

SEPTEMBER 23, 2013

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL SEPTEMBER 23, 2013 AT 6:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Council President Morris, Councilman Epifanio, Councilman McIntosh, Councilwoman Bodanza, Mayor Magazzu

Also Present- Solicitor, Stuart Platt, CFO, Lori Campisano, Engineer/ Public Works Director, Chuck Riebel, Josh Shellenberger, Maintenance/Animal Control

Absent- Chief of Police, Leonard Check

Proclamations: National Preparedness Month

DEPARTMENTAL REPORTS

ENGINEER/ PUBLIC WORKS

A. CHANGE ORDERS AND VOUCHERS

1. 2013 Street Improvement Program

a. Proposal Number 2 – Improvements to Edgewood Avenue

I will be reviewing the invoice, which has been submitted by the contractor and expect to recommend payment (amount to be determined).

b. Proposal Number 3, Improvements to Various Streets

I expect to be submitting a revised Change Order No. 1 and revised Voucher Number 1 for consideration for approval by the Governing Body at the Council Meeting on September 9, 2013.

B. RESOLUTIONS AND ORDINANCES FOR CONSIDERATION

1. N.J.D.O.T. FY 2014 Applications

SEPTEMBER 23, 2013

The N.J.D.O.T. has announced the acceptance of applications for Municipal Aid (90% Street Improvements, 10% Pedestrian Safety Improvements, and Bikeways (preference given to off-road bikeways). The deadline for the electronic submission of the applications is September 20, 2013. I recommend that the Governing Body consider applying for the same Municipal Aid projects as the past two years, which are the following:

- a. Oak Avenue – N.J.D.O.T. Jughandle “A” to 80 feet past Clover Avenue.
- b. Hazel Avenue - Chestnut Avenue to Cushman Avenue

The Governing Body may want to apply for those pedestrian safety improvements which were identified under the Safe Routes to School Study and/or an off-road bikeway.

2. Release of Performance Bond for Monitoring Well Along Veteran’s Avenue – I.P. Singh (C&M Motors Site)

The applicant has submitted a request to release the bond for one of the two monitoring wells as they only had to install one well.

I question if separate bonds were posted for each well or if it will be necessary to reduce the bond to retain the guarantee for the well, which was installed by the applicant.

I recommend that the Governing Body consider passing a resolution to release the bond for one well while retaining the bond for the installed well.

C. ENGINEER’S REPORT

1. 2013 STREET IMPROVEMENT PROGRAM

- a. Proposal No. 1 – Improvements to Mt. Vernon Avenue from Minck Avenue to Franklin Avenue (Partial Funding Through N.J.D.O.T. - \$180,000)

We have completed the construction stakeout and are preparing the grade sheets for the curb and gutters. The Contractor, Lexa Concrete, L.L.C. commenced with the construction of the concrete items August 26, 2013. It is expected that construction will take approximately six weeks. Once the concrete items are completed the street pavement will be excavated and a new pavement cross section constructed.

Ms. Campisano has informed me that the initial reimbursement for the grant has been received from the N.J.D.O.T.

SEPTEMBER 23, 2013

b. Proposal No. 2 – Improvements to Edgewood Avenue- From Cooper Road to the N.J.D.O.T. Project Near Rt. 73 (Partial Funding Through N.J.D.O.T. – (\$200,000.00))

We have completed the construction stakeout. The grade sheets for the curbing, still must be completed by our office.

The sub-contractor for Lexa Concrete, L.L.C. has completed the construction of the extension of the storm drainage to the existing swale at the Edgewood Recreation Complex. The construction has alleviated the flooding at the low point of the road. I have observed standing water, after the recent, intense storm, in the swale, which dissipated several days after the storm.

It is anticipated that the roadway improvements will take approximately six weeks to complete.

I will be submitting a change order, in the near future for the as-built changes for the drainage and the increase in the contract amount to correct the length of concrete curb.

c. Proposal No. 3 – Various Streets

The contractor, Charles Marandino, L.L.C., has completed the construction along McClellan and Krumm Avenues (pavement reconstruction settled sewer trench), reconstruction of the intersection of Grove and Cleveland Avenue, built up driveway aprons at 136 and 138 Veteran's Avenue and reconstruction of the gutterline across from 245 Mt. Vernon Avenue.

I will be revising Change Order Number 1 and Voucher Number 1 to address the comments, which have been made by the contractor, I recommend that the Governing Body consider reviewing these documents and, hopefully, approving them at the Council Meeting on September 9, 2013.

We will be preparing a punch list for the corrective work to be performed by the contractor.

We have been informed by the owner of 138 Veteran's Avenue that the stormwater, during the recent, intense storms, is still entering her property. I have observed the condition, during two of the recent, intense storms, and observed the storm water toppling the built up apron and handicap ramp, at the corner of Veteran's and

SEPTEMBER 23, 2013

Walker Avenues. The owner has requested that a (doghouse) storm inlet be constructed, along Veteran's Avenue just up-gradient from her property, to intercept the stormwater from the gutterline of Veteran's Avenue. It appears that, from my observation, during these intense storms, the drainage system along Veteran's and Walker Avenue is under capacity, causing the stormwater to travel onto the above mentioned property. The additional storm inlet will intercept stormwater when the receiving piping system is operating at or less than its capacity.

2. IMPROVEMENTS TO MCCLELLAN AVENUE – DEAD END

This project is included in Ordinance 2011-26. I intend to include this project with the street improvements to Hill Avenue project. I could, also, request a price from Lexa Concrete, L.L.C. if the Governing Body would like to include, by Change Order, to the current contract.

3. STREET IMPROVEMENTS TO HILL AVENUE (C.D.B.G. YEAR 35 FUNDING \$21,000 +/-)

I must perform the preliminary design and prepare the construction cost estimate to determine if the current Township and C.D.B.G. funds are sufficient to cover the construction cost.

4. CAPITAL IMPROVEMENTS PROGRAM

As you know, there are many streets, which are in need of improvements (pavement, storm drainage, curb, etc.), in the immediate or near future. There are, also, various improvements, which are necessary for recreation facilities, public buildings and sanitary sewer.

It is my understanding that the Governing Body is considering bonding for the improvements to the sewer pumping stations.

I recommend that, if possible, the Governing Body consider implementing a long capital improvements program. I intend to prepare a Recommendations Report, detailing a possible long range plan for capital improvements, in the future.

5. HADDON AVENUE STREETScape, PHASES 1, 2, AND 3, JEFFERSON AVENUE TO LUCAS AVENUE (FEDERAL TEA-21 FUNDS \$555,240)

We have submitted the Final Change Order, Final Voucher and other documents to the N.J.D.O.T. for their approval. I must submit a few more documents to the N.J.D.O.T. in order to close out the project, which I intend to do, in the immediate future.

SEPTEMBER 23, 2013

6. N.J.D.O.T. FY 2014 APPLICATIONS

I recommend that the Governing Body consider passing individual resolutions for the respective projects:

- a. Municipal Aid
 - 1. Oak Avenue- N.J.D.O.T. Ramp A to 80' Past Clover Avenue
 - 2. Hazel Avenue – Chestnut Avenue to Cushman Avenue
 - 3. Pedestrian Safety Improvements – in the area of the Elementary School Complex (flashing signs, crosswalks, signage, etc.)
- b. Bikeways
 - 1. Any on or off road bikeways, which the Governing Body may be considering for submission (off-road bikeways are preferred by the N.J.D.O.T.)
- c. Safe Streets to Transit
 - 1. Possible applications could be the pedestrian way from Jackson Road to Atco Rail Station, sidewalks along Franklin Avenue to the bus stop on Haddon Avenue.

7. RECONSTRUCTION OF BASKETBALL COURT AT SPRUCE AVENUE RECREATION SITE (COUNTY OPEN SPACE GRANT - \$25,000)

I had mentioned to the Governing Body that I did not believe that the construction cost will exceed the County grant amount. I would like to receive bids, for this project, in the same bid package as the Hill Avenue Street Improvements Project, in hopes of receiving more competitive process for the larger scale projects.

8. PROPOSED DOG PARK AT LUKE AVENUE RECREATION AREA, COUNTY OPEN SPACE APPLICATION

The application package was submitted to the County.

9. BANDSHELL AT LUKE AVENUE RECREATION AREA (COUNTY OPEN SPACE GRANT - \$25,000)

I am hopeful that the Public Works staff will be able to construct the concrete foundation and floor. I believe that it will be necessary for a contractor to erect the bandshell structure and install the electric due to the anticipated, limited amount of time which the Public Works staff will be able to devote to the erection of the structure.

10. PERVIOUS CONCRETE SIDEWALK ALONG NORTHBOUND ROUTE 73 -JACKSON ROAD TO

SEPTEMBER 23, 2013

EDGEWOOD AVENUE (N.J.D.O.T. FY'S 2008 AND 2009 FUNDING)

The Contractor has applied the hardener/sealer, in the test areas. I will be observing the test areas and am hopeful that the application will be acceptable so that the application can be performed along the remaining area of the project.

Once the corrective work has been completed, we will submit the final invoice to the N.J.D.O.T. for the reimbursement of Municipal Aid funds.

11. MUNICIPAL CERTIFICATION FOR FUTURE FEDERAL FUNDED PROJECTS

We must obtain the information from the N.J.D.O.T. Once received, we will inform the Governing Body and Ms. Campisano.

We will be attending a seminar, presented by the N.J.D.O.T., regarding requirements for Federally Funded projects, in September, 2013.

12. NO PASSING ZONE ALONG COOPER ROAD

We are, currently, preparing the CAD profile plan, using the New Jersey – American Water Company plan. We will follow with the analysis to determine the portions of the road that meet the standard for no passing.

13. MUNICIPAL BUILDING

a. Roof Membranes

We must perform the vertical and horizontal measurements of the existing conditions, perform the design, prepare the bid documents and receive bids. I expect to receive bids in the Spring, 2014 for construction to follow, shortly thereafter.

b. Improvements to the Unfinished General Assembly Rooms

We must complete the bid documents for the ceiling, the remainder of the ceiling lighting, HVAC system and reconfiguration of the fire suppression system.

I believe that it may be possible for the Public Works staff to install the vinyl tile floor, during the winter season 2013/2014.

c. Free Standing Monument Sign

I had recommended that the Governing Body consider awarding a contract to Dandrea Masonry for the installation of the brick facing and concrete capping to the masonry

SEPTEMBER 23, 2013

block base. Since the quote is dated, at this time, I will contact the quoter to see if they are willing to hold their price.

d. Irrigation and Landscaping

The design for the irrigation system remains to be completed. I am hopeful that we will be able to have an irrigation contractor donate their design services. Otherwise, we must purchase design software to complete the task.

The Public Works staff will be completing the construction of the curved sidewalk, along the Day Avenue side of the building. The Public Works will be removing the grass, in the proposed landscape areas. The Eagle Scout candidate is scheduled to install the landscape plantings and mulch on September 7 and 8, 2013.

14. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Storm Drainage and Stormwater Management

1) Phase 1-Construction of Storm Inlets Piping and Temporary Stormwater Basin

The utility companies have marked the locations of their respective utilities. We will be performing the land surveying work and engineering design, in the near future. It is intended that the Public Works Department will perform the construction in early winter 2013.

2) Phase 2 – Extension of Storm Drainage to the Existing Stormwater Management System within the Luke Avenue Recreation Complex

We must perform the land surveying and engineering design. I will be preparing a cost estimate for the construction for consideration for funding by the Governing Body.

It will be necessary to obtain an easement for the proposed storm drainage piping, which will be crossing the P.S.E.G. lands.

b. Kelley Drive Stormwater Basin Reconstruction

We must prepare the bid documents so that the reconstruction work can be completed before the end of this year.

SEPTEMBER 23, 2013

c. Mt. Vernon Avenue Storm Drainage at the Elementary School

On occasion, the street has flooded, due to the apparent, limited capacity of the drainage system and receiving ditch, which is on the Board of Education property. I have discussed the matter with Mr. Pfluger, School Buildings and Grounds Superintendent. The ditch must be reconstructed to provide additional capacity and a positive outflow.

Mr. Pfluger has provided me with an incomplete version of a topographic map for the school property. I intend to attempt to decipher the contours and perform a preliminary design for said improvements. I intend to present the preliminary proposal to Mr. Fitz for his review and consideration for recommendation to the Board of Education.

Prior to any discussions with the Board of Education, I will present the matter to the Governing Body for your review and direction.

d. Storm Drainage Issues with the Southwest Portion of the Township

I had reported to the Governing Body that I am estimating that the overall construction cost for the necessary improvements is approximately \$11.8 million.

16. REQUEST TO THE PINELANDS COMMISSION FOR ADDITIONAL REDESIGNATION OF LANDS

We must prepare the documents to support the request for the redesignation of the Pinelands Zoning to allow for greater density development and the extension of sanitary to the re-designated areas.

The Pinelands Commission staff has presented various proposals for changes to the requirements to purchase Pinelands development credits (PDC's) for lands within the Regional Growth Area.

I have contacted Mr. Dandrea and recommended that he meet with Pinelands staff to see if it would be possible to incorporate his lots into the Regional Growth Area, as part of this change for PDC's. Mr. Dandrea has provided me with a plan, depicting the desired development of his lands, to present to the Pinelands staff.

17. MONTEBELLO PUMPING STATION

No update to report. Therefore, I continue to recommend that the Governing Body NOT take any action to accept the ownership of this pumping station.

18. TAX MAP REVISIONS

We have not completed the revisions to the Tax Maps.

19. FORMER MUNICIPAL BUILDING SITE, BATE AVENUE

Key Engineers has completed the surveying fieldwork for the location of the existing improvements and have provided the respective CAD file. They are, currently, performing the outbounds closure calculations. I am hopeful that I will obtain the information and will issue the survey of the premises, in the immediate future.

Key Engineers, also, submitted a quote for the performance of the preliminary site assessment. I have recommended that Key Engineers perform this work, if funds are available. At this time, they are ready to commence with the work, once authorized. I believe that Ms. Campisano is in the process of determining if there are funds for this work.

20. TRAFFIC MATTERS

a. **Adjustment to the Timing Sequence for the Traffic Signal at the Intersection of Haddon and Franklin Avenues**

Chief Check has recommended that the green time be extended for Haddon Avenue (coming from Voorhees Twp) between 4:30 and 6:30 p.m. In order to change the signal timing it is necessary to perform traffic counts and a traffic engineering study. It will also be necessary to obtain County consent of re-timing of the signal sequence.

I have e-mailed the Director of the County Public Works Department and the County Engineer, requesting the status of the commencement of the improvements to the intersection, which includes the traffic signal upgrade and re-timing. Once I receive the response from the County, I will inform Chief Check.

b. **Installation of “NO THROUGH TRAFFIC” Signs**

With the direction of Chief Check, the signs have been relocated and re-oriented for improved sight and notice to motorists at the identified intersection along Haddon and Franklin Avenues. These signs have, also been installed at the intersection of Katherine Avenue and Rt. 73 Southbound.

c. **Traffic Calming Program**

I believe that the Governing Body is still considering the implementation of a traffic calming program, using portable speed humps and warning signage, flashing speed notice

SEPTEMBER 23, 2013

boards with flashing white strobe lights and other traffic calming devices.

Residents along Minck Avenue, Fairview Avenue and Taunton Avenue have voiced their concerns with the excessive speeding, along their streets. Several residents along Mt. Vernon Avenue have voiced their concern of vehicles speeding within the section where the reconstruction project will be eliminating the high crown area at the intersections.

d. **Revision to Traffic Ordinance**

I have not been available to meet with the Solicitor's Office to discuss the many changes to the traffic code, which are necessary. I will be scheduling a meeting with the Solicitor's Office in September, 2013.

D. PUBLIC WORKS DEPARTMENT

1. **ROUTE 73 PUMPING STATION**

The new pumps have been delivered to the station compound area. The contractor, along with the assistance of the Public Works Staff, is scheduled to install and connect the pumps, during the week of September 2, 2013.

2. **IMPROVEMENTS TO SEWER PUMPING STATIONS**

It is my understanding that the Governing Body will be introducing a Bond Ordinance for the Improvements to every pumping station.

3. **REQUEST FOR 2013 CAPITAL PURCHASES FOR VEHICLES AND EQUIPMENT**

I continue to recommend that the Governing Body consider allocating the necessary funds for several vehicles and pieces of equipment for the Public Works Department. We have been experiencing frequent breakdowns, requiring repairs and making them unreliable and unavailable for usage for the performance of Public Works tasks.

4. **COMMUNITY CLEAN UP DAY**

I have met with Councilwoman Bodanza to schedule a community clean-up day for October 5, 2013. We have requested participation from various local organizations and groups. We have, also, contacted various businesses and restaurants, requesting donations for an appreciation luncheon for the participants of the clean – up activities.

SEPTEMBER 23, 2013

5. **GREASE TRAP MAINTENANCE**

I believe that the Construction Office officials are reviewing the amending ordinance and will be submitting their comments and recommendations to the Governing Body.

6. **TEXTILE RECYCLING**

I must, still, meet with the Westville Public Works Superintendent to obtain the information, regarding the implementation of this program.

7. **LEAF COMPOST MATERIAL**

A large volume of composted leaves still exist within the compost facility, as individuals are not interested in taking the material in the un-grinded condition. We are unable to grind the leaves, during the composting process, as the tub grinder has been un-repairable and, therefore, unusable. We are trying to find someone that may be able to repair the tub grinder.

I have contacted contractors with tub grinders, to contract the grinding of the leaves, without anyone willing to perform the leaf grinding.

8. **IMPROVEMENTS TO THE FACILITIES AT CLYDE PARK**

The Public Works staff has removed the dilapidated shed. Individuals of the local street hockey organization have performed repairs to the large hockey rink. Their volunteer services are deeply appreciated.

The Public Works staff continues to perform frequent clean-ups, repairs and improvements to the facilities. The staff is in the process of replacing the vandalized gazebo railings with painted, wood railings. Wood railings will be utilized due to the greater cost of vinyl railings and frequent replacement/repair, due to damages.

I recommend that consideration be given for the installation of a camera surveillance system to monitor and record the activities at the facility.

9. **PERFORMANCE OF VARIOUS TASKS**

The Public Works staff continues to perform the seasonal tasks. With the rainy summer, the staff has been performing grounds maintenance at the parks and Township lands.

SEPTEMBER 23, 2013

The staff has completed the replacement of the concrete curb and sidewalk, which was damaged by the tree along Bishop Avenue.

The new banners have been delivered, which we will be installing the "Fall" banners, in the early September 2013.

The street sweeper has, recently, swept all streets, throughout the Township.

We will be preparing the leaf collection equipment, in the immediate future, for the upcoming leaf collection season in October, November and December.

SOLICITORS REPORT

1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. DiluzioV. Berlin Township
5. Chief Jackson
6. Berlin Township ADS. Estate of Raj Kumar Chopra
7. Berlin Township ADS. David Carp
8. Berlin Twp. ADS. Jason Black
9. Berlin Twp. ADS. Abdul Mansaray
10. Berlin Twp. ADS. Jennnifer Vernacchio as Guardian Hannah Maslanka
11. Berlin Township ADS. Tarin Durham
12. Berlin Twp. ADS. Tyrone Powell
13. BerlinTwp. ADS. Sherry Quering
14. Open Public Records Act.
15. Fire Safety Ordinance
16. Grease Trap Ordinance
17. Traffic Ordinance Overhaul
18. Speed Humps
19. Junk Vehicle Ordinance
20. Overnight Parking of Boats, Trailers& Camper Ordinance
21. Pawn Shop Ordinance

MAINTENANCE OFFICER / ANIMAL CONTROL

Josh Shellenberger, Animal control Officer reported that he is still setting cat trap in the area of Harrison Avenue because of residents complaining.

ORDINANCE 2013-16 OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY. REPEALING AND REPLACING

SEPTEMBER 23, 2013

**CHAPTER 244 OF THE CODE OF THE TOWNSHIP OF BERLIN ENTITLED
"PRECIOUS METAL AND GEMS"**

Motion by Councilman Epifanio, second by Council President Morris to adopt Ordinance 2013-16 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative

**RESOLUTION 2013-169 AUTHORIZATION TO HOLD TAX SALE FOR 2012
OPEN DELINQUENCIES PER THE OFFICIAL EXTENDED TAX DUPLICATE
LIST RULES AND REGULATIONS PURSUANT TO N.J.S.A. 54:5-19.**

WHEREAS, according to the amended regulations set forth in N.J.S.A. 54:5-19 et seq., all taxes and municipal sewer and other lienable charges payable through December 31, 2012 shall be subject to tax sale and offered for sale of lien to the lowest bidder or highest premium bidder at a tax sale to be held on the 6th day of November, 2013 at 10:00 AM at the Municipal Hall Court Room, and;

WHEREAS, there are delinquencies appearing in the records of the Township of Berlin for monies levied on the owners of record as they appear in the official tax list filed in the office of the Collector of Taxes of Berlin Township, as well as certified listings from the Borough of Berlin Water Department and the Camden County Municipal Utilities Authority, and;

WHEREAS, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

WHEREAS, the taxpayer shall pay the full amount advertised which includes the cost of sale, at two percent of the total delinquency not to be less than \$15.00 nor more than \$100.00, and now must be paid as part of costs, in order to remove the property from sale and;

WHEREAS, the Tax Collector may mail NOTICE OF SALE for any two weeks and advertise for any two weeks, or just advertise consecutively for the full four weeks, with the official tax sale held the following week, and;

WHEREAS, the costs incurred for each mailing of NOTICE OF SALE be set at \$25.00 per mailing, and be collected in order for the property to be removed from said tax sale, so;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that the Tax Collector be authorized to hold a Tax Sale for all unpaid charges through the end of the 2012 calendar year, properties located in our municipality on November 6, 2013 and being advertised and/or with official notices of sale for four consecutive weeks and notice to the owners of record according to the requirements of N.J.S.A. 54:5-19 et seq.

SEPTEMBER 23, 2013

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-169. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013- 170 AUTHORIZING TRANSFER OF OVERPAYMENTS FROM OVERBILLED ACCOUNTS FROM 2013 CURRENT YEAR TAX TO 2014 PREPAID TAX.

WHEREAS, payment for real estate taxes were made on the following parcels, and;

WHEREAS, the following properties have an overpayment for the current year and
and
have been requested by the owner and/or mortgage company responsible for payment of said tax that the overpayment be transferred to the next year taxes, and;

WHEREAS, the following is a list of properties to be transferred:

Block/Lot	Name	Amount
602/4	PSE&G Services Corp.	\$ 216.07
602/7	PSE&G Services Corp.	224.28
1415/6	Elaine Moody/Midland Mortgage	1559.04

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the credits totaling One thousand, nine hundred, ninety nine dollars and thirty nine cents (**\$1,999.39**) be transferred from the 2013 current tax to prepaid 2014 tax on the above mentioned properties.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-170. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-171 PAYMENT OF BILLS SEPTEMBER.

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the following claims are hereby approved and the bills to be paid.

TO	ACCOUNT	AMOUNT
Camden County Animal Shelter	Dog Trust	583.34

SEPTEMBER 23, 2013

WHEREAS, I.P.Singh only had to install one monitoring well but posted for two wells; and

WHEREAS, I.P. Singh has requested the reduction in the performance bond for the well that was not installed in the amount of \$1500.00; and

WHEREAS, the Engineer has recommended that the Township of Berlin grant the request for the reduction of the performance bond.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey, that the request for the reduction for I.P. Singh performance bond in the amount of \$1500.00 is hereby granted.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-173. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013- 174 RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN AGREEMENT FOR SHARED SERVICES BETWEEN BERLIN TOWNSHIP AND WINSLOW TOWNSHIP FOR ANIMAL CONTROL SERVICES.

WHEREAS, the Township of Berlin desires to Share Services by and between the Berlin Township and Winslow Township; and

WHEREAS, both Winslow Township and Berlin Township recognize the need to share animal control services in the event of the absence of their respective animal control officers; and

WHEREAS, the Township of Berlin has determined that a shared service agreement with Winslow Township would be beneficial to Winslow Township and Berlin Township.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the shared services agreement between Berlin Township and Winslow Township is hereby approved.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-174. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2013-175 RESOLUTION REQUESTING THE ISSUANCE OF RAFFLE LICENSES FOR CONTACT COMMUNITY HELPLINES.

SEPTEMBER 23, 2013

WHEREAS, Contact Community Helplines of 1050 Kings Highway, Cherry Hill, New Jersey has requested the issuances of license by the Township of Berlin for;

Event October 16, 2013

**On- Premises Draw Raffle (Basket/ Auction)
On- Premises 50/50 Cash Raffle**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that it hereby authorizes the issuances of licenses to the Contact Community Helplines of 1050 Kings Highway, Cherry Hill New Jersey for the Date of October 16, 2013.

Motion by Councilman McIntosh, second by Councilman Epifanio to adopt Resolution 2013-175. Resolution adopted by call of the roll, five members present voting in the affirmative.

Approval Business License

1) Spirit Halloween, John Strada Jr. 200 Route 73 North West Berlin NJ 08091(Shoprite Plaza).Retail sales of Halloween costumes and decorations.

2) Subway, Priti Patel, 200 Route 73 North West Berlin NJ 08091 (Shoprite Plaza). Sandwich Shop.

Motion by Councilman Morris, second by Councilwoman to approve the business licenses. Licensed approved by call of the roll, five members present voting in the affirmative.

Reconsideration of Business license previously denied

Chief of Police Leonard Check had the opportunity to meet with Ms. Reid and after speaking with Ms. Reid and receiving new information the Chief of Police finds no reason to deny this application.

3) Creative Minds Academy, Joy M.L. Reid, 305 Cedar Avenue West Berlin NJ. Child Care Facility providing care for children ages 0 -6 years old.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to approve the business licenses for Creative Minds Academy. Licensed approved by call of the roll, five members present voting in the affirmative.

Approval of Minutes September 9, 2013

SEPTEMBER 23, 2013

Motion by Councilman McIntosh, second by Councilman Epifanio to approve the minutes for September 9, 2013. Motion carried by voice vote, five present voting in the affirmative.

Consent Agenda for August

Motion by Council President Morris, second by Councilman Epifanio to receive and file the monthly reports on the consent agenda. Motion carried by voice vote, five present voting in the affirmative.

All Other Business

Mayor Magazzu reported that the Township has completed the Best Practices and is happy to report that we will receive 100% of our aid.

Lori Campisano, CFO stated that the Best Practice is 50 questions that the state requires each municipality to complete to help embrace practices that promote financial accountability and transparency. Lori remarked that every year they change questions and this year we will be receiving 100 percent of our aid.

Public Portion

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

No comments were to be made

Motion by Council President Morris, second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public.

Mayor Magazzu stated that we will start the Food Drive on October 19th 2013.

Adjourn

Motion by Councilman McIntosh, second by Council President Morris to adjourn the meeting at 6:35 pm. Motion carried by voice vote, all members present voting in the affirmative.

Meeting adjourned 6:35 pm

Catherine Underwood, Township Clerk

SEPTEMBER 23, 2013