

**TOWNSHIP OF BERLIN
COUNTY OF CAMDEN
REPORT OF AUDIT
FOR THE YEAR ENDED JUNE 30, 2010**



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TOWNSHIP OF BERLIN
PART 1
REPORT OF AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2010

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Council
Township of Berlin
West Berlin, New Jersey 08091

We have audited the accompanying statements of assets, liabilities, reserves and fund balance-- regulatory basis of the various funds of the Township of Berlin, in the County of Camden, State of New Jersey as of June 30, 2010 and 2009, and the related statements of operations and changes in fund balance-- regulatory basis for the fiscal years then ended, and the related statement of revenues-- regulatory basis, statement of expenditures-- regulatory basis, and statement of general fixed assets group of accounts for the fiscal year ended June 30, 2010. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the financial statements previously referred to have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects on the financial statements of the requirement that the Township prepare its financial statements in accordance with the accounting practices discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township of Berlin, in the County of Camden, State of New Jersey, as of June 30, 2010 and 2009, or the results of its operations and changes in fund balance for the fiscal years then ended.

Furthermore, in our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance-- regulatory basis of the various funds of the Township of Berlin, in the County of Camden, State of New Jersey, as of June 30, 2010 and 2009, and the results of its operations and changes in fund balance-- regulatory basis of such funds for the fiscal years then ended, and the revenues-- regulatory basis, expenditures-- regulatory basis of the various funds, and general fixed assets, for the fiscal year ended June 30, 2010 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

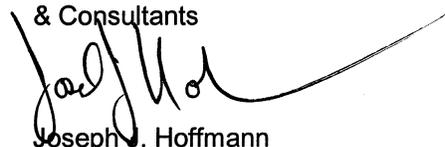
In accordance with Government Auditing Standards, we have also issued our report dated January 6, 2011 on our consideration of the Township of Berlin, in the County of Camden, State of New Jersey's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in assessing the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Berlin's basic financial statements. The supplementary financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
January 6, 2011

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and
Members of the Township Council
Township of Berlin
West Berlin, New Jersey 08091

We have audited the financial statements (regulatory basis) of the Township of Berlin, in the County of Camden, State of New Jersey, as of and for the fiscal year ended June 30, 2010, and have issued our report thereon dated January 6, 2011, which indicated that the financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Berlin's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis.

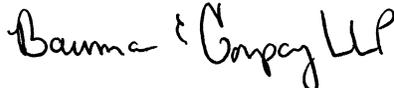
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

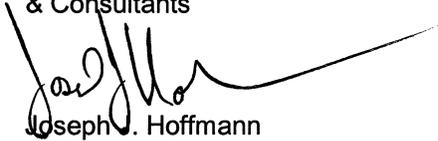
As part of obtaining reasonable assurance about whether the Township of Berlin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

This report is intended solely for the information and use of the management of the Township, the Division of Local Government Services, Department of Community Affairs and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
January 6, 2011

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2010 and 2009

<u>ASSETS</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Current Fund:			
Cash--Treasurer	SA-1	\$ 709,042.92	\$ 1,179,171.15
Cash--Change Funds	SA-3	250.00	250.00
Due from State of New Jersey	SA-4	38,404.77	35,576.43
		<u>747,697.69</u>	<u>1,214,997.58</u>
Receivables and Other Assets with Full Reserves:			
Tax Title Liens Receivable	SA-5	4,807.95	1,734.65
Property Acquired for Taxes--Assessed Valuation	A	300,000.00	300,000.00
Delinquent Property Taxes Receivable	SA-6	2,903.98	3,289.64
Revenue Accounts Receivable	SA-7	15,044.12	13,494.76
Maintenance Lein Receivable	SA-1	285.00	100.00
Due Insurance Company	SA-1		15,442.63
Due Bank	SA-1		197.11
Due from Trust--Animal Control Funds	SB-3	5,300.00	4,300.00
Due from Trust--Other Funds	SB-2	39.55	60.32
Due from General Capital Fund	SC-3	92.63	462.12
Due from Sewer Operating Fund	SD-1		300.00
Due from Open Space Trust Fund	SA-1		527.05
Due from Federal and State Grant Fund	SA-1	8,337.34	40,234.18
		<u>336,810.57</u>	<u>380,142.46</u>
Deferred Charges:			
Emergency Authorizations	A-3	-	-
		<u>1,084,508.26</u>	<u>1,595,140.04</u>
Federal and State Grant Fund:			
Federal and State Grants Receivable	SA-20	1,043,621.00	970,503.75
		<u>1,043,621.00</u>	<u>970,503.75</u>
		<u>\$ 2,128,129.26</u>	<u>\$ 2,565,643.79</u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2010 and 2009

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3 & SA-9	\$ 132,874.76	\$ 211,453.55
Reserve for Encumbrances	A-3 & SA-9	93,085.49	98,520.22
Accounts Payable	SA-9	4,400.00	
Reserve for Premiums Received at Tax Sales	SA-8	75,200.00	157,325.00
Tax Overpayments	SA-2	1,196.84	
Prepaid Taxes	SA-10	27,099.07	23,036.44
Due Sewer Operating Fund	SD-1	160.76	
Reserve for Expense of Participation in Free County Library with State Aid	SA-12		166.21
State Training Fees Due to State of New Jersey	SA-13	908.00	1,648.00
Marriage License Fees Due to State of New Jersey	SA-14	250.00	125.00
Burial Permits Due to State of New Jersey	SA-1		80.00
Reserve for NPP - Homeowner Share	SA-11	2,340.79	4,731.40
		<u>337,515.71</u>	<u>497,085.82</u>
Reserve for Receivables and Other Assets	A	336,810.57	380,142.46
Fund Balance	A-1	410,181.98	717,911.76
		<u>1,084,508.26</u>	<u>1,595,140.04</u>
Federal and State Grant Fund:			
Due to Current Fund	SA-1	8,337.34	40,234.18
Accounts Payable	SA-1 ; SA-22	2,100.00	70,797.50
Reserve for Encumbrances	SA-1		1,189.25
Reserve for Federal and State Grants--Appropriated	SA-22	1,033,183.66	858,282.82
		<u>1,043,621.00</u>	<u>970,503.75</u>
		<u>\$ 2,128,129.26</u>	<u>\$ 2,565,643.79</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND

Statement of Operations and Changes in Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
<u>Revenue and Other</u>		
<u>Income Realized</u>		
Fund Balance Utilized	\$ 682,000.00	\$ 862,000.00
Miscellaneous Revenue Anticipated	2,438,521.44	2,489,205.81
Receipts from Current Taxes	16,750,784.92	16,330,772.80
Non-Budget Revenue	74,485.91	55,067.24
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	205,068.08	218,671.13
Liquidation of Reserves for:		
Miscellaneous Accounts Receivable	15,257.63	
Due Bank	197.11	301.95
Due from Trust--Other Funds	20.77	435.73
Due from Open Space Trust Fund	527.05	
Due from Sewer Operating Fund	300.00	
Due from General Capital Fund	369.49	1,377.73
Due from Federal and State Grant Fund	31,896.84	212,115.62
	<u>20,199,429.24</u>	<u>20,169,948.01</u>
Total Income		
<u>Expenditures</u>		
Budget and Emergency Appropriations:		
Within "CAPS":		
Operations:		
Salaries and Wages	3,101,430.00	3,098,200.00
Other Expenses	2,311,350.00	2,294,915.00
Deferred Charges and Statutory Expenditures	695,230.47	672,216.66
Excluded from "CAPS":		
Operations:		
Salaries and Wages	66,040.56	67,073.25
Other Expenses	568,574.32	388,455.71
Capital Improvements		50,000.00
Municipal Debt Service	928,833.41	853,817.00
Deferred Charges		30,000.00
County Taxes	3,719,966.90	3,715,589.84
Local District School Taxes	7,814,321.00	7,819,405.00
Fire District Taxes	442,064.00	420,907.50
Due County of Added and Omitted Taxes	37,914.28	25,500.95
Municipal Open Space Taxes	138,434.08	137,576.24
Refund of Prior Year Revenue		

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Operations and Changes in Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
<u>Expenditures (Cont'd)</u>		
Creation of Reserves for:		
Due from Trust--Open Space Fund		\$ 274.90
Due from Trust--Animal Control Fund	\$ 1,000.00	2,500.00
Due from Sewer Operating Fund		300.00
Miscellaneous Accounts Receivable		15,542.63
Total Expenditures	<u>19,825,159.02</u>	<u>19,592,274.68</u>
Excess in Revenue	374,270.22	577,673.33
Adjustments to Income before Fund Balance:		
Expenditures included above which are by Statute Deferred Charges to Budget of Succeeding Year	-	-
Statutory Excess to Fund Balance	374,270.22	577,673.33
<u>Fund Balance</u>		
Balance July 1	<u>717,911.76</u>	<u>1,002,238.43</u>
	1,092,181.98	1,579,911.76
Decreased by:		
Utilized as Revenue	<u>682,000.00</u>	<u>862,000.00</u>
Balance June 30	<u>\$ 410,181.98</u>	<u>\$ 717,911.76</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Revenues--Regulatory Basis
 For the Fiscal Year Ended June 30, 2010

	<u>Budget</u>	<u>Anticipated</u> Special N.J.S. <u>40A:4-87</u>	<u>Realized</u>	<u>Excess or</u> <u>(Deficit)</u>
Fund Balance Anticipated	\$ 682,000.00	-	\$ 682,000.00	-
Miscellaneous Revenue:				
Licenses:				
Alcoholic Beverages	4,266.00		4,266.00	
Other	49,770.00		45,903.00	\$ (3,867.00)
Fees and Permits:				
Other	27,390.00		21,160.00	(6,230.00)
Fines and Costs:				
Municipal Court	268,201.37		166,345.95	(101,855.42)
Interest and Cost on Taxes	34,583.49		44,082.97	9,499.48
Interest on Investments and Deposits	36,243.52		8,992.69	(27,250.83)
Franchise Taxes--Cable TV	48,606.47		52,537.62	3,931.15
Energy Receipts Tax	1,515,268.00		1,515,268.00	
Pinelands Municipal Property Stabilization Aid	320.00		320.00	
Dedicated Uniform Construction Code Fees offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C.5:23-23-4.17):				
Uniform Construction Code Fees	79,725.00		101,409.00	21,684.00
Public and Private Programs Off-Set with Appropriations:				
NJ Transportation Trust Fund Authority Act	180,000.00		180,000.00	
Drunk Driving Enforcement Fund	5,246.54		5,246.54	
Community Development Block Grant		\$ 30,257.00	30,257.00	
Clean Communities Program		10,518.58	10,518.58	
Over the Limit Under Arrest	5,575.44		5,575.44	
Click It or Ticket		4,000.00	4,000.00	
Body Armor Replacement Grant		988.36	988.36	
Home Investment Partnership Program	100,000.00		100,000.00	
Obey the Signs or Pay the Fines	3,516.96		3,516.96	
Camden County Recreation Enhancement Grant	50,000.00		50,000.00	
Special Items of General Revenue Anticipated with Prior Written Consent of Local Government Services:				
Utility Operating Surplus of Prior Year	48,400.00		48,400.00	
Reserve for Developer's Contribution	39,733.33		39,733.33	
	<u>2,496,846.12</u>	<u>45,763.94</u>	<u>2,438,521.44</u>	<u>(104,088.62)</u>
Amount to be Raised by Taxes for Support of Municipal Budget including Reserve for Uncollected Taxes	<u>4,503,583.20</u>	<u>-</u>	<u>4,654,652.57</u>	<u>151,069.37</u>
Subtotal General Revenues	<u>7,000,429.32</u>	<u>45,763.94</u>	<u>7,093,174.01</u>	<u>46,980.75</u>
Budget Totals	<u>7,682,429.32</u>	<u>45,763.94</u>	<u>7,775,174.01</u>	<u>46,980.75</u>
Non-Budget Revenues	<u>-</u>	<u>-</u>	<u>74,485.91</u>	<u>74,485.91</u>
	<u>\$ 7,682,429.32</u>	<u>\$ 45,763.94</u>	<u>\$ 7,849,659.92</u>	<u>\$ 121,466.66</u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Revenues--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

Analysis of Realized Revenues

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 16,750,784.92
Allocated to:	
Local School, Regional School, County,	
Special District and Municipal Open Space Taxes	<u>12,152,700.26</u>
Balance for Support of Municipal Budget Appropriations	4,598,084.66
Add: Appropriation "Reserve for Uncollected Taxes"	<u>56,567.91</u>
Amount for Support of Municipal Budget Appropriations	<u><u>\$ 4,654,652.57</u></u>
Licenses--Other:	
Clerk:	
Mercantile	\$ 45,670.00
Peddler	25.00
Other	100.00
Registrar of Vital Statistics:	
Marriage	<u>108.00</u>
	<u><u>\$ 45,903.00</u></u>
Fees and Permits--Other:	
Clerk:	
Improvement Searches	\$ 40.00
Street Excavation Permits	7,800.00
Animal Control Permits	25.00
Cell Tower Inspection Fees	2,000.00
Registrar of Vital Statistics:	
Burial Permits	750.00
Planning Board:	
Site Plan Fees	500.00
Construction Code Official	
Continued Certificate of Occupancy	4,720.00
Zoning Board:	
Variance Fees	275.00
Permits	4,200.00
Tax Search Fees	<u>850.00</u>
	<u><u>\$ 21,160.00</u></u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Revenues--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

Analysis of Non-Budget Revenue

Miscellaneous Revenue not Anticipated:

Revenue Accounts Receivable:

Clerk:

Sale of Maps and Copies \$ 260.00

Police:

Gun Permits/Accident & Discovery Reports/Inmate Phone 43.00

\$ 303.00

Tax Collector:

Receipts from Delinquent Taxes:

Delinquent Tax Collections 3,289.64

Tax Title Lien Collections 6,462.08

9,751.72

Treasurer:

Police Outside Services 5,790.00

Trailer Permits

Library Book Fees 497.00

Library Book Sales 106.75

NJ DMV Inspection Fines 3,194.00

Duplicate Bills Fees 955.00

Cost of Advertising 8,915.88

Restitution 148.00

Yard Sales 220.00

Route 73 Sidewalk Refund 100.00

AC Electric Utility Easement 1.00

Sahara Sams Entertainment Fee 13,691.69

Bank Error Fee 3.00

Interest 218.87

Cancellation of Prior Year Outstanding Checks 649.00

Mayor Marriage Fees 2,300.00

Returned Check Fees 96.00

Towing Applications 600.00

Administrative Costs--State of New Jersey 1,580.91

Payments In Lieu of Taxes 15,614.19

Photocopies 6,524.90

61,206.19

Transferred from Reserve for Tax Sale Premiums

3,225.00

\$ 74,485.91

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<u>OPERATIONS--WITHIN "CAPS"</u>						
<u>General Government</u>						
Mayor and Council						
Salaries and Wages	\$ 55,100.00	\$ 55,100.00	\$ 55,099.68		\$ 0.32	
Other Expenses	27,100.00	27,100.00	22,930.72	\$ 1,538.09		2,631.19
Financial Administration						
Salaries and Wages	106,100.00	106,100.00	106,018.26			81.74
Other Expenses	10,200.00	10,200.00	8,349.34	1,028.40		822.26
Tax Assessment Administration						
Salaries and Wages	23,200.00	23,200.00	23,136.38			63.62
Other Expenses	6,100.00	4,600.00	3,308.23			1,291.77
Revenue Administration						
Salaries and Wages	71,600.00	72,500.00	72,459.28			40.72
Other Expenses	12,800.00	13,800.00	11,558.83			2,241.17
Township Clerk						
Salaries and Wages	80,700.00	82,000.00	81,966.58			33.42
Other Expenses	31,700.00	33,700.00	32,891.33			808.67
Legal Services and Costs						
Other Expenses	37,000.00	35,000.00	23,808.44	1,069.00		10,122.56
Municipal Prosecutor						
Salaries and Wages	12,200.00	12,200.00	12,109.92			90.08
Other Expenses	500.00	500.00				500.00
Engineering Services and Costs						
Other Expenses	20,000.00	18,000.00	12,121.25			5,878.75
Public Buildings and Grounds						
Salaries and Wages	74,900.00	59,900.00	57,459.93			2,440.07
Other Expenses	47,250.00	47,250.00	43,598.91	1,175.41		2,475.68
Audit Services						
Other Expenses	21,500.00	21,500.00	20,804.95			695.05
Municipal Land Use Law (N.J.S.40:55D-1)						
Planning Board						
Other Expenses	9,000.00	13,000.00	11,505.70			1,494.30

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Expended			Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>General Government (Cont'd)</u>						
Insurance						
Liability Insurance	\$ 123,500.00	\$ 123,500.00	\$ 105,599.77		\$ 17,900.23	
Workers Compensation Insurance	131,500.00	117,500.00	116,718.63		781.37	
Group Insurance	1,055,600.00	1,009,700.00	999,243.79		10,456.21	
Unemployment Compensation Insurance	1,900.00	28,900.00	28,323.51		576.49	
Municipal Court						
Salaries and Wages	102,200.00	102,200.00	101,918.06		281.94	
Other Expenses	37,800.00	37,800.00	37,644.78		155.22	
Public Defender						
Other Expenses	500.00	500.00			500.00	
<u>Public Safety</u>						
Police						
Salaries and Wages	1,744,830.00	1,724,830.00	1,717,737.23		7,092.77	
Other Expenses	107,000.00	107,000.00	72,214.06	\$ 31,941.91	2,844.03	
Office of Emergency Management						
Salaries and Wages	3,000.00	3,100.00	3,000.96		99.04	
Other Expenses	850.00	850.00	125.00		725.00	
Ambulance Association						
Other Expenses	15,000.00	13,000.00	12,894.86		105.14	
<u>Streets and Roads</u>						
Road Repairs and Maintenance						
Salaries and Wages	143,900.00	145,200.00	144,699.91		500.09	
Other Expenses	8,200.00	40,200.00	36,774.57	2,323.88	1,101.55	
Solid Waste Collection						
Salaries and Wages	323,500.00	327,200.00	326,184.46		1,015.54	
Other Expenses	15,000.00	15,000.00	10,258.16	200.00	4,541.84	
Vehicle Maintenance						
Salaries and Wages	103,900.00	103,900.00	102,966.40		933.60	
Other Expenses	84,300.00	89,300.00	80,789.83	4,652.42	3,857.75	
Landfill / Solid Waste Disposal Costs	177,550.00	167,550.00	142,282.67	22,200.00	3,067.33	

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>		<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>Health and Welfare</u>						
Board of Health						
Salaries and Wages	\$ 8,800.00	\$ 8,900.00	\$ 8,817.70		\$ 82.30	
Other Expenses	500.00	500.00			500.00	
<u>Recreation and Education</u>						
Recreation Services and Programs						
Other Expenses	10,300.00	10,300.00	7,375.49		2,924.51	
Maintenance of Parks						
Salaries and Wages	89,300.00	95,300.00	95,263.68		36.32	
Other Expenses	14,700.00	16,700.00	13,519.04	\$ 338.00	2,842.96	
Expense of Participation in Free County Library						
Salaries and Wages	28,000.00	25,000.00	24,713.65		286.35	
Other Expenses	5,500.00	7,500.00	5,769.10	63.79	1,667.11	
Celebration of Public Events, Anniversary or Holiday						
Other Expenses	24,000.00	4,000.00	948.47	37.44	3,014.09	
Uniform Construction Code -						
Appropriations Offset by Dedicated						
Revenues (N.J.A.C. 5:23-4.17)						
Construction Office						
Salaries and Wages	90,800.00	90,800.00	90,614.20		185.80	
Other Expenses	21,300.00	21,300.00	18,975.74	833.91	1,490.35	
Code Enforcement						
Salaries and Wages	35,000.00	35,000.00	34,824.11		175.89	
Other Expenses	1,100.00	1,100.00	556.64		543.36	

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
<u>OPERATIONS--WITHIN "CAPS" (CONT'D)</u>						
<u>Unclassified</u>						
Utilities:						
Telephone	\$ 31,000.00	\$ 29,000.00	\$ 23,322.34	\$ 100.00	\$ 5,577.66	
Street Lighting	89,000.00	91,000.00	81,371.92	8,811.97	816.11	
Electricity and Natural Gas	54,000.00	69,000.00	56,405.24	8,271.27	4,323.49	
Water	4,000.00	4,000.00	2,621.60		1,378.40	
Petroleum Products	80,000.00	76,000.00	63,021.97	8,500.00	4,478.03	
Sewerage	5,500.00	5,500.00	4,896.25		603.75	
Accumulated Sickleave Compensation	1,000.00	29,000.00	28,000.00		1,000.00	
Total Operations--Within "CAPS"	<u>5,420,780.00</u>	<u>5,412,780.00</u>	<u>5,199,521.52</u>	<u>93,085.49</u>	<u>120,172.99</u>	<u>-</u>
Detail:						
Salaries and Wages	3,098,030.00	3,101,430.00	3,086,990.39	-	14,439.61	-
Other Expenses	2,322,750.00	2,311,350.00	2,112,531.13	93,085.49	105,733.38	-
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES--MUNICIPAL--WITHIN "CAPS"</u>						
Deferred Charges:						
Deficit in Animal Control Reserve	3,748.92	3,748.92	3,748.92			
Prior Year Bills -- HR Direct	18.55	18.55	18.55			
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	117,835.00	117,835.00	116,315.86		1,519.14	
Police and Fireman's Retirement System	333,928.00	333,928.00	333,928.00			
Social Security System (O.A.S.I.)	231,700.00	239,700.00	232,582.59		7,117.41	
Total Deferred Charges and Statutory Expenditures--Municipal--Within "CAPS"	<u>687,230.47</u>	<u>695,230.47</u>	<u>686,593.92</u>	<u>-</u>	<u>8,636.55</u>	<u>-</u>
Total General Appropriations for Municipal Purposes--Within "CAPS"	<u>\$ 6,108,010.47</u>	<u>\$ 6,108,010.47</u>	<u>\$ 5,886,115.44</u>	<u>\$ 93,085.49</u>	<u>\$ 128,809.54</u>	<u>-</u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Expended			Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>						
Solid Waste Disposal						
Recycling Tax	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
Employee Group Health Insurance (P.L. 2007, C.62)	133,800.00	133,800.00	133,800.00			
Public Employees Retirement System	17,051.00	17,051.00	17,051.00			
Police and Fireman's Retirement System	23,211.00	23,211.00	23,211.00			
Storm Water Management						
Salary and Wages	44,700.00	44,700.00	43,756.45		\$ 943.55	
Other Expenses	18,750.00	18,750.00	15,628.33		3,121.67	
<u>Public and Private Programs</u>						
<u>Off-Set by Revenues</u>						
Community Development Block Grant (40A:4-87 + \$30,257.00)		30,257.00	30,257.00			
Clean Communities Program (40A:4-87 + \$10,518.58)		10,518.58	10,518.58			
Over the Limit Under Arrest	5,575.44	5,575.44	5,575.44			
Obey the Signs or Pay the Fine	3,516.96	3,516.96	3,516.96			
Click It or Ticket (40A:4-87 + \$4,000.00)		4,000.00	4,000.00			
Home Investment Partnership Program	100,000.00	100,000.00	100,000.00			
Drunk Driving Enforcement Grant	5,246.54	5,246.54	5,246.54			
Camden County Recreation Grant	50,000.00	50,000.00	50,000.00			
Body Armor Replacement Grant (40A:4-87 + \$988.36)		988.36	988.36			
New Jersey Transportation Trust Fund Authority Act	180,000.00	180,000.00	180,000.00			
	<u>588,850.94</u>	<u>634,614.88</u>	<u>630,549.66</u>	<u>-</u>	<u>4,065.22</u>	<u>-</u>
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>						
Detail:						
Salaries and Wages	55,521.98	66,040.56	65,097.01	-	943.55	-
Other Expenses	533,328.96	568,574.32	565,452.65	-	3,121.67	-

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Expended		Unexpended Balance Canceled
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u> <u>Reserved</u>	
<u>MUNICIPAL DEBT SERVICE--</u>					
<u>EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 589,000.00	\$ 589,000.00	\$ 588,903.89		\$ 96.11
Payment of Bond Anticipation Notes and Capital Notes	37,000.00	37,000.00	37,000.00		-
Interest on Bonds	199,700.00	199,700.00	199,640.72		59.28
Interest on Notes	103,300.00	103,300.00	103,288.80		11.20
Total Municipal Debt Service-- Excluded from "CAPS"	<u>929,000.00</u>	<u>929,000.00</u>	<u>928,833.41</u>	<u>-</u>	<u>166.59</u>
Total General Appropriations for Municipal Purposes--Excluded from "CAPS"	<u>1,517,850.94</u>	<u>1,563,614.88</u>	<u>1,559,383.07</u>	<u>-</u>	<u>\$ 4,065.22</u>
Subtotal General Appropriations	7,625,861.41	7,671,625.35	7,445,498.51	\$ 93,085.49	132,874.76
Reserve for Uncollected Taxes	56,567.91	56,567.91	56,567.91	-	-
	<u>\$ 7,682,429.32</u>	<u>\$ 7,728,193.26</u>	<u>\$ 7,502,066.42</u>	<u>\$ 93,085.49</u>	<u>\$ 132,874.76</u>
Appropriation by 40A:4-87		\$ 45,763.94			
Budget as Adopted		<u>7,682,429.32</u>			
		<u>\$ 7,728,193.26</u>			
Reserve for Uncollected Taxes			\$ 56,567.91		
Reserve for Federal and State Grant Funds--Appropriated			390,102.88		
Refunds			(83,400.05)		
Disbursed			<u>7,138,795.68</u>		
			<u>\$ 7,502,066.42</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
TRUST FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
as of June 30, 2010 and 2009

<u>ASSETS</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Animal Control Fund:			
Cash	SB-1		\$ 563.68
Deficit in Reserve	SB-4	6,461.38	3,748.92
		<u>6,461.38</u>	<u>4,312.60</u>
Other Funds:			
Cash--Treasurer	SB-1	476,184.35	539,950.26
Due Bank	SB-1	818.67	22.50
		<u>477,003.02</u>	<u>539,972.76</u>
Municipal Open Space Fund:			
Cash	SB-1	6,612.76	562.45
Due from General Capital Fund	SC-6	2,651.37	82,640.66
		<u>9,264.13</u>	<u>83,203.11</u>
		<u>\$ 492,728.53</u>	<u>\$ 627,488.47</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Animal Control Fund:			
Cash Overdraft	SB-1	\$ 1,122.38	
Due Current Fund	SB-3	5,300.00	\$ 4,300.00
Due to State Board of Health	SB-5	39.00	12.60
		<u>6,461.38</u>	<u>4,312.60</u>
Other Funds:			
Due Current Fund	SB-2	39.55	60.32
Due Sewer Operating	SB-6	4.20	
Other Trust Reserves	SB-6	449,423.84	510,381.50
Accounts Payable	SB-1 ; SB-6	1,765.10	9,058.75
Payroll Deductions Payable	SB-8	25,770.33	20,472.19
		<u>477,003.02</u>	<u>539,972.76</u>
Municipal Open Space Fund:			
Due Current Fund	SB-1		527.05
Reserve for Future Use	SB-7	9,264.13	82,676.06
		<u>9,264.13</u>	<u>83,203.11</u>
		<u>\$ 492,728.53</u>	<u>\$ 627,488.47</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
 TRUST -- MUNICIPAL OPEN SPACE FUND
 Statement of Revenues -- Regulatory Basis
 For the Fiscal Year Ended June 30, 2010

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Reserve Funds	\$ 75,658.00	\$ 75,658.00	
Amount to be Raised by Taxation	137,042.00	138,434.08	\$ 1,392.08
Miscellaneous		199.60	199.60
	<u>\$ 212,700.00</u>	<u>\$ 214,291.68</u>	<u>\$ 1,591.68</u>

Analysis of Realized Revenues

Receipts:

Current Year Levy	\$ 138,434.08
Interest on Deposits -- Due General Capital Fund	<u>199.60</u>
	<u>\$ 138,633.68</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
 TRUST -- MUNICIPAL OPEN SPACE FUND
 Statement of Expenditures -- Regulatory Basis
 For the Fiscal Year Ended June 30, 2010

	<u>Appropriations</u>		<u>Paid or</u>	<u>Reserved</u>	<u>Unexpended</u>
	<u>Original</u>	<u>Budget After</u>	<u>Charged</u>		<u>Balance</u>
	<u>Budget</u>	<u>Modification</u>			<u>Canceled</u>
Operating:					
Salaries and Wages	\$ 47,100.00	\$ 47,100.00	\$ 46,671.64		\$ 428.36
Other Expenses	13,700.00	13,700.00	13,570.38		129.62
Total Operating	60,800.00	60,800.00	60,242.02	-	557.98
Debt Service:					
Payment of Bond Principal	97,600.00	97,600.00	97,572.79		\$ 27.21
Interest on Bonds	54,300.00	54,300.00	54,230.80		69.20
Total Debt Service	151,900.00	151,900.00	151,803.59	-	96.41
Reserve for Future Use	-	-	-	-	-
	<u>\$ 212,700.00</u>	<u>\$ 212,700.00</u>	<u>\$ 212,045.61</u>	<u>-</u>	<u>\$ 654.39</u>
Disbursed			<u>\$ 212,045.61</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2010 and 2009

<u>ASSETS</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Cash	SC-1	\$ 1,942,971.58	\$ 2,099,297.75
Deferred Charges to Future Taxation:			
Funded	SC-4	5,798,333.82	6,484,810.50
Unfunded	SC-5	<u>10,318,000.00</u>	<u>10,355,000.00</u>
		<u>\$ 18,059,305.40</u>	<u>\$ 18,939,108.25</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
General Serial Bonds	SC-11	\$ 5,603,500.00	\$ 6,278,500.00
Bond Anticipation Notes	SC-10	10,318,000.00	5,405,000.00
Green Acres Loan	SC-12	194,833.82	206,310.50
Contracts Payable	SC-9	275,682.51	121,772.52
Improvement Authorizations:			
Funded	SC-8	80,311.81	125,184.87
Unfunded	SC-8	1,323,926.59	6,419,197.58
Capital Improvement Fund	C	50,000.00	50,000.00
Reserve for Developers Contribution	SC-7	210,266.67	250,000.00
Due to Current Fund	SC-3	92.63	462.12
Due to Open Space Trust Fund	SC-6	2,651.37	82,640.66
Fund Balance	C	<u>40.00</u>	<u>40.00</u>
		<u>\$ 18,059,305.40</u>	<u>\$ 18,939,108.25</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2010 and 2009

<u>ASSETS</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Operating Fund:			
Cash	SD-1	\$ 361,715.36	\$ 199,977.05
Due Current Fund	SD-1	160.76	
Due Trust Other Fund	SD-1	4.20	
Due from Sewer Utility Capital Fund	SD-9	9,046.14	244,017.73
		<u>370,926.46</u>	<u>443,994.78</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	SD-4	1,453.98	592.10
Sewer Liens Receivable	SD-4	295.00	
		<u>1,748.98</u>	<u>592.10</u>
Total Receivables with Full Reserves		<u>1,748.98</u>	<u>592.10</u>
Total Operating Fund		<u>372,675.44</u>	<u>444,586.88</u>
Capital Fund:			
Cash	SD-1, SD-2	9,046.14	244,017.73
Fixed Capital	SD-5	12,491,344.10	12,491,344.10
		<u>12,500,390.24</u>	<u>12,735,361.83</u>
Total Capital Fund		<u>12,500,390.24</u>	<u>12,735,361.83</u>
		<u>\$ 12,873,065.68</u>	<u>\$ 13,179,948.71</u>

(Continued)

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2010 and 2009

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2010</u>	<u>2009</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3, SD-8	\$ 13,801.11	\$ 25,881.63
Reserve for Encumbrances	D-3, SD-8	2,262.45	4,485.04
Prepaid Sewer Rents	SD-6	184,483.88	205,312.04
Accrued Interest on Bonds	SD-7	117,279.22	120,584.84
Due Current Fund	SD-1		300.00
Due Bank	SD-1		0.02
		<u>317,826.66</u>	<u>356,563.57</u>
Reserve for Receivables	D	1,748.98	592.10
Fund Balance	D-1	<u>53,099.80</u>	<u>87,431.21</u>
Total Operating Fund		<u>372,675.44</u>	<u>444,586.88</u>
Capital Fund:			
Sewer Refunding Bonds	SD-11	6,975,500.00	7,240,500.00
Reserve for Amortization	SD-10	5,515,844.10	5,250,844.10
Due to Sewer Utility Operating Fund	SD-9	<u>9,046.14</u>	<u>244,017.73</u>
Total Capital Fund		<u>12,500,390.24</u>	<u>12,735,361.83</u>
		<u>\$ 12,873,065.68</u>	<u>\$ 13,179,948.71</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY FUND

Statement of Operations and Changes in Operating Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2010 and 2009

<u>Revenue and Other</u>		
<u>Income Realized</u>	<u>2010</u>	<u>2009</u>
Fund Balance	\$ 38,977.00	\$ 58,584.00
Rents	1,003,296.69	992,679.13
Connection Fees	85,950.00	67,223.00
Miscellaneous	10,880.40	66,983.33
Other Credits to Income:		
Unexpended Balances of Appropriation Reserves	25,319.76	7,312.07
	<u>1,164,423.85</u>	<u>1,192,781.53</u>
Total Income		
<u>Expenditures</u>		
Operating	505,700.00	507,050.00
Debt Service	574,278.26	592,214.72
Deferred Charges and Statutory Expenditures	31,400.00	30,400.00
	<u>1,111,378.26</u>	<u>1,129,664.72</u>
Total Expenditures		
Excess in Revenue	53,045.59	63,116.81
<u>Fund Balance</u>		
Balance July 1	<u>87,431.21</u>	<u>82,898.40</u>
	140,476.80	146,015.21
Decreased by:		
Utilized as Revenue:		
Current Fund Budget	48,400.00	
Sewer Utility Fund Budget	38,977.00	58,584.00
	<u>\$ 53,099.80</u>	<u>\$ 87,431.21</u>
Balance June 30		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
 Statement of Revenues--Regulatory Basis
 For the Fiscal Year Ended June 30, 2010

	<u>Budget</u>	<u>Realized</u>	Excess or <u>(Deficit)</u>
Fund Balance Appropriated	\$ 38,977.00	\$ 38,977.00	
Rents	992,600.00	1,003,296.69	\$ 10,696.69
Connection Fees	67,223.00	85,950.00	18,727.00
Miscellaneous	<u>12,600.00</u>	<u>10,880.40</u>	<u>(1,719.60)</u>
	<u>\$ 1,111,400.00</u>	<u>\$ 1,139,104.09</u>	<u>\$ 27,704.09</u>

Analysis of Realized Revenues:

Rents:

Consumer Accounts Receivable:

Sewer Rents:

Collections

\$ 797,984.65

Prepaid Rents Applied

205,312.04

\$ 1,003,296.69

Miscellaneous:

Treasurer:

Interest Earned on Deposits--Due Sewer Utility Capital Fund

\$ 327.76

Collector:

Interest on Delinquent Accounts

10,552.64

\$ 10,880.40

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2010

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modification		Encumbered	Reserved	
Operating:						
Salaries and Wages	\$ 218,900.00	\$ 231,900.00	\$ 231,437.18		\$ 462.82	
Other Expenses	287,800.00	273,800.00	258,494.32	\$ 2,262.45	13,043.23	
Total Operating	506,700.00	505,700.00	489,931.50	2,262.45	13,506.05	-
Debt Service:						
Payment of Bond Principal	265,000.00	265,000.00	265,000.00			
Interest on Bonds	309,300.00	309,300.00	309,278.26			\$ 21.74
Total Debt Service	574,300.00	574,300.00	574,278.26	-	-	21.74
Deferred Charges and Statutory Expenditures:						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System	13,000.00	13,000.00	13,000.00			
Social Security System (O.A.S.I.)	17,000.00	18,000.00	17,704.94		295.06	
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	400.00	400.00	400.00			
Total Statutory Expenditures	30,400.00	31,400.00	31,104.94	-	295.06	-
	<u>\$ 1,111,400.00</u>	<u>\$ 1,111,400.00</u>	<u>\$ 1,095,314.70</u>	<u>\$ 2,262.45</u>	<u>\$ 13,801.11</u>	<u>\$ 21.74</u>
Disbursed			\$ 786,036.44			
Accrued Interest on Bonds			309,278.26			
			<u>\$ 1,095,314.70</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
GENERAL FIXED ASSETS ACCOUNTS GROUP
Statement of General Fixed Assets
For the Fiscal Year Ended June 30, 2010

	<u>Balance</u> <u>June 30, 2009</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2010</u>
General Fixed Assets:				
Land and Improvements	\$ 2,726,583.90			\$ 2,726,583.90
Buildings	1,976,481.81	\$ 4,549,120.36		6,525,602.17
Furnishings	54,353.63	66,214.24	\$ 6,401.92	114,165.95
Equipment	1,165,295.02	84,325.09	44,883.67	1,204,736.44
Vehicles	2,096,053.33	55,199.00	39,914.00	2,111,338.33
	<u>2,096,053.33</u>	<u>55,199.00</u>	<u>39,914.00</u>	<u>2,111,338.33</u>
Total General Fixed Assets	<u>\$ 8,018,767.69</u>	<u>\$ 4,754,858.69</u>	<u>\$ 91,199.59</u>	<u>\$ 12,682,426.79</u>
Total Investments in General Fixed Assets	<u>\$ 8,018,767.69</u>	<u>\$ 4,754,858.69</u>	<u>\$ 91,199.59</u>	<u>\$ 12,682,426.79</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
Notes to Financial Statements
For the Fiscal Year Ended June 30, 2010

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Description of Financial Reporting Entity – Originally a portion of the Township of Waterford, Berlin was created by an act of legislations on April 11, 1990. On April 29, 1927, the Borough of Berlin seceded from the Township. Today, the township covers an area of 3.27 square miles.

The Township of Berlin is governed by a Township Council which is comprised of a Mayor and four Council Members, all of whom are elected at large. The Mayor's term of office is four years and the terms of the Council Members are three years, staggered, ending December 31.

Except as noted below, the financial statements of the Township of Berlin include every board, body or officer or commission supported and maintained wholly or in part by the funds appropriated by the Township as required by N.J.S.A. 40A:5-5.

Component Units - The Township of Berlin had no component units as defined by Governmental Accounting Standards Board Statement No. 14.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Township of Berlin contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Township of Berlin accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Utility Operating and Capital Funds - The Sewer Utility Operating and Capital Funds account for the operations and acquisition of capital facilities of the municipally owned Sewer Utility.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Budgets and Budgetary Accounting - The Township of Berlin must adopt an annual budget for its current and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than August 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township of Berlin requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$500. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Fund Balance - Fund Balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future years budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Camden, Township of Berlin School District and the Township of Berlin Fire District No. 1. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the Township of Berlin School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the fiscal year July 1, 2009 to June 30, 2010.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Camden. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Fire District Taxes - The municipality is responsible for levying, collecting, and remitting Fire District Taxes for Township of Berlin Fire District No. 1. Operations are charged for the full amount required to be raised by taxation to support the districts for the fiscal year.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital and Utility Capital Funds. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Note 2: **CASH AND CASH EQUIVALENTS**

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. Of the Township's bank balances of \$3,543,502.11 as of June 30, 2010, \$221,285.41 was uninsured and uncollateralized.

New Jersey Cash Management Fund - During the year, the Township participated in the New Jersey Cash Management Fund. The Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At June 30, 2010 the Township's deposits with the New Jersey Cash Management Fund are \$175,952.80.

Note 3: **PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years.

Comparative Schedule of Tax Rates

	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Tax Rate	<u>\$4.926</u>	<u>\$4.790</u>	<u>\$4.714</u>	<u>\$4.616</u>	<u>\$4.486</u>
Apportionment of Tax Rate:					
Municipal (including Open Space)	\$1.410	\$1.293	\$1.193	\$1.081	\$1.029
County	1.114	1.089	1.096	1.116	1.107
Local School	2.270	2.282	2.304	2.302	2.245
Fire District	.132	.126	.121	.117	.105

Note 3: **PROPERTY TAXES (CONT'D)****Assessed Valuation**

2010	\$344,824,838.00
2009	342,606,699.00
2008	341,616,361.00
2007	339,541,019.00
2006	333,578,716.00

Comparison of Tax Levies and Collections

<u>Fiscal Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>	
			<u>True Rate (1)</u>	<u>Underlying Rate (2)</u>
2010	\$16,797,273.46	\$16,750,784.92	99.72%	98.90%
2009	16,338,538.72	16,330,722.80	99.95%	99.35%
2008	16,816,422.51	16,667,463.49	99.11%	98.53%
2007	15,823,948.23	15,805,063.20	99.88%	99.38%
2006	14,549,933.79	14,529,761.92	99.86%	99.69%

(1) True Rate includes proceeds from accelerated tax sale.

(2) Underlying Rate is calculated by excluding the proceeds from the accelerated sale.

Delinquent Taxes and Tax Title Liens

<u>Fiscal Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2010	\$4,807.95	\$2,903.98	\$7,711.93	0.05%
2009	1,734.65	3,289.64	5,024.29	0.03%
2008	49,502.28	4,754.73	54,257.01	0.32%
2007	45,426.02	38,960.56	84,386.58	0.53%
2006	41,718.38	45,797.02	87,515.40	0.60%

The following comparison is made of the number of tax title liens receivable on June 30 of the last five fiscal years:

<u>Fiscal Year</u>	<u>Number</u>
2010	6
2009	6
2008	18
2007	17
2006	17

Note 4: **PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on June 30, on the basis of the last assessed valuation of such properties, for the current and previous four fiscal years was as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2010	\$300,000.00
2009	300,000.00
2008	71,855.00
2007	71,855.00
2006	71,855.00

Note 5: **SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four fiscal years.

<u>Fiscal Year</u>	<u>Balance Beginning of Year Receivable</u>	<u>Liens</u>	<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
2010	\$592.10	---	\$1,004,453.57	\$1,005,045.67	\$1,003,296.69
2009	559.08	---	992,712.15	993,271.23	992,679.13
2008	890.27	---	984,358.26	985,248.53	984,689.45
2007	754.38	---	978,039.25	978,975.69	977,903.26
2006	1,685.63	---	976,290.06	977,975.69	977,221.31

Note 6: **FUND BALANCES APPROPRIATED**

The following schedule details the amount of fund balances available at the end of the current fiscal year and four previous fiscal years and the amounts utilized in the subsequent fiscal year's budgets.

<u>Fiscal Year</u>	<u>Balance June 30</u>	<u>Utilized In Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<u>Current Fund</u>			
2010	\$410,181.98	\$371,700.00	90.62%
2009	717,911.76	682,000.00	95.00%
2008	1,002,238.43	862,000.00	86.01%
2007	918,394.85	650,000.00	70.78%
2006	748,122.03	500,000.00	66.83%
<u>Sewer Utility Operating Fund</u>			
2010	\$53,099.80	\$53,000.00 (A)	99.81%
2009	87,431.21	87,377.00 (A)	99.93%
2008	82,898.40	58,584.00	70.67%
2007	9,590.50	9,517.28	99.23%
2006	50,921.92	50,920.00	99.99%

(A) Includes amounts realized in the Current Fund Budget

Note 7: **INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of June 30, 2010:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$13,769.52	\$160.76
Federal and State Grant Fund		8,337.34
Trust-- Animal Control Fund		5,300.00
Trust-- Other Funds		43.75
Trust-- Municipal Open Space Fund	2,651.37	
General Capital Fund		2,744.00
Sewer Utility Operating Fund	9,211.10	
Sewer Utility Capital Fund		9,046.14
	\$25,631.99	\$25,631.99

Note 8: **PENSION PLANS**

The Township of Berlin contributes to two cost-sharing multiple-employer defined benefit pension plans, the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS), which are administered by the New Jersey Division of Pensions and Benefits. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295

Public Employees' Retirement System - The PERS was established in 1955. The PERS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 62, P.L. 1994, plan members enrolled in the Public Employees' Retirement System were required to contribute 5% of their annual covered salary. Effective July 1, 2008, however, in accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. For employees enrolled in the retirement system prior to July 1, 2008, the increase is effective with the payroll period that begins immediately after July 1, 2008. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, the statute also requires the return to the normal rate when such surplus pension assets no longer exist.

Note 8: **PENSION PLANS (CONT'D)**

The Township is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Funded by Township</u>
2010	\$ 74,646.00	\$ 72,834.00	\$ 147,480.00	-	\$ 147,480.00
2009	65,977.00	60,178.00	126,155.00	-	126,155.00
2008	65,975.00	50,843.00	116,818.00	\$ 23,363.60	93,454.40 (1)

Police and Firemen's Retirement System - The PFRS was established in 1944. The PFRS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:16A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 204, P.L. 1989, plan members enrolled in the Police and Firemen's Retirement System are required to contribute 8.5% of their annual covered salary. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exist.

The Township is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Funded by Township</u>
2010	\$ 215,745.00	\$ 141,394.00	\$ 357,139.00	-	\$ 357,139.00
2009	195,904.00	126,732.00	322,636.00	-	322,636.00
2008	186,138.00	109,994.00	296,132.00	-	296,132.00

(1) Under the provisions of Chapter 108, P.L. 2003 the Township's share of the total normal contribution and accrued liability will increase approximately 20% per year until the Township is paying 100% of the total normal contribution and accrued liability.

Note 9: **POSTEMPLOYMENT HEALTHCARE BENEFITS PLAN**

Plan Description - The Township contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

Note 9: POSTEMPLOYMENT HEALTHCARE BENEFITS PLAN (CONT'D)

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. In 1991, the Township authorized participation in the SHBP's post-retirement benefit program through resolution number 91-139A. The Township will pay the premium or periodic charges for the benefits provided for employees who retired after 25 years or more of service credited in a state or locally administered retirement system. The Township will also reimburse such retired employees for their premium charges under Part B of the Federal Medicare Program.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at www.state.nj.us/treasury/pensions/.

Funding Policy - Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Township on a monthly basis.

The Township contributions to SHBP for the years ended June 30, 2010, 2009 and 2008, were \$198,923.94, \$114,594.57, and \$152,508.06, respectively, which equaled the required contributions for each year. There were approximately 14, 12 and 10 retired participants eligible at June 30, 2010, 2009 and 2008, respectively.

The financial statements of the Township are not prepared in accordance with Governmental Accounting Standards Board Statement No. 45. The following information is provided in accordance with the requirements of the Statement.

Plan Description

In addition to the benefits described above, the Township provides post employment dental and prescription benefits, at its cost, to certain police officers. This entitlement requires that police officers retire from service with the Township, be covered by any collective bargaining agreement between the Township and the Fraternal Order of Police and have served at least twenty-five years as a police officer in any capacity and in any jurisdiction in which that service is eligible for credit in the Police and Firemen's Pension System. The dental and prescription benefits will be in a form consistent with that provided to all active members of the Township Police Department whose service is covered by any collective bargaining agreement between the Township and the Fraternal Order of Police.

Funding Policy

The Township funds these benefits on a pay-as-you-go basis and therefore does not record accrued expenses related to these benefits. During the year 2010, there were thirteen retired employees who received this benefit resulting in the payment of \$85,608.83 in related dental and prescription premiums.

Note 9: **POSTEMPLOYMENT HEALTHCARE BENEFITS PLAN (CONT'D)**

Annual OPEB Cost and Net OPEB Obligation

The Township's annual postemployment healthcare benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Authority's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the Township's net OPEB obligation to the Plan:

Normal Cost	\$85,609.00
Unfunded Actuarial Liability	<u>189,890.00</u>
Annual Required Contribution (expense)	275,499.00
Contributions made	<u>(85,609.00)</u>
	189,890.00
Net OPEB Obligation – Beginning of Year	<u>-</u>
Net OPEB Obligation – End of Year	<u><u>\$189,890.00</u></u>

Funded Status and Funding Progress

As of June 30, 2010, the most recent actuarial valuation date, the Township Plan was 0% funded. The actuarial accrued liability for benefits was \$5,696,685, and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$5,696,685. Currently the covered payroll is \$1,717,750.00. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented below as required supplementary information, compares the assets used for funding purposes to the comparable liabilities to determine how well the Township Plan is funded. The actuarial liability is compared to the actuarial value of assets to determine the funding ratio. The Actuarial Accrued Liability under GASB is determined assuming that the Township Plan is ongoing and participants continue to terminate employment, retire, etc., in accordance with the actuarial assumptions.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2010 actuarial valuation, the entry age actuarial cost method was used. The actuarial assumptions included a 3.0 percent investment rate of return (net of administrative expenses) and an annual healthcare cost trend rate of 6 % initially, however not exceeding \$20,000.00 annually. The actuarial value of the Township Plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a three year period. The Township Plan's unfunded actuarial accrued liability is being amortized over thirty years. The remaining amortization period at June 30, 2010 was thirty years.

Note 9: **POSTEMPLOYMENT HEALTHCARE BENEFITS PLAN (CONT'D)**

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)—Entry Age	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
	(a)	(b)	(b – a)	(a / b)	(c)	((b – a) / c)
06/30/10	\$-0-	\$5,696,685.	\$189,890.	0%	\$1,717,750.	11.05%

Schedule of Employer Contributions

<u>Fiscal Year Ended December 31,</u>	<u>Annual Required Contribution (ARC)</u>	<u>Percentage of ARC Contributed</u>
2010	\$85,609	31.1%

The information presented in the required supplementary schedules was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation Date	June 30, 2010
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level percent open
Remaining Amortization	Period 29 years
Asset Valuation Method	Market Value
Actuarial Assumptions:	
Investment Rate of Return	3.0%
Rate of Salary Increases	NA
Rate of Medical Inflation	6.0%
	Capped at \$20,000.00

For determining the GASB ARC, the rate of employer contributions to the Plan is composed of the Normal Cost plus amortization of the Unfunded Actuarial Liability. The Normal Cost is a portion of the actuarial present value of plan benefits and expenses which is allocated to a valuation year by the actuarial cost method. The Actuarial Liability is that portion of the Present Value of Projected Benefits that will not be paid by Future Employer Normal Costs or active employee contributions. The difference between this liability and the funds accumulated as of the same date is the Unfunded Actuarial Liability.

Note 10: **COMPENSATED ABSENCES**

Township employees are entitled to varying amounts of sick leave depending upon their department. All employees may accumulate unused sick leave with no limit. General personnel may carry unused vacation days forward to a maximum of five days. However, after one year the unused vacation leave will be forfeited. Police personnel have the option of carrying forward their unused vacation or selling days at one hundred percent (100%) of their prevailing salary rate.

Only police personnel may be compensated for accumulated sick leave upon retirement or resignation at one hundred percent (100%) of their prevailing rate for a maximum of six hundred eighty (680) hours. Any police personnel hired after January 1, 1983 must be employed continuously for a period of fifteen years before unused sick leave may be sold back to the Township. The Township does not record accrued expenses related to compensated absences. However, it is estimated that, at June 30, 2010, accrued benefits for compensated absences are valued at \$135,345.40. A reserve in the Trust Fund has been created to fund a portion of these accrued benefits. Additional amounts required will be provided in the year's budget in which any required payments are to be made.

Note 11: **DEFERRED COMPENSATION SALARY ACCOUNT**

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

Note 12: **LEASE OBLIGATIONS**

At June 30, 2010, the Township had lease agreements in effect for the following:

Operating:
Seven (7) Copy Machines

The following is an analysis of operating leases.

Operating Leases - Future minimum rental payments under operating lease agreements are as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2011	\$6,212.98
2012	4,746.00
2013	3,875.90
2014	237.30

Rental payments under operating leases for the fiscal year 2010 were \$7,582.56.

Note 13: **CAPITAL DEBT****Summary of Debt**

	<u>Fiscal Year 2010</u>	<u>Fiscal Year 2009</u>	<u>Fiscal Year 2008</u>
<u>Issued</u>			
General:			
Bonds, Notes and Loans	\$16,116,333.82	\$11,889,810.50	\$8,980,061.05
Sewer Utility:			
Bonds and Notes	6,975,500.00	7,240,500.00	7,540,500.00
Total Issued	23,091,833.82	19,130,310.50	16,520,561.05
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes	---	4,950,000.00	590,000.00
Sewer Utility:			
Bonds and Notes	---	---	---
Total Authorized but Not Issued	---	4,950,000.00	590,000.00
Total Issued and Authorized but Not Issued	23,091,833.82	24,080,310.50	17,110,561.02
Deductions:			
Open Space Debt	1,341,286.07	1,438,858.86	1,536,205.52
Self-liquidating Debt	6,975,500.00	7,240,500.00	7,540,500.00
Total Deductions	8,316,786.07	8,679,358.86	9,076,705.52
Net Debt	\$14,775,047.75	\$15,400,951.64	\$8,033,855.53

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 2.51%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$5,777,000.00	\$5,777,000.00	
Sewer Utility	6,975,500.00	6,975,500.00	
General	16,116,333.82	1,341,286.07	\$14,775,047.75
	\$28,868,833.82	\$14,093,786.07	\$14,775,047.75

Net Debt \$14,775,047.75 divided by the Equalized Valuation Basis per N.J.S.A.40A:2-2 as amended, \$588,721,540.67 equals 2.51%

Note 13: **CAPITAL DEBT (CONT'D)****Borrowing Power Under N.J.S.A.40A:2-6 As Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$20,605,253.92
Net Debt	<u>14,775,047.75</u>
Remaining Borrowing Power	<u><u>\$5,830,206.17</u></u>

**Calculation of "Self Liquidating Purpose,"
Sewer Utility Per N.J.S.A. 40A:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for Year	\$1,139,104.09
Deductions:	
Operating and Maintenance Cost	\$537,100.00
Debt Service per Sewer Fund	<u>574,278.26</u>
Total Deductions	<u>1,111,378.26</u>
Excess in Revenue	<u>\$27,725.83</u>

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

<u>Fiscal Year</u>	<u>General</u>		<u>Sewer Utility</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2011	\$710,000.00	\$223,839.00	\$265,000.00	\$303,701.25	\$1,502,540.25
2012	740,000.00	196,256.00	290,000.00	294,287.50	1,520,543.50
2013	729,500.00	168,298.00	330,500.00	283,466.88	1,511,764.88
2014	750,000.00	142,201.00	325,000.00	271,483.76	1,488,684.76
2015	760,000.00	111,555.00	340,000.00	259,377.51	1,470,832.51
2016-20	1,914,000.00	146,293.75	1,855,000.00	1,078,264.38	4,993,558.13
2021-25			2,285,000.00	612,281.25	2,897,281.25
2026-28			1,285,000.00	109,360.00	1,394,360.00

Schedule of Annual Debt Service for Principal and Interest for the Green Acres Loan

<u>Fiscal Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2011	\$11,707.37	\$3,838.43	\$15,545.80
2012	11,942.68	3,603.11	15,545.79
2013	12,182.73	3,363.07	15,545.80
2014	12,427.61	3,118.19	15,545.80
2015	12,677.40	2,868.39	15,545.79
2016-20	67,313.22	10,415.76	77,728.98
2021-25	66,582.81	3,373.32	69,956.13

Note 14: **DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At June 30, 2010, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund:

	<u>Balance June 30, 2010</u>	<u>2011 Budget Appropriation</u>
Animal Control Fund:		
Deficit in Reserve	\$6,461.38	\$6,461.38

The appropriation in the fiscal year 2011 Budget as adopted is not less than that required by the statutes.

Note 15: **JOINT INSURANCE POOL**

The Township of Berlin is a member of the Camden County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

Workers' Compensation and Employer's Liability
Liability other than Motor Vehicles
Property Damage other than Motor Vehicles
Motor Vehicles
Public Employee Dishonesty

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Fund provides the Township with the following coverage:

Property - Blanket Building and Grounds
Boiler and Machinery
General, Automobile & Environmental Legal Liability
Worker's Compensation
Public Official and Employment Liability
Public Employee Dishonesty – Crime Policy
Excess Liability

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Township's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$50,000 to \$200,000 based on the line of coverage for each insured event.

The Fund publishes its own financial report for the year ended June 30, 2010, which can be obtained from:

Camden County Municipal Joint Insurance Fund
PERMA, Inc.
Park 80 West
Plaza One
Saddle Brook, New Jersey 07663

Note 16: **NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Township Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2010	\$27,000.00	\$2,290.87	\$62,476.62
2009	None	1,670.70	32,417.09
2008	None	---	28,827.33

It is estimated that there are no unreimbursed payments on behalf of the Township at June 30, 2010.

Note 17: **LITIGATION**

The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Note 18: **SUBSEQUENT EVENTS**

On December 3, 2010, the Township issued \$1,955,000 in General Obligation Refunding Bonds with an interest rate varying from 2.00% to 3.00% to currently refund \$1,894,000 of outstanding 2001 Series bonds with an interest rate varying from 4.375 to 4.625%.

The Township currently refunded the 2001 Series bonds to reduce its total debt service payments over the next six years by \$100,124.86 and to obtain an economic gain (difference between the present values of the debt service payments of the old and new debt) of \$59,056.06 and a net present value savings of 3.118%.

On December 3, 2010, the Township also issued \$10,318,000.00 General Obligation Bonds with varying rates of interest ranging from 4.25% to 5.0% to fund its outstanding Bond Anticipation Notes. The payment schedule is as follows:

<u>Fiscal Year</u>	<u>General</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2011			
2012	\$200,000.00	\$525,174.17	\$725,174.17
2013	200,000.00	478,775.00	678,775.00
2014	200,000.00	470,275.00	670,275.00
2015	200,000.00	461,775.00	661,775.00
2016-20	1,250,000.00	2,168,000.00	3,418,000.00
2021-25	2,300,000.00	1,800,375.00	4,100,375.00
2026-30	2,700,000.00	1,232,000.00	3,932,000.00
2031-35	3,268,000.00	502,000.00	3,770,000.00

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Current Cash per N.J.S 40A:5-5--Chief Financial Officer
For the Fiscal Year Ended June 30, 2010

	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>
Balance June 30, 2009	\$ 1,179,171.15	\$ -
Increased by Receipts:		
Miscellaneous Revenue Not Anticipated	\$ 61,206.19	
Reserve for Developer's Escrow	39,733.33	
Utility Operating Surplus	48,400.00	
Tax Collector	16,728,005.10	
Due from State of New Jersey	79,045.64	
Revenue Accounts Receivable	1,916,373.08	
Maintenance Lien Receivable	100.00	
Due From Insurance Company	15,442.63	
Reserve for Premiums Received at Tax Sales	11,600.00	
Reserve for Expense of Participation in Free County Library with State Aid	764.00	
Reserve for NPP Homeowners Share	500.00	
State Training Fees--Due State of New Jersey	5,465.00	
Marriage License Fees-- Due State of New Jersey	900.00	
Burial Permits--Due State of New Jersey	320.00	
Due Bank	197.11	
Due Animal Control Fund	10,000.00	
Due Trust Other Funds	60.32	
Due Municipal Open Space Trust Fund	527.05	
Due General Capital Fund	1,904,414.64	
Due Sewer Utility Operating Fund	388,046.89	
Petty Cash	400.00	
Due from Township of Berlin Fire District No. 1	29,210.82	
Contra	130,701.61	
Refunds	86,007.90	
Federal and State Grants Receivable		\$ 313,805.63
Due Federal and State Grant Fund	<u>31,896.84</u>	
	<u>21,489,318.15</u>	<u>(21,803,123.78)</u>
Carried Forward	22,668,489.30	313,805.63

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Current Cash per N.J.S 40A:5-5--Chief Financial Officer
For the Fiscal Year Ended June 30, 2010

	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>
Brought Forward	\$ 22,668,489.30	\$ 313,805.63
Decreased by Disbursements:		
Fiscal Year 2010 Appropriations	\$ 7,138,795.68	
Reserve for Premiums Received at Tax Sales	90,500.00	
Fiscal Year 2009 Appropriation Reserves	103,113.54	
Reserve for Expense of Participation in Free County Library with State Aid	930.21	
Reserve for NPP - Homeowner Share	2,890.61	
Maintenance Liens Receivable	285.00	
State Training Fees--Due State of New Jersey	6,205.00	
Marriage License Fees--Due State of New Jersey	775.00	
Burial Permits--Due State of New Jersey	400.00	
Due County for Added and Omitted Taxes	37,914.28	
Fire District Taxes Payable	442,064.00	
County Taxes Payable	3,719,966.90	
Local District School Taxes Payable	7,814,321.00	
Municipal Open Space Taxes Payable	138,434.08	
Accounts Payable		\$ 70,797.50
Reserve for Encumbrances		1,189.25
Due Current Fund		31,896.84
Due Animal Control Fund -- Interfund Loans	11,000.00	
Due General Capital Fund	1,903,952.52	
Due Sewer Utility Operating Fund	387,586.13	
Petty Cash	400.00	
Due from Township of Berlin Fire District No. 1	29,210.82	
Contra	130,701.61	
Reserve for Federal and State Grant Funds--Appropriated		209,922.04
	21,959,446.38	313,805.63
Balance June 30, 2010	\$ 709,042.92	-

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Current Cash and Reconciliation per N.J.S. 40A:5-5--Collector
 For the Fiscal Year Ended June 30, 2010

Receipts:

Interest and Cost on Taxes	\$	44,082.97	
Taxes Receivable		16,649,164.14	
Tax Title Liens		6,462.08	
Tax Overpayments		1,196.84	
Prepaid Taxes		27,099.07	
			\$ 16,728,005.10

Decreased by:

Turnovers to Treasurer			\$ 16,728,005.10
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Exhibit SA-3

CURRENT FUND
 Schedule of Change Funds
 As of June 30, 2010

<u>Office</u>	<u>Amount</u>
Tax Collector	\$ 50.00
Clerk of Municipal Court	100.00
Township Clerk	50.00
Utility Collector	25.00
Library	25.00
	\$ 250.00

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Due from State of New Jersey
Veterans' and Senior Citizens' Deductions
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 35,576.43
Increased by:		
Deductions per Tax Billings	\$ 81,750.00	
Deductions Allowed by Tax Collector	<u>1,750.00</u>	
	83,500.00	
Less: Deductions Disallowed by Tax Collector	<u>1,626.02</u>	
		<u>81,873.98</u>
		117,450.41
Decreased by:		
Receipts		<u>79,045.64</u>
Balance June 30, 2010		<u><u>\$ 38,404.77</u></u>

Exhibit SA-5

CURRENT FUND
Statement of Tax Title Liens
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 1,734.65
Increased by:		
Transfers from Taxes Receivable	\$ 8,001.03	
2010 Tax Sale - Interest and Costs	<u>1,534.35</u>	
		<u>9,535.38</u>
		11,270.03
Decreased by:		
Collections		<u>6,462.08</u>
Balance June 30, 2010		<u><u>\$ 4,807.95</u></u>

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Taxes Receivable and Analysis of Property Tax Levy
For the Fiscal Year Ended June 30, 2010

Year	Balance	Fiscal Year	Added	Collections		Due from	Overpayments	Canceled	Transferred	Balance
	June 30, 2009	2010 Levy	Taxes	2009	2010	State of New Jersey			to Tax Title Liens	June 30, 2010
2009	\$ 3,289.64				\$ 3,289.64					
	3,289.64	-	-	-	3,289.64	-	-	-	-	-
2010		\$ 16,797,273.46		\$ 23,036.44	16,645,874.50	\$ 81,873.98		\$ 35,583.53	\$ 8,001.03	\$ 2,903.98
	\$ 3,289.64	\$ 16,797,273.46	-	\$ 23,036.44	\$ 16,649,164.14	\$ 81,873.98	-	35,583.53	\$ 8,001.03	\$ 2,903.98

Analysis of Fiscal Year 2010 Property Tax Levy

Tax Yield

General Purpose Tax	\$ 16,630,728.84
Added and Omitted Taxes	166,544.62
	<u>\$ 16,797,273.46</u>

Tax Levy

Local District School Tax	\$ 7,814,321.00
County Taxes:	
County Taxes	\$ 3,354,965.70
County Library Tax	243,312.32
County Open Space Tax	121,688.88
Due County for Added and Omitted Taxes	<u>37,914.28</u>
Total County Taxes	3,757,881.18
Fire District Taxes	442,064.00
Local Tax for Municipal Open Space	137,042.00
Local Tax for Municipal Open Space Added and Omitted Taxes	1,392.08
Local Tax for Municipal Purposes	4,503,583.20
Add: Additional Tax Billed	<u>140,990.00</u>
Local Tax for Municipal Purposes Levied	<u>4,644,573.20</u>
	<u>\$ 16,797,273.46</u>

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Revenue Accounts Receivable
For the Fiscal Year Ended June 30, 2010

	<u>Balance</u> <u>June 30, 2009</u>	<u>Accrued</u> <u>in 2009/2010</u>	<u>Collections</u>	<u>Interfunds</u> <u>Receivable</u>	<u>Balance</u> <u>June 30, 2010</u>
Clerk:					
Licenses:					
Alcoholic Beverages		\$ 4,266.00	\$ 4,266.00		
Other:					
Mercantile Licenses		45,670.00	45,670.00		
Peddler Licenses		25.00	25.00		
Other		100.00	100.00		
Fees and Permits:					
Improvement Searches		40.00	40.00		
Street Excavation Permits		7,800.00	7,800.00		
Animal Control Permits		25.00	25.00		
Miscellaneous:					
Cell Tower Inspection Fees		2,000.00	2,000.00		
Sale of Maps and Copies		260.00	260.00		
Registrar of Vital Statistics:					
Marriage Licenses		108.00	108.00		
Burial Permits		750.00	750.00		
Police:					
Gun Permits/Accident Reports		43.00	43.00		
Construction Code Official:					
Fees and Permits		101,409.00	101,409.00		
Continued Certificate of Occupancy		4,720.00	4,720.00		
Planning Board:					
Site Plan Fees		500.00	500.00		
Zoning Board:					
Variance Fees		275.00	275.00		
Tree Ordinance Fees					
Permits		4,200.00	4,200.00		
Municipal Court:					
Fines and Costs	\$ 13,494.76	167,895.31	166,345.95		\$ 15,044.12
Tax Search Fees		850.00	850.00		
Franchise Fee--Cable Television		52,537.62	52,537.62		
Energy Receipts Tax		1,515,268.00	1,515,268.00		
Pinelands Municipal Property Stabilization Aid		320.00	320.00		
Interest on Investments		8,992.69	8,860.51	\$ 132.18	
	<u>\$ 13,494.76</u>	<u>\$ 1,918,054.62</u>	<u>\$ 1,916,373.08</u>	<u>\$ 132.18</u>	<u>\$ 15,044.12</u>
Due Trust Other Funds				\$ 39.55	
Due General Capital Fund				92.63	
				<u>\$ 132.18</u>	

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Reserve for Premiums Received at Tax Sales
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 157,325.00
Increased by:		
Premiums Received at Tax Sale of June 22, 2010		<u>11,600.00</u>
		168,925.00
Decreased by:		
Refunds Upon Redemption	\$ 90,500.00	
Transferred to Miscellaneous Revenue Not Anticipated	<u>3,225.00</u>	
		<u>93,725.00</u>
Balance June 30, 2010		<u><u>\$ 75,200.00</u></u>

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Fiscal Year 2009 Appropriation Reserves
For the Fiscal Year Ended June 30, 2010

	Balance		Balance After	Disbursed	Balance
	<u>Encumbered</u>	<u>June 30, 2009</u> <u>Reserves</u>			
<u>Operations Within CAPs</u>					
<u>General Government</u>					
Mayor and Council					
Salaries and Wages		\$ 54.22	\$ 54.22		\$ 54.22
Other Expenses	\$ 3,683.00	2,572.74	6,255.74	\$ 5,094.66	1,161.08
Financial Administration					
Salaries and Wages		2.08	2.08		2.08
Other Expenses	1,006.87	4,010.47	5,017.34	968.18	4,049.16
Tax Assessment Administration					
Salaries and Wages		76.20	76.20		76.20
Other Expenses	52.55	771.62	824.17	52.55	771.62
Revenue Administration					
Salaries and Wages		435.92	435.92		435.92
Other Expenses	553.93	2,837.97	3,391.90	1,596.93	1,794.97
Township Clerk					
Salaries and Wages		5,557.45	5,557.45		5,557.45
Other Expenses		6,441.58	6,441.58	1,807.08	4,634.50
Legal Services and Costs					
Other Expenses	1,441.61	6,491.63	7,933.24	1,441.61	6,491.63
Municipal Prosecutor					
Salaries and Wages		23.06	23.06		23.06
Other Expenses		1,000.00	1,000.00		1,000.00
Engineering Services and Costs					
Other Expenses	5,141.25	1,777.25	6,918.50	5,141.25	1,777.25
Public Buildings and Grounds					
Salaries and Wages		7,079.94	7,079.94		7,079.94
Other Expenses	2,098.56	5,654.66	7,753.22	818.71	6,934.51
Municipal Land Use Law (N.J.S.40:55D-1)					
Planning Board					
Other Expenses	2,516.68	2,032.46	4,549.14	3,005.43	1,543.71
Insurance					
Liability Insurance		55.74	55.74		55.74
Workers Compensation Insurance		998.07	998.07		998.07
Group Insurance		9,562.02	9,562.02	154.80	9,407.22
Unemployment Compensation Insurance		244.41	244.41		244.41
Municipal Court					
Salaries and Wages		379.38	379.38		379.38
Other Expenses	715.40	3,123.48	3,838.88	1,001.24	2,837.64
Public Defender					
Other Expenses		500.00	500.00		500.00
Police					
Salaries and Wages		18,344.49	18,344.49		18,344.49
Other Expenses	25,479.93	6,118.55	31,598.48	26,036.91	5,561.57
Office of Emergency Management					
Salaries and Wages		56.52	56.52		56.52
Other Expenses		850.00	850.00		850.00
Ambulance Association					
Other Expenses		498.89	498.89		498.89
<u>Streets and Roads</u>					
Road Repairs and Maintenance					
Salaries and Wages		3,087.58	3,087.58		3,087.58
Other Expenses	1,500.00	4,488.94	5,988.94	1,500.00	4,488.94
Solid Waste Collection					
Salaries and Wages		6,930.33	6,930.33		6,930.33
Other Expenses	3,063.35	5,883.07	8,946.42	3,063.35	5,883.07

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Fiscal Year 2009 Appropriation Reserves
For the Fiscal Year Ended June 30, 2010

	Balance				
	<u>June 30, 2009</u>	<u>Reserves</u>			
	<u>Encumbered</u>	<u>Reserves</u>	<u>Transfers</u>	<u>Disbursed</u>	<u>Lapsed</u>
<u>Streets and Roads (Cont'd)</u>					
Vehicle Maintenance					
Salaries and Wages		\$ 2,155.56	\$ 2,155.56		\$ 2,155.56
Other Expenses	\$ 5,783.74	13,993.61	19,777.35	\$ 6,536.34	13,241.01
Landfill/Solid Waste Disposal Costs	17,626.00	11,112.67	28,738.67	16,924.64	11,814.03
<u>Health and Welfare</u>					
Board of Health					
Salaries and Wages		38.20	38.20		38.20
Other Expenses		378.95	378.95		378.95
<u>Recreation and Education</u>					
Maintenance of Parks					
Salaries and Wages		1,505.38	1,505.38		1,505.38
Other Expenses	977.25	5,264.25	6,241.50	977.25	5,264.25
Recreation Service and Programs					
Other Expenses	1,616.00	1,894.27	3,510.27	1,616.00	1,894.27
Expense of Participation in Free County Library					
Salaries and Wages		2,158.75	2,158.75		2,158.75
Other Expenses	38.31	2,313.47	2,351.78	254.58	2,097.20
Celebration of Public Events, Anniversary or Holiday					
Other Expenses	1,625.00	4,404.52	6,029.52	1,625.00	4,404.52
Uniform Construction Code - Appropriation Offset by					
Dedicated Revenues (N.J.A.C. 5:23-4.17)					
Construction Office					
Salaries and Wages		21.04	21.04		21.04
Other Expenses		2,322.27	2,322.27	79.97	2,242.30
Code Enforcement					
Salaries and Wages		52.28	52.28		52.28
Other Expenses		401.52	401.52		401.52
<u>Unclassified</u>					
Utilities:					
Telephone		7,064.30	7,064.30	2,440.87	4,623.43
Street Lighting		11,994.16	11,994.16	5,615.74	6,378.42
Electricity and Natural Gas	100.79	8,772.93	8,873.72	3,535.67	5,338.05
Water		5,504.30	5,504.30		5,504.30
Petroleum Products	22,000.00	14,951.14	36,951.14	12,321.89	24,629.25
Sewerage		918.75	918.75		918.75
Accumulated Sickleave Compensation		489.60	489.60		489.60
<u>Deferred Charges and Satutory Expenditures</u>					
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System		697.20	697.20		697.20
Social Security System (O.A.S.I.)		1,438.22	1,438.22		1,438.22
<u>Operations Excluded From CAPs</u>					
Solid Waste Disposal					
Recycling Tax		1,076.43	1,076.43		1,076.43
Storm Water Management					
Salaries and Wages		1,007.80	1,007.80		1,007.80
Other Expenses	1,500.00	1,581.26	3,081.26	1,295.04	1,786.22
	<u>\$ 98,520.22</u>	<u>\$ 211,453.55</u>	<u>\$ 309,973.77</u>	<u>\$ 104,905.69</u>	<u>\$ 205,068.08</u>
Disbursements				\$ 103,113.54	
Accounts Payable				4,400.00	
Refunds				(2,607.85)	
				<u>\$ 104,905.69</u>	

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Prepaid Taxes
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009 (Fiscal Year 2010 Taxes)	\$ 23,036.44
Increased by:	
Collections	<u>27,099.07</u>
	50,135.51
Decreased by:	
Application to Fiscal Year 2010 Taxes Receivable	<u>23,036.44</u>
Balance June 30, 2010 (Fiscal Year 2011 Taxes)	<u><u>\$ 27,099.07</u></u>

CURRENT FUND
 Statement of Reserve for NPP - Homeowner Share
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 4,731.40
Increased by:	
Receipts	<u>500.00</u>
	5,231.40
Decreased by:	
Disbursements	<u>2,890.61</u>
Balance June 30, 2010	<u><u>\$ 2,340.79</u></u>

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Reserve for Expense of Participation in Free County Library With State Aid
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$	166.21
Increased by:		
Receipts		764.00
		930.21
Decreased by:		
Payments	\$	930.21

CURRENT FUND
 Statement of Due to State of New Jersey--State Training Fees
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$	1,648.00
Increased by:		
Collections		5,465.00
		7,113.00
Decreased by:		
Payments		6,205.00
Balance June 30, 2010	\$	908.00

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Due to State of New Jersey--DYFS Marriage License Fees
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 125.00
Increased by:		
Collections		900.00
		1,025.00
Decreased by:		
Payments		775.00
		250.00
Balance June 30, 2010		\$ 250.00

CURRENT FUND
 Statement of Due County for Added and Omitted Taxes
 For the Fiscal Year Ended June 30, 2010

County Share of 2009 Levy		
Added Taxes		\$ 36,902.02
Omitted Taxes		1,012.26
		\$ 37,914.28
Decreased by:		
Payments		37,914.28
		\$ 37,914.28

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Fire District Taxes Payable
 For the Fiscal Year Ended June 30, 2010

Levy--Fiscal Year 2010		\$ 442,064.00
Decreased by:		
Payments		<u>\$ 442,064.00</u>

CURRENT FUND
 Statement of County Taxes Payable
 For the Fiscal Year Ended June 30, 2010

Levy--Fiscal Year 2010		
County Tax	\$ 3,354,965.70	
County Library Tax	243,312.32	
County Open Space Tax	<u>121,688.88</u>	
		\$3,719,966.90
Decreased by:		
Payments		<u>\$3,719,966.90</u>

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Local District School Taxes
 For the Fiscal Year Ended June 30, 2010

Levy--Fiscal Year 2010	\$7,814,321.00
Decreased by:	
Payments	<u>\$7,814,321.00</u>

CURRENT FUND
 Statement of Municipal Open Space Taxes Payable
 For the Fiscal Year Ended June 30, 2010

Levy--Fiscal Year 2010	\$ 137,042.00
Increased by:	
Added Taxes	\$ 1,355.14
Omitted Taxes	<u>36.94</u>
	<u>1,392.08</u>
	138,434.08
Decreased by:	
Payments	<u>\$ 138,434.08</u>

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
Statement of Federal and State Grants Receivable
For the Fiscal Year Ended June 30, 2010

<u>Program</u>	<u>Balance June 30, 2009</u>	<u>Accrued</u>	<u>Decreased</u>	<u>Balance June 30, 2010</u>
State:				
Clean Communities Grant		\$ 10,518.58	\$ 10,518.58	
Drunk Driving Enforcement Grant		5,246.54	5,246.54	
Body Armor Replacement Grant		988.36	988.36	
Neighborhood Preservation Program - Year 6	\$ 5,087.75		5,087.75	
Neighborhood Housing Rehabilitation Grant	149,028.00		149,028.00	
Click It or Ticket Grant		4,000.00		\$ 4,000.00
Total State	<u>154,115.75</u>	<u>20,753.48</u>	<u>170,869.23</u>	<u>4,000.00</u>
County:				
C.C. Recreation Enhancement Grant - Luke Avenue		25,000.00		25,000.00
C.C. Recreation Enhancement Grant - RTC Park		25,000.00		25,000.00
Total County		<u>50,000.00</u>		<u>50,000.00</u>
Federal:				
Transportation Enhancement Grant TEA-21 Haddon Avenue	400,000.00			400,000.00
NJDOT - Haddon Ave Streetscape Phase 2	3,180.00		3,180.00	
NJDOT - Mount Vernon Avenue		180,000.00		180,000.00
NJDOT - Sidewalks Along Route 73	320,000.00			320,000.00
Over the Limit Under Arrest Grant		5,575.44	5,575.44	
Obey the Signs or Pay the Fines Grant		3,516.96	3,516.96	
Home Investment Partnership Program - 2008	32,694.00		32,694.00	
Home Investment Partnership Program - 2010		100,000.00	40,636.00	59,364.00
Community Development Block Grant - Year 30	30,257.00		30,257.00	
Community Development Block Grant - Year 31	30,257.00		30,257.00	
Community Development Block Grant - Year 32		30,257.00		30,257.00
Total Federal	<u>816,388.00</u>	<u>319,349.40</u>	<u>146,116.40</u>	<u>989,621.00</u>
Total Grants	<u>\$ 970,503.75</u>	<u>\$ 390,102.88</u>	<u>\$ 316,985.63</u>	<u>\$ 1,043,621.00</u>
Recap:				
Collected			\$ 313,805.63	
Cancelled			3,180.00	
			<u>\$ 316,985.63</u>	

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants--Unappropriated
For the Fiscal Year Ended June 30, 2010

<u>Program</u>	<u>Balance June 30, 2009</u>	<u>Grants Receivable</u>	<u>Anticipated as Budgeted Revenue</u>	<u>Balance June 30, 2010</u>
State:				
Clean Communities Grant		\$ 10,518.58	\$ 10,518.58	
Drunk Driving Enforcement Grant		5,246.54	5,246.54	
Body Armor Replacement Grant		988.36	988.36	
Click It or Ticket Grant		4,000.00	4,000.00	
Total State	-	20,753.48	20,753.48	-
County:				
C.C. Recreation Enhancement Grant - Luke Avenue		25,000.00	25,000.00	
C.C. Recreation Enhancement Grant - RTC Park		25,000.00	25,000.00	
Total County	-	50,000.00	50,000.00	-
Federal:				
NJDOT - Mount Vernon Avenue		180,000.00	180,000.00	
Home Investment Partnership Program - 2010		100,000.00	100,000.00	
Over the Limit Under Arrest		5,575.44	5,575.44	
Obey the Signs or Pay the Fines Grant		3,516.96	3,516.96	
Community Development Block Grant - Year 32		30,257.00	30,257.00	
Total Federal	-	319,349.40	319,349.40	-
Total Grants	-	\$ 390,102.88	\$ 390,102.88	-

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants--Appropriated
For the Fiscal Year Ended June 30, 2010

<u>Program</u>	<u>Balance June 30, 2009</u>	<u>Transferred from 2010 Budget Appropriations</u>	<u>Decreased</u>	<u>Balance June 30, 2010</u>
State:				
Clean Communities Grant	\$ 10,090.57	\$ 10,518.58	\$ 10,090.57	\$ 10,518.58
Drunk Driving Enforcement Grant	4,102.66	5,246.54	2,933.41	6,415.79
Body Armor Replacement Grant	1,161.81	988.36	1,344.00	806.17
Neighborhood Preservation Program	414.78		414.78	
Neighborhood Housing Rehabilitation Grant - Year 7	115,952.00		115,952.00	
Click It or Ticket Grant		4,000.00	3,679.00	321.00
Total State	<u>131,721.82</u>	<u>20,753.48</u>	<u>134,413.76</u>	<u>18,061.54</u>
Federal:				
Haddon Ave. TEA-21	400,000.00			400,000.00
NJDOT - Sidewalks Along Route 73 North	242,905.00		(77,095.00)	320,000.00
NJDOT - Mt. Vernon Avenue		180,000.00		180,000.00
Home Investment Partnership Program - 2008	23,142.00		22,092.88	1,049.12
Home Investment Partnership Program - 2010		100,000.00	45,384.00	54,616.00
Over the Limit Under Arrest		5,575.44	5,575.44	
Obey the Signs or Pay the Fines		3,516.96	3,516.96	
Community Development Block Grant - Year 30	30,257.00		30,257.00	
Community Development Block Grant - Year 31	30,257.00		30,257.00	
Community Development Block Grant - Year 32		30,257.00		30,257.00
Total Federal	<u>726,561.00</u>	<u>319,349.40</u>	<u>59,988.28</u>	<u>985,922.12</u>
County:				
Recreation Enhancement Grant Round 10 - Luke Avenue Park		25,000.00		25,000.00
Recreation Enhancement Grant Round 10 - RTC Park		25,000.00	20,800.00	4,200.00
Total County		<u>50,000.00</u>	<u>20,800.00</u>	<u>29,200.00</u>
Total Grants	<u>\$ 858,282.82</u>	<u>\$ 390,102.88</u>	<u>\$ 215,202.04</u>	<u>\$ 1,033,183.66</u>
Recap:				
Disbursed			\$ 209,922.04	
Accounts Payable			2,100.00	
Cancelled			3,180.00	
			<u>\$ 215,202.04</u>	

SUPPLEMENTAL EXHIBITS

TRUST FUND

TOWNSHIP OF BERLIN
TRUST FUND
Statement of Trust Cash Per N.J.S.40A:5-5--Chief Financial Officer
For the Year Ended June 30, 2010

	<u>Animal Control</u>	<u>Other</u>		<u>Municipal Open Space</u>
Balance June 30, 2009	\$ 563.68	\$ 539,950.26		\$ 562.45
Increased by Receipts:				
Reserve for Dog Fund Expenditures	\$ 17,246.92			
Due to State Department of Health	891.00			
Due Open Space Capital Fund			\$ 80,188.89	
Due Current Fund	11,000.00	\$ 310.29		
Due Bank		22.60		
Reserve for:				
Trust Other Reserves		555,319.23		
Net Payroll		2,239,620.65		
Payroll Deductions		2,120,054.37		
Municipal Open Space			138,434.08	
	<u>29,137.92</u>	<u>4,915,327.14</u>		<u>218,622.97</u>
	29,701.60	5,455,277.40		219,185.42
Decreased by Disbursements:				
Due State Department of Health	864.60			
Expenditures Under R.S. 4:19-15.11	19,959.38			
Accounts Payable		9,058.75		
Due Current Fund	10,000.00	331.06	527.05	
Due Bank		818.77		
Reserve for:				
Trust Other Reserves		614,507.59		
Net Payroll		2,239,620.65		
Payroll Deductions		2,114,756.23		
Budget Appropriations			212,045.61	
	<u>30,823.98</u>	<u>4,979,093.05</u>		<u>212,572.66</u>
Balance (Overdraft) June 30, 2010	<u>\$ (1,122.38)</u>	<u>\$ 476,184.35</u>		<u>\$ 6,612.76</u>

TOWNSHIP OF BERLIN
TRUST--OTHER FUNDS
 Statement of Due Current Fund
 For the Fiscal Year Ended June 30, 2010

	<u>Total</u>	<u>Recycling Program</u>	<u>Contractors Escrow</u>	<u>Planning Board Escrow</u>
Balance June 30, 2009	\$ 60.32	\$ 29.31	\$ 0.43	\$ 30.58
Increased by:				
Interest Earned on Deposits	310.29	136.91	2.64	170.74
Interfund Loans	-			
	310.29	136.91	2.64	170.74
	370.61	166.22	3.07	201.32
Decreased by:				
Disbursements:				
Interfund Loans Returned	60.32	29.31	0.43	30.58
Revenue Accounts Receivable - Interest	270.74	124.38	2.19	144.17
	331.06	153.69	2.62	174.75
Balance June 30, 2010	\$ 39.55	\$ 12.53	\$ 0.45	\$ 26.57

TRUST--ANIMAL CONTROL FUND
 Statement of Due to Current Fund
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 4,300.00
Increased by:	
Receipts	11,000.00
	15,300.00
Decreased by:	
Disbursements	10,000.00
Balance June 30, 2010	\$ 5,300.00

TOWNSHIP OF BERLIN
 TRUST--ANIMAL CONTROL FUND
 Statement of Reserve for Animal Control Fund Expenditures
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009 (Deficit)		\$ (3,748.92)
Increased by:		
Collections:		
Dog License Fees	\$ 10,590.00	
Cat License Fees	2,908.00	
Deferred Charged Raised in the Current Fund	3,748.92	
		17,246.92
		13,498.00
Decreased by:		
Expenditures Under R.S.4:19-15.11--Cash	19,959.38	
Accounts Payable	-	
		19,959.38
Balance June 30, 2010 (Deficit)		\$ (6,461.38)

Dog License Fees Collected

<u>Year</u>	<u>Amount</u>
FY2009	\$ 11,404.80
FY2008	7,649.20
	\$ 19,054.00

TRUST--ANIMAL CONTROL FUND
 Statement of Due to State Department of Health
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 12.60
Increased by:		
Dog Registration Fees Collected		891.00
		903.60
Decreased by:		
Payments		864.60
Balance June 30, 2010		\$ 39.00

TOWNSHIP OF BERLIN
TRUST--OTHER FUNDS
Statement of Trust Other Reserves
For the Year Ended June 30, 2010

Reserve	Balance June 30, 2009	Increased by Receipts					Decreased			Balance June 30, 2010
		Miscellaneous	Interest	Current Fund Budget	Employee Withholdings	Due From Developers	Disbursements	Due to Sewer Operating Fund	Accounts Payable	
Reserve for Escrow Deposits	\$ 254,482.99		\$ 109.04			\$ 67,291.89	\$ 82,054.24		\$ 1,765.10	\$ 238,064.58
Reserve for New Jersey Unemployment Compensation Insurance	32,417.09		98.88	\$ 27,000.00	\$ 5,251.52		2,290.87			62,476.62
Reserve for Recycling Program	49,449.79	\$ 17,368.49					54,225.23			12,593.05
Reserve for Accumulated Sick Leave	80,920.78	28,000.00	79.01				42,035.80			66,963.99
Reserve for Redemption of Tax Sale Certificates	10,877.63	314,643.47					323,493.18			2,027.92
Reserve for Parking Offenses Adjudication Act	926.00	48.00								974.00
Reserve for Municipal Law Enforcement Grant Program Expenditures	37,927.54	9,558.15	35.37				21,738.00			25,783.06
Reserve for Township Rehabilitation	1.74									1.74
Reserve for Municipal Public Defender Fees	2,796.68	4,084.50					4,800.00			2,081.18
Reserve for Municipal Alcohol and Drug Alliance Program	0.37									0.37
Reserve for Snow Removal	31,668.42	30,000.00					31,664.22	\$ 4.20		30,000.00
Reserve for NPP - Bench Program & Old West Berlin Association	657.28		0.36							657.64
Reserve for John J. McPeak Library	3,610.94		3.61				459.11			3,155.44
Reserve for Berlin Township Police Department	4,644.25									4,644.25
Reserve for Tax Collector Utility	-	51,746.94					51,746.94			-
	<u>\$ 510,381.50</u>	<u>\$ 455,449.55</u>	<u>\$ 326.27</u>	<u>\$ 27,000.00</u>	<u>\$ 5,251.52</u>	<u>\$ 67,291.89</u>	<u>\$ 614,507.59</u>	<u>\$ 4.20</u>	<u>\$ 1,765.10</u>	<u>\$ 449,423.84</u>

TOWNSHIP OF BERLIN
TRUST--MUNICIPAL OPEN SPACE FUND
 Statement of Reserve for Future Use
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 82,676.06
Increase by:		
Receipts:		
Current Year Tax Levy	\$ 138,434.08	
Interest Earned on Deposits--Due from General Capital	<u>199.60</u>	
		<u>138,633.68</u>
		221,309.74
Decreased by:		
Disbursed		
Operations	60,242.02	
Payments on Bonds	97,572.79	
Interest on Bonds	<u>54,230.80</u>	
		<u>212,045.61</u>
Balance June 30, 2010		<u><u>\$ 9,264.13</u></u>

Exhibit SB-8

TRUST--OTHER FUND
 Statement of Payroll Deductions Payable
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 20,472.19
Increased by:		
Payroll Deductions	<u>2,120,054.37</u>	
		2,140,526.56
Decreased by:		
Payments	<u>2,114,756.23</u>	
Balance June 30, 2010		<u><u>\$ 25,770.33</u></u>

Analysis of Balance June 30, 2010

Workforce Development/Health Care Subsidy		\$ 4,505.31
Public Employees' Retirement System		8,064.89
Police and Firemen's Retirement System		10,670.92
Public Employees' Retirement System--Contributory Insurance		539.32
Family Leave Insurance		738.08
AFLAC		428.11
Other		<u>823.70</u>
		<u><u>\$ 25,770.33</u></u>

SUPPLEMENTAL EXHIBITS
GENERAL CAPITAL FUND

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of General Capital Cash per N.J.S. 40A:5-5--Chief Financial Officer
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 2,099,297.75
Increased by Receipts:		
Due Current Fund	\$1,908,544.16	
Due Open Space Trust Fund	199.60	
Budget Appropriation:		
Payment of Bond Anticipation Notes	37,000.00	
Bond Anticipation Notes Renewal	<u>10,318,000.00</u>	
		<u>12,263,743.76</u>
		14,363,041.51
Decreased by Disbursements:		
Due Current Fund	1,908,913.65	
Due Open Space Trust Fund	80,188.89	
Improvement Authorizations	142,902.88	
Bond Anticipation Notes Renewal	5,405,000.00	
Reserve for Developer's Contribution	39,733.33	
Contracts Payable	<u>4,843,331.18</u>	
		<u>12,420,069.93</u>
Balance June 30, 2010		<u><u>\$ 1,942,971.58</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Analysis of General Capital Cash
 For the Fiscal Year Ended June 30, 2010

	Ordinance Number	Balance (Overdraft) June 30, 2009	Receipts			Disbursements			Transfers		Balance (Overdraft) June 30, 2010
			Budget Appropriations	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Bond Anticipation Notes	Miscellaneous	From	To	
Fund Balance		\$ 40.00									\$ 40.00
Capital Improvement Fund		50,000.00									50,000.00
Improvement Authorizations:											
	<u>Date of Ordinance</u>										
	Acquisition, Construction, Repair and Installation of Various Capital Improvements	03-22)	11,482.78			\$ 9,851.76					1,631.02
	Acquisition, Construction, Repair and Installation of Various Capital	11-22-04)	102,086.43			27,527.12					74,559.31
	Acquisition, Construction and Renovation of an Addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	2-28-05)	6,400.42	\$ 159,000.00	\$ 37,000.00	451.38	\$ 196,000.00				5,949.04
	Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	2-13-06)	72,794.33		565,000.00	2,424.58	565,000.00				70,369.75
	Various Road and Streetscape Improvements	5-22-06)	257,744.77		264,000.00	162.30	264,000.00				257,582.47
	Various Capital Improvements and the Acquisition of Various Pieces of Equipment	4-23-07)	305,901.89		590,000.00	6,068.53	590,000.00	\$ 77,600.00			222,233.36
	Various Capital Improvements and the Acquisition of Various Pieces of Equipment	4-23-07)	11,615.66			7,494.18					4,121.48
	Demolition of the Existing Township Municipal Building	6-18-07)			200,000.00		200,000.00				
	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	4-28-08)	276,116.91		590,000.00	10,119.90	590,000.00		\$ 5,388.25		271,385.26
	Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	03-29-09)	550,239.26		7,950,000.00	78,803.13	3,000,000.00	4,925,029.46		0.04	496,406.71
Due Current Fund		462.12			1,908,544.16		\$ 1,908,913.65				92.63
Contracts Payable		121,772.52					4,843,331.18	5,388.29	5,002,629.46		275,682.51
Reserve for Developers Contribution		250,000.00					39,733.33				210,266.67
Due Open Space Trust Fund		82,640.66			199.60		80,188.89				2,651.37
		<u>\$ 2,099,297.75</u>	<u>-</u>	<u>\$ 10,318,000.00</u>	<u>\$ 1,945,743.76</u>	<u>\$ 142,902.88</u>	<u>\$ 5,405,000.00</u>	<u>\$ 6,872,167.05</u>	<u>\$ 5,008,017.75</u>	<u>\$ 5,008,017.75</u>	<u>\$ 1,942,971.58</u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Due to Current Fund
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 462.12
Increased by:		
Receipts:		
Interest Earned on Deposits	\$ 4,591.64	
Interfund Loans	<u>1,903,952.52</u>	
		<u>1,908,544.16</u>
		1,909,006.28
Decreased by:		
Disbursements:		
Revenue Accounts Receivable -- Interest	4,499.01	
Interfund Loans Returned	<u>1,904,414.64</u>	
		<u>1,908,913.65</u>
Balance June 30, 2010		<u><u>\$ 92.63</u></u>

Exhibit SC-4

GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation--Funded
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 6,484,810.50
Decreased by:		
Budget Appropriation:		
Payment of Bond Principal	\$ 675,000.00	
Payment of Loan Principal	<u>11,476.68</u>	
		<u>686,476.68</u>
Balance June 30, 2010		<u><u>\$ 5,798,333.82</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Deferred Charges to Future Taxation--Unfunded
 For the Fiscal Year Ended June 30, 2010

Improvement Description	Ordinance Number	Balance June 30, 2009	2009/2010 Authorizations	Reallocation	Raised in General Fund Budget	Balance June 30, 2010	Analysis of Balance June 30, 2010		
							Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
General Improvements:									
Acquisition, Construction and Renovation of an Addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	05-01	2-28-05	\$ 196,000.00		\$ 37,000.00	\$ 159,000.00	\$ 159,000.00		
Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	06-01	2-13-06	565,000.00			565,000.00	565,000.00		
Various Road and Streetscape Improvements	06-09	5-22-06	264,000.00			264,000.00	264,000.00		
Various Capital Improvements and the Acquisition of Various Pieces of Equipment	07-08	4-23-07	590,000.00			590,000.00	590,000.00		
Demolition of the Existing Township Municipal Building	07-10	6-18-07				-			
Acquisition of Real Property and a Building to be used as a Municipal Building	08-04	2-25-08	200,000.00			200,000.00	200,000.00		
Refunding Bond Ordinance	08-06	4-14-08				-			
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	08-07	4-28-08	590,000.00			590,000.00	590,000.00		
New Municipal Building	09-02	3-23-09	7,950,000.00			7,950,000.00	7,950,000.00		
			<u>\$ 10,355,000.00</u>	<u>-</u>	<u>-</u>	<u>\$ 37,000.00</u>	<u>\$ 10,318,000.00</u>	<u>\$ 10,318,000.00</u>	<u>-</u>
Unexpended Proceeds of Bond Anticipation Notes:									\$ 1,323,926.59
Ordinance Number:									
05-01							\$ 5,949.04		
06-01							70,369.75		
06-09							257,582.47		
07-08							222,233.36		
08-07							271,385.26		
09-02							496,406.71		
									<u>1,323,926.59</u>
									<u>-</u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Due to Open Space Trust Fund
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 82,640.66
Increased by:	
Interest Earned on Deposits	<u>199.60</u>
	82,840.26
Decreased by:	
Interfund Loans Returned	<u>80,188.89</u>
Balance June 30, 2010	<u><u>\$ 2,651.37</u></u>

Exhibit SC-7

GENERAL CAPITAL FUND
Statement of Reserve for Developer's Escrow
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 250,000.00
Decreased by:	
Disbursements to Current Fund as Current Year Revenue	<u>39,733.33</u>
Balance June 30, 2010	<u><u>\$ 210,266.67</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Improvement Authorizations
 For the Fiscal Year Ended June 30, 2010

Improvement Description	Ordinance Number	Date	Amount	Balance June 30, 2009		Down Payment	2009/2010 Authorizations	Paid or Charged	Balance June 30, 2010	
				Funded	Unfunded		Deferred Charges to Future Taxation--Unfunded		Funded	Unfunded
General Improvements:										
Acquisition, Construction, Repair and Installation of Various Capital Improvements	03-22)	12-22-03)	525,000.00	\$ 11,482.78				\$ 9,851.76	\$ 1,631.02	
Acquisition, Construction, Repair and Installation of Various Capital Improvements	04-10)	11-22-04)	610,000.00	102,086.43				27,527.12	74,559.31	
Acquisition, Construction and Renovation of an Addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	05-01)	2-28-05)	250,000.00		\$ 6,400.42			451.38		\$ 5,949.04
Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	06-01)	2-13-06)	595,000.00		72,794.33			2,424.58		70,369.75
Various Road and Streetscape Improvements	06-09)	5-22-06)	278,000.00		257,744.77			162.30		257,582.47
Various Capital Improvements and the Acquisition of Various Pieces of Equipment	07-08)	4-23-07)	704,000.00		305,901.89			83,668.53		222,233.36
Acquisition and Installation of Various Pieces of Movie Equipment in the Township Park	07-09c)	4-23-07)	72,510.88	11,615.66				7,494.18	4,121.48	
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	08-07) 09-10)	4-28-08)	620,000.00		276,116.91			4,731.65		271,385.26
Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	09-02)	3-23-09)	7,950,000.00		5,500,239.26			5,003,832.55		496,406.71
				<u>\$ 125,184.87</u>	<u>\$ 6,419,197.58</u>	<u>-</u>	<u>-</u>	<u>\$ 5,140,144.05</u>	<u>\$ 80,311.81</u>	<u>\$ 1,323,926.59</u>
Disbursed								\$ 142,902.88		
Contracts Payable								5,010,476.46		
Contract Payable Change Orders								(13,235.25)		
Contracts Payable Canceled								(0.04)		
								<u>\$ 5,140,144.05</u>		

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Contracts Payable
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009		\$ 121,772.52
Increased by:		
Charges to Improvement Authorizations:		
2009/2010 Contracts and Change Orders		4,997,241.21
		5,119,013.73
Decreased by:		
Disbursed	\$ 4,843,331.18	
Canceled	0.04	
		4,843,331.22
Balance June 30, 2010		\$ 275,682.51

Analysis of Balance June 30, 2010

<u>Name</u>	<u>Date</u>	<u>Ordinance Number</u>	<u>Amount</u>
Kei Associates	11/08/04	2004-10	\$ 37,889.75
National Paving	N/A	2007-08	1,600.00
Kei Associates	01/04/10	2007-08	47,867.50
Kei Associates	06/12/09	2009-02	12,251.98
RFP Solutions	08/03/09	2009-02	73,706.00
MJJ Construction	07/07/09	2009-02	94,447.64
Craig Testing	09/14/09	2009-02	4,755.00
AIT Computers	N/A	2009-02	1,565.00
Lang Equip	N/A	2009-02	1,069.00
Office Basics	N/A	2009-02	530.64
			\$ 275,682.51

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Bond Anticipation Notes
For the Fiscal Year Ended June 30, 2010

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Date</u>	<u>Date of Issue</u>	<u>Due Date</u>	<u>Interest Rate</u>	<u>Balance June 30, 2009</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance June 30, 2010</u>
General Improvements:									
05-01)	Acquisition, Construction and Renovation of an addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	03/27/06	03/18/09	03/17/10	2.65%	\$ 196,000.00		\$ 196,000.00	
05-01)	Acquisition, Construction and Renovation of an addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	03/27/06	03/16/10	12/08/10	1.04%		\$ 159,000.00		\$ 159,000.00
06-01)	Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	03/27/06	03/18/09	03/17/10	2.65%	565,000.00		565,000.00	
06-01)	Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	03/27/06	03/16/10	12/08/10	1.04%		565,000.00		565,000.00
06-09)	Completion of Various Road and Streetscape Improvements	03/20/08	03/18/09	03/17/10	2.65%	264,000.00		264,000.00	
06-09)	Completion of Various Road and Streetscape Improvements	03/20/08	03/16/10	12/08/10	1.04%		264,000.00		264,000.00
07-08)	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	03/20/08	03/18/09	03/17/10	2.65%	590,000.00		590,000.00	
07-08)	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	03/20/08	03/16/10	12/08/10	1.04%		590,000.00		590,000.00
07-10)	Demolition of the Existing Township Municipal Building	03/20/08	03/18/09	03/17/10	2.65%	200,000.00		200,000.00	
07-10)	Demolition of the Existing Township Municipal Building	03/20/08	03/16/10	12/08/10	1.04%		200,000.00		200,000.00
08-07)	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	03/20/08	03/18/09	03/17/10	2.65%	590,000.00		590,000.00	
08-07)	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	03/20/08	03/16/10	12/08/10	1.04%		590,000.00		590,000.00
09-02)	Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	05/19/09	05/19/09	03/17/10	1.60%	3,000,000.00		3,000,000.00	
09-02)	Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	05/19/09	03/16/10	12/08/10	1.04%		3,000,000.00		3,000,000.00

(Continued)

TOWNSHIP OF BERLIN
 GENERAL CAPITAL FUND
 Statement of Bond Anticipation Notes
 For the Fiscal Year Ended June 30, 2010

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Date</u>	<u>Date of Issue</u>	<u>Due Date</u>	<u>Interest Rate</u>	<u>Balance June 30, 2009</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance June 30, 2010</u>
09-02)	Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	12/09/09	12/09/09	12/08/10	1.17%	_____	\$ 4,950,000.00	_____	\$ 4,950,000.00
						<u>\$ 5,405,000.00</u>	<u>\$ 10,318,000.00</u>	<u>\$ 5,405,000.00</u>	<u>\$ 10,318,000.00</u>
Renewals							\$ 5,368,000.00	\$ 5,368,000.00	
Raised in the Current Fund Budget								37,000.00	
Issued for Cash							4,950,000.00	_____	
							<u>\$ 10,318,000.00</u>	<u>\$ 5,405,000.00</u>	

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of General Serial Bonds
For the Fiscal Year Ended June 30, 2010

<u>Purpose</u>		<u>Original Issue</u>	<u>Maturities of Bonds</u>		<u>Interest Rate</u>	<u>Balance June 30, 2009</u>	<u>Issued for Cash</u>	<u>Paid by Budget Appropriation</u>	<u>Balance June 30, 2010</u>
			<u>Outstanding June 30, 2010 Date</u>	<u>Amount</u>					
General Bonds--Series 2001	3-1-01	\$ 3,354,000.00	3-1-11/12	\$ 253,515.00	4.375%				
			3-1-13	253,515.00	4.500%				
			3-1-14	270,416.00	4.500%				
			3-1-15	274,641.00	4.625%				
			3-1-16	294,923.00	4.625%	\$ 1,832,914.00		\$ 232,389.00	\$ 1,600,525.00
General Bonds--Series 2001 (Open Space)	3-1-01	615,000.00	3-1-11/12	46,485.00	4.375%				
			3-1-13	46,485.00	4.500%				
			3-1-14	49,584.00	4.500%				
			3-1-15	50,359.00	4.625%				
			3-1-16	54,077.00	4.625%	336,086.00		42,611.00	293,475.00
Restructured Bonds--Series 2003	1-1-03	765,000.00	1-1-11	80,000.00	3.650%				
			1-1-12	80,000.00	3.700%				
			1-1-13	80,000.00	4.000%				
			1-1-14	80,000.00	3.900%				
			1-1-15	85,000.00	4.050%				
			1-1-16	85,000.00	4.150%				
			1-1-17	85,000.00	4.250%	655,000.00		80,000.00	575,000.00
General Bonds--Series 2005	3-1-05	1,900,000.00	3-1-11	86,514.89	3.750%				
			3-1-12	99,824.87	3.750%				
			3-1-13	116,462.35	3.750%				
			3-1-14	232,924.69	3.750%				
			3-1-15/16	232,924.69	4.000%				
			3-1-17	332,749.56	4.000%				
			3-1-18	362,697.02	4.000%	1,783,537.64		86,514.89	1,697,022.75
General Bonds--Series 2005 (Open Space)	3-1-05	955,000.00	3-1-11	43,485.11	3.750%				
			3-1-12	50,175.13	3.750%				
			3-1-13	58,537.65	3.750%				
			3-1-14	117,075.31	3.750%				
			3-1-15/16	117,075.31	4.000%				
			3-1-17	167,250.44	4.000%				
			3-1-18	182,302.98	4.000%	896,462.36		43,485.11	852,977.25

(Continued)

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of General Serial Bonds
 For the Fiscal Year Ended June 30, 2010

<u>Purpose</u>		<u>Original Issue</u>	<u>Maturities of Bonds Outstanding June 30, 2010</u>		<u>Interest Rate</u>	<u>Balance June 30, 2009</u>	<u>Issued for Cash</u>	<u>Paid by Budget Appropriation</u>	<u>Balance June 30, 2010</u>
			<u>Date</u>	<u>Amount</u>					
Refunding Bonds--Series 2008	5-23-08	\$ 934,500.00	9-15-10	200,000.00	3.250%	<u>\$ 774,500.00</u>	<u> </u>	<u>\$ 190,000.00</u>	<u>\$ 584,500.00</u>
			9-15-11	210,000.00					
			9-15-12	174,500.00					
						<u><u>\$ 6,278,500.00</u></u>	<u><u>-</u></u>	<u><u>\$ 675,000.00</u></u>	<u><u>\$ 5,603,500.00</u></u>
Current Fund Budget								\$ 588,903.89	
Open Space Budget								<u>86,096.11</u>	
								<u><u>\$ 675,000.00</u></u>	

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Green Acres Loan
 For the Fiscal Year Ended June 30, 2010

<u>Purpose</u>		<u>Original Issue</u>	<u>Maturities of Bonds Outstanding June 30, 2010</u>		<u>Interest Rate</u>	<u>Balance June 30, 2009</u>	<u>Issued for Cash</u>	<u>Paid by Open Space Budget Appropriation</u>	<u>Balance June 30, 2010</u>
			<u>Date</u>	<u>Amount</u>					
Green Acres Loan	12-10-04	\$ 250,000.00	9-10-10	\$ 5,824.56					
			3-10-11	5,882.81					
			9-10-11	5,941.63					
			3-10-12	6,001.05					
			9-10-12	6,061.06					
			3-10-13	6,121.67					
			9-10-13	6,182.89					
			3-10-14	6,244.72					
			9-10-14	6,307.16					
			3-10-15	6,370.24					
			9-10-15	6,433.94					
			3-10-16	6,498.28					
			9-10-16	6,563.26					
			3-10-17	6,628.89					
			9-10-17	6,695.18					
			3-10-18	6,762.13					
			9-10-18	6,829.76					
			3-10-19	6,898.05					
			9-10-19	6,967.03					
			3-10-20	7,036.70					
			9-10-20	7,107.07					
			3-10-21	7,178.14					
			9-10-21	7,249.92					
			3-10-22	7,322.42					
			9-10-22	7,395.65					
			3-10-23	7,469.60					
			9-10-23	7,544.30					
			3-10-24	7,619.74					
			9-10-24	7,695.94	2.00%	\$ 206,310.50		\$ 11,476.68	\$ 194,833.82
						<u>\$ 206,310.50</u>	<u>-</u>	<u>\$ 11,476.68</u>	<u>\$ 194,833.82</u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Bonds and Notes Authorized But Not Issued
 For the Fiscal Year Ended June 30, 2010

<u>Improvement Description</u>	<u>Ordinance</u> <u>Number</u>	<u>Date</u>	<u>Balance</u> <u>June 30, 2009</u>	<u>2009/2010</u> <u>Authorizations</u>	<u>Bond</u> <u>Anticipation</u> <u>Notes</u> <u>Issued</u>	<u>Balance</u> <u>June 30, 2010</u>
General Improvements: Acquisition of Certain Real Property and Existing Facilities Together with the Completion of Various Renovations and Improvements	09-02	03/23/09	\$ 4,950,000.00		\$ 4,950,000.00	
			<u>\$ 4,950,000.00</u>	<u>-</u>	<u>\$ 4,950,000.00</u>	<u>-</u>

SUPPLEMENTAL EXHIBITS

SEWER UTILITY FUND

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
 Statement of Sewer Utility Cash per N.J.S.40A:5-5--Chief Financial Officer
 For the Fiscal Year Ended June 30, 2010

	<u>Operating</u>	<u>Capital</u>
Balance June 30, 2009	\$ 199,977.05	\$ 244,017.73
Increased by Receipts:		
Utility Collector	\$ 1,079,771.17	
Due Sewer Utility Operating Fund		\$ 240,327.76
Due Sewer Utility Capital Fund	475,299.35	
Due Current Fund	387,586.13	
Contra	<u>2,629.68</u>	
	<u>1,945,286.33</u>	<u>240,327.76</u>
	2,145,263.38	484,345.49
Decreased by Disbursements:		
2010 Fiscal Year Appropriations	786,036.44	
Due to Borough of Berlin--		
Water Reconnection Fees	800.00	
Accrued Interest on Bonds and Notes	312,583.88	
Appropriation Reserves	5,046.91	
Due Sewer Utility Operating Fund		475,299.35
Due Sewer Utility Capital Fund	240,000.00	
Due Trust Other Fund	4.20	
Due Current Fund	388,046.89	
Fund Balance Utilized as Revenue in the Current Fund	48,400.00	
Due Bank	0.02	
Contra	<u>2,629.68</u>	
	<u>1,783,548.02</u>	<u>475,299.35</u>
Balance June 30, 2010	<u>\$ 361,715.36</u>	<u>\$ 9,046.14</u>

TOWNSHIP OF BERLIN
 SEWER UTILITY CAPITAL FUND
 Analysis of Sewer Utility Capital Cash
 For the Fiscal Year Ended June 30, 2010

	<u>Receipts</u>	<u>Disbursements</u>		<u>Transfers</u>		<u>Balance</u>
	<u>Miscellaneous</u>	<u>Improvement</u> <u>Authorizations</u>	<u>Miscellaneous</u>	<u>From</u>	<u>To</u>	<u>June 30, 2010</u>
<u>Balance</u> <u>June 30, 2009</u>						
Due Sewer Utility Operating Fund	\$ 240,327.76		\$ 475,299.35			\$ 9,046.14
	<u>\$ 240,327.76</u>	<u>-</u>	<u>\$ 475,299.35</u>	<u>-</u>	<u>-</u>	<u>\$ 9,046.14</u>

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
Statement of Sewer Cash and Reconciliation per N.J.S.40A:5-5--Collector
For the Fiscal Year Ended June 30, 2010

Receipts:	
Consumer Accounts Receivable	\$ 797,984.65
Prepaid Sewer Rents	184,483.88
Water Connection Fees--Due to Borough of Berlin	800.00
Connection Fees	85,950.00
Interest on Delinquent Rents	<u>10,552.64</u>
	1,079,771.17
Decreased by:	
Turnovers to Treasurer	<u>\$ 1,079,771.17</u>

Exhibit SD-4

SEWER UTILITY OPERATING FUND
Statement of Consumer Accounts Receivable
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 592.10
Increased by:	
Fiscal Year 2010 Net Billings	<u>1,004,453.57</u>
	1,005,045.67
Decreased by:	
Collections	\$ 797,984.65
Transfer to Sewer Liens Receivable	295.00
Prepays Applied	<u>205,312.04</u>
	<u>1,003,591.69</u>
Balance June 30, 2010	<u>\$ 1,453.98</u>

TOWNSHIP OF BERLIN
SEWER UTILITY CAPITAL FUND
Statement of Fixed Capital
For the Fiscal Year Ended June 30, 2010

<u>Description</u>	<u>Balance June 30, 2009</u>	<u>Additions By Ordinance</u>	<u>Balance June 30, 2010</u>
Sewerage Collection System	\$ 12,491,344.10		\$ 12,491,344.10
	\$ 12,491,344.10	-	\$ 12,491,344.10

Exhibit SD-6

SEWER UTILITY OPERATING FUND
Statement of Prepaid Sewer Rents
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009 (Fiscal Year 2010 Rents)	\$ 205,312.04
Increased by:	
Collections	184,483.88
	389,795.92
Decreased by:	
Application to Sewer Consumer Accounts Receivable	205,312.04
Balance June 30, 2010 (Fiscal Year 2011 Rents)	\$ 184,483.88

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
Statement of Accrued Interest on Bonds
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 120,584.84
Increased by:	
Charged to Utility Operating Budget	309,278.26
	429,863.10
Decreased by:	
Interest Paid	312,583.88
Balance June 30, 2010	\$ 117,279.22

Analysis of Balance June 30, 2010

<u>Principal Outstanding June 30, 2010</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
Long Term Bonds:					
\$ 4,990,000.00	Variable	1-01-10	6-30-10	180 Days	\$ 108,584.38
1,985,500.00	Variable	3-15-10	6-30-10	107 Days	8,694.84
					\$117,279.22

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
 Statement of Fiscal Year 2009 Appropriation Reserves
 For the Fiscal Year Ended June 30, 2010

	Balance June 30, 2009		<u>Disbursed</u>	Balance <u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserves</u>		
Operating:				
Salaries and Wages		\$ 8,788.85		\$ 8,788.85
Other Expenses	\$ 4,485.04	16,364.41	\$ 5,046.91	15,802.54
	<u>4,485.04</u>	<u>25,153.26</u>	<u>5,046.91</u>	<u>24,591.39</u>
Deferred Charges and Statutory Expenditures				
Statutory Expenditures:				
Contribution to:				
Social Security System		728.37		728.37
	-	<u>728.37</u>	-	<u>728.37</u>
	<u>\$ 4,485.04</u>	<u>\$ 25,881.63</u>	<u>\$ 5,046.91</u>	<u>\$ 25,319.76</u>

SEWER UTILITY CAPITAL FUND
 Statement of Due to Sewer Utility Operating Fund
 For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 244,017.73
Increased by:	
Receipts:	
Interest Earned on Deposits	\$ 327.76
Interfund Loans Received	<u>240,000.00</u>
	<u>240,327.76</u>
	484,345.49
Decreased by:	
Interfund Loans Returned	<u>475,299.35</u>
Balance June 30, 2010	<u>\$ 9,046.14</u>

SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Fiscal Year Ended June 30, 2010

Balance June 30, 2009	\$ 5,250,844.10
Increased by:	
Long Term Bonded Debt Paid by Operating Budget	<u>265,000.00</u>
Balance June 30, 2010	<u><u>\$ 5,515,844.10</u></u>

TOWNSHIP OF BERLIN
SEWER UTILITY CAPITAL FUND
 Statement of Long Term Bonded Debt
 For the Fiscal Year Ended June 30, 2010

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding June 30, 2010		Interest Rate	Balance June 30, 2009	Increased	Paid by Budget Appropriation	Balance June 30, 2010
			Date	Amount					
Refunding Bonds	1-01-03	6,210,000.00	(A)	(A)	2.00 - 4.65%	\$ 5,170,000.00		\$ 180,000.00	\$ 4,990,000.00
Refunding Bonds	5-23-08	2,180,500.00	(B)	(B)	3.25 - 5.00%	2,070,500.00		85,000.00	1,985,500.00
						<u>\$ 7,240,500.00</u>	<u>-</u>	<u>\$ 265,000.00</u>	<u>\$ 6,975,500.00</u>

(A)	Payment Date	Amount	Payment Date	Amount	Payment Date	Amount	Payment Date	Amount
	1-01-2011	\$ 180,000.00	1-01-2016	\$ 245,000.00	1-01-2021	\$ 280,000.00	1-01-2026	\$ 355,000.00
	1-01-2012	200,000.00	1-01-2017	255,000.00	1-01-2022	295,000.00	1-01-2027	370,000.00
	1-01-2013	210,000.00	1-01-2018	245,000.00	1-01-2023	310,000.00	1-01-2028	390,000.00
	1-01-2014	225,000.00	1-01-2019	260,000.00	1-01-2024	325,000.00		
	1-01-2015	235,000.00	1-01-2020	270,000.00	1-01-2025	340,000.00		
							<u>\$ 4,990,000.00</u>	

(B)	Payment Date	Amount	Payment Date	Amount	Payment Date	Amount	Payment Date	Amount
	9-15-2010	\$ 85,000.00	9-15-2015	\$ 105,000.00	9-15-2020	\$ 135,000.00	9-15-2025	\$ 170,000.00
	9-15-2011	90,000.00	9-15-2016	110,000.00	9-15-2021	140,000.00		
	9-15-2012	120,500.00	9-15-2017	115,000.00	9-15-2022	145,000.00		
	9-15-2013	100,000.00	9-15-2018	120,000.00	9-15-2023	155,000.00		
	9-15-2014	105,000.00	9-15-2019	130,000.00	9-15-2024	160,000.00		
							<u>\$ 1,985,500.00</u>	

TOWNSHIP OF BERLIN
PART 2
SCHEDULE OF FINDINGS AND RECOMMENDATIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

TOWNSHIP OF BERLIN
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2010

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

TOWNSHIP OF BERLIN
Summary Schedule of Prior Year Audit Findings
And Questioned Costs as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

FINANCIAL STATEMENT FINDINGS

Finding No. 2009-1

Condition

Our audit of the construction code office revealed that several fees were calculated using an out-dated fee schedule and of the ten permits tested, three were not calculated correctly.

Current Status

This condition has been resolved.

FEDERAL AWARDS

Not Applicable.

STATE FINANCIAL ASSISTANCE PROGRAMS

Not Applicable.

TOWNSHIP OF BERLIN
Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>	
Phyllis A. Magazzu	Mayor		
Thomas J. DiGangi	Council President		
Christopher T. Morris	Councilman		
Joseph L. Batten	Councilman		
Jerome McIntosh	Councilman		
Lori A. Campisano	Chief Financial Officer/Treasurer; Qualified Purchasing Agent (from April 26, 2010)	\$1,000,000.00	(A)
Cathy Underwood	Township Clerk, Improvement Search Clerk, Registrar of Vital Statistics	1,000,000.00	(A)
Donna DeCinque	Deputy Registrar of Vital Statistics	1,000,000.00	(A)
Emma Walsh	Finance Clerk	1,000,000.00	(A)
Donafaye Wilson Zoll, Esq.	Solicitor		
Nicholas F. Trabosh, Esq.	Judge of the Municipal Court	1,000,000.00	(A)
Maria Reed	Court Administrator and Violations Clerk	1,000,000.00	(A)
Vicki Taylor	Deputy Court Administrator and Violations Clerk	1,000,000.00	(A)
Kelly McCauley	Secretary to the Building Inspector, Planning Board and Zoning Board	1,000,000.00	(A)
Charles J. Riebel, Jr.	Engineer		
Michael Laginestra	Public Works Director (from March 22, 2010) Secretary to Board of Health, Zoning Officer and Property Maintenance Inspector	1,000,000.00	(A)
Diane Zoppel	Tax and Sewer Utility Collector Tax Search Clerk	1,000,000.00	(A)
Dana O'Hara	Tax and Sewer Clerk	1,000,000.00	(A)
Michael DePalma	Building Subcode Official/Inspector and Construction code Officer	1,000,000.00	(A)
Joseph Jackson	Fire Subcode Official/Inspector	1,000,000.00	(A)
Ken Snuffin	Plumbing Inspector	1,000,000.00	(A)
Sal Satania	Electrical Inspector	1,000,000.00	(A)
Anthony Colavecchio	Tax Assessor		
Joseph Jackson	Police Chief	1,000,000.00	(A)

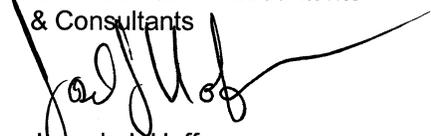
(A) Employees not individually bonded are covered through the Camden County Joint Insurance Fund for \$1,000,000.00 per each loss.

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink, appearing to read 'J. Hoffmann', with a long horizontal flourish extending to the right.

Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

