

JUNE 23, 2014

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL JUNE 23, 2014 AT 6:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Council President Morris, Councilman Epifanio, Councilman McIntosh, Councilwoman Bodanza, Mayor Magazzu

Also Present- Solicitor, CherylLynn Walters, CFO, Lori Campisano, Maintenance/Animal Control, Josh Shellenberger, Engineer/ Public Works Director, Chuck Riebel and Sergeant Anthony McVeigh

Absent-

Departmental Reports

A. CHANGE ORDERS AND VOUCHERS

1. 2013 Street Improvement Program, Proposal Number 1- Mt. Vernon Avenue and Proposal Number 2- Edgewood Avenue

I expect to be meeting with the contractor, in the immediate future, to finalize the quantities. I am hoping that I will be able to submit a final voucher and change order, for each project, for your consideration.

B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION

1. 2013 Street Improvement Program

I am hoping that I will be submitting change orders, reflecting the as-built quantities, for your consideration at the Council Meeting.

2. Request for Release of Performance Bond for Resintech Realty, 160 Cooper Road, Phase 2 (Flex Building 1)

I recommend that the Governing Body take the necessary action to deny or conditional approve the request as the applicant must obtain amended Planning Board approval for the elimination of the construction of several site improvements.

3. Revisions to the Street Opening Ordinance

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I will be meeting with the Township Solicitor to discuss the amendments to this ordinance, for consideration for future action, by the Governing Body.

C. ENGINEER'S REPORT

1. 2013 STREET IMPROVEMENT PROGRAM

- a. Proposal No. 1 – Improvements to Mt. Vernon Avenue from Minck Avenue to Franklin Avenue (Partial Funding Through N.J.D.O.T. - \$180,000)

The contractor has completed the construction. I have issued the punch list for the corrective items.

We have been discussing the as-built quantities with the contractor and hope to come to an agreement on the quantities, in the immediate future. Once we agree to the quantities, I will prepare and submit a final change order for consideration for approval by the Governing Body. We will, also, submit the final voucher for consideration for payment. After that, we will submit the necessary documents to the N.J.D.O.T. for close out of the project and final reimbursement of grant funds.

We have received the testing results, for the hot mix asphalt courses. The test results reveal that corrective measures must be taken for the base and surfaces courses. The contractor has authorized another set of testing to be performed. The test results are expected to be submitted to the Township, in the immediate future. It is anticipated that portions of the pavement must be reconstructed and penalties will be assessed for non-compliance.

- b. Proposal Number 2-Improvements to Edgewood Avenue- From Cooper Road to the N.J.D.O.T. Project Near Rt. 73 (Partial Funding Through N.J.D.O.T. – (\$200,000.00)

The same applies for this project as noted, above, for Mt. Vernon Avenue.

- c. Proposal No. 3 – Various Streets

The contractor, Charles Marandino, LLC, has completed the construction.

- d. Construction of Doghouse Type “B” Inlet on Veteran’s Avenue

We had received a price of \$10,000 from Lexa Concrete, LLC for the construction of a Type “B” inlet, over the existing storm pipe, along Veteran’s Avenue, to intercept some of the stormwater, which is travelling along the street. I have informed the contractor that the price is too high. It is expected that the Public Works staff will construct the doghouse inlet and perform the pavement restoration.

2. IMPROVEMENTS TO THE WATER DISTRIBUTION SYSTEM

The Borough Water Department has been installing the interconnecting water main, on Day Avenue at Rt. 73. I believe that the Borough intends to make other improvements, through the distribution system, within the Township, to improve circulation, which should result in improved water quality.

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In regard to the water quality issues, I have no update to report. I believe that a meeting will be scheduled, in the near future, with Borough, Township and N.J.-American representatives to discuss the current conditions and possible improvements.

3. IMPROVEMENTS TO LESTER AVENUE – DEAD END

This project is included in Ordinance 2011-26 and is listed as “McClellan Avenue”, to my mistake. I have discussed the matter with Ms. Campisano and she has informed me that the work can be performed on Lester Avenue.

The Public Works staff has begun with the construction of the subbase and asphalt millings surface course.

4. STREET IMPROVEMENTS TO HILL AVENUE (C.D.B.G. YEAR 35 and YEAR FUNDING \$42,000 +/-)

I must perform the preliminary design and prepare the construction cost estimate to determine if the current Township and C.D.B.G. funds are sufficient to cover the construction cost.

As requested by the Camden County CDBG Department, I will be completing and submitting the Environmental Review Record document to their office for their review and approval. I have assured the County representative that the Township will be bidding this project, in the immediate future.

5. C.D.B.G. YEAR 35 SUPPLEMENTAL FUNDS

The Governing Body passed the resolution and the application package was submitted for the request for funding for the replacement of the roof and ceiling panels at the Senior Citizens Building. I have discussed the matter of the allocation of this funding with the County representative. The representative has informed me that the majority of the funds have been allotted for a sewer improvement project, to address a public health hazard, in another municipality. The representative has informed me that they have recommended that the Freeholders allot \$11,410 for the replacement of the roof and ceiling tiles at the Senior Citizens Building, which is approximately half of the requested amount. It is my understanding that \$12,000 has been allocated, under Ordinance No. 2011-26 for the replacement of the roof. Therefore, there should be sufficient funds to complete the project, this Summer/early Fall.

6. CAPITAL IMPROVEMENTS PROGRAM

As you know, there are many streets, which are in need of improvements (pavement, storm drainage, curb, etc.), in the immediate or near future. There are, also, various improvements, which are necessary for recreation facilities, public buildings and sanitary sewer.

The Governing Body has adopted the bond ordinance for the improvements to the sewer pumping stations.

I recommend that, if possible, the Governing Body consider implementing a long capital improvements program. I intend to prepare a Recommendations Report, detailing a possible long range plan for capital improvements, in the future.

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7. N.J.D.O.T. FY 2014 APPLICATIONS

We had submitted the applications to the N.J.D.O.T. for the following projects

1. Oak Avenue- N.J.D.O.T. Ramp A to 80' Past Clover Avenue
2. Hazel Avenue – Chestnut Avenue to Cushman Avenue

The Township has, recently, been informed by the N.J.D.O.T. that no funds have been allotted for these projects. If the Governing Body would like, we could apply for Local Aid Infrastructure (discretionary) funds.

8. RECONSTRUCTION OF BASKETBALL COURT AT SPRUCE AVENUE RECREATION SITE (COUNTY OPEN SPACE GRANT - \$25,000)

I had mentioned to the Governing Body that I did not believe that the construction cost will exceed the County grant amount. I would like to receive bids, for this project, in the same bid package as the Hill Avenue Street Improvements Project, in hopes of receiving more competitive process for the larger scale projects.

9. CAMDEN COUNTY OPEN SPACE AND RECREATION ENHANCEMENT APPLICATION

An application was submitted for the proposed Dog Park at the Luke Avenue Recreational Complex. The County Representative has informed me that 45 applications were submitted for this funding. It is expected that the grants will be issued to less than half of these applications. The County review committee has commenced with the reviews of the applications. To date, we have not received correspondence, regarding the selected projects.

10. BANDSHELL AT LUKE AVENUE RECREATION AREA (COUNTY OPEN SPACE GRANT - \$25,000)

Ms. Campisano had reminded me that the Township had requested that the \$25,000 grant, which was allotted for the amphitheater, be permitted to be used with the \$25,000 grant for the band shell. We are researching to see if the County ever approved the redesignation of the amphitheater funds for this project.

I have recommended that the construction be contracted as the Public Works staff will not be able to devote the necessary time, needed to complete this project, in a timely manner, due to the current workload. I am anticipating that the contracted cost may exceed the \$50,000 of county funding.

11. PERVIOUS CONCRETE SIDEWALK ALONG NORTHBOUND ROUTE 73 -JACKSON ROAD TO EDGEWOOD AVENUE (N.J.D.O.T. FY'S 2008 AND 2009 FUNDING)

I believe that the Township has received the check for the final reimbursement of funds and the project has been closed out with the N.J.D.O.T.

12. MUNICIPAL CERTIFICATION FOR FUTURE FEDERAL FUNDED PROJECTS

We must obtain the information from the N.J.D.O.T. Once received, we will inform the Governing Body and Ms. Campisano.

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13. NO PARKING AND NO PASSING ZONES ALONG COOPER ROAD

It has been brought to my attention that there have been some concern with the possibility of motorists parking their vehicles along the road. I have travelled along the road to observe the geometric conditions. I recommend that the Governing Body consider adopting an ordinance, which would prohibit parking along the entire length of the road, within the Township as the lane widths are only suitable for travelling vehicles, the existing shoulder width is no ample for the parking of vehicles, the shoulder is used (and designated in areas) for a bike lane, businesses and

residential properties has ample off- road parking facilities (except for one residential property), due to the type and speed of the travelling vehicles it is not a safe condition for parking along the road and there is no need to park in front of the vacant lots.

I believe that it will be necessary to obtain consent, from the County Freeholders, for the prohibition of parking, prior to the adoption of the ordinance. I defer this matter to Mr. Platt, for his comments and direction.

In regard to the prohibition of passing along the road, we are preparing the CAD profile plan, using the New Jersey – American Water Company plan. We will follow with the analysis to determine the portions of the road that meet the standard for no passing.

14. MUNICIPAL BUILDING

a. Roof Membranes

We are performing the vertical and horizontal measurements of the existing conditions and will follow with the design and prepare the bid documents for the opening of bids. I expect to receive bids in the late Summer, 2014 for construction to follow, shortly thereafter.

b. Improvements to the Unfinished General Assembly Rooms

We must complete the bid documents for the ceiling, the remainder of the ceiling lighting, HVAC system and reconfiguration of the fire suppression system.

It has been determined that the Public Works staff will install the vinyl floor tiles, after the above mentioned, contracted work has been completed.

c. Free Standing Monument Sign

Quite some time ago, had recommended that the Governing Body consider awarding a contract to Dandrea Masonry for the installation of the brick facing and concrete capping to the masonry block base. The Public Works Department has, recently painted the masonry block. If the Governing Body desires to have the brick facing installed along the planter walls, I will contract Dandrea Masonry to see if they will honor their price from some time ago.

d. Irrigation and Landscaping

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The design for the irrigation system remains to be completed. I am hopeful that we will be able to have an irrigation contractor donate their design services. Otherwise, we must purchase design software to complete the task.

15. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Construction of Storm Inlets Piping and Temporary Stormwater Basin

We are performing the design and preparing the construction plans. It is intended that the Public Works Department will perform the construction in 2014. It will be necessary for the Governing Body to appropriate the necessary funds for the construction of the improvements. Once the design has been completed, I will prepare a cost estimate for consideration for funding by the Governing Body.

2) Phase 2 – Extension of Storm Drainage to the Existing Stormwater Management System within the Luke Avenue Recreation Complex

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body. It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

The Governing Body passed Resolution No. 2013:200, authorizing the advertisement and opening of bids for the reconstruction of the basin. We must prepare the bid documents so that the reconstruction work can be performed. I am expecting that the construction documents will be completed by the end of 2014.

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

On occasion, the street has flooded, due to the apparent limited capacity of the drainage system and receiving ditch, which is on the Board of Education property. I have discussed the matter with Mr. Pfluger, School Buildings and Grounds Superintendent.

The ditch must be reconstructed to provide additional capacity and a positive outflow.

Mr. Pfluger has provided me with an incomplete version of a topographic map for the school property. I intend to attempt to decipher the contours and perform a preliminary design for said improvements. I intend to present the preliminary proposal to Mr. Fitz for his review and consideration for recommendation to the Board of Education.

Prior to any discussions with the Board of Education, I will present the matter to the Governing Body for your review and direction.

d. Storm Drainage Issues with the Southwest Portion of the Township

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I had reported to the Governing Body that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million.

16. MAINTENANCE OF THE SPILLWAY AT BERLIN CIRCLE PLAZA SHOPPING CENTER

Council President Morris has notified the property manager that the water level of the stormwater basins (ponds) is higher than it should be, as a result of the outflow orifice being blocked at the spillway.

17. REQUEST TO THE PINELANDS COMMISSION FOR ADDITIONAL REDESIGNATION OF LANDS

We must prepare the documents to support the request for the redesignation of the Pinelands Zoning to allow for greater density development and the extension of sanitary to the re-designated areas.

The Pinelands Commission staff has presented various proposals for changes to the requirements to purchase Pinelands development credits (PDC's) for lands within the Regional Growth Area.

I have contacted Mr. Dandrea and recommended that he meet with Pinelands staff to see if it would be possible to incorporate his lots into the Regional Growth Area, as part of this change for PDC's. Mr. Dandrea has provided me with a plan, depicting the desired development of his lands, to present to the Pinelands staff.

I have contacted the Pinelands planning staff to request a meeting to discuss these matters. They have asked me to submit a detailed description of the various requests, which I expect to prepare and submit, in the near future.

18. MONTEBELLO PUMPING STATION

As requested by the developer, we have met with them, on-site, and observed that the majority of the punch list items still remain to be completed. The developer has, requested that we meet, again, in September, after they have had some time to perform the corrective measures.

19. TAX MAP REVISIONS

We are performing the revisions to the Tax Maps. Once completed, we will issue the maps to the N.J. Department of Treasury for their review and comments. Once we receive their comments, we will make any required revisions, in advance of the revaluation process.

20. FORMER MUNICIPAL BUILDING SITE, BATE AVENUE

The encapsulate, which was placed on the lead based painted curb a couple of years ago, has begun to peel and chip. We have met with the County representative and informed them that we will be applying encapsulate to cover and adhere the existing paint. I recommend that the lead based paint be removed by a certified contractor, in the near future, to eliminate this condition.

Key Engineers has completed the surveying fieldwork for the location of the existing improvements and have provided the respective CAD file.

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I am working with them to provide direction for the closure calculations. I am hopeful that I will be able to provide the necessary direction so I can issue the survey of the premises. Key Engineers has submitted the Preliminary Site Assessment Report. I will review the document and forward it to the Governing Body with my comments and recommendation.

21. TRAFFIC SIGNAL TIMING CHANGES AT THE INTERSECTION OF HADDON AND FRANKLIN AVENUES

22. Chief Check has recommended that the green time be extended for Haddon Avenue (coming from Voorhees Twp) between 4:30 and 6:30 p.m. In order to change the signal timing it is necessary to perform traffic counts and a traffic engineering study. It will also be necessary to obtain County consent of re-timing of the signal sequence.

I have requested that the County Engineer provide an update on the commencement of the construction for this project. Once I receive her response, I will inform the Governing Body.

23. TRAFFIC CALMING PROGRAM

I believe that the Governing Body is still considering the implementation of a traffic calming program, using portable speed humps and warning signage, flashing speed notice boards with flashing white strobe lights and other traffic calming devices.

Residents along Minck Avenue, Fairview Avenue and Taunton Avenue have voiced their concerns with the excessive speeding, along their streets. Several residents along Mt. Vernon Avenue have voiced their concern of vehicles speeding within the section where the reconstruction project will be eliminating the high crown area at the intersections.

24. REVISIONS TO TRAFFIC ORDINANCE

I believe that another meeting is being scheduled to discuss the final changes to the Traffic Code.

25. REVISIONS TO THE STREET OPENING ORDINANCE

I WILL BE MEETING WITH THE Township Solicitor to discuss the possible amendments to address the issues, which have been discussed by the members of the Governing Body.

26. INVESTIGATION FOR SIDEWALK ALONG OAK AVENUE

At the Council Meeting, in November 2013, the Governing Body discussed the possible construction of sidewalk along one side of the street, due to the narrow width of the roadway. I will be investigating this matter and will report to the Governing Body.

27. SOLID WASTE DISPOSAL CONTRACT

The current County Contract amount expires at the end of this year. The Contract included an option to extend the Contract at an increased rate. At the R.I.C.C. Meeting, on April 22, 2014, the County representative had stated that they are

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discussing the matter with Covanta, the owner of the incinerator, as Covanta is willing to reduce the rate to approximately \$65.50/ ton from the bid rate of \$76.00/ ton. The rate for 2014 is \$63.00. The County representative had noted that there may be an issue with amending the contracted price, even though it is being reduced. They expect to have an answer, regarding the possible extension of the Contract, at a reduced price, or needing to bid the disposal before the end of the year.

28. INVESTIGATION OF THE CONDITION OF THE RECENTLY CONSTRUCTED CONCRETE SIDEWALK ALONG HADDON AVENUE

It has been brought to my attention that the concrete sidewalk is severely spalling, after the past winter season. I will investigate the condition and report to the Governing Body with my recommendations.

D. PUBLIC WORKS DEPARTMENT

1. STAFFING ISSUES

William Townsend retired on May31, 2014. I believe that the Township will be recognizing him for his services, in the near future.

We have advertised and are receiving applications for the Deputy Director. After the closing of the receipt of applications, we will proceed with the interview process. I am hopeful that we will be able to fill this position, in the immediate future.

Mr. Eisinger has returned to work, after recovering from his illness. Mr. Curtis is, still, on disability for his condition.

I have requested that we employ several temporary employees to assist with the performance of the various duties. I, also, recommend that the Governing Body consider the employment of another full time employ, in the future.

2. AUCTION FOR VEHICLES AND EQUIPMENT

There is a large number of vehicles, which have been seized or become inoperable, which are being stored at the Public Works yard. We have been directed by the JIF consultant to remove these vehicles from the yard.

I recommend that the Governing Body consider authorizing the auctioning of vehicles, equipment, computers, etc., which are no longer usable. I believe that the Governing Body is considering the posting with electronic bidding firm(s).

3. SEWER JETTER/VACUUM TRUCK/APPARATUS

The Governing Body awarded the Contract to GranTurk Equipment. The order has been placed and it is anticipated that the apparatus will be delivered in the late Summer of 2014.

We were unable to schedule the extensive training course at the manufacturer's facility, as the class was full.

4. IMPROVEMENTS TO SEWER PUMPING STATIONS

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Ordinance No. 2013-12 was adopted at the last Council Meeting. We have received quotes for the inspection and evaluation services for the pumping stations. The low quoter is A.C. Schultes of Woodbury Heights, N.J. for \$3,420. I have authorized A.C. Schultes of Woodbury Heights, N.J., to proceed with the work. They are scheduling this work for the immediate future.

We will begin to order the various items, perform the design for upgrades and make the improvements, after the completion of the pumping station evaluation

5. REPLACEMENT OF ROOF FOR SENIOR CITIZENS BUILDING

As I have mentioned, in item no.5, above, it is probable that the County will be allotting Year 35 CDBG funds for a portion of the cost of this project. The County representative has informed me that, if funds are granted, the Township must advertise for bids, immediately thereafter.

6. REQUEST FOR 2013 CAPITAL PURCHASES FOR VEHICLES AND EQUIPMENT

I strongly recommend that the Governing Body consider allocating the necessary funds for trash trucks, dump trucks, tub grinder and several other vehicles and pieces of equipment for the Public Works Department. We have been experiencing frequent breakdowns, requiring repairs and making them unreliable and unavailable for usage for the performance of Public Works tasks.

Due to the need for the application of line striping, for existing and proposed lane, stop, shoulder and parking space lines and crosswalks, I strongly recommend that the Governing Body consider the purchase of a small line striper. We can, no longer purchase replacement parts for the existing (year 1961) line striping machine.

I would like to discuss this matter with the Governing Body, in the immediate future, so that the necessary actions can be taken to purchase these items.

7. COLLECTION OF SOLID WASTE AND RECYCLABLES

As you know, we have been experiencing frequent breakdowns of the collection vehicles, to the point where several of the trucks have been inoperable, at the same time. Luckily, the Boroughs of Berlin and Lindenwold have been gracious in, immediately, providing us with their collection vehicles so that solid waste and recyclables can be collected, in the Township, during the normal collection schedule.

We are in the process of having the necessary structural repairs performed to trash truck no. 40.

I have requested that the Governing Body consider allotting the necessary funds for several collection vehicles. I have recommended that the Governing Body consider automated trash collection vehicles and the purchase of 96 gallon totes, in connection with the purchase of the automated collection vehicles. I had recommended that a cost analysis be performed to determine the best alternative for the Township. Ms. Campisano has been extremely helpful in performing a majority of the analysis, using documentation, in her possession. I hope to submit the analysis to the Governing Body, in the immediate future, and request that the Governing Body take the necessary action, immediately thereafter.

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8. GREASE TRAP MAINTENANCE

The Governing Body has adopted Ordinance No. 2013-11. We will be performing the inspections of those businesses, with grease traps, during the winter months.

9. TEXTILE RECYCLING

I must, still, meet with the Westville Public Works Superintendent to obtain the information, regarding the implementation of this program.

10. LEAF COMPOST MATERIAL

I had, previously, mentioned that we experienced extreme difficulty in having the composted leaves removed from the composting area as there was very little interest in the partially composted leaves, which resulted from the inability to grind the leaves, due to the tub grinder becoming inoperable. I strongly recommend that the Governing Body consider the purchase of a new tub grinder if the Township will continue to operate the composting facility. Otherwise, it will be necessary for the Township to haul the leaves to another municipal composting facility and pay for the disposal at their facility.

11. INSTALLATION OF SPEED BOARDS

The Public Works staff has installed the speed board, with signage, at the locations directed by Chief Check. We will be installing the other ancillary signs, in the near future.

12. ORDER FOR VARIOUS SIGNS

I will be requesting quotes for various signs, which we are not able to fabricate with the Township sign machine. Once I receive the quotes, I will submit my recommendation of award to the Governing Body.

13. PERFORMANCE OF VARIOUS TASKS

The Public Works staff is in the process of sweeping the streets, performing of the maintenance to the streets, sports fields and park areas. They will be preparing for the July 4th parade, during the week, prior to the parade.

SOLICITORS REPORT

1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. DiluzioV. Berlin Township
5. Chief Jackson
6. Berlin Township ADS. Estate of Raj Kumar Chopra
7. Berlin Township ADS. David Carp
8. Berlin Twp. ADS. Jason Black
9. Berlin Twp. ADS. Jennnifer Vernacchio as Guardian Hannah Maslanka

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10. Berlin Township ADS. Tarin Durham
11. Berlin Twp. ADS. Tyrone Powell
12. Open Public Records Act.
13. Fire Safety Ordinance
14. Traffic Ordinance Overhaul.
15. Political Sign Ordinance
16. Community Center Rental Ordinance
17. In Rem Tax Foreclosure
18. NJDOT Agreement
19. Electronic Cigarette Ordinance
20. Street Opening Bond Requirements

POLICE DEPARTMENT

Total of 37 accidents, 9 with reported injuries. 182 summons issued, 36 arrests, including 3 drug arrests.

On 5/28/14 a male was involved in a motor vehicle incident in the Tri Boro sand pit. Through investigation it was discovered that the male crashed his motorcycle and severely injured his back. He was air lifted to Cooper trauma and was last listed in critical condition.

On 5/27/2014 Officers were dispatched to a reported fire at the residence at 403 Fairview Ave. The fire was brought under control by the West Berlin Fire Department. The fire was reported to be accidental.

Traffic issues:

Taunton Ave. I spoke with a resident of Taunton Ave. reference to speeding. Currently the speed limit is 35MPH. I spoke with Chuck and discussed lowering the speed limit from 35 MPH to 25MPH for the length of Taunton Ave. from Rt. 73 to Cooper rd.

July 4th celebration issues:

There has been much discussion with Chief Delorenzo and members of the ICCA committee concerning the July 4th celebration (parade and fireworks). The ICCA committee was advised of the safety concerns involving the evening events at Berlin park. Numerous other towns in our area have cancelled there evening events. (Cherry hill, Washington Twp., and Sterling). The concern is that we will experience a much larger influx of people from years past. The police departments will do the best we can do with the manpower we have to provide safety.

Community policing:

Parent and student talk about opiate abuse:

Do to the rising epidemic of opiate abuse within Camden County and Berlin Twp. On June 3rd and 4th the police department conducted educational talks with parents and

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students. The talks focused on the harm of opiate abuse and some specific stats about Berlin Twp. and Camden County. The speakers also spoke about rehabilitation programs. The parents also heard from a family who had lost their child to an opiate overdose. Everyone in attendance seemed to gain a sense of understanding from the talks.

Respectfully submitted,
Leonard Check
Chief of Police

MAINTENANCE OFFICER/ANIMAL CONTROL

Joshua Shellenberger, Maintenance Officer and Animal Control Officer reported that notices for high grass has been sent out for Chestnut Avenue and Taunton Avenue area. Josh commented that he spoke with the new owner of C&M and that they will clean up the property for the Fourth of July Parade. Josh noted that the tick and flea infested collie that had been found with a broken leg has been cleaned up, thanks to Doctor Polo and has found a new home.

RESOLUTION 2014-100 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT.

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized

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themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Township of Berlin hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2014-100. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-101 GRANTING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES.

WHEREAS, the following persons, corporations and individuals have filed applications with the Township of Berlin, County of Camden, New Jersey, for the renewal of their Plenary Retail Consumption License for the year commencing July 1, 2014 and ending June 30, 2015;

<u>CONTROL NUMBER</u>	<u>NAME</u>	<u>T/A</u>
0406-33-003-005	Erin Court, LLC 588 Route 73 W. Berlin, NJ 08091	Otts Green Tops
0406-33-007-013	Sahara Sams Oasis 535 Route 73 North W. Berlin, NJ 08091	Sahara Sams Oasis Indoor Water Park
0406-33-001-005	MPG Inc. 103 Route 73 W. Berlin, NJ 08091	The New Palace Diner
0406-33-005-012	DiVentura, Giuseppe	Filomena II Inc.

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13 Crosskeys Road
W. Berlin, NJ 08091

0406-33-004-004

M M & T Inc.
461 Rt. 73 North
W. Berlin, NJ 08091

Los Amigos Restaurant

0406-33-006-009

WolfJohn LLC
795 South Route 73
W. Berlin NJ 08091

Victory Sports Bar & Grill

WHEREAS, the application of the above named individuals or corporations has been examined by the Mayor and Council and has been found to be in proper order; and

WHEREAS, the proper fees have been paid to the Township of Berlin,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the licenses be and is hereby granted renewal of Plenary Retail Consumption license, and the Township Clerk is hereby authorized and directed to issue the new license for the year commencing July 1, 2014 and ending June 30, 2015.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2014-101. Resolution adopted by call of the roll, five members present voting in the affirmative.

Council President Morris abstained on voting on Sahara Sam Oasis liquor license renewal.

RESOLUTION 2014-102 GRANTING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE.

WHEREAS, the following persons, corporations and individuals have filed applications with the Township of Berlin, County of Camden, New Jersey, for the renewal of their Plenary Retail Distribution License for the year commencing July 1, 2014 and ending June 30, 2015;

CONTROL NUMBER	NAME	T/A
0406-44-002-006	BZBL, Inc. Rte. 73 and Minck Ave. W. Berlin, NJ 08091	The Wine Shop

WHEREAS, the application of the above named individual or corporation has been examined by the Mayor and Council and has been found to be in proper order; and

WHEREAS, the proper fees have been paid to the Township of Berlin,

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the license be and is hereby granted renewal of Plenary Retail Distribution License and the Township Clerk is hereby authorized and directed to issue the new license for the year commencing July 1, 2014 and ending June 30, 2015.

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-102. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-103 GRANTING RENEWAL OF CLUB LICENSE.

WHEREAS, the following persons, corporations and individuals have filed applications with the Township of Berlin, County of Camden, New Jersey, for the renewal of their Club License for the year commencing July 1, 2014 and ending June 30, 2015;

CONTROL NUMBER	NAME	T/A
0406-31-011-001	Son's of Italy Mario Lanza Lodge 2308 153 Haddon Avenue W. Berlin, NJ 08091	Sons of Italy

WHEREAS, the application of the above named individual or corporation has been examined by the Mayor and Council and has been found to be in proper order; and

WHEREAS, the proper fees have been paid to the Township of Berlin,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the license be and is hereby granted renewal of Club License, and the Township Clerk is hereby authorized and directed to issue the new license for the year commencing July 1, 2014 and ending June 30, 2015.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2014-103. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-104 RESOLUTION ADOPTING THE 3 YEAR COOPERATION AGREEMENT WITH THE COUNTY OF CAMDEN AND AUTHORIZING THE MAYOR TO SIGN.

WHEREAS, the Township of Berlin and the County of Camden wish to establish a cooperative means of conducting certain eligible community development and affordable housing activities; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-4 et seq.) permits local units such as counties and municipalities to enter into agreements for the provision of joint services; and

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WHEREAS, Title 1 of the Housing and Community Development Act of 1974, the Housing and Urban-Rural Recovery Act of 1983, the HOME Program Act of 1991, and the Emergency Solutions Grant, as amended, provides federal funds being made available to Camden County for use to carry out eligible Community Development Activities therein; and

WHEREAS, the Township of Berlin will propose certain activities to be carried out under the 34th, 35th and 36th year Community Development, HOME Programs and Emergency Solutions Grant programs; and

WHEREAS, the aforesaid activities are in the best interest of the Township of Berlin and the County of Camden;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the 37th, 38th and 39th Year Cooperation Agreement be adopted;

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its enactment.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-104. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-105 RESOLUTION TO POST A MAINTENANCE BOND FOR NOONAN INDUSTRIES LLC LOCATED AT 444 COMMERCE LANE BLOCK 2319 LOT 27.

WHEREAS, the Township Engineer has requested Nicholas Noonan of Noonan Industries LLC to post a maintenance bond in the amount of \$ 29,208.30 on the completion of their site improvements located at 444 Commerce Lane Block 2310, Lot 27.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that Nicholas Noonan post of a two year maintenance bond in the amount of \$29,208.30.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2014-105. Resolution adopted by call of the roll, five members present voting in the affirmative.

Motion by Councilman Epifanio, second by Councilwoman Bodanza to adopt Resolution 2014-105. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-106 LIST OF UNCOLLECTIBLE TAXES DUE BACK FROM STATE.

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To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: June 18, 2014

Diane Zoppel, CTC - Tax Collector

NAME	DESCRIPTION	YEAR	AMOUNT	REASON
Nancy H. Bolis	218-1.02	2014	250.00	Senior Citizen
James K. Blunt	1818-13	2014	250.00	Disabled Person
			500.00	TOTAL Aug/Nov 2014

Motion by Council President Morris, second by Councilwoman Bodanza to adopt Resolution 2014-106. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-107 PAYMENT OF BIL FOR JUNE.

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims are hereby approved and the bills to be paid.

TO	ACCOUNT	AMOUNT
Robert E. DePersia II, ESQ.	Municipal Public Defenders Trust	\$ 600.00
Carlamere & Rowan	PB Escrow #377	125.00
Animal Care Equip & Services	Dog Trust	154.70
Berlin Twp Animal Clinic	Dog Trust	380.00
Walmart	Dog Trust	11.52
Voorhees Animal Orphanage	Dog Trust	800.00

CONFIRMING

Various Current Fund and Sewer See Bill List attached dated:

Operating Fund Checks	5/28/14	\$	81,781.55
State of NJ Health Benefits	4-01-23-220-2092		63,994.60
State of NJ Health Benefits	4-01-23-220-2092		28,522.33

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Ameriflex (05/2014)	Flex Claims Acct	75.00
Verizon -Admin Int. (5/31/14)	4-01-31-443-2077	109.99
America On-Line (4/23/14)	4-01-31-443-2077	40.99
Susquehanna Commercial Finance	4-01-25-240-2051	23,664.79
Lexa Concrete	G-02-55-772-0100	1,389.70
	C-04-04-865-070803	86,784.38
	C-04-04-865-070806	9,242.62
	C-04-04-866-112602	12,339.93
County of Camden	4-01-30-420-2105	331.00
USPS Hasler	4-01-20-120-2022	2,000.00
NJ State League of Municipalities	4-01-20-145-2042	115.00
Verizon-PD Internet (6/30/14)	4-01-31-443-2077	109.99
America on Line (5/23/14)	4-01-31-443-2077	40.99
Ameriflex (06/2014)	Flex Claims Account	75.00
Payroll, Current Fund	05/15/2014	121,080.79
Payroll, Sewer Operating Fund	05/15/2014	6,138.44
Payroll, Current Fund	05/29/2014	120,449.19
Payroll, Sewer Operating Fund	05/29/2014	6,334.49
Payroll, Current Fund	06/12/2014	118,908.41
Payroll, Sewer Operating Fund	06/12/2014	6,204.84

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-107. Resolution adopted by call of the roll, five members present voting in the affirmative.

Approval of Business Licenses

- 1) Christopher Appenzeller T/A Appenzeller Training Systems LLC.**
465 Taunton Avenue, Unit 302 West Berlin NJ. Small group of personal training and fitness instructor.

Motion by Council President Morris, second by Councilman Epifanio to approve the business licenses above. Licensed approved by call of the roll, five members present voting in the affirmative for license.

Approval for Animal Permit

- 1) William Reynolds**, 355 Blaine Avenue, West Berlin NJ 08091. Permit for 6 Chickens .
- 2) Robert Johnson**, 207 Taunton Avenue, West Berlin NJ 08091
Permit for 6 Hens, Mini Roosters.
- 3) Cosette Worthington** , 206 Chestnut Avenue, West Berlin NJ 08091. Permit for 1 Goat, 4 Chickens.

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4) Joe Romeo, 212 North Avenue West Berlin NJ 08091. Permit for 2 Horses.

5) Linda Townsend, 165 Collings Avenue, West Berlin NJ 08091. Permit for 13 Chickens.

6) Franks Carns, 229 Second Avenue, West Berlin NJ 08091. 5 Chickens.

7) Joseph Fabrico, 149 McCellan Avenue West Berlin NJ 08091. 2 Pony

Motion by Councilman Epifanio, second by Councilman McIntosh to approve the Animal Permits above. Permits approved by call of the roll, five members present voting in the affirmative for Permits.

Approval of Pawn Broker License & Secondhand Dealers License

1) Peter M. DelBorrello, United We Buy It All. 140 Route 73 North, West Berlin NJ 08091.

2) Ernest T. Szeker, EZ Financial Services Inc. / DBA United Check Cashing, 183 Route 73, West Berlin NJ 08091.

Motion by Councilman Epifanio, second by Councilwoman Bodanza to approve the Pawn Broker & Secondhand Dealer licenses above. Licensed approved by call of the roll, five members present voting in the affirmative for licenses.

Approval of Minutes for April 28th 2014.

Motion by Council President Morris, second by Councilman Epifanio to approve the minutes for April 28, 2014. Motion carried by voice vote, five present voting in the affirmative.

Approval of Minutes for May 12th 2014.

Motion by Councilman Epifanio, second by Councilman Epifanio to approve the minutes for May 12, 2014. Motion carried by voice vote, five present voting in the affirmative.

Consent Agenda

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Motion by Councilman McIntosh, second by Council President Morris to receive and file the monthly reports on the consent agenda. Motion carried by voice vote, five present voting in the affirmative.

Correspondence Calendar for May 2014

Motion carried by Councilwoman Bodanza, second by Council President Morris to receive and file the correspondence calendar for May 2014. Motion carried by voice vote, all present voting in the affirmative.

All Other Business

- 1) Abandoned Property Toolkit**
Will discuss at August meeting.
- 2) In Rem Foreclosure Searches additional cost**
Will move forward with the In Rem searches with additional cost.
- 3) Camden County Indemnity and Hold Harmless**
Waiting for response from JIF
- 4) Fourth of July event.**

Public Portion

Motion by Council President Morris, second by Councilwoman Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard.

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

RESOLUTION 2014-108 RESOLUTION REQUESTING THE COUNTY OF CAMDEN TO CONSIDER CHANGING TRAFFIC PROVISION FOR THE ENTIRE LENGTH ON COOPER ROAD(CR713) TO NO PASSING OR PARKING EITHER SIDES.

WHEREAS the Governing Body of the Township of Berlin has considered the complaints and concerns expressed regarding safety of pedestrians and other drivers in the area of Cooper Road (CR713); and

WHEREAS as a result of said discussions an investigation was conducted by Berlin Township Chief of Police and Berlin Township Engineer and both have recommended to amend the traffic provision for Cooper Road(CR713): and

WHEREAS Mayor and Council have deemed it in the best interest of the public health, safety and welfare to amend the traffic provision on Cooper Road (CR713) the entire length to no passing or parking on either side and asked the County of Camden to support said amendments.

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NOW, THEREFORE BE IT RESOLVED, by copy of this resolution, we ask the County of Camden to amend traffic provisions for Cooper Road (CR713).

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2014-108. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2014-109 RESOLUTION TO DENY THE RELEASE OF RESIN TECH PERFORMANCE BOND, LOCATED AT 160 COOPER ROAD, BLOCK 1101 LOT 7.

WHEREAS, Resin Tech located at 160 Cooper Road, Block 1101 Lot 7 has requested the release of their performance Bond for phases 1 and 2; and

WHEREAS, the Engineer has performed an inspection of the site improvements and has recommended that the Township deny the request for the release of their performance bond since not all of the site improvements have not been completed, in accordance with the approval site plans.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the request for the release of the performance bond for Resin Tech is hereby denied.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to adopt Resolution 2014-109. Resolution adopted by call of the roll, five members present voting in the affirmative.

Adjourn

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adjourn the meeting at 7:55 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 7:55 pm

Catherine Underwood, Township Clerk