trucks have been ordered with Winner Ford of Cherry Hill, through the State Contract, and are not expected to be delivered until some time in January, 2017. It is expected that the two dump trucks will be delivered within the next week. We are hopeful that we will be able to place the new trucks on the road, before the first snowfall.

10. Shared Services with Berlin Borough for Public Works Equipment

We have discussed the development of an agreement with Berlin Borough for their periodic use of the street sweeper and our ability to use one of their automated trash trucks, in times of need. I suggest that we meet with the Borough representatives to discuss the matter for 2017 and future years.

11. Bate Avenue Site (Former Municipal Building and Administrative Building)

The sampling and testing for asbestos and lead for the building at 176 Bate Avenue has revealed that there is asbestos in the caulk, which was used along the chimney and lead in the paint on the window sills and a de minimis amount lead within the blue paint on the ceiling, in the rear room. These matters will be

DECEMBER 19, 2016

addressed as part of the demolition of the building. I believe that it has been determined that the building will not be demolished, at this time.

At the recommendation of a realtor, we have prepared a concept plan, depicting a possible twin homes layout, for use when reviewing and considering this possible proposal. The matter of possible alternatives for the development of the site, have been incorporated into the Master Plan Reexamination Report.

12. **Re-Examination of the Master Plan**

The County Planning Office presented the contents of the reexamination report to the Planning Board. The Planning Board has approved the Report. The County Planning Office will be sending the final version of the Report to the County and the abutting municipalities.

The County Planning Office has recommended that various actions be taken by the Governing Body and Planning Board. They have, also, recommended that a "new and thorough Master Plan" be prepared, over the next ten years since the "current master plan is long outdated to meet the current needs and best planning practices of today." I recommend that the Governing Body and Planning Board discuss this matter, in the near future.

13. **Sustainable Jersey 2017 Municipal Small Grants Program**

I believe that the Governing Body is researching the possibility to apply for these grant, as recommended by the County Planning Office. There are grants, which are available, for \$2,000, \$10,000 and \$20,000. The deadline for the on-line submission of the applications is February 27, 2017. At this time, it appears that the Township would be eligible to apply for the \$2,000 grant to use towards becoming Sustainable Jersey certified.

I believe that the County Planning Office has recommended that the Township apply for these funds to address various elements for a new master plan.

14. **Retrofitting of Street Lights with LED Luminaires**

I have contacted the government relations representative for Atlantic City Electric to obtain information, regarding the possibility of retrofitting the street lights, throughout the Township, with the more efficient LED light fixtures. The representative has informed me that they are in the process of working with the Camden County Improvement Authority to develop a program for municipalities to convert to these fixtures. Once I have discussed the proposed program with the representatives of both entities, I will inform the Governing Body.

15. **Gas Main Replacement Project Throughout the Township**

South Jersey Gas Co., has been released as they have commenced with their improvements. I recommend that consideration be given for the use of the fees, which are associated with these openings, for milling and overlaying of the pavement along the affected streets.

16. **Improvements to the Municipal Building**

a. **Improvements to the Unfinished General Assembly Rooms**

I expected to complete the bid documents for the ceiling, the remainder of the ceiling lighting, HVAC system and reconfiguration of the fire suppression system in early 2015 for a bid opening in early Spring, 2015. At this time, I am not sure

DECEMBER 19, 2016

when we will be completing these documents. I am hopeful that we will be able to obtain bids for the installation in early 2017.

It has been determined that the Public Works staff will install the vinyl floor tiles, after the above mentioned, contracted work has been completed. The Public Works Department may, also, install the hung ceiling system.

b. Irrigation and Landscaping

The design for the irrigation system remains to be completed. I am hopeful that we will be able to have an irrigation contractor donate their design services. Otherwise, we must purchase design software to complete the task.

I have requested that funds be allotted for the irrigation system, with a rainwater recapturing system for irrigation use, in my request for capital funding in 2017. Due other projects, which are in immediate need of improvement, this project has been assigned as a lower priority, in the past.

c. Recoating of the Front Parking Area

I have included the request for funding, for this improvement, in the 2017 Capital Budget.

17. Camden County Open Space/ Recreation Enhancement Funds for the Reconstruction of the Large Hockey Rink at Robert T. Clyde Memorial Park

The Freeholders approved a total of \$50,000 for this project. The B.T.A.A. has, recently, recoated the existing surface. Since the recoating has been performed, it is not practical to reconstruct the surface, at this time. We have submitted a request to the County Open Space Committee to utilize the funds for the replacement of the hockey rink boards and construction of a safety surface at the playground, which is adjacent to the hockey rink.

18. County Recreation Enhancement Funds for the Reconstruction of the Basketball Court at Spruce Avenue Recreation Site (County Open Space Grant - \$25,000)

The Governing Body has adopted the Bond Ordinance, appropriating funds to supplement the County Open Space funds so that this project can be completed.

I am, currently, evaluating the use of a geogrid reinforcement system, which would allow for the resurfacing of the court, rather than the costlier, reconstruction of the surface.

I expect to receive bids for this project, along with the street improvement program, which will, hopefully, result in a more competitive price, due to the inclusion with a larger scale project.

19. Ponding Along Gutterline of Hudson Avenue at 182 Patton Avenue

As requested by Council President Morris, I have observed the conditions, where ponding is occurring along the edge of pavement, along Hudson Avenue. In order to determine the scope of the work to eliminate the ponding condition, we will take elevations of the existing pavement. I will, then, prepare a cost estimate for the necessary improvements for consideration by the Governing Body.

20. Improvements to the Water Distribution System by Berlin Borough

It is my understanding that the construction of the Mt. Vernon-Katherine Avenues water main loop has been completed but is not available for connection, yet.

There are other areas of the water distribution system that the Township representatives have requested that the Borough perform, to improve the water quality and circulation. I recommend that the Township Governing Body consider the scheduling of a meeting with the Borough representatives, within the next several months, to discuss the status of the improvements to the water distribution system, within the Township.

21. Municipal Certification for Future Federal Funded Projects

We must obtain the information, from the N.J.D.O.T., for this program, in the immediate future. We will complete the necessary documents, with the assistance from Ms. Campisano, and submit the documents for Federal and State approval, in the near future.

22. Storm Drainage Improvements

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Construction of Storm Inlets Piping and Temporary Stormwater Basin

The Governing Body has adopted the Bond Ordinance, appropriating funds, for this project. We expect to bid this project, in the near future.

2) Phase 2 – Extension of Storm Drainage to the Existing Stormwater Management System within the Luke Avenue Recreation Complex

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body.

It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

It is my understanding that the funds must be re-allocated for this project.

I do not see our department completing the bid documents until, some time, in 2017.

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

No update to report.

d. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body, some time ago that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million. I have requested a meeting with Congressman Norcross to discuss the possibility of receiving Federal funding, for this project. It may be worth requesting the assistance of the N.J.D.E.P

23. **Request to the Pinelands Commission for Redesignation of Lands**

To date, I have not performed any additional work, regarding this matter. I have discussed the matter with representatives of Key Engineers, Inc. and have requested that they submit a proposal for the planning services. I recommend that the party(ies) requesting redesignation be responsible for the cost of the consulting planning services.

As we requested, the County Planner has mentioned the matter, in the Master Plan Reexamination Report. The study must be performed and the report prepared and submitted to The Pinelands Commission.

24. **Tax Map Revisions**

We, still, must complete the revisions to the Tax Maps, which will depict the recently filed sections of the Montebello development.

25. **Request to the N.J.D.O.T. for the Installation of a Traffic Signal at the Intersection of Route 73 and D'Angelo Drive**

In July, 2015, the Governing Body passed Resolution No. 2015-143 requesting the NJDOT consider the installation of a traffic control signal at the intersection. Several years ago, Wal-Mart offered to pay for the installation. I have not, recently, contacted the N.J.D.O.T. representatives to request a meeting to discuss the matter. This matter has been mentioned in the Master Plan Reexamination Report.

26. **Investigation for Sidewalk Along Oak Avenue**

Some time ago, the Governing Body discussed the possible construction of sidewalk along one side of the street, due to the narrow width of the roadway. I must, still perform the investigation and report to the Governing Body.

27. **Investigation of the Condition of Decorative Concrete Sidewalk Along Haddon Avenue**

As noted in previous reports, spalling of the concrete sidewalk has occurred, in several areas. I have observed the condition and suspect that it may be a result of the application of de-icing materials, placed by the owners of the properties. Since it has been quite some time since my last visit, I will perform an inspection to observe the conditions to see if they have worsened, over time. If so, it may be beneficial to apply an epoxy coating to the spalled areas and apply a clear sealant to the concrete and brick surfaces. This work can be performed by the Public Works staff.

28. **Conditions of the Haddon Avenue Bridge and Roadway**

I must, still, contact the Chief Engineer, from N.J. Transit, to request a formal letter be submitted to the Township, stating that the bridge structure is structurally sound.

29. **Possible Multi-Use Trail- Educational Park to Egg Harbor Road**

I have, recently, been informed that Public Service Electric and Gas Co. has allowed for the construction of a multi-use trail, within their right-of-way for high service lines. There have been grants available for these trails. If the Governing Body is interested, I will contact them to schedule a meeting to discuss the possibility of placing a trail within their right-of-way.

A. PUBLIC WORKS DEPARTMENT

1. Operations and Staffing

The crews continue to collect the leaves, along the streets. At this time, we continue to use several temporary employees to assist with the performance of the tasks, which they are capable and able to perform for the Department. The staff is servicing and preparing the trucks and equipment for use, during the winter season. Until the Department receives the new trucks, we expect to utilize the current fleet for treatment for ice and snow plowing. Once the new trucks arrive, the existing trucks will serve a backup.

I expect a shifting of tasks and procedures for staff, once the automated collection of refuse is implemented.

2. Budget Request for 2017

I have submitted the budget request for 2017 to Ms. Campisano. I would be glad to discuss the contents of the documents with the Governing Body and Ms. Campisano, if determined to be necessary.

3. Auction for Vehicles and Equipment

At this time, I do not recommend the auctioning of any vehicles, which we intend to replace with new vehicles. I recommend that they be used as backups, with limited or minimal use. We will reevaluate the use of these vehicles, in the Spring, 2017, and consider possible auctioning of the vehicles, along with other equipment, at that time.

4. Textile Recycling

We have not pursued the matter, since the Police Department has a current arrangement for the collection of textiles, with the placement of drop-off bins, with a textile recycler.

5. Leaf Compost Material

We continue to research and discuss other possible sites for the disposal of the composted leaves.

6. Possible Directory Signs for the Businesses Along Haddon Avenue, Between Zulker and Walker Avenues

We have provided the businesses along Haddon Avenue with the prices for directory signs at three intersections.

7. Contracts for the Purchase of Road Salt

The Township has entered into two co-op programs for the purchase of salt, which will provide the Department with some flexibility in ordering salt, in time when it becomes difficult to receive deliveries due to the backlog of deliveries by the supplier. We are required to purchase a minimum amount, through the State co-op. After that, we can select the supplier, which best suits our needs.

8. Portable Generators

DECEMBER 19, 2016

It appears that, at this point, the generators, which we picked up from the Federal Government, are in need of repairs and not worthy of expending municipal funds. If they are not beneficial to the Township, we will be returning them to the Federal government.

We wish you and your families a **Happy Holidays!**

SOLICITOR REPORT

1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. Michael Curtis V. Berlin Township
5. Estate of Carol Bowne
6. Open Public Records Act
7. Ordinance Revision
8. In Rem Tax Foreclosure
9. Municipal Building Roof Claim
10. Lester Avenue Drainage Project

SECOND READING AND PUBLIC HEARING ORDINANCE 2016-25 AN ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY

BE IT ORDAINED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey as follows:

SECTION 1: That the following named officers and employees of the Township of Berlin, Camden County, New Jersey shall be paid within the following salary ranges for the calendar year 2017 as follows:

<u>POSITION</u>	ANNUAL SALARY RANGE	
 (Except as Noted).....	
	<u>FROM</u>	<u>TO</u>
Mayor	\$ 29,000.00	\$ 34,000.00
President of Council	9,000.00	14,000.00
Councilpersons	7,000.00	13,000.00
Township Clerk	62,000.00	67,000.00
Coordinator on Aging/Disabled	500.00	2,000.00
Chief Financial Officer	87,000.00	92,000.00
Website Designer/IT and Public Relations Coordinator	5,000.00	10,000.00
Tax Collector	52,000.00	57,000.00
Sewer Clerk	4,000.00	9,000.00
Tax Assessor	20,000.00	25,000.00
Director of Public Works/ Township		

DECEMBER 19, 2016

Engineer (With C-2 Wastewater License)	158,000.00	163,000.00
Building Custodian/ Property Maintenance Inspector/ Zoning Officer/ Board of Health Inspector	23.00 per hour	24.00 per hour
Const. Code Official/Building Inspector	24,000.00	29,000.00
Emergency Management Coordinator	2,000.00	7,000.00
Prosecutor	13,000.00	18,000.00
Deputy Public Works Director	64,000.00	69,000.00
Recreation Coordinator (Not to exceed 10 hrs. per week)	10.00 per hour	11.00 per hour
Recreation Coordinator	2,000.00	5,000.00
Librarian	13.00 per hour	14.00 per hour
Municipal Judge	22,000.00	27,000.00
Municipal Court Administrator	60,000.00	65,000.00
Animal Control Officer	500.00 per month	1,000.00 per month
Assistant Township Clerk (With Registrar Certification)	31,000.00	36,000.00
Finance Clerk Part Time	13.00 per hour	16.00 per hour
Tax/Sewer Clerk	28,000.00	33,000.00
Engineering Technician/ Public Wks. / Eng. – Clerk Typist	44,000.00	49,000.00
Public Works/Engineering Clerk Typist – Part Time	13.00 per hour	16.00 per hour
Administrative Secretary - Land Use/Public Wks. /Eng. – Clerk Typist (With Registrar Certification)	50,000.00	55,000.00
Fire Sub Code Official	6,000.00	11,000.00
Plumbing Inspector	5,000.00	10,000.00
Electrical Sub Code Official/ Electrical Inspector	11,000.00	16,000.00
Property Maintenance Inspector – Part Time (Not to exceed 8 hrs. per week)	16.00 per hour	17.00 per hour
Police Department – Clerk Typist	32,000.00	37,000.00
Crossing Guards	12.00 per hour	13.00 per hour
Bus Driver	18.00 per hour	19.00 per hour
Clerk Typist/Part Time - to Include Library Clerk	11.00 per hour	14.00 per hour
Deputy Court Administrator	36,000.00	41,000.00
Temporary Court Assistant	124.00 per court	125.00 per court
Court Recording Operator	87.00 per court	88.00 per court
Student Clerk Typist	0.00	Minimum Wage

DECEMBER 19, 2016

Chief of Police	122,000.00	127,000.00
Lieutenants of Police	97,000.00	102,000.00
Sergeants of Police	91,000.00	96,000.00
Patrolmen:		
Date of Hire (without certification)	31,000.00	36,000.00
Date of Hire (with certification or Completion of the academy)	43,000.00	48,000.00
Beginning of 2 nd year	46,000.00	51,000.00
Beginning of 3 rd year	50,000.00	55,000.00
Beginning of 4 th year	56,000.00	61,000.00
Beginning of 5 th year	63,000.00	68,000.00
Beginning of 6 th year	69,000.00	74,000.00
Beginning of 7 th year	76,000.00	81,000.00
Beginning of 8 th year	86,000.00	91,000.00
Part-time Class II SLEO Officer	14.00 per hour	15.00 per hour
Part-time Class II SLEO Officer:		
Traffic & Other Services	0.00 per hour	65.00 per hour
Traffic & Other – Twp. Projects	0.00 per hour	45.00 per hour
Employees of Public Works Department	16.00 per hour	28.00 per hour
Temporary Public Works Employees	13.00 per hour	14.00 per hour
Sewer Department Standby	200.00 per month	210.00 per month

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on Ordinance 2016-25.

Carolyn Picciotti asked how our salary ranges compare to other municipalities.

Lori Campisano, CFO remarked that you really can't compare other municipalities because every position may differ from their duties. Some municipalities have administrator, ours doesn't or a human resource department. Some positions here have dual positions like Public Works Director / Engineer.

Motion by Council President Morris, second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments on Ordinance 2016-25.

Motion by Council President Morris second by Councilwoman Bodanza to adopt Ordinance 2016-25. Ordinance approved by call of the roll, five members present voting in the affirmative.

DECEMBER 19, 2016

RESOLUTION 2016-196 LIST OF UNCOLLECTIBLE TAXES.

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Prepared by Dana O'Hara, CTC

Dated: 11/30/16

NAME	BLOCK/LOT	YEAR	AMOUNT	REASON
Unknown Owner	214-9	2016	\$ 3.58	Lot created by Township Unknown origin
Unknown Owner	214-9	2017	\$ 1.79	Lot created by Township Unknown origin
Robert Wipple	710-7	2016	\$ 250.00	Senior Citizen
			\$ 255.37	TOTAL

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-196. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-197 AUTHORIZING REFUND OF PAYMENT N.J.S.A. 54:49-15 BLOCK 2401 LOT 52.

WHEREAS, payment was received on the above property from the owner in the amount of \$12,447.15 on November 7, 2016, and;

WHEREAS, the mortgage company paid the taxes billed for the November tax quarter in the amount of \$12,447.15 on November 8, 2016, and;

WHEREAS, the owner has requested a refund for the amount paid by her because she was unaware the bank was paying them, and;

WHEREAS, the mortgage company is responsible for these payments, so

THEREFORE, BE IT RESOLVED that a refund be made in the amount of Twelve thousand, four hundred, forty-seven dollars and fifteen cents (\$12,447.15) to:

Lisa Ferris
3 Leonardo Lane
West Berlin, NJ 08091

These funds are in the General Account.

DECEMBER 19, 2016

Prepared by Dana O'Hara, CTC
Voucher # 60626

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-197. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-198 RESOLUTION ESTABLISHING SALARY AND WAGES FOR 2017 FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNY OF CAMDEN, NEW JERSEY.

WHEREAS, N.J.S.A. 40A:5-19 permits the governing body of each municipality to establish an ordinance setting forth the salary ranges for municipal officers and employees; and

WHEREAS, the Mayor and Council of the Township of Berlin has adopted such an ordinance for calendar year 2017 and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following named officers and employees of the Township of Berlin shall be paid and receive for their services during the calendar year 2017 the salary or wages hereinafter set opposite the position as listed:

POSITION	AMOUNT PER YEAR (Except as Noted)
Mayor	\$ 29,237.00
President of Council	9,346.00
Councilpersons	7,020.00
Township Clerk	62,592.00
Coordinator on Aging/Disabled	563.00
Chief Financial Officer	87,236.00
Website Designer/IT and Public Relations Coordinator	5,202.00
Tax Collector	52,020.00
Sewer Clerk	4,162.00
Tax Assessor	20,808.00
Tax Assessor: Director of Public Works/ Township Engineer (With C-2 Wastewater License)	158,497.00
Building Custodian/Property Maintenance Inspector/ Zoning Officer/Board of Health Inspector	\$ 23.44 per hour
Const. Code Official/Building Inspector	24,073.00
Emergency Management Coordinator	2,123.00
Prosecutor	13,910.00

DECEMBER 19, 2016

Deputy Public Works Director:	
With N.J.C.P.W.M. Certification	68,193.00
Additional Compensation for the following per year:	
Enrollment in the Certified Recycling Professional Education Program	250.00
Enrollment in a N.J. approved Wastewater Operators Education Program	250.00
Librarian	\$13.53 per hour
Municipal Judge	22,421.00
Municipal Court Administrator	60,551.00
Animal Control Officer	\$551.42 per month
Assistant Township Clerk (With Registrar's Certification)	31,807.00
Finance Clerk – Part Time	\$13.00 per hour
Tax/Sewer Clerk	29,590.00
Engineering Technician/Public Wks. /Eng. - Clerk Typist	44,567.00
Administrative Secretary to Land Use/ Public Wks. /Eng. – Clerk Typist (with Registrar's Certification)	50,321.00
Fire Sub Code Official	6,756.00
Plumbing Inspector	5,520.00
Electrical Sub Code Official/Electrical Inspector	11,236.00
Property Maintenance Inspector – Part Time (not to exceed 8 hrs. per week)	\$ 16.65 per hour
Police Department – Clerk Typist	32,815.00
Crossing Guards	\$ 12.72 per hour
Bus Driver	\$ 18.43 per hour
Clerk Typist/Part Time - to Include Library Clerk	\$11.45, \$12.49 and \$13.53 per hour
Deputy Court Administrator	36,161.00
Temporary Court Assistant	125.00 per court
Court Recording Operator	87.00 per court
Student Clerk Typist	Minimum wage
Chief of Police	\$ 122,097.00
Lieutenants of Police	97,050.00
Sergeants of Police	91,924.00
Patrolmen:	
Date of Hire (without certification)	31,212.00
Date of Hire (with certification or completion of academy)	43,297.00
Beginning of 2 nd year	46,544.00
Beginning of 3 rd year	50,440.00
Beginning of 4 th year	56,925.00
Beginning of 5 th year	63,409.00

DECEMBER 19, 2016

Beginning of 6 th year	69,895.00
Beginning of 7 th year	76,380.00
Beginning of 8 th year	86,918.00
Part-time Class II SLEO Officer	\$14.50 per hour
Part-time Class II SLEO Officer: Traffic & Other Services	\$65.00 per hour
Traffic & Other – Twp. Projects	\$45.00 per hour
Employees of Public Works Department	\$16.56 - \$27.35 per hour
Temporary Public Works Employees	\$13.24 per hour
Sewer Department Standby	\$ 200.00 per month

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-198. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-199 AUTHORIZING PURCHASES BASED UPON THE AWARD OF CONTRACT TO CAMDEN COUNTY ENERGY RECOVERY ASSOCIATES, L.P., (COVANTA) FOR SOLID WASTE DISPOSAL SERVICES IN ACCORDANCE WITH THE COOPERATIVE BID (BID A-61/2015 – 2ND YEAR OPTION) BY THE COUNTY OF CAMDEN AS THE LEAD AGENCY FOR THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID #57-CCCPS.

WHEREAS, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS (Cooperative), received and opened bids at its Division of Purchasing on December 11, 2015 at 11:00 A.M., Prevailing Time, for Bid A-61/2015 for Disposal of Solid Waste for Camden County, various Camden County Agencies and various Camden County Municipalities under the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS, the receipt of which bids were duly advertised in accordance with law; and

WHEREAS, the sole bidder was **Camden County Energy Recovery Associates, LP (Covanta)** who complied with the specifications for the term of one year commencing on or about January 1, 2016 through December 31, 2016 for a rate of \$66.66 per ton with two (2) one year options, for a rate of \$67.67 per ton for 2017 and a rate of \$68.68 per ton of 2018 and said options to be exercised at the sole discretion of the County; and

WHEREAS, by resolution adopted on December 15, 2016, the Board of Chosen Freeholders has awarded a contract to the sole bidder for the 2nd year option at a rate of \$67.67 for 2017 who complied with the specifications, Camden County Energy Recovery Associates, LP, (Covanta) 445 South Street, Morristown, NJ 07960, for the disposal of solid waste for the County of Camden and other Cooperative Purchasing Members; and

WHEREAS the term of agreement shall be for one year commencing on or about January 1, 2017 through December 31, 2017 at the base rate of \$67.67 per ton; and

DECEMBER 19, 2016

WHEREAS, Camden County Energy Recovery Associates, LP (Covanta) has extended pricing to both Camden County and to the members of the Camden County Cooperative Pricing System as set forth in the bid specifications; and

WHEREAS, the Township of Berlin is a participant in the Camden County Cooperative Pricing System and this bid; and

WHEREAS, it has been determined the bid for disposal services at a base rate of \$67.67 per ton provides for the best benefit to the Township of Berlin; and

WHEREAS, the bids have been evaluated by the Township of Berlin Engineer and Purchasing Agent, and the recommendation is made as herein after provided to the sole responsible bidder to comply with the uniform bid specifications, Camden County Energy Recovery Associates, LP (Covanta); and

WHEREAS, upon adoption, a copy of this approving Resolution shall be transmitted to Camden County Energy Recovery Associates, LP, (Covanta) 445 South Street, Morristown, NJ 07960 in order to effectuate formal notice of the Township of Berlin's intention to purchase solid waste disposal services in accordance with the County of Camden award; and

WHEREAS, funding for this purpose shall not exceed the maximum budgeted line items for Landfill and Solid Waste Disposal Costs line items in the temporary and permanent budgets for CY 2017 and shall be encumbered in accordance with N.J.A.C. 5:34-5.3(b)(2); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden that the Chief Financial Officer/Qualified Purchasing Agent is hereby authorized to purchase solid waste disposal services at a price of \$67.67 per ton from Camden County Energy Recovery Associates, LP (Covanta) for a period of one year from January 1, 2017 through December 31, 2017 in accordance with the award of bid on December 17, 2015 2nd year option by the County of Camden for Solid Waste Disposal Services, under the Camden County Cooperative Pricing System, ID #57-CCCPS.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-199. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-200 RESOLUTION OF THE TOWNSHIP OF BERLIN AUTHORIZING, THE IMPOSITION OF LIENS IN ACCORDANCE WITH CHAPTER 280 OF THE CODE OF THE TOWNSHIP OF BERLIN ENTITLED, "SOLID WASTE," AND CHAPTER 289, ENTITLED "STREETS & SIDEWALKS AND SECTION 303 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE BOOK ENTILED SWIMMING POOLS, SPAS AND HOT TUBS"

WHEREAS, N.J.S.A. 40:48-2.12(f) authorizes a municipality to perform certain acts of property maintenance and to charge the costs thereof as a lien against the real property on which such maintenance is performed; and

DECEMBER 19, 2016

WHEREAS, Chapters 280 and 289 of the Code of the Township of Berlin and 303.1 of the IPM Code Book establish, inter alia, the procedure by which such property maintenance shall be performed and the process through which the costs thereof shall be established as municipal charges and/or liens against the real property upon which such maintenance is performed; and

WHEREAS, the Code Enforcement Officer for the Township of Berlin was notified and became aware that property maintenance was necessary for certain real properties located in the Township of Berlin listed as follows:

<u>Property: Block/Lot</u>	<u>REASON</u>
244 Briarwood Rd. B-1806 L-24	Leaf removal
255 Peppermill Rd. B-1803 L-14	Leaf removal
276 Peppermill Rd. B-1805 L-11	Leaf removal
223 Peppermill Rd. B-1411 L-7	Leaf removal
9 Holly Dr. B-1306 L-23	Leaf removal
235 Centaurian Dr. B-1410 L-9	Leaf removal
117 Taunton Ave. B-1404 L-6	Leaf removal
384 Morton Ave. B-805 L-10	Leaf removal
250 Fairview Ave. B-1308 L-40.02	Leaf removal

WHEREAS, pursuant to Chapter 280 and Article III of 289, the Code Enforcement Officer issued Violation Notices to the property owner(s) or responsible party(ies) relating to the above-referenced conditions which were found to be health and safety hazards; and

WHEREAS, the property owner(s) or responsible party(ies) failed to take appropriate action as required in said Violation Notices and the Code Enforcement Officer placed a work order with outside vendors to have such work performed as necessary to protect the health, safety and welfare of the Township; and

WHEREAS, the Code Enforcement Officer provided invoices as certification of all costs associated with the above-described work performed in order that the monies expended to pay outside vendors to perform the services at these properties could be charged against the respective properties as more fully set forth below;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that it hereby authorizes, approves and ratifies the assessment of municipal charges and/or liens on the following properties as of the date first noted below in accordance with the certified costs provided by the Code Enforcement Officer as described above, and further resolves that these amounts shall forthwith become a lien on such lands as provided for herein:

<u>Property: Block/Lot</u>	<u>Date Charge</u>	<u>AMOUNT</u>	<u>REASON</u>
244 Briarwood Rd. B-1806 L-24	12/19/16	\$200.00	leaf removal
255 Peppermill Rd. B-1803 L-14	12/19/16	\$275.00	leaf removal
276 Peppermill Rd. B-1805 L-11	12/19/16	\$150.00	leaf removal
223 Peppermill Rd. B-1411 L-7	12/19/16	\$275.00	leaf removal
9 Holly Dr. B-1306 L-23	12/19/16	\$175.00	leaf removal
235 Centaurian Dr. B-1410 L-9	12/19/16	\$275.00	leaf removal

DECEMBER 19, 2016

117 Taunton Ave. B-1404 L-6	12/19/16	\$620.00	leaf removal
384 Morton Ave. B-805 L-10	12/19/16	\$270.00	leaf removal
250 Fairview Ave. B-1308 L-40.02	12/19/16	370.00	leaf removal

BE IT FURTHER RESOLVED, that each of the above-referenced charges and/or liens shall be filed with and shall remain on file with the Tax Office until payment in full thereof, including any penalties and/or interest that may accrue thereon; and

BE IT FURTHER RESOLVED, that all unpaid liens authorized herein shall bear interest at the same rate allowed for unpaid taxes and shall be collected and enforced in the same manner as unpaid taxes and further that the Tax Collector is further authorized to subject same to Tax Sale in the calendar year next following the date thereof in accordance with the Tax Sale Law; and

BE IT FURTHER RESOLVED, that payment of the full amount of said municipal charges and/or liens, plus any accumulated penalties and/or interest thereon, has been tendered to the Tax Collector regarding certain of the aforementioned liens and therefore the Tax Collector is further authorized and instructed to discharge and remove same of record with respect to said properties as follows:

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Tax Collector and said Resolution, together with all invoices evidencing certification of costs expended for said work, shall be filed with and/or shall remain on file with the Township Tax Collector.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-200. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-201 APPROVING AND AUTHORIZING A DISCHARGE OF LIEN AS A RESULT OF PAYMENT SATISFIED ON REAL PROPERTY FOR NECESSARY MAINTENANCE WORK PERFORMED.

WHEREAS, the property owner or responsible party failed to take appropriate action as required in the Violation Notices; the Code Enforcement Officer placed a work order with outside vendors on the properties and provided an invoice as certification of all costs associated with the work performed pursuant to Chapter 280-6 and pursuant to Chapter 280-7 the monies expended to pay outside vendors to perform the services at these properties have been charged against the property; and pursuant to Chapter 280-8 forthwith became a lien on such lands and was filed with the Tax Office; said lien to be discharged by the Tax Collector upon payment.

WHEREAS, the Tax Collector has confirmed receipt of payment for the liens against the following properties representing maintenance work performed; the maintenance liens against the following properties have been discharged, as follows:

Property:	Amount:	Date Paid:
92 Chester Avenue	\$ 190.00	11/03/16
95 Warren Avenue	\$ 150.00	11/08/16
175 Lucas Avenue	\$ 50.00	11/17/16

DECEMBER 19, 2016

167 Franklin Avenue	\$ 35.00	11/08/16
248 Mc Clellan Avenue	\$ 50.00	11/10/16
235 Centaurian Drive	\$ 35.00	11/08/16
210 Chestnut Avenue	\$ 100.00	11/08/16
204 Centaurian Drive	\$ 20.00	11/10/16
255 Peppermill Road	\$ 265.00	11/08/16
244 Briarwood Road	\$ 70.00	11/08/16

Dana O’Hara, CTC - Tax Collector

By resolution of the Mayor and Council of the Township of Berlin, for the reasons set forth hereinabove, it hereby approves and authorizes said liens against said properties pursuant to Chapter 280-7 of the Code of the Township of Berlin hereby discharged.

BE IT FURTHER RESOLVED, This Resolution shall take effect immediately upon adoption.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-201. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-202 AUTHORIZING THE TOWNSHIP OF BERLIN TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 19, 2016 the governing body of the Township of Berlin, County of Camden , State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Berlin

AUTHORITY

Pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, the Mayor is hereby authorized to sign and enter into a Cooperative Pricing Agreement with the Lead Agency contingent

DECEMBER 19, 2016

upon the Solicitors review.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the, *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-202. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-203 RESOLUTION AUTHORIZING MAYOR TO SIGN AGREEMENT WITH VOORHEES ANIMAL ORPHANAGE FOR 2017 SHELTER SERVICES.

BE IT RESOLVED, that the Mayor and Council of the Township of Berlin hereby authorizes the Mayor to execute an agreement between Voorhees Animal Orphanage and the Township of Berlin.

BE IT FURTHER RESOLVED, that the contract expires on December 31, 2017, and the contract amount is \$440.00 monthly.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-203. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-204 RESOLUTION AUTHORIZING TRANSFERS BETWEEN CY 2016 BUDGET APPROPRIATIONS.

WHEREAS, transfers are permitted between budget appropriations during the last two months of the fiscal year;

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that transfers between CY 2016 Budget Appropriations be made as follows:

CURRENT FUND

ACCOUNT FROM TO

Inside Caps:

Salaries and Wages:

DECEMBER 19, 2016

Tax Assessment	20-150-1	\$100.00
Code Enforcement	22-200-1	500.00
Police	25-240-1	29,500.00
Streets and Roads Maintenance	26-290-1	\$20,000.00
Solid Waste Collection	26-305-1	40,000.00
Buildings and Grounds	26-310-1	500.00
Municipal Library	29-390-1	900.00
Accumulated Leave Compensation	30-415-1	24,000.00
Municipal Court	43-490-1	500.00
Other Expenses:		
Township Clerk	20-120-2	16,000.00
Financial Administration	20-130-2	2,000.00
Tax Assessment	20-150-2	2,000.00
Planning/Zoning Board	20-180-2	2,000.00
Construction Code Official	22-195-2	1,000.00
Liability Insurance	23-210-2	50,000.00
Workers Compensation Insurance	23-215-2	20,000.00
Unemployment Compensation Insurance	23-225-2	2,000.00
Police	25-240-2	13,000.00
Streets and Road Maintenance	26-290-2	30,000.00
Traffic Signal Monitoring System	26-300-2	14,000.00

DECEMBER 19, 2016

Buildings and Grounds	26-310-2		2,000.00
Vehicle Maintenance	26-315-2		10,000.00
Street Lighting	31-435-2		10,000.00
Telecommunication Charges	31-443-2		2,000.00
Petroleum Products	31-447-2	15,000.00	
Public Employees Retirement System	36-471-2		2,000.00
Social Security	36-472-2		5,000.00
Police and Firemen's Retirement System	36-475-2		5,000.00
Defined Contribution Retirement Program	36-477-2		2,000.00
Municipal Court	43-490-2		5,000.00
<hr/>			
Totals for Current Fund		\$ 163,000.00	\$163,000.00

SEWER OPERATING FUND

	<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
Salaries and Wages	55-501-1		\$ 2,000.00
Other Expenses	55-502-2	\$ 5,000.00	
Interest on Bonds	55-522-2		3,000.00
<hr/>			
Totals for Sewer Operating Fund		\$ 5,000.00	\$ 5,000.00

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-204. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-205 PAYMENT OF BILLS.

DECEMBER 19, 2016

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

TO	ACCOUNT	AMOUNT
Township of Berlin	Snow Removal Trust	\$ 2,801.66
	Rehab Loan Trust	331.00
	Municipal Public Defense Trust	6,450.00
Township of Berlin	Police Forfeited Property Trust	5,818.00
Township of Berlin	Recreation Trust	19,990.09
Township of Berlin	Various PB Escrow Accounts	39,134.25

CONFIRMING:

TO	ACCOUNT	AMOUNT
Treasury, State of New Jersey	6-01-26-305-2151	\$ 356.00
State of NJ Health Benefits – Nov (A)	6-01-23-220-2092	67,797.73
State of NJ Health Benefits – Nov (R)	6-01-23-220-2092	34,821.34
Charis Matey	6-01-30-420-2105	250.00
SG Entertainment	6-01-30-420-2105	100.00
Home Depot	Various Current Funds	833.15
Home Depot	6-07-55-502-2038	31.62
Ameriflex (Dec)	Flex Claims Account	75.00
Payroll, Current Fund	12/08/16	136,391.12
Payroll, Sewer Operating Fund	12/08/16	7,076.19

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-205. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-206 RESOLUTION AUTHORIZING THE CANCELLATION OF SEWER CHARGES DUE TO UNADVISED DISCONNECTION AND SALE.

WHEREAS, the sewer collector of the Township of Berlin, Dana O’Hara, hereby submit to Mayor and Council the sewer billing, on the above referenced VOORHEES property, deemed stating the reason below; and

WHEREAS, the sewer collector has found that the previous owner of the above property, Elizabeth Delaney had purchased a sewer connection through the CCMUA on 8/26/13 and through VOORHEES TOWNSHIP on 4/16/14 and property owner failed to notify the Township of Berlin of the desire to disconnect from our sanitary sewer system, nor was an application for

DECEMBER 19, 2016

disconnection ever received by the Township of Berlin for our approval of the necessary cutting and capping, which is standard procedure.

WHEREAS, the property has been connected to the Township of Berlin sewer system since 1995 and has been billed for our service ever since. The Township of Berlin has even extended the courtesy to the previous owner of the property and adjusted the billing to the minimum charge of 1 unit for each quarter during vacancy, and;

WHEREAS, this previous property owner had stopped making payments towards her sewer account once she purchased a connection through the CCMUA; Ms. Delaney has only paid sewer charges through 12/31/13, and has disregarded any and all delinquent notices and the next two years of annual billing, and further, has even sold the property to a new owner on March 31, 2016.

FURTHER, all notifications of this disconnection from our sewer system and the sale of the property were not delivered to the Township of Berlin either by the previous owner, title company, Voorhees Township and/or by the search company. Collector attempted to request enforcement through the tax sale at Voorhees Township and a computer virus prevented that to occur (see attached letter from Voorhees Township). Despite diligent efforts, at this point charges are therefore deemed uncollectible.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the sewer charges to this account in the amount of \$ 975.00 have been ordered remitted, cancelled and the Collector relieved thereof.

Submitted for the December 19, 2016 meeting by Dana O'Hara, CTC

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-206. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2016-207 RESOLUTION AUTHORIZING MAYOR TO SIGN APPLICATION FOR ELECTRIC SERVICE WITH ATLANTIC CITY ELECTRIC.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the Mayor is hereby authorized and directed to sign an application for electric service with Atlantic City Electric for the traffic signal light on Walker Avenue at the Dollar Tree and Home Depot intersection.

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2016-207. Resolution adopted by call of the roll, five members present voting in the affirmative.

Business Approval

DECEMBER 19, 2016

1) Garden State Communication LLC, Sean McVaugh, 430 Commerce Lane Unit B. Business Telephone System, Voice Data Wiring.

2) Electrolights, Michael Cataline, 424 Commerce Lane Unit 2. Led light distribution.

Motion by Council President Morris second by Councilwoman Bodanza to approve the mercantile licenses above. Mercantile Licenses approved by call of the roll, five members present voting in the affirmative.

Pawnbroker and Dealers in Seconded Hand Goods Renewals

1) 1st United Pawn and Loan, Peter M. DeIBorrello, 140 Route 73 North.

2) GameStop Inc. 625 Westport Parkway, Grapevine TX 76051, 116 Walker Ave, Suite 7E.

Motion by Council President Morris second by Councilwoman Bodanza to approve the Renewal of Pawnbroker and Dealers in Secondhand Goods licenses above. Licenses approved by call of the roll, five members present voting in the affirmative.

Correspondence for November

Motion by Council President Morris, second by Councilman McIntosh to receive and file the Correspondence Calendar for November 2016. Motion carried by voice vote, all present voting in the affirmative.

Approval of Minutes for November 28th 2016 Meeting

Motion by Councilman Epifanio, second by Councilman McIntosh to approve the Meeting Minutes for November 28, 2016. Motion carried by voice vote, five present voting in the affirmative.

Consent Agenda

Motion by Councilman Epifanio, second by Councilwoman Bodanza to receive and file the monthly reports on the consent agenda for November 2016. Motion carried by voice vote, all present voting in the affirmative.

All Other Business

1) The Reorganization Meeting will be held on Monday January 2nd 2017 at noon.

DECEMBER 19, 2016

Public Portion

Motion by Council President Morris, second by Councilman McIntosh to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Carolyn Picciotti asked what the Cooperative Pricing Agreement included in Resolution 2016-202 that was passed this evening.

Chief of Police responded that in this particular cooperative pricing agreement he is looking to purchase a police vehicle at a discounted rate.

No more comments were to be heard

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adjourn the meeting at 6:25 am. Motion carried by voice vote, all members voting in the affirmative.

Meeting adjourned 6:25 pm

Catherine Underwood, Township Clerk