

**JULY 2, 2012**

**BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL JULY 2, 2012 AT 6:30 P.M.**

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

**ROLL CALL**

**Present-** Council President Morris, Councilman Epifanio, Councilman McIntosh, Mayor Magazzu

**Also Present-** Solicitor, CherylLynn Walter,

**Absent-** Councilwoman Bodanza, CFO Lori Campisano, Chief of Police Joseph Jackson, Twp Engineer/ Public Works Director, Chuck Riebel, Maintenance Officer, Josh Shellenberger.

**FIRST READING ORDINANCE 2012- 8 AMENDING ORDINANCE 2011-25 FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY**

Motion by Council President Morris, second by Councilman McIntosh to adopt Ordinance 2012-7 on first reading by title. Ordinance adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2012-138 RESOLUTION REQUESTING THE ISSUANCES OF A RAFFLE LICENSE FOR THE BERLIN TOWNSHIP ATHLETIC ASSOCIATION.**

**WHEREAS**, the Berlin Township Athletic Association on Mt. Vernon Avenue, West Berlin, New Jersey has requested the issuances of license by the Township of Berlin for;

**Event July 24, 2012 at 7:30pm**

<b>Off- Premises Raffle</b>	<b>4 Phillies Tickets</b>
	<b>6 months Karate Classes</b>
	<b>I pad Nano</b>
	<b>Playdrome Gift Card</b>

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that it hereby authorizes the issuances of licenses to Berlin Township Athletic Association, West Berlin, New Jersey for the Date of July 24, 2012.

Motion by Councilman McIntosh, second by Council President Morris to adopt Resolution 2012-138. Resolution adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2012-139 RESOLUTION ACKNOWLEDGING THE RESIGNATION OF PLUMBING INSPECTOR KENNETH SNUFFIN**

**WHEREAS**, Kenneth Snuffin has submitted a letter of resignation effective June 21, 2012 as the Township of Berlin plumbing inspector; and

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council accepts Ken Snuffin's resignation and thanks him for all his years of service for the Township of Berlin.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-139. Resolution adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2012- 140 APPOINTMENT OF PLUMBING INSPECTOR/PLUMBING SUB-CODE OFFICIAL**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the council, shall appoint such other officers as may be provided by ordinance; and

**WHEREAS**, Chapter 3, Section 3-6C of the Township of Berlin Code provides for the Office of Inspections;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MICHAEL DEPALMA**, be and is hereby appointed Plumbing Inspector/Plumbing Sub-Code Official for a four year term commencing July 1, 2012.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-140. Resolution adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2012-141 Re- APPOINTMENT OF TOWNSHIP CLERK**

**WHEREAS**, N.J.S.A. 40A:9-133.6 provides that the Mayor and Council shall re-appoint such other officers as may be provided by Ordinance; and

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**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CATHERINE UNDERWOOD** be and is hereby re-appointed Township Clerk effective August 3, 2012.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2012-141. Resolution adopted by call of the roll, four members present voting in the affirmative.

**RESOLUTION 2012- 142 RESOLUTION AMENDING SALARY**  
**RESOLUTION 2011: 212 ESTABLISHING SALARY AND WAGES FOR THE**  
**OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF**  
**CAMDEN, NEW JERSEY.**

**WHEREAS**, the Mayor and Council of the Township of Berlin adopted Resolution 2011: 212 on December 12, 2011, establishing the salary and wages for the officers and employees of the Township of Berlin for the calendar year 2012; and

**WHEREAS**, it is the desire of the Mayor and Council of the Township of Berlin to amend the following salaries effective January 1, 2012 per hour:

POSITION	AMOUNT
Employees of Public Works Department	\$ 15.00 - \$24.76 per hour
Temporary Public Works Employees	\$ 12.00 per hour

**WHEREAS**, it is the desire of the Mayor and Council of the Township of Berlin to amend the following salaries effective July 1, 2012 per year:

POSITION	AMOUNT
Tax Assessor	\$ 29,926.00 per year
Plumbing Inspector	5,000.00
Public Works/Engineering	
- Clerk Typist	26,848.00
- Clerk Typist (with Registrar's Certification)	28,848.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the above mentioned salaries are amended as stated.

Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-142. Resolution adopted by call of the roll, four members present voting in the affirmative.



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Finance Administration	
Salaries & Wages	25,000.00
Other Expenses	4,000.00
Audit Services	
Other Expenses	20,000.00
Revenue Administration	
Salaries & Wages	20,000.00
Other Expenses	4,000.00
Tax Assessment Administration	
Salaries & Wages	8,000.00
Other Expenses	2,000.00
Legal Services and Costs	
Expenses	20,000.00
Engineering Services and Costs	
Salaries & Wages	19,000.00
Other Expenses	3,000.00
<b>LAND USE ADMINISTRATION</b>	
Planning Board	
Other Expenses	3,000.00
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>	
Uniform Construction Code	
Salaries & Wages	23,000.00
Other Expenses	7,000.00
Other Code Enforcement	
Other Expenses	300.00
<b>INSURANCE</b>	
Liability Insurance	
Other Expenses	1,000.00
Workers Compensation Insurance	
Other Expenses	1,000.00
Employee Group Insurance	
Other Expenses	450,000.00
Health Benefit Waiver	3,000.00
Unemployment Insurance	
Other Expenses	1,000.00
<b>PUBLIC SAFETY FUNCTIONS</b>	
Municipal Court	
Salaries & Wages	29,000.00
Other Expenses	4,000.00
Public Defender	
Other Expenses	300.00
Police Department	

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Salaries & Wages	420,000.00
Other Expenses (including Traffic Signal Monitoring)	33,000.00
Emergency Management	
Salaries & Wages	1,000.00
Other Expenses	300.00
Aid to Volunteer Ambulance Company	
Other Expenses	3,000.00
Municipal Prosecutor	
Salaries & Wages	4,000.00
Other Expenses	300.00
<b>PUBLIC WORKS FUNCTION</b>	
Streets and Road Maintenance	
Salaries & Wages	33,000.00
Other Expenses	6,000.00
Solid Waste Collection	
Salaries & Wages	98,000.00
Other Expenses	3,000.00
Buildings & Grounds	
Salaries & Wages	13,000.00
Other Expenses	12,000.00
Vehicle Maintenance	
Salaries & Wages	29,000.00
Other Expenses	26,000.00
<b>HEALTH AND HUMAN SERVICES FUNCTIONS</b>	
Public health Services	
Other Expenses	300.00
<b>PARKS AND RECREATION</b>	
Recreation Services and Programs	
Other Expenses	3,000.00
Maintenance of Parks	
Salaries & Wages	16,000.00
Other Expenses	5,000.00
Maintenance of Free Public Library	
Salaries & Wages	6,700.00
Other Expenses	2,000.00
<b>OTHER COMMON OPERATING FUNCTIONS</b>	
<b>(UNCLASSIFIED)</b>	
Celebration of Public Events	
Other Expenses	4,500.00
<b>UTILITIES EXPENSES AND BULK PURCHASES</b>	
Electricity & Natural Gas	30,000.00

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Street Lighting	24,000.00
Telephone	8,000.00
Telecommunication Charges	1,500.00
Water	2,000.00
Petroleum Products (Fuel Oil & Gas)	32,000.00
Sewerage	3,600.00
Landfill/Solid Waste Disposal Costs	46,000.00

**STATUTORY EXPENDITURES**

Public Employees Retirement System	0.00
Social Security	65,000.00
DCRP	1,000.00
Police & Fire Retirement System	0.00

**OPERATIONS EXCLUDED FROM CAPS**

Solid Waste Recycle Tax	2,000.00
NJPDES – Storm water Management	
Salaries & Wages	13,000.00
Other Expense	5,000.00

**FEDERAL & STATE GRANTS:**

**CAPITAL IMPROVEMENTS (AND CAPITAL IMPROVEMENT FUND)**

Capital Improvement Fund	0.00
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**MUNICIPAL DEBT SERVICE**

Bond Principal	174,500.00
Bond Interest	313,090.00

**TOTAL TEMPORARY CURRENT FUND**

APPROPRIATIONS	\$ 2,143,390.00
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**SEWER OPERATING FUND TEMPORARY BUDGET**

Total of 2011/2012 Appropriations (Sewer Operating Fund)	\$ 1,058,180.00
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Less 2011/2012 Appropriations for:

Debt Services	\$ 579,700.00	
Capital Improvement Fund	0.00	579,700.00
Sub-total	\$	478,480.00
		X.2625
Sub-total	\$	125,601.00

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Add TY 2012 Temporary Appropriation for:

Debt Service	138,900.00		
Capital Improvement Fund		\$	138,900.00
Total Maximum Allowable Appropriations		\$	264,501.00

**SEWER OPERATING:**

Salaries & Wages		44,000.00
Other Expenses		74,000.00
Debt Service – Payment of Bond Principal		120,500.00
- Payment of Bond Interest		18,400.00

**STATUTORY EXPENDITURES**

Public employees Retirement System		0.00
Social Security		4,000.00
Unemployment Compensation Insurance		300.00
TOTAL TEMPORARY SEWER OPERATING		<u>4,300.00</u>
FUND APPROPRIATIONS		\$ 261,200.00

**OPEN SPACE, RECREATION FARMLAND AND HISTORIC PRESERVATION TRUST FUND TEMPORARY BUDGET**

Total of 2011/2012 Appropriations (Open Space Trust Fund)		\$	148,400.00
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Less 2011/2012 Appropriations for:

Debt Services	\$ 15,560.00		
Capital Improvement Fund	0.00		15,560.00
Sub-total		\$	132,840.00
			<u>X.2625</u>
Sub-total		\$	34,870.50

Add TY 2012 Temporary Appropriation for:

Debt Service	7,800.00		
Capital Improvement Fund		\$	7,800.00
Total Maximum Allowable Appropriations		\$	42,670.50

**OPEN SPACE TRUST:**

Salaries and Wages		\$	15,000.00
Other Expenses			9,000.00
Interest on Bonds			1,720.00
Principal on Bonds			6,080.00
Down payment on improvements			<u>0.00</u>
TOTAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION FUND APPROPRIATIONS		\$	31,800.00

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Motion by Council President Morris, second by Councilman Epifanio to adopt Resolution 2012-143. Resolution adopted by call of the roll, four members present voting in the affirmative.

**Approval Business License**

**1) Julianne R Mazarella, Marco and Antonio Salon,**  
229 Haddon Avenue West Berlin 229. Full Service Salon

Motion by Councilman McIntosh, second by Council President Morris to approve business license. License approved by call of the roll, four members present voting in the affirmative.

**All Of Business**

OTT's Greentop Inn is seeking approval to open 7am from July 27<sup>th</sup> thru August 12<sup>th</sup> so that customers can view the Olympic Games. One customer daughter is playing on the girls field hockey team.

Mayor and Council will refer this to Chief Jackson for his comments on this request.

**Public Portion**

Motion by Council President, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

Ron Curtis, President of BTSA came out and commented that he would request that when requesting a field permit, the teams should have a full team roaster before they are granted the use of the fields. He also commented that there seemed to be players on more then one of the team roasters in order to make a team. I think that everything should be completed and done fairly.

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

**RESPONSE**

Mayor Magazzu remarked that she will look at the ordinance and address these concerns. She stated that some of the teams had submitted roaster with only 2 or 3 players on it.

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**Adjourn**

Motion by Council President Morris, second by Councilman Epifanio to adjourn the meeting at 7:01 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 7:01 pm

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Catherine Underwood, Township Clerk