

FEBRUARY 11, 2013

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL FEBRUARY 11, 2013 AT 5:00 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Council President Morris, Councilman Epifanio, Councilman McIntosh, Councilwoman Bodanza, Mayor Magazzu

Also Present- Solicitor, CherylLynn Walters, Acting Chief of Police Lenny Check, CFO, Lori Campisano, Chuck Riebel, Engineer

Absent- Maintenance Officer, Josh Shellenberger

ENGINEER & PUBLIC WORKS REPORT

A. CHANGE ORDERS AND VOUCHERS

None at this time. I am hopeful that change orders and vouchers will be submitted, next month for the following projects:

1. Hill Avenue Storm Drainage Improvements
2. Haddon Avenue Streetscape
3. Route 73 Sidewalk
- 4.

B. RESOLUTION FOR CONSIDERATION

1. Award of Contract- Municipal Building Freestanding Base Improvements

We have received on quote from Dandrea Masonry, West Berlin, N.J. for the installation of the thin brick and concrete capping for \$3,900.00. I recommend that the Governing Body consider awarding a contract for the work to this contract, unless it will be necessary to receive additional quotes.

FEBRUARY 11, 2013

2. Requesting an Extension of Time From the N.J.D.O.T. for the Award of a Contract for Mt. Vernon Avenue and Edgewood Avenue, Municipal Aid Funds

I recommend the Governing Body pass this resolution, requesting the extension of time for an award of contract and maintaining the allocation of funds.

3. Rejection of Bids for Rehabilitation of the Tennis and Basketball Courts at the Spruce Avenue Recreation Complex

I recommend that the Governing Body reject the bids, which were received for the second occasion, due to the bid prices exceeding the available funds

4. Authorizing the Allocation of Funds and Re-Bidding of the Reconstruction of the Basketball Court Surface at Spruce Avenue Recreation Complex

I recommend that the Governing Body consider adopting an ordinance or amending an ordinance to allocate the necessary funds, over and above the County funds and, then, authorize the re-bidding of the project.

C. ENGINEER'S REPORT

1. **HADDON AVENUE STREETScape, PHASES 1, 2, AND 3, JEFFERSON AVENUE TO LUCAS AVENUE (FEDERAL TEA-21 FUNDS \$555,240)**

The contractor has reconstructed several handicap ramps to comply with the governing regulations. We are, currently, attempting to address the discrepancy in quantities with the contractor. We must also address the matter of the test results for the concrete strength with the N.J.D.O.T.

Once we resolve the final quantities with the contractor we will prepare a change order and voucher for consideration for approval by the N.J.D.O.T. and Governing Body.

FEBRUARY 11, 2013

We have submitted the invoice to the N.J.D.O.T. for the reimbursement of payment to Atlantic City Electric for the decorative streetlights.

**2. HILL AVENUE STORM DRAINAGE IMPROVEMENTS
[C.D.B.G. YEAR 32 (\$32,257), YEAR 33 (27,900), AND YEAR 34 (24,000) FUNDING]**

We have yet to perform an inspection on the final and corrective work, which was performed by the contractor. Within the next month, I expect to be meeting with the contractor to come to a, hopeful, agreement for the final quantities. Once all work has been accepted and the quantities have been agreed upon, we will prepare and submit the final change order and voucher for consideration for approval by the Governing Body and the Camden County CDBG Program.

3. REHABILITATION OF TENNIS AND BASKETBALL COURTS AT SPRUCE AVENUE RECREATION SITE

I recommend that the bids be rejected for this project since the bids exceed the available funds.

I recommend that the Governing Body consider allocating the necessary funds, in addition to the county funding for just the reconstruction of the pavement and color coating for the basketball court. The Governing Body may also want to consider funding the improvements to the existing backboards and goals, which are in of repairs.

I believe that the Governing Body will be discussing the continued use or alternate use, with the residents in the neighborhood, of the tennis courts as it appears that the current use is minimal, at best. Since the site is Green Acres encumbered, it will be necessary for the N.J.D.E.P. Green Acres Program to approve any change of use.

I have reviewed the plan, which has been provided by the Green Acres Program, regarding the consolidation of the vacated portion of Spruce Avenue with the parklands. I have sent a letter to the N.J.D.E.P., informing them that the current parkland property is substantially consistent with their plan.

4. 2013 STREET IMPROVEMENT PROGRAM

We must complete the preparation of the bid documents, in the immediate future, before the N.J.D.O.T. initiates action to recapture the Municipal Aid funds for the Mt. Vernon Avenue and Edgewood Avenue. I have recommended that the Governing Body pass a resolution and send it to the N.J.D.O.T., immediately.

It is our intent to obtain a price for the improvements to several concrete driveways along Fairview Avenue from Somerdale Borough Work Force.

5. N.J.D.O.T. FY 2013 MUNICIPAL AID APPLICATIONS

It is expected that the N.J.D.O.T. will be announcing the selected projects, in the very near future. The following applications have been submitted:

1. Oak Avenue- N.J.D.O.T. Jug handle "A" to 80 Feet Past Clover Avenue

Amount Requested
\$94,000.00

2. Hazel Avenue- Chestnut Avenue to Cushman Avenue

Amount Requested
\$236,000.00

I expect the N.J.D.O.T. to announce the selected projects in early 2013.

6. N.J.D.O.T. SAFE ROUTES TO SCHOOL

A N.J.D.O.T. Local Aid Office representative has informed us that it may be some time before these federal funds become available.

7. MUNICIPAL CERTIFICATION FOR FEDERAL FUNDING

The N.J.D.O.T. Local Aid Office representative has recommended that the Township may want to consider pursuing certification to improve the possibility of securing federal funds when they become available, in the future.

8. CONSTRUCTION OF POROUS CONCRETE SIDEWALK ALONG N.J.S.H. ROUTE 73 NORTHBOUND-JACKSON ROAD TO EDGEWOOD AVENUE (N.J.D.O.T. FY'S 2008 AND 2009 FUNDING)

Once the weather becomes more suitable, the contractor will perform a test treatment of the concrete. I am hopeful that the contractor will

FEBRUARY 11, 2013

be able to complete the treatment to our satisfaction, which will allow for the closeout of the project and final payment of the N.J.D.O.T. reimbursement.

9. SUSTAINABLE JERSEY CERTIFICATION

I believe the Township will be pursuing this certification.

10. TRAFFIC CALMING PROGRAM

I believe that the Governing Body is researching the possibility of creating a program, mainly using speed humps, on those streets where excessive speeds have been a constant issue. I have provided Council President Morris with some information and ordinances from other New Jersey municipalities.

11. NO PASSING ZONE ALONG COOPER ROAD

We will be performing the study, using the road profile on the New Jersey-American Water Company construction plans.

12. MUNICIPAL BUILDING

a. Free Standing Monument Sign

I recommend that the Governing Body consider awarding a contract to Dandrea Masonry for the installation of the brick facing and concrete capping to the masonry brick base.

b. Roof Membranes

I recommend that the Governing Body authorize the preparation of bid documents for the installation of a new roof membrane and insulation, in the immediate future.

c. School Bell

As recommended by Mayor Magazzu, we will contact the Vocational School to see if they would be willing to construct the base for this bell.

d. Irrigation and Landscaping

We have been informed that the Federal Transportation funds, which the Township has applied for, are held up at the federal level. It is doubtful that these funds will be available in the near future.

FEBRUARY 11, 2013

We have completed the landscaping plan. I suggest that the irrigation system be designed and installed prior to the planting of the landscaping plantings.

The upcoming planting season is quickly approaching.

e. Completion of Unfinished Rooms at Municipal Building

We are in the process of obtaining quotes for the installation of the electrical, heating/air conditioning and ceiling systems. The Public Works Department will be constructing the walls.

13. STORM DRAINAGE IMPROVEMENTS

1. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million.

2. Lester Avenue Storm Drainage and Stormwater Management

We must, still perform the surveying fieldwork, design and preparation of the construction plans. Once completed, we must submit the plans to Public Service Electric and Gas Company for their consideration for the granting of a storm drainage easement, across their property.

We had discussed, as an interim measure, the construction of the storm drainage system on Lester Avenue and stormwater basin at the Luke Avenue Recreation Area to try to alleviate some of the stormwater runoff issues. At this time, I do not foresee the Public Works Department being able to devote the necessary time to perform the construction of these interim improvements.

3. Mt. Vernon Avenue Storm Drainage at the Elementary School

On occasion, the street has flooded, due to the apparent, limited capacity of the drainage system and receiving ditch, which is on the Board of Education property. I have discussed the matter with Mr. Pfluger, School Buildings and Grounds Superintendent. The ditch must be reconstructed to provide additional capacity and a positive outflow.

Mr. Pfluger has provided me with an incomplete version of a topographic map for the school property. I intend to attempt to decipher the contours and perform a preliminary design

FEBRUARY 11, 2013

for said improvements. I intend to present the preliminary proposal to Mr. Fitz for his review and consideration for recommendation to the Board of Education.

Prior to any discussions with the Board of Education, I will present the matter to the Governing Body for your review and direction.

4. Kelley Drive Stormwater Basin Reconstruction

We will be preparing bid documents for the excavation, dewatering and removal of the sediment and reconstruction of the basin bottom. The cost for this work will be covered by the Wal-Mart contribution.

14. MASTER RE-EXAMINATION REPORT

We are, currently, preparing the draft version of the Re-examination Report for review and comments from the Planning Board.

15. REQUEST TO THE PINELANDS COMMISSION FOR ADDITIONAL REDESIGNATION OF LANDS

This year, we will be preparing the documents supporting the request for the redesignation of Pinelands zoning for other lands to allow for greater density development and the extension of sanitary sewer to those re-designated areas.

16. COUNTY TRAFFIC SIGNAL MAINTENANCE PROGRAM

I had mentioned, last month, that the County is still waiting for information from several municipalities. Once they receive all necessary information, they will prepare the proposal for the County-wide maintenance program. We will be requesting quotes for maintenance for 2013.

17. TAX MAP REVISIONS

It has been quite some time since the Tax Maps have been revised. The maps must be revised to depict the filed sections of Montebello development and the various revisions, which have been submitted by the Tax Assessor.

I recommend that the Governing Body consider allocating funds for the conversion of the plans from a hard copy to CAD format. We

FEBRUARY 11, 2013

would, then, make all revisions in the CAD format. The estimated cost to have the existing sheets scanned and converted to CAD is approximately \$3,000.00.

18. FORMER MUNICIPAL BUILDING SITE, BATE AVENUE

We must, still, complete the survey of the property. I believe that the property cannot be transferred to the Township until the survey has been issued.

19. PUBLIC WORKS DEPARTMENT

1. REQUEST FOR 2013 BUDGET AND CAPITAL PURCHASES FOR VEHICLES AND EQUIPMENT

I will be revising my request for the purchases of vehicles and equipment and expect to submit this request in early 2013. The Department is in dire need of trash trucks and large dump trucks.

2. IMPROVEMENTS TO SEWER PUMPING STATIONS

I will also be including in my request for capital funds, improvements to the aging sewer pumping stations, which I strongly recommend that the Governing Body consider allocating the necessary funds.

3. INTENTIONAL DAMAGE TO SEWER PUMPING STATIONS

We have received a Proof of loss from the insurance carrier for payment, in the amount of \$6,124.00. The Township will be responsible for \$2,500.00 deductible, for the replacement of the engine at the Route 73 pumping station. It is extremely important that this work be performed in the immediate future. Therefore, I recommend that the Governing Body consider accepting the Proof of Loss..

4. GREASE TRAP MAINTENANCE

I believe that the Governing Body is considering taking the necessary action to allow for the sewer crew to assist the Plumbing Sub-code Official with the inspection and enforcement of the reporting of grease trap maintenance.

FEBRUARY 11, 2013

5. **SUBMISSION OF ANNUAL REPORTS**

We will be preparing and submitting the following annual reports

- a. Water Allocation Report
- b. Recycling Tonnage Report
- c. Clean Communities Report (2011 and 2012)
- d. Stormwater Report
- e. Diesel Retrofitting Report

6. **REQUEST FOR POSTING OF POSITION-CREW LEADER**

I am currently preparing the qualification requirements for the Parks/Streets/Buildings Crew Leader and expect to post it in the immediate future.

7. **SHARING OF PUBLIC WORKS DEPARTMENT SERVICES**

I have submitted the listing of vehicles and staff to Berlin Borough for their use in developing an overall listing of the neighboring municipalities.

8. **QUOTES FOR SAND AND WINTER STREET TREATMENT**

We have received two quotes. I recommend that the contract be awarded to Glendale Excavating for the unit price of \$13.00/ton.

9. **REQUEST FOR REIMBURSEMENT FOR DEBRIS COLLECTION – SUPERSTORM SANDY**

It is my understanding that the Township has received the check from FEMA.

10. **PERFORMANCE OF TASKS**

We are completing the collection of leaves along the streets, this week. We have started with the gathering and removal of leaves on the Township properties.

We have prepared the trucks and equipment for winter treatment of streets and plowing

FEBRUARY 11, 2013

POLICE DEPARTMENT

Acting Chief Check thanked Mayor and Council for giving him the opportunity to start the hiring process for the new Patrolman. He also reported that Berlin Township is only one out of four municipalities that has been trained with the taser device.

Chief stated that the alarm company will be in tomorrow to finish the work so by tomorrow all the panic buttons and alarms will be activated. And lastly the Chief submitted two Mercantile License that he asked the mayor and council approve tonight.

RESOLUTION 2013- 70 ADOPTING THE CAMDEN COUNTY, NEW JERSEY MULT-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS the Township of Berlin is vulnerable to damages from natural hazard events which pose a threat to public health and safety and could result in property loss and economic hardship; and

WHEREAS a Multi- Jurisdictional Hazard Mitigation Plan (the Plan) has been developed through the work of the Southern Delaware Valley Region Steering Committee, the Camden County Hazard Mitigation Planning Committee, the Camden County Hazard Mitigation Working Group, and interested parties within the County; and

WHEREAS the Plan recommends hazard mitigation actions that will protect people and property affected by natural hazards that face the [insert jurisdiction], that will reduce future public, private, community and personal costs of disaster response and recovery; and that will reinforce the County's leadership in emergency preparedness efforts;

WHEREAS the Disaster Mitigation Act of 2000 (P.L. 106- 390) (DMA 2000) and associated Federal regulations published under 44 CFR Part 201 require the [insert jurisdiction] to formally adopt a Hazard Mitigation Plan subject to the approval of the Federal Emergency Management Agency to be eligible for federal funds for hazard mitigation projects and activities;

WHEREAS public meetings were held to receive comment on the Plan as required by DMA 2000;

WHEREAS, PUBLIC MEETINGS HAVE BEEN HELD BY Camden County to receive comment on the Plan as required by DMA 2000;

NOW THEREFORE BE IT RESOLVED by the Township of Berlin, Camden County that:

NOW FURTHER BE RESOLVED by the Committee of Berlin Township that:

1. The Committee of the Berlin Township, hereby adopts the Camden County, New Jersey Multi-Jurisdictional Natural Hazard Mitigation Plan, dated

FEBRUARY 11, 2013

04/01/2011, as this municipality's official Hazard Mitigation Plan, and resolves to execute the mitigation actions in the Plan.

2. Berlin Township officials identified in the Plan are hereby directed to implement the recommended actions assigned to them. These officials will report quarterly on their activities, accomplishments and progress to the Camden County Office of Emergency Management and to the Township Committee.
3. The Camden County Office of Emergency Management will provide annual progress reports on the status of implementation of the Plan to the Township Committee. This report shall be submitted to the Township Committee by March 31st of each year.
4. The Berlin Township Office of Emergency Management, or other designated officials, will undertake periodic updates of the Plan in concert with the Camden County Office of Emergency Management as described in the Plan Maintenance Section, but no less frequently than every five years.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2013-70. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2013- 71 AUTHORIZING THE MAYOR TO SIGN
MEMORANDUM OF UNDERSTANDING TO TRANSFER SPECIFIC RADIO
EQUIPMENT PURCHASED FOR THE 700 MHz CONVERSION**

This document constitutes a Memorandum of Understanding ("MOU") entered into by and between the County of Camden, a body politic and corporate of the State of New Jersey and **Township of Berlin** , located at 135 Route 73 South , West Berlin, New Jersey. The date of execution of this MOU is the day of February 11, 2013.

WHEREAS, the County of Camden (Department of Public Safety and Juvenile Justice, Division of Communications), hereinafter, (the "County") has procured by public bid certain public safety radio communications equipment (mobile, portable, and base station radios) for the purpose of interfacing with the new Camden County Communications Center 700 MHz radio system, (the "System"); and

WHEREAS, the County will transfer the ownership of the public safety radio communications equipment (mobile, portable, and base station radios) to the various accepting municipal fire departments, fire districts, fire companies, emergency medical services agencies, hospital-based emergency medical

FEBRUARY 11, 2013

services providers, and to the (collectively referred to as "Public Safety Service Entity"), for use with the new System; and

WHEREAS, Township of Berlin, (hereinafter, "Receiving Entity"), shall receive certain equipment as a Public Safety Service Entity pursuant to the terms of the within MOU; and

WHEREAS, the County will be responsible for the installation of mobile and base station radios in the appropriate and authorized vehicles and headquarters of the Receiving Entity; and

WHEREAS, the Receiving Entity will be responsible for maintaining and servicing as may be needed, its designated public safety radio communications equipment (hereinafter "Equipment") through a two-year warranty period provided by Motorola; said warranty to be transferred from the County to the Receiving Entity pursuant to a warranty transfer agreement by and between the County of Camden and Motorola; and

WHEREAS, the County and the Receiving Entity agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of a Memorandum of Understanding in order to ensure appropriate and optimum use of the Equipment and to set forth the rights, duties, and obligations between the parties hereto; and

WHEREAS, pursuant to Resolution No. 14, adopted January 17, 2013, the Camden County Board of Chosen Freeholders have authorized the execution of this MOU, now, therefore,

In consideration of the mutual promises contained herein, the parties to this MOU hereby agree as follows:

1. Term:

The term of this MOU shall be for a period of two (2) years commencing upon delivery to and acceptance of the Equipment by the Receiving Entity located at the address listed herein above.

2. RESPONSIBILITIES OF THE PARTIES

COUNTY:

a. The County shall supply, deliver, install and program the public safety radio communications equipment (the "Equipment") as identified in several appendices to this MOU which will be provided upon the delivery and installation of the Equipment for use by the Receiving Entity for the purpose of public safety communications within Camden County and the Camden County Communications Center during emergency incidents, training exercises, and for other appropriate and authorized circumstances.

b. Supply, delivery, installation and programming of the Equipment (mobile, portable, and/or base station radios, as the case may be) shall be at no

FEBRUARY 11, 2013

cost to the Receiving Entity and all costs associated with the supply, delivery, installation and programming of the Equipment shall be borne by the County.

c. The programming of any additional Equipment not provided by the County and purchased by the Receiving Entity shall be performed by the Department of Public Safety and Juvenile Justice, Division of Communications in order to properly function on the County's public safety radio communications system.

d. The County reserves the right to remove or electronically disable the Equipment in the case of misuse by the Receiving Entity.

2. RECEIVING ENTITY:

a. Upon delivery and acceptance of the Equipment, the Receiving Entity shall be solely responsible for all maintenance, repair, and/or replacement of the Equipment.

b. The Receiving Entity shall use and maintain the Equipment for its intended purpose as described herein.

c. The cost for insuring the Equipment provided by the County shall be the responsibility of the Receiving Entity.

d. While utilizing the Equipment provided in accordance with the terms of this MOU, the Receiving Entity shall adhere to all Department of Public Safety and Juvenile Justice, Division of Communications, policies and procedures enacted for the County's public safety radio communications system.

e. The Receiving Entity shall maintain the Equipment provided by the County through a two-year warranty from Motorola which was purchased by the County. Said warranty shall be provided to the Receiving Entity pursuant to a Warranty Transfer agreement entered into by and between the County of Camden and Motorola.

f. The Receiving Entity will be responsible for the cost of any modifications it desires to make to the Equipment and shall be required to confirm with Motorola prior to making any modifications, that said modifications shall not be a cause for breach of the Equipment Warranty.

g. The Receiving Entity acknowledges that any misuse of the Equipment will result in the forfeit of ownership of the Equipment and the Equipment shall be returned to the County.

h. In the event that the Receiving Entity discontinues providing its current service to its municipality or area of service in the County, the Equipment shall become the property of the County and be returned to the Department of Public Safety and Juvenile Justice, Division of Communications within 30 days of the discontinuation of services; said removal of equipment shall be conducted by agents of the County's Department of Public Safety and Juvenile Justice, Division of Communications.

i. The Receiving Entity is accepting the equipment on a "as is, where is" basis and shall be responsible for any and all maintenance, repairs or replacement of the equipment that may be required.

FEBRUARY 11, 2013

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2013-71. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-72 REQUESTING AN EXTENSION OF TIME TO AWARD A CONTRACT FOR THE USE OF N.J.D.O.T. MUNICIPAL AID FUNDS FOR THE IMPROVEMENTS TO MT. VERNON AVENUE AND EDGEWOOD AVENUE

WHEREAS, the New Jersey Department of Transportation has allocated FY2010 Municipal Aid funds, in the amount of \$180,000 for the improvements to Mt. Vernon Avenue; Berlin Township; and

WHEREAS, the New Jersey Department of Transportation, has allocated FY 2011 Municipal Aid funds, in the amount of \$200,000 for the improvements to Edgewood Avenue; and

WHEREAS, the New Jersey Department of Transportation requires that the municipality must award a construction contract within 18 months from the execution of the municipal local aid agreement and this time period has elapsed for both projects; and

WHEREAS, the Township desires to include these projects with the Township Street Improvement program, which also includes several municipality funded projects, in order to receive the most competitive bid prices for a larger scale project; and

WHEREAS, the Township has recently created an in-house engineering department, with a limited staff, and the engineering staff has been performing the land surveying, engineering design and preparation of the construction plans and specifications; and

WHEREAS, the in- house engineering staff has been unable to complete the above mentioned work due to the time which they have devoted to the federally funded Haddon Avenue Streetscape project and other daily and pressing engineering matters for the Township; and

WHEREAS, the Township has not been able to award a contract for these projects within the required 18 month period due to the delay in the preparation of the bid documents; and

WHEREAS, it is crucial that the New Jersey Department of Transportation Municipal Aid funds remain allocated to provide for the construction of the projects as the Governing Body intends to award a contract by June 30, 2013;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council for the Township of Berlin that the New Jersey Department of Transportation not rescind the funding and extend the allocation of the FY 2010 and FY 2011 Municipal Aid funding, and extend the time period for the Township to award a construction contract until June 30, 2013.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2013-72. Resolution adopted by call of the roll, five members present voting in the affirmative.

FEBRUARY 11, 2013

RESOLUTION 2013-73 RESOLUTION REJECTING THE BID RECEIVED FOR SPRUCE AVENUE RECREATION COMPLEX FOR THE BASKETBALL COURT AND TENNIS COURT.

WHEREAS, the Township of Berlin has advertised for the second time for, bids for Spruce Avenue Recreation Complex for the Basketball Court and Tennis Court; and

WHEREAS, it is recommended by the Engineer / Director of Public Works that the Governing Body reject the bid for this project because it exceeds the allocated funds; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, the bid received is hereby rejected the bid.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2013-73. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-74 RESOLUTION FOR PLACE TO PLACE TRANSFER, EXTENSION OF PREMISES ON LIQUOR LICENSE FOR SAHARA SAM'S OASIS LLC.

WHEREAS, an application has been filed for a place- to place transfer of Plenary Retail Consumption License 0406 33 007, for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized: and

WHEREAS, the submitted application form is completed in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Council of the Township of Berlin does hereby approve, effective February 11, 2013 the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 535 North Route 73, West Berlin to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

Motion by Councilman Epifanio, second by Councilman McIntosh to adopt Resolution 2013-74. Resolution adopted by call of the roll, four members present voting in the affirmative, Council President Morris abstained.

FEBRUARY 11, 2013

RESOLUTION 2013- 75 RESOLUTION REQUESTING THE ISSUANCE OF RAFFLE LICENSES FOR CONTACT COMMUNITY HELPLINES.

WHEREAS, Contact Community Helplines, 100 West Gate Drive, Cherry Hill, New Jersey has requested the issuances of license by the Township of Berlin for;

March 20, 2013

On- Premises Draw Raffle (Basket / Auction)

On- Premises 50/50 Cash Raffle

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that it hereby authorizes the issuances of Raffle licenses to the Contact Community Helplines, 100 West Gate Drive, Cherry Hill, New Jersey for, March 20, 2013

Motion by Councilwoman Bodanza, second by Council President Morris to adopt Resolution 2013-75. Resolution adopted by call of the roll, five members present voting in the affirmative.

Approval Business License

Helen Horn, We Buy Silver and Gold, 599 Route 73 North, West Berlin NJ. Purchasing precious metals and coins from the public.

Motion by Councilman Epifanio, second by Council President Morris to approve business license. License approved by call of the roll, five members present voting in the affirmative.

Ernest Szeker, T/A Financial Services Inc., 183 Route 73 & Taunton Avenue. Money service business, check cashing, money orders, wire transfers.

Motion by Council President Morris, second by Councilwoman Bodanza to approve business license. License approved by call of the roll, five members present voting in the affirmative.

Approval from January 7, 2013 Reorganization Meeting Minutes

Motion by Councilman McIntosh, second by Councilman Epifanio to approve the minutes for January 7, 2013. Motion carried by voice vote, five present voting in the affirmative.

Approval from January 28, 2013 Meeting Minutes

FEBRUARY 11, 2013

Motion by Councilman McIntosh, second by Council President to approve the minutes for January 28, 2013. Motion carried by voice vote, five present voting in the affirmative.

All Other Business

Council President Morris stated that on Friday night he attend the Camden County Mayors reorganization Dinner and again Mayor Magazzu was re-elected as the treasurer, and that the books have never been in such good shape.

Council President also stated that the West Berlin Historical Association will be holding their Black History Event on February 23, 2013 from 12 noon to 5:00 pm.

Public Portion

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be heard

Motion by Council President Morris, second by Council woman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

Adjourn

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adjourn the meeting at 5:26 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 5:26 pm

Catherine Underwood, Township Clerk