

**AUGUST 5, 2013**

**BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL AUGUST 5, 2013 AT 6:30 P.M.**

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

**ROLL CALL**

**Present-** Council President Morris, Councilman Epifanio, Councilman McIntosh, Councilwoman Bodanza, Mayor Magazzu

**Also Present-** Solicitor, Stuart Platt, CFO, Lori Campisano, Engineer/ Public Works Director, Chuck Riebel, Chief of Police, Lenny Check

**Absent-** Josh Shellenberger, Maintenance/Animal Control

**PROCLAMATION: OVARIAN CANCER AWARENESS MONTH**

**WHEREAS**, Ovarian cancer is called the “silent disease” because its symptoms are often vague or subtle, and a woman’s lifetime risk of getting Ovarian cancer is 1 in 72; and

**WHEREAS**, there is no early detection test for Ovarian Cancer, the leading cause of gynecological cancer deaths in the United States, and where each year, more than 22,000 women are diagnosed with the disease and approximately 16,000 die from it; and

**WHEREAS**, if it can be detected in its early stages, survival from Ovarian Cancer is 90-95 percent. However, the five year survival rate for the disease is only 28 percent because it usually is not detected until the later stages; and

**WHEREAS**, the Ovarian Cancer awareness campaign was launched nationwide by the Ovarian Cancer National Alliance, Washington DC, to promote public awareness of this silent disease. A visual aid was established by utilizing the recognized cancer ribbon logo, with the ribbon color in teal.

**WHEREAS**, The Susan Marie Rupp Foundation set as their mission to promote public awareness of this silent, deadly disease and its symptoms through their “teal ribbons of hope” Ovarian Cancer awareness campaign:

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**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Township of Berlin, New Jersey joins the Ovarian Cancer National Alliance and the nation in declaring the month of September as Ovarian Cancer Awareness month and support the goals of this awareness campaign.

**Departmental Reports**

**ENGINEER'S AND DIRECTOR'S REPORT**

**A. CHANGE ORDERS AND VOUCHERS**

1. Haddon Avenue Streetscape

We are in the process of preparing the Final Change Order and Voucher for consideration for approval by the Governing Body at the Council Meeting on August 5, 2013.

**B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION**

1. Traffic Signal Maintenance and Repair

I recommend that the Governing Body consider awarding a contract to the only bidder, Techna-Pro of Mt. Laurel, N.J.

2. Haddon Avenue Streetscape

I recommend that the Governing Body pass a resolution, approving the final change order, which we are currently, preparing.

3. N.J.D.O.T. FY 2014 Applications

The N.J.D.O.T. has announced the acceptance of applications for Municipal Aid (90% Street Improvements, 10% Pedestrian Safety Improvements, and Bikeways (preference given to off-road bikeways)). The deadline for the electronic submission of the applications is September 20, 2013. I recommend that the Governing Body consider applying for the same Municipal Aid projects as the past two years, which are the following:

a. Oak Avenue – N.J.D.O.T. Jughandle “A” to 80 feet past Clover Avenue.

b. Hazel Avenue - Chestnut Avenue to Cushman Avenue

The Governing Body may want to apply for those pedestrian safety improvements which were identified under the Safe Routes to School Study and/or an off-road bikeway.

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4. 2011 Street Improvement Program – Proposal Number 3 – Charles Marandino, L.L.C.

I recommend that the Governing Body consider passing a resolution, which would approve, Change Order Number 1, which we are currently, preparing for your consideration. The approval of the Change Order will allow for the processing of Voucher Number 1 for Payment.

### **C. ENGINEER'S REPORT**

#### **1. 2013 STREET IMPROVEMENT PROGRAM**

- a. Proposal No. 1 – Improvements to Mt. Vernon Avenue from Minck Avenue to Franklin Avenue (N.J.D.O.T. Funding - \$180,000)

We are performing the construction stakeout and will be issuing the curb and rocker gutter grade sheets, this week. The contractor expects to commence with the construction of the concrete items, during the week of August 5, 2013. They expect to complete the construction, weather permitting, in early September 2013.

- b. Proposal No. 2 – Improvements to Edgewood Avenue from Cooper Road to the Limit of the N.J.D.O.T. Project

The contractor expects to commence with the construction of the concrete curb and driveways, within the next several weeks.

I will be submitting Change Order Number 1, for consideration for approval by the Governing Body, in September 2013, for the increase in the contract amount to correct the length of concrete curb.

We will be delivering notices to the tenants of the businesses along Edgewood Avenue and Allied Parkway, to inform them of the anticipated commencement date.

- c. Proposal No. 3 – Various Streets

The contractor has completed a majority of the construction. It is anticipated that all work will be completed by August 2, 2013.

We are currently preparing Change Order Number 1 and Voucher Number 1, which reflects as-built quantities for those

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items, which have been completed, to date. The Change order will include unforeseen repairs to sections of storm pipe on Krumm Avenue and on Grove Avenue, at Cleveland Avenue. I recommend that the Governing Body consider approving Change Order and voucher at the Council Meeting on August 5, 2013.

**2. HADDON AVENUE STREETScape, PHASES 1, 2, AND 3, JEFFERSON AVENUE TO LUCAS AVENUE (FEDERAL TEA-21 FUNDS \$555,240)**

I believe that we have resolved the final quantities with the contractor. We are currently preparing the final change order and voucher for consideration for approval, by the Governing Body, at the Council Meeting on August 5, 2013. The N.J.D.O.T. must approve the Final Change Order and Voucher.

**3. N.J.D.O.T. FY 2014 APPLICATIONS**

I recommend that the Governing Body consider passing individual resolutions for the respective projects:

- a. Municipal Aid
  - 1. Oak Avenue- N.J.D.O.T. Ramp A to 80' Past Clover Avenue
  - 2. Hazel Avenue – Chestnut Avenue to Cushman Avenue
  - 3. Pedestrian Safety Improvements – in the area of the Elementary School Complex (flashing signs, crosswalks, signage, etc.)
- b. Bikeways
  - 1. Any on or off road bikeways, which the Governing Body may be considering for submission (off-road bikeways are preferred by the N.J.D.O.T. )
- c. Safe Streets to Transit
  - 1. Possible applications could be the pedestrian way from Jackson Road to Atco Rail Station, sidewalks along Franklin Avenue to the bus stop on Haddon Avenue.

**4. STREET IMPROVEMENTS TO HILL AVENUE (C.D.B.G. YEAR 35 FUNDING \$21,000 +/-)**

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I must perform the preliminary design and construction cost estimate to determine if the current Township and C.D.B.G. funds are sufficient to cover the construction cost.

**5. RECONSTRUCTION OF BASKETBALL COURT AT SPRUCE AVENUE RECREATION SITE (COUNTY OPEN SPACE GRANT - \$25,000)**

I had mentioned to the Governing Body that I did not believe that the construction cost will exceed the County grant amount. I would like to receive bids, for this project, in the same bid package as the Hill Avenue Street Improvements Project, in hopes of receiving more competitive process for the larger scale projects.

**6. PROPOSED DOG PARK AT LUKE AVENUE RECREATION AREA, COUNTY OPEN SPACE APPLICATION**

The application package was submitted to the County.

**7. BANDSHELL AT LUKE AVENUE RECREATION AREA (COUNTY OPEN SPACE GRANT - \$25,000)**

I am hopeful that the Public Works staff will be able to construct the concrete foundation and floor. I believe that it will be necessary for a contractor to erect the bandshell structure and install the electric due to the anticipated, limited amount of time which the Public Works staff will be able to devote to the erection of the structure.

**8. PERVIOUS CONCRETE SIDEWALK ALONG NORTHBOUND ROUTE 73 -JACKSON ROAD TO EDGEWOOD AVENUE (N.J.D.O.T. FY'S 2008 AND 2009 FUNDING)**

The Contractor has applied the hardner/sealer, in the test areas. I will be observing the test areas and am hopeful that the application will be acceptable so that the application can be performed along the remaining area of the project.

Once the corrective work has been completed, we will submit the final invoice to the N.J.D.O.T. for the reimbursement of Municipal Aid funds.

**9. MUNICIPAL CERTIFICATION FOR FUTURE FEDERAL FUNDED PROJECTS**

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We attended a seminar, regarding the requirements for federally funded projects on March 28, 2013. The mentioned that four municipalities have received certification, to date.

We will obtain the information from the N.J.D.O.T. and inform the Governing Body and Ms. Campisano of the certification requirements.

**10.NO PASSING ZONE ALONG COOPER ROAD**

We are, currently, preparing the CAD profile plan, using the New Jersey – American Water Company Plan. We will follow with the analysis to determine the portions of the road that meet the standard for no passing.

**11.REQUEST FOR CAPITAL IMPROVEMENTS**

As you know there are many streets, which are in need of pavement and/or storm drainage improvements. There are, also, various improvements which are necessary for the recreation facilities and sewer pumping stations. I expect to be submitting my recommendations to the Governing Body, in the immediate future.

**12.MUNICIPAL BUILDING**

a. Roof Membranes

We have, yet, to commence with the engineering design. I do not anticipate the roof survey and design being performed until the late fall 2013. Therefore, it is possible that the construction work will not be performed until the Spring of 2014.

b. Improvements to the Unfinished General Assembly Rooms

We must complete the bid documents for the ceiling, ceiling lighting, HVAC systems and reconfiguration of the fire suppression system.

c. Free Standing Monument Sign

I recommend that the Governing Body consider awarding a contract to Dandrea Masonry for the installation of the brick facing and concrete capping to the masonry brick base.

d. Irrigation and Landscaping

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The irrigation system design remains to be completed.

The Eagle Scout Candidate was informed that his application for the scope of his project was not large enough and we are awaiting a revision to his plan.

The Public Works Department must complete the construction of concrete sidewalk prior to the Eagle Scout candidate can complete the installation of the landscaping.

### **13. STORM DRAINAGE IMPROVEMENTS**

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Storm Inlets Piping and Temporary Stormwater Basin

We will be performing the land surveying work to establish the existing conditions, within the next few weeks, and performing the engineering design. It is intended that the Public Works Department will perform the construction for the project in late September- early October, 2013.

2) Phase 2 – Extension of Storm Drainage piping, Across P.S.E.G. lands, to the Existing Stormwater Management System at Luke Avenue Recreation Complex.

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body.

It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

We must prepare the bid documents so that the reconstruction work can be completed before the end of this year.

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

On occasion, the street has flooded, due to the apparent, limited capacity of the of the drainage system and receiving ditch, which is on the Board of Education property. I have discussed the matter with Mr. Pfluger, School Buildings and Grounds Superintendent. The ditch must be reconstructed to provide additional capacity and a positive outflow.

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Mr. Pfluger has provided me with an incomplete version of a topographic map for the school property. I intend to attempt to decipher the contours and perform a preliminary design for said improvements. I intend to present the preliminary proposal to Mr. Fitz for his review and consideration for recommendation to the Board of Education.

Prior to any discussions with the Board of Education, I will present the matter to the Governing Body for your review and direction.

d. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million.

**14. PINELANDS MATTERS**

a. **Request for Additional Redesignation of Lands**

This year, we will be preparing the documents supporting the request for the redesignation of Pinelands zoning for other lands to allow for greater density development and the extension of sanitary sewer to those re-designated areas.

b. **Possible Recommendations for Pinelands Development Credit (PDC) for Pinelands Regional Growth Area and Towns**

On July 10, 2013, I attended a meeting at the Pinelands Commission. They presented various proposals for the requirements for the purchase of PDC's for residential and non-residential areas, within the Regional Growth Area, in an effort to enhance the use of PDC's and obtain comments from municipal representatives.

The Pinelands Commission has made the same presentation to the N.J. Builders Association and obtained their comments. The proposal would encourage higher density development with the purchase of PDC's.

The Commission staff expects to submit a final proposal by late fall 2013.

**15. MONTEBELLO PUMPING STATION**

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The developer has informed me that they will not be performing the corrective work until the fall of 2013. I have provided them with additional detail, regarding the required improvements.

Therefore, I continue to recommend that the Governing Body NOT accept ownership of this pumping station.

**16. TAX MAP REVISIONS**

We are, currently, revising the Tax Maps. Once completed, we will submit a digital version to the County Board of Taxation and hard copies to the Township Tax Offices.

**17. FORMER MUNICIPAL BUILDING SITE, BATE AVENUE**

At my request I have received a proposal from Key Engineers, Inc. for the performance of the locations of the existing improvements and perform the computer generated closed figure for the outbounds. The costs are \$875.00 and \$355.00, respectively.

I have also requested a price for the performance of the site assessment from Key Engineers, Inc. They have submitted a price of \$3,600.00.

I request that the Governing Body consider authorizing all or, at – least, part of this work.

**18. TRAFFIC CALMING PROGRAM**

I believe that the Governing Body is still considering the implementation of a traffic calming program, utilizing portable speed humps and the necessary warning signage. I believe that the Police Department has completed the speed study for Minck Avenue, Fairview Avenue and a portion of Taunton Avenue.

The Governing Body has, also, discussed the possible installation of flashing speed notice boards with flashing strobe lights.

**D. PUBLIC WORKS DEPARTMENT**

**1. ROUTE 73 PUMPING STATION FAILURE**

It is expected that the pumps will be delivered in mid-August, 2013. The station continues to operate with one marginal pump, which frequently fails. The by-pass pump has been set up at the station to allow for manual pumping when the pump fails.

**2. IMPROVEMENTS TO SEWER PUMPING STATIONS**

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I have submitted a list of improvements to the Governing Body for the pumping station. I strongly recommend that the Governing Body consider allocating the necessary funds for the improvements to these aging stations.

It is extremely important that these pumping stations remain fully operational to prevent backups and overflows.

### **3. REQUEST FOR 2013 CAPITAL PURCHASES FOR VEHICLES AND EQUIPMENT**

I strongly recommend that the Governing Body consider the allocation of funds for various vehicles and equipment for the Public Works Department. I will be submitting a revised listing to the Governing Body for your, hopefully favorable, consideration. It is becoming a frequent occurrence of the breakdown of these items, making them unreliable for the needed usage.

### **4. GREASE TRAP MAINTENANCE**

The Governing Body is in the process of adopting an amending ordinance, which will authorize the Public Works Department to assist the Plumbing Subcode official with the inspections and monitoring of the maintenance of the grease traps at the various restaurants, throughout the Township.

### **5. TEXTILE RECYCLING**

I have contacted the Westville Borough Public Works Superintendent. She has offered to provide me with the information, regarding their implementation of this program.

### **6. REGULATORY SIGNS**

We will be relocating the "NO THRU TRAFFIC" signs with the direction and assistance of Chief Check.

We will also be installing "NO THRU TRAFFIC" signs on Katherine Avenue, at Rt. 73 Southbound, with the assistance of Chief Check.

We have also plumbed the leaning signs along Haddon Avenue.

## **SOLICITORS REPORT**

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1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. DiluzioV. Berlin Township
5. Chief Jackson
6. Berlin Township ADS. Estate of Raj Kumar Chopra
7. Berlin Township ADS. David Carp
8. Berlin Twp. ADS. Jason Black
9. Berlin Twp. ADS. Abdul Mansary
10. Berlin Twp. ADS. Jennnifer Vernacchio as Guardian Hannah Maslanka
11. Berlin Township ADS. Tarin Durham
12. Berlin Twp. ADS. Tyrone Powell
13. Open Public Records Act.
14. Chief of Police
15. Codification
16. Fire Safety Ordinance.
17. Grease Trap Ordinance
18. Traffic Ordinance Overhaul
19. Speed Humps
20. Junk Vehicle Ordinance
21. Overnight Parking of Boats, Trailers& Camper Ordinance
22. Pawn Shop Ordinance

**RESOLUTION 2013-151 GRANTING BERLIN TOWNSHIP ATHLETIC ASSOCIATION A WAIVER FOR TEMPORARY SPONSORSHIP BANNERS FOR LUKE AVENUE FIELD COMPLEX.**

**WHEREAS**, Berlin Township Athletic Association has requested a waiver for sponsorship banners to be placed on the Luke Ave Sports Complex for a Baseball Tournament to be held in October 2013; and

**WHEREAS**, Berlin Township Athletic Association agrees to abide by the Green Acres sign regulation; and

**WHEREAS**, the sponsorship banners will be on display for a period of 30 days and then will be taken down by the Berlin Township Athletic Association.

**BE IT RESOLVED**, by the Mayor and Council of the Township of Berlin that the Township of Berlin hereby grants a waiver for Berlin Township Athletic Association for temporary sponsorship banners For Luke Avenue Field Complex for the baseball tournament being held in October 2013.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2013-151. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**POLICE DEPARTMENT**

Chief Check reported that his department handled a total of 37 accidents including 3 with injuries and 1 pedestrian fatality. The department issued a total of 207 summons, totaling in 61 arrest including 2 for narcotic possession. Chief stated that the in-case projects is starting to take off and that he will be going to Taunton Run village to talk to the residents about in-case project.

Chief Check commented that on July 4th during the parade a gentleman collapsed on Haddon Avenue. With the quick response from Officer Bonfiglio, Steen, Pumphrey and Gramley they were able to administer CPR and AED was applied saving his life.

**SECOND READING PUBLIC HEARING ORDINANCE 2013- 9 AMENDING ORDINANCE 2012-11 FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY.**

**WHEREAS**, the Mayor and Council of the Township of Berlin adopted Ordinance 2012-11 on December 10, 2012 fixing and determining salary ranges for the officers and employees for the calendar year 2013; and

**WHEREAS**, it is the desire of the Mayor and Council of the Township of Berlin to amend the following salary ranges for the calendar year 2013 as follows:

POSITION	.....SALARY RANGE.....	
	FROM	TO
Patrolmen:		
Date of Hire (without Certification)	\$20,000.00	\$30,000.00
Date of Hire (with Certification)	\$40,000.00	\$43,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the above mentioned salary ranges are amended as stated.

Motion by Council President Morris, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on Ordinance 2013-9.

No comments were to be heard.

Motion by Council President Morris second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor.

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Motion by Councilwoman Bodanza second by Councilman Epifanio to adopt Ordinance 2013-9 Ordinance approved by call of the roll, five members present voting in the affirmative.

**FIRST READING ORDINANCE 2013-10 AMENDING ORDINANCE 2011-13 OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, RELATING TO CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF BERLIN ENTITLED "POLICE DEPARTMENT"**

Motion by Council President, second by Councilwoman Bodanza to adopt Ordinance 2013-10 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative

**RESOLUTION 2013- 148 AUTHORIZING THE MAYOR TO SIGN CONTRACT WITH TECHNA-PRO FOR THE TRAFFIC SIGNAL MAINTENANCE AND EMERGENCY SERVICE .**

**WHEREAS**, the Township of Berlin received a letter on February 25, 2011 from Lucas Electric Company, Inc of 415 Mercer Street, Hightstown NJ, stating that they are no longer able to provide traffic signal maintenance and emergency service to the Township of Berlin; and

**WHEREAS**, the Township of Berlin has advertised and received quotes for traffic Signal Maintenance and Emergency service; and

**WHEREAS** the Township of Berlin only received one quote from Techna-Pro LLC of 100 Pike Road Building B, Mount Laurel NJ to provide Traffic Signal Service and emergency repairs, and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of Berlin, County of Camden, that a contract be awarded to Techna-Pro LLC of Mount Laurel, and hereby authorize the Mayor to sign the contract for Traffic Signal Maintenance and Emergency Repairs.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-148. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2013- 149 CHANGE ORDER NO. 3 AND FINAL PAYMENT FOR THE TRANSPORTATION ENHANCEMENT PROGRAM FOR HADDON AVENUE STREETSCAPE**

**WHEREAS**, it was necessary to make changes in the scope of work to be done in completing the FY 2004 Transportation Enhancement Improvements for Haddon Avenue, in the Township of Berlin, Camden County, New Jersey.

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**WHEREAS**, Change Order No. 3 was developed to authorize these changes;

The decreases reflect the as-built quantities.

The increases reflect the as- built quantities. (as per attached sheet)

**WHEREAS**, an decrease per on the final change to the contract amount be \$16,496.30; and

**WHEREAS**, Berlin Township change order No. 3 and final payment for the contract amount of \$179,706.80, a percentage decrease from original contract amount of 1.9% ;and

**WHEREAS**, Certification has been received by the Treasure / Finance Director that sufficient funds have been allocated for this Change Order.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Berlin Mayor and Council that Change Order No. 3 in the amount of \$16,496.30 if hereby authorized and approved.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-149. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2013-150 PAYMENT OF BILLS – August 5, 2013**

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following claims are hereby approved and the bills to be paid.

<b>TO</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>
Charles Block, Esq.	Mun Public Defender Trust	\$ 225.00
David N. Rowan, Esq.	PB Esc #374	125.00
Robert E. DePersia, II, Esq.	Mun Public Defender Trust	675.00

**CONFIRMING**

Various Current Fund and Sewer Operating Fund Checks	See Bill List attached dated: 7/24/13	\$
711,157.26		
America on Line	3-01-31-443-2077	37.99
America on Line	3-01-31-443-2077	37.99
America on Line	3-01-31-443-2077	37.99

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TD Bank	3-07-55-522-2105	71,124.00
TD Bank	3-07-66-160-0168	2,660.38
TD Bank	3-01-45-930-2105	
235,137.50		
Treasurer, State of New Jersey	Dog Trust	83.40
Dept. of Children & Families	3-01-55-292-0000	200.00
Verizon Communications	3-01-31-443-2077	99.99
Verizon Communications	3-01-31-443-2077	99.99
State of NJ Health Benefits	3-01-23-220-2092	56,896.49
State of NJ Health Benefits	3-01-23-220-2092	28,392.46
Payroll, Current Fund	7/11/2013	122,928.35
Payroll, Sewer Operating Fund	7/11/2013	6,090.46
Payroll, Current Fund	7/25/2013	115,126.95
Payroll, Sewer Operating Fund	7/25/2013	6,979.39

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-150. Resolution adopted by call of the roll, five members present voting in the affirmative.

### **Approval of Mercantile License**

**1) Infinite Mortgage Services, Melanie Middleman**, 330 North Router 73 West Berlin NJ 08091. The processing of mortgage loans.

**2) H&H Landscaping Management LLC, George Hawcroft**, 355 Chestnut Avenue West Berlin NJ 08091. Full Service Landscaping Company.

**3) Buck Construction LLC, Michael Cornwell**, 201 Allied Parkway West Berlin NJ 08091. Commercial Carpentry Contractor.

**4) Savio's Auto Repair, John Savio** 398 Route 73 and Franklin West Berlin NJ 0891. Full Auto Repair.

Motion by Councilwoman Bodanza, second by Council President Morris to approve the business licenses. Licensed approved by call of the roll, five members present voting in the affirmative.

**Councilman Epifanio abstained on voting on Infinite Mortgage Services license.**

### **Approval of Kennel Licenses / Pet Shop**

**1) Best Friends Pet Care**, 585 Route 73 North West Berlin NJ 08091. Board and Grooming of Pets

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**2) Petsmart Inc.** 215 Route 73 West Berlin NJ 08091. Retail pet store, supplies and the grooming of pets.

Motion by Council President Morris, second by Councilman Epifanio to approve kennel license/ pet shop licenses. Licensed approved by call of the roll, five members present voting in the affirmative.

### **Approval of Minutes for July 1, 2013**

Motion by Councilwoman Bodanza, second by Council President Morris to approve the minutes for July 1, 2013. Motion carried by voice vote, five present voting in the affirmative.

### **Consent Agenda for June**

Motion by Councilman Epifanio, second by Council President Morris to receive and file the monthly reports on the consent agenda. Motion carried by voice vote, five present voting in the affirmative.

### **Correspondence Calendar for July, 2013**

Motion carried by Council President Morris, second by Councilman Epifanio to receive and file the correspondence calendar for July. Motion carried by voice vote, all present voting in the affirmative.

### **All Other Business**

Council President talked about the Township Ordinance that prohibits gas station from charging Berlin Township resident air. Council president suggested getting cards made for our residents so that they are not charged and the air fee would be waived.

Council President Morris stated that he has been walking through out town in the area around Haddon, Walker and Bate Avenue and a few of those properties are in need of clean up. So we are working on that with property maintenance.

### **Public Portion**

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

Mr. Leroy Haley asked what is the salary for a commissioner / councilmember.

Mr. Brian Ketchum submitted photos from the vandalism that occurred on Day Avenue at the gazebo and asked what could be done, he suggested taking it down. He also asked when the gate to the courts could be installed. He also commented that the shed that was used to for storage is in very poor condition and has become a safety issue.

JustinVan Elsand talked about the background checks for the coaches, since many of them are up for renewal and what the BTAA would like to do.

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Motion by Council President Morris, second by Councilwoman to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

**Mayor and Council Responded**

Mayor Magazzu replied to Mr. Ketchum stating that the gazebo was put there because the residents had requested one and that in the past we have used it for weddings. Mayor Magazzu suggested that we should try to clean it up and repair it from the vandalism.

Mayor asked Chuck about fixing the gate.

Chuck commented that he could fix the gate but wasn't sure that it would be done by this weekend.

Council President Morris stated that we should patrol that area (Day Avenue) more frequently to prevent any more vandalism.

Public Works Director agreed that the shed was in poor condition and would recommend that it be taken down.

Stuart Platt, Township Solicitor stated that he has spoken with Chief Check about this company that will do the back ground check for free. The Chief will be looking into this and then giving his recommendation to Mayor and Council, who will then decide. Stuart noted that he had some concerns that it didn't seem very extensive and then the issue of confidentiality along with authenticity. These are all issues that the Chief will be looking into.

Lori, CFO replied what the salary for a councilman is \$6,485.00.

**The swearing in of Emergency Management Coordinator Michael Schaffer**

**Adjourn**

Motion by Councilman Epifanio, second by Council President Morris to adjourn the meeting at 7:22 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 7:22 pm

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Catherine Underwood, Township Clerk

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