

**TOWNSHIP OF BERLIN
COUNTY OF CAMDEN
REPORT OF AUDIT
FOR THE YEAR ENDED JUNE 30, 2008**

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TOWNSHIP OF BERLIN
PART 1
REPORT OF AUDIT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2008

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Council
Township of Berlin
West Berlin, New Jersey 08091

We have audited the accompanying statements of assets, liabilities, reserves and fund balance-- regulatory basis of the various funds of the Township of Berlin, in the County of Camden, State of New Jersey as of June 30, 2008 and 2007, and the related statements of operations and changes in fund balance-- regulatory basis for the fiscal years then ended, and the related statement of revenues-- regulatory basis, statement of expenditures-- regulatory basis, and statement of general fixed assets group of accounts for the fiscal year ended June 30, 2008. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the financial statements previously referred to have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

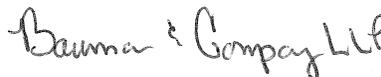
In our opinion, because of the effects on the financial statements of the requirement that the Township prepare its financial statements in accordance with the accounting practices discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township of Berlin, in the County of Camden, State of New Jersey, as of June 30, 2008 and 2007, or the results of its operations and changes in fund balance for the fiscal years then ended.

Furthermore, in our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance-- regulatory basis of the various funds of the Township of Berlin, in the County of Camden, State of New Jersey, as of June 30, 2008 and 2007, and the results of its operations and changes in fund balance-- regulatory basis of such funds for the fiscal years then ended, and the revenues-- regulatory basis, expenditures-- regulatory basis of the various funds, and general fixed assets, for the fiscal year ended June 30, 2008 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

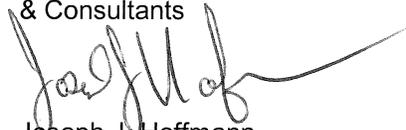
In accordance with Government Auditing Standards, we have also issued our report dated December 30, 2008 on our consideration of the Township of Berlin, in the County of Camden, State of New Jersey's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Berlin's basic financial statements. The supplementary financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
December 30, 2008

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and
Members of the Township Council
Township of Berlin
West Berlin, New Jersey 08091

We have audited the financial statements (regulatory basis) of the Township of Berlin, in the County of Camden, State of New Jersey, as of and for the fiscal year ended June 30, 2008, and have issued our report thereon dated December 30, 2008, which indicated that the financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Berlin's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey such that there is more than a remote likelihood that a misstatement of the Township's financial statements that is more than inconsequential will not be prevented or detected by the Township's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be presented or detected by the Township's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Berlin's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

This report is intended solely for the information and use of the management of the Township, the Division of Local Government Services, Department of Community Affairs and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
December 30, 2008

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2008 and 2007

<u>ASSETS</u>	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
Current Fund:			
Cash--Treasurer	SA-1	\$ 1,454,084.48	\$ 1,288,887.17
Cash--Change Funds	SA-3	250.00	250.00
Due from State of New Jersey	SA-4	39,463.25	38,906.40
		<u>1,493,797.73</u>	<u>1,328,043.57</u>
Receivables and Other Assets with Full Reserves:			
Tax Title Liens Receivable	SA-5	49,502.28	45,426.02
Property Acquired for Taxes--Assessed Valuation	A	71,855.00	71,855.00
Delinquent Property Taxes Receivable	SA-7	4,754.73	38,960.56
Revenue Accounts Receivable	SA-8	34,148.31	20,257.63
Due Bank	SA-1	499.06	
Miscellaneous Accounts Recievable	SA-1		23,730.00
Due from Trust--Animal Control Funds	SB-3	1,800.00	8,500.00
Due from Trust--Other Funds	SB-2	496.05	1,095.07
Due from General Capital Fund	SC-3	1,839.85	4,889.72
Due Open Space Trust Fund	SA-1	252.15	
Due from Federal and State Grant Fund	SA-1	252,349.80	
		<u>417,497.23</u>	<u>214,714.00</u>
Deferred Charges:			
Emergency Authorizations	SA-6	30,000.00	50,000.00
		<u>1,941,294.96</u>	<u>1,592,757.57</u>
Federal and State Grant Fund:			
Cash--Treasurer	SA-1		139,552.29
Federal and State Grants Receivable	SA-21	1,036,245.00	844,670.63
		<u>1,036,245.00</u>	<u>984,222.92</u>
		<u>\$ 2,977,539.96</u>	<u>\$ 2,576,980.49</u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2008 and 2007

	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3 & SA-10	\$ 200,732.95	\$ 208,665.85
Reserve for Encumbrances	A-3 & SA-10	80,194.36	46,380.48
Reserve for Home Rental Rehabilitation Expenses	SA-1		293.00
Reserve for Premiums Received at Tax Sales	SA-9	202,825.00	156,377.00
Prepaid Taxes	SA-11	27,149.89	32,227.39
Reserve for Expense of Participation in Free County Library with State Aid	SA-13	442.10	862.00
State Training Fees Due to State of New Jersey	SA-14	7,665.00	2,011.00
Marriage License Fees Due to State of New Jersey	SA-15	150.00	400.00
Burial Permits Due to State of New Jersey	SA-1	100.00	
Due to Snow Removal Trust	SB-2		5,000.00
Reserve for NPP - Homeowner Share	SA-12	2,300.00	7,432.00
		<u>521,559.30</u>	<u>459,648.72</u>
Reserve for Receivables and Other Assets	A	417,497.23	214,714.00
Fund Balance	A-1	<u>1,002,238.43</u>	<u>918,394.85</u>
		<u>1,941,294.96</u>	<u>1,592,757.57</u>
Federal and State Grant Fund:			
Due to Current Fund	SA-1	252,349.80	
Accounts Payable	SA-23	49,110.95	
Reserve for Federal and State Grants--Appropriated	SA-23	<u>734,784.25</u>	<u>984,222.92</u>
		<u>1,036,245.00</u>	<u>984,222.92</u>
		<u>\$2,977,539.96</u>	<u>\$ 2,576,980.49</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Operations and Changes in Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2008 and 2007

	<u>2008</u>	<u>2007</u>
<u>Revenue and Other</u>		
<u>Income Realized</u>		
Fund Balance Utilized	\$ 650,000.00	\$ 500,000.00
Miscellaneous Revenue Anticipated	3,222,765.25	3,073,106.04
Receipts from Current Taxes	16,667,463.49	15,805,063.20
Non-Budget Revenue	153,448.94	116,469.10
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	160,864.67	134,424.87
Prior Year Land Sale Deposit Forfeited		2,851.20
Cancellation of Accounts Payable		2,851.20
Liquidation of Reserves for:		
Miscellaneous Accounts Receivable	23,730.00	
Due from Trust--Other Funds	599.02	
Due from Trust--Animal Control Fund	6,700.00	
Due from Sewer Operating Fund		697.57
Due from General Capital Fund	3,049.87	1,144.74
Due from Federal and State Grant Fund		40,626.21
	20,888,621.24	19,674,382.93
Total Income		
<u>Expenditures</u>		
Budget and Emergency Appropriations:		
Within "CAPS":		
Operations:		
Salaries and Wages	2,988,670.00	2,822,185.00
Other Expenses	2,357,941.00	2,281,985.00
Deferred Charges and Statutory Expenditures	233,399.71	214,490.57
Excluded from "CAPS":		
Operations:		
Salaries and Wages	53,223.11	51,649.20
Other Expenses	862,641.10	544,405.02
Capital Improvements	30,000.00	55,000.00
Municipal Debt Service	871,767.26	875,921.68
Deferred Charges	50,000.00	13,000.00
County Taxes	3,833,898.79	3,869,382.99
Local District School Taxes	7,922,033.00	7,708,937.00
Fire District Taxes	402,900.00	372,500.00
Due County of Added and Omitted Taxes	182,259.77	79,325.53
Municipal Open Space Taxes	142,677.91	136,420.52
Refund of Prior Year Revenue	265.00	

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Operations and Changes in Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2008 and 2007

	<u>2008</u>	<u>2007</u>
<u>Expenditures (Cont'd)</u>		
Creation of Reserves for:		
Due from Trust--Open Space Fund	\$ 252.15	
Due from Trust--Animal Control Fund		\$ 5,100.00
Due from Trust--Other Funds		77.60
Due from Federal and State Grant Fund	252,349.80	
Due Bank	499.06	
Miscellaneous Accounts Receivable		<u>23,730.00</u>
Total Expenditures	<u>20,184,777.66</u>	<u>19,054,110.11</u>
Excess in Revenue	703,843.58	620,272.82
Adjustments to Income before Fund Balance:		
Expenditures included above which are by Statute Deferred Charges to Budget of Succeeding Year	<u>30,000.00</u>	<u>50,000.00</u>
Statutory Excess to Fund Balance	733,843.58	670,272.82
<u>Fund Balance</u>		
Balance July 1	<u>918,394.85</u>	<u>748,122.03</u>
	1,652,238.43	1,418,394.85
Decreased by:		
Utilized as Revenue	<u>650,000.00</u>	<u>500,000.00</u>
Balance June 30	<u><u>\$1,002,238.43</u></u>	<u><u>\$ 918,394.85</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Revenues--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	<u>Budget</u>	<u>Anticipated</u> Special N.J.S. <u>40A:4-87</u>	<u>Realized</u>	<u>Excess or</u> <u>(Deficit)</u>
Fund Balance Anticipated	\$ 650,000.00	-	\$ 650,000.00	-
Miscellaneous Revenue:				
Licenses:				
Alcoholic Beverages	4,266.00		4,266.00	
Other	25,037.00		49,013.00	\$ 23,976.00
Fees and Permits:				
Other	23,963.00		28,691.00	4,728.00
Fines and Costs:				
Municipal Court	169,319.00		220,732.06	51,413.06
Interest and Cost on Taxes	59,739.00		49,034.01	(10,704.99)
Interest on Investments and Deposits	163,801.00		115,897.28	(47,903.72)
Franchise Taxes--Cable TV	17,025.00		22,830.41	5,805.41
Municipal Efficiency Promotional Aid Program	23,917.00		23,917.00	
Extraordinary Aid	400,000.00		400,000.00	
Consolidated Municipal Property Tax Relief Act	12,475.00		12,475.00	
Energy Receipts Tax	1,488,272.00		1,488,272.00	
Supplemental Energy Receipts Tax	53,374.00		53,374.00	
Municipal Homeland Security Assistance	50,000.00		50,000.00	
Pinelands Municipal Property Stabilization Aid	320.00		320.00	
Municipal Property Tax Assistance	31,198.00		31,198.00	
Dedicated Uniform Construction Code Fees offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C.5:23-23-4.17):				
Uniform Construction Code Fees	78,209.00		213,146.00	134,937.00
Public and Private Programs Off-Set with Appropriations:				
NJ Transportation Trust Fund Authority Act	150,000.00		150,000.00	
Drunk Driving Enforcement Fund	3,039.21		3,039.21	
Community Development Block Grant	33,310.00	\$ 30,257.00	63,567.00	
Clean Communities Program		7,883.90	7,883.90	
Click It or Ticket		4,000.00	4,000.00	
Smooth Operator Grant		6,000.00	6,000.00	
Home Investment Partnership Program		100,000.00	100,000.00	
Body Armor Replacement Grant	2,132.10		2,132.10	
Neighborhood Housing Rehabilitation Grant	100,000.00		100,000.00	
Special Items of General Revenue Anticipated with Prior Written Consent of Local Government Services:				
Sewer Utility Debt Service Agreement	22,977.28		22,977.28	
	<u>2,912,373.59</u>	<u>148,140.90</u>	<u>3,222,765.25</u>	<u>162,250.76</u>
Amount to be Raised by Taxes for Support of Municipal Budget including Reserve for Uncollected Taxes	<u>3,771,679.37</u>	<u>-</u>	<u>4,248,012.96</u>	<u>476,333.59</u>
Subtotal General Revenues	<u>6,684,052.96</u>	<u>148,140.90</u>	<u>7,470,778.21</u>	<u>638,584.35</u>
Budget Totals	7,334,052.96	148,140.90	8,120,778.21	638,584.35
Non-Budget Revenues	-	-	153,448.94	153,448.94
	<u>\$ 7,334,052.96</u>	<u>\$ 148,140.90</u>	<u>\$ 8,274,227.15</u>	<u>\$ 792,033.29</u>

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Revenues--Regulatory Basis
For the Fiscal Year Ended June 30, 2008

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Revenue from Collections	\$ 16,667,463.49
Allocated to:	
Local School, Regional School, County, Special District and Municipal Open Space Taxes	12,483,769.47
Balance for Support of Municipal Budget Appropriations	4,183,694.02
Add: Appropriation "Reserve for Uncollected Taxes"	64,318.94
Amount for Support of Municipal Budget Appropriations	\$ 4,248,012.96

Licenses--Other:

Clerk:	
Mercantile	\$ 48,285.00
Peddler	650.00
Registrar of Vital Statistics:	
Marriage	78.00
	\$ 49,013.00

Fees and Permits--Other:

Clerk:	
Improvement Searches	\$ 200.00
Street Excavation Permits	9,000.00
Animal Control Permits	35.00
Cell Tower Inspection Fees	7,000.00
Registrar of Vital Statistics:	
Burial Permits	156.00
Planning Board:	
Subdivision Fees	250.00
Site Plan Fees	3,325.00
Construction Code Official	
Construction Application Fees	250.00
Zoning Board:	
Variance Fees	550.00
Permits	6,995.00
Tree Ordinance Fees	250.00
Tax Search Fees	680.00
	\$ 28,691.00

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Revenues--Regulatory Basis
For the Fiscal Year Ended June 30, 2008

Analysis of Non-Budget Revenue

Miscellaneous Revenue not Anticipated:

Revenue Accounts Receivable:

Clerk:

Sale of Maps and Copies	\$	700.00	
Notarial Services		1.00	

Police:

Gun Permits/Accident & Discovery Reports/Inmate Phone		85.00	
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\$ 786.00

Tax Collector:

Receipts from Delinquent Taxes:

Delinquent Tax Collections			38,882.64
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Treasurer:

Police Outside Services	27,825.00
Trailer Permits	1,300.00
Library Book Fees	809.81
Library Book Sales	74.06
NJ DMV Inspection Fines	5,097.00
Duplicate Bills Fees	645.00
Cost of Advertising	2,264.39
Restitution	120.00
Yard Sales	375.00
Outdoor Sales	25.00
Prior Year Refund	2,955.22
JIF Prior Year Reimbursement	42,802.44
Crude Oil Overage	30.00
Cancellation of Prior Year Outstanding Checks	244.99
Tauton Run Annual Emergency Services Fees	2,000.00
Unclaimed Police Funds	600.00
Unclaimed Bail Funds	12.00
Uncashed Court Checks	200.00
Mayor Marriage Fees	850.00
State Reimbursement - Officer	149.55
Returned Check Fees	20.00
Towing Applications	300.00
Administrative Costs--State of New Jersey	1,757.31
Payments In Lieu of Taxes	15,874.12
Photocopies	6,247.41

112,578.30

Transferred from Reserve for Tax Sale Premiums

1,202.00

\$ 153,448.94

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
OPERATIONS--WITHIN "CAPS"						
<u>General Government</u>						
Mayor and Council						
Salaries and Wages	\$ 52,000.00	\$ 53,000.00	\$ 52,981.65	\$ 18.35		
Other Expenses	22,150.00	20,150.00	16,651.74	47.81	3,450.45	
Financial Administration						
Salaries and Wages	95,100.00	95,100.00	94,536.35		563.65	
Other Expenses	14,700.00	12,700.00	8,246.96		4,453.04	
Tax Assessment Administration						
Salaries and Wages	24,800.00	22,800.00	22,460.92		339.08	
Other Expenses (Emergency \$30,000.00)	2,350.00	32,350.00	2,300.05	30,000.00	49.95	
Revenue Administration						
Salaries and Wages	67,900.00	67,900.00	65,628.08		2,271.92	
Other Expenses	12,100.00	14,100.00	11,548.33		2,551.67	
Township Clerk						
Salaries and Wages	65,200.00	63,200.00	62,201.41		998.59	
Other Expenses	30,700.00	34,700.00	32,584.94	1,836.57	278.49	
Legal Services and Costs						
Other Expenses	12,000.00	19,000.00	14,622.24		4,377.76	
Municipal Prosecutor						
Salaries and Wages	11,500.00	11,500.00	11,419.98		80.02	
Other Expenses	1,700.00	1,700.00	200.00		1,500.00	
Engineering Services and Costs						
Other Expenses	14,000.00	14,000.00	8,341.95	766.25	4,891.80	
Public Buildings and Grounds						
Salaries and Wages	83,500.00	73,500.00	67,609.70		5,890.30	
Other Expenses	44,500.00	48,500.00	42,563.13	956.06	4,980.81	
Audit Services						
Other Expenses	18,500.00	18,500.00	18,500.00			
Municipal Land Use Law (N.J.S.40:55D-1)						
Planning Board						
Other Expenses	9,500.00	9,500.00	6,466.70	1,433.34	1,599.96	

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
OPERATIONS--WITHIN "CAPS" (CONT'D)						
General Government (Cont'd)						
Insurance						
Liability Insurance	\$ 102,000.00	\$ 102,000.00	\$ 101,252.05		\$ 747.95	
Workers Compensation Insurance	106,000.00	101,000.00	98,068.57		2,931.43	
Group Insurance	1,044,528.00	994,528.00	966,690.54		27,837.46	
Unemployment Compensation Insurance	1,600.00	1,600.00	1,375.62		224.38	
Municipal Court						
Salaries and Wages	94,200.00	95,200.00	94,828.92		371.08	
Other Expenses	35,420.00	35,420.00	32,241.48		3,178.52	
Public Defender						
Other Expenses	1,100.00	1,100.00			1,100.00	
Public Safety						
Police						
Salaries and Wages	1,700,070.00	1,695,070.00	1,690,703.94		4,366.06	
Other Expenses	147,478.00	153,478.00	134,186.51	\$ 10,948.66	8,342.83	
Office of Emergency Management						
Salaries and Wages	2,900.00	2,900.00	2,830.50		69.50	
Other Expenses	950.00	950.00			950.00	
Ambulance Association						
Other Expenses	37,000.00	35,000.00	32,915.01		2,084.99	
Streets and Roads						
Road Repairs and Maintenance						
Salaries and Wages	133,400.00	133,400.00	131,037.86		2,362.14	
Other Expenses	15,500.00	30,500.00	26,258.97	2,160.05	2,080.98	
Solid Waste Collection						
Salaries and Wages	297,600.00	289,600.00	286,789.23		2,810.77	
Other Expenses	16,900.00	16,900.00	7,574.38	1,295.63	8,029.99	
Vehicle Maintenance						
Salaries and Wages	96,600.00	96,600.00	94,444.10		2,155.90	
Other Expenses	73,300.00	88,300.00	73,823.09	2,715.70	11,761.21	
Landfill / Solid Waste Disposal Costs	188,200.00	188,200.00	161,039.13	16,544.59	10,616.28	

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
OPERATIONS--WITHIN "CAPS" (CONT'D)						
Health and Welfare						
Board of Health						
Salaries and Wages	\$ 8,000.00	\$ 8,200.00	\$ 8,124.59		\$ 75.41	
Other Expenses	500.00	500.00	418.00		82.00	
Recreation and Education						
Recreation Services and Programs						
Other Expenses	10,300.00	10,300.00	9,559.47		740.53	
Maintenance of Parks						
Salaries and Wages	83,000.00	83,000.00	82,037.28		962.72	
Other Expenses	14,600.00	14,600.00	7,493.62	\$ 2,366.75	4,739.63	
Expense of Participation in Free County Library						
Salaries and Wages	26,400.00	25,400.00	24,217.84		1,182.16	
Other Expenses	5,400.00	6,400.00	5,536.89		863.11	
Celebration of Public Events, Anniversary or Holiday						
Other Expenses	14,650.00	11,650.00	8,496.62		3,153.38	
Uniform Construction Code -						
Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)						
Construction Office						
Salaries and Wages	84,300.00	85,300.00	84,928.60		371.40	
Other Expenses	21,025.00	21,025.00	20,059.51		965.49	
Code Enforcement						
Salaries and Wages	32,000.00	32,600.00	32,498.10		101.90	
Other Expenses	800.00	1,000.00	799.57		200.43	

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
OPERATIONS--WITHIN "CAPS" (CONT'D)						
<u>Unclassified</u>						
<u>Utilities:</u>						
Telephone	\$ 36,000.00	\$ 37,000.00	\$ 32,222.18	\$ 4,777.82		
Street Lighting	91,000.00	92,000.00	79,473.26	12,526.74		
Electricity and Natural Gas	66,790.00	51,790.00	37,652.02	14,015.03		
Water	7,000.00	7,000.00	4,616.92	2,383.08		
Petroleum Products	120,000.00	125,000.00	100,105.66	15,894.34		
Sewerage	5,500.00	5,500.00	3,772.77	1,727.23		
Accumulated Sickleave Compensation	14,400.00	54,400.00	54,400.00			
Total Operations--Within "CAPS"	5,318,611.00	5,346,611.00	5,071,336.93	80,194.36	195,079.71	-
Detail:						
Salaries and Wages	2,972,870.00	2,988,670.00	2,963,679.05	-	24,990.95	-
Other Expenses	2,345,741.00	2,357,941.00	2,107,657.88	80,194.36	170,088.76	-
DEFERRED CHARGES AND STATUTORY EXPENDITURES--MUNICIPAL--WITHIN "CAPS"						
Deferred Charges:						
Deficit in Animal Control Reserve	8,399.71	8,399.71	8,399.71			
Statutory Expenditures:						
Contribution to:						
Public Employees' Retirement System	500.00	500.00			500.00	
Social Security System (O.A.S.I.)	222,500.00	224,500.00	221,671.40		2,828.60	
Total Deferred Charges and Statutory Expenditures--Municipal--Within "CAPS"	231,399.71	233,399.71	230,071.11	-	3,328.60	-
Total General Appropriations for Municipal Purposes--Within "CAPS"	5,550,010.71	5,580,010.71	5,301,408.04	80,194.36	198,408.31	-

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>						
Employee Group Health Insurance (P.L. 2007, C.62)	\$ 35,172.00	\$ 35,172.00	\$ 35,172.00			
Public Employees Retirement System	86,000.00	86,000.00	85,657.40	\$ 342.60		
Police and Fireman's Retirement System	297,000.00	297,000.00	296,132.00	868.00		
Storm Water Management						
Salary and Wages	42,300.00	42,300.00	41,280.22	1,019.78		
Other Expenses	15,990.00	15,990.00	15,895.74	94.26		
<u>Public and Private Programs</u>						
<u>Off-Set by Revenues</u>						
Supplemental Fire Services Program						
Other Expenses	2,780.00	2,780.00	2,780.00			
Community Development Block Grant (40A:4-87 + \$30,257.00)	33,310.00	63,567.00	63,567.00			
Clean Communities Program						
Salaries and Wages (40A:4-87 + \$7,883.90)		7,883.90	7,883.90			
Click It or Ticket (40A:4-87 + \$4,000.00)		4,000.00	4,000.00			
Smooth Operator Grant (40A:4-87 + \$6,000.00)		6,000.00	6,000.00			
Home Investment Partnership Program (40A:4-87 + \$100,000.00)		100,000.00	100,000.00			
Neighborhood Housing Rehabilitation Grant		100,000.00	100,000.00			
Drunk Driving Enforcement Grant						
Salaries and Wages	3,039.21	3,039.21	3,039.21			
Body Armor Replacement Grant						
Other Expenses	2,132.10	2,132.10	2,132.10			
New Jersey Transportation Trust Fund Authority Act						
Total Operations--Excluded from "CAPS"	150,000.00	150,000.00	150,000.00			
	767,723.31	915,864.21	913,539.57	2,324.64		
Detail:						
Salaries and Wages	45,339.21	53,223.11	52,203.33	1,019.78		
Other Expenses	722,384.10	862,641.10	861,336.24	1,304.86		

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
CAPITAL IMPROVEMENTS--EXCLUDED FROM "CAPS"						
Capital Improvement Fund	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			
Total Capital Improvements--Excluded from "CAPS"	30,000.00	30,000.00	30,000.00	-	-	-
MUNICIPAL DEBT SERVICE--EXCLUDED FROM "CAPS"						
Payment of Bond Principal	576,300.00	576,300.00	576,244.49			\$ 55.51
Interest on Bonds	265,940.00	266,100.00	265,928.10			171.90
Interest on Notes	29,760.00	29,600.00	29,594.67			5.33
Total Municipal Debt Service--Excluded from "CAPS"	872,000.00	872,000.00	871,767.26	-	-	232.74
DEFERRED CHARGES EXCLUDED FROM "CAPS"						
Emergency Authorizations	50,000.00	50,000.00	50,000.00			
Total Deferred Charges--Excluded from "CAPS"	50,000.00	50,000.00	50,000.00	-	-	-
Total General Appropriations for Municipal Purposes--Excluded from "CAPS"	1,719,723.31	1,867,864.21	1,865,306.83	-	\$ 2,324.64	232.74
Subtotal General Appropriations Reserve for Uncollected Taxes	7,269,734.02	7,447,874.92	7,166,714.87	\$ 80,194.36	200,732.95	232.74
	64,318.94	64,318.94	64,318.94	-	-	-
	\$ 7,334,052.96	\$ 7,512,193.86	\$ 7,231,033.81	\$ 80,194.36	\$ 200,732.95	\$ 232.74

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Expenditures--Regulatory Basis
For the Fiscal Year Ended June 30, 2008

	Appropriations		Expended		Unexpended
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Charged</u>	<u>Encumbered</u>	<u>Balance Canceled</u>
Appropriation by 40A:4-87	\$ 148,140.90				
Emergency Appropriation 40A:4-47	30,000.00				
Budget as Adopted	7,334,052.96				
	\$ 7,512,193.86				
Reserve for Uncollected Taxes			\$ 64,318.94		
Reserve for Federal and State Grant Funds--Appropriated			436,622.21		
Deferred Charged Raise in Budget			58,399.71		
Disbursed			6,671,692.95		
			\$ 7,231,033.81		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
TRUST FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
as of June 30, 2008 and 2007

<u>ASSETS</u>	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
Animal Control Fund:			
Cash	SB-1	\$ 207.47	\$ 127.89
Deficit in Reserve	SB-4	<u>2,535.66</u>	<u>8,399.71</u>
		<u>2,743.13</u>	<u>8,527.60</u>
Other Funds:			
Cash--Treasurer	SB-1	698,916.40	729,805.36
Due Current Fund	SB-2	<u> </u>	<u>3,904.93</u>
		<u>698,916.40</u>	<u>733,710.29</u>
Municipal Open Space Fund:			
Cash	SB-1	80,866.12	26,112.69
Due from General Capital Fund	SC-6	<u>82,580.55</u>	<u>165,356.62</u>
		<u>163,446.67</u>	<u>191,469.31</u>
		<u>\$ 865,106.20</u>	<u>\$ 933,707.20</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Animal Control Fund:			
Due Current Fund	SB-3	\$ 1,800.00	\$ 8,500.00
Accounts Payable	SB-4	865.73	
Due to State Board of Health	SB-5	<u>77.40</u>	<u>27.60</u>
		<u>2,743.13</u>	<u>8,527.60</u>
Other Funds:			
Due Current Fund	SB-2	496.05	
Other Trust Reserves	SB-6	654,197.83	714,543.99
Accounts Payable	SB-6	23,712.50	
Payroll Deductions Payable	SB-8	<u>20,510.02</u>	<u>19,166.30</u>
		<u>698,916.40</u>	<u>733,710.29</u>
Municipal Open Space Fund:			
Due Current Fund	SB-1	252.15	
Reserve for Future Use	SB-7	<u>163,194.52</u>	<u>191,469.31</u>
		<u>163,446.67</u>	<u>191,469.31</u>
		<u>\$ 865,106.20</u>	<u>\$ 933,707.20</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
TRUST -- MUNICIPAL OPEN SPACE FUND
Statement of Revenues -- Regulatory Basis
For the Fiscal Year Ended June 30, 2008

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Reserve Funds	\$ 41,284.00	\$ 41,284.00	
Amount to be Raised by Taxation	135,816.00	142,677.91	\$ 6,861.91
Miscellaneous		<u>5,835.08</u>	<u>5,835.08</u>
	<u>\$ 177,100.00</u>	<u>\$ 189,796.99</u>	<u>\$ 12,696.99</u>

Analysis of Realized Revenues

Receipts:

Current Year Levy	\$ 142,677.91
Interest on Deposits -- Due General Capital Fund	<u>5,835.08</u>
	<u>\$ 148,512.99</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
TRUST -- MUNICIPAL OPEN SPACE FUND
Statement of Expenditures -- Regulatory Basis
For the Fiscal Year Ended June 30, 2008

	<u>Appropriations</u>		<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance</u>
	<u>Original Budget</u>	<u>Budget After Modification</u>			<u>Canceled</u>
Operating:					
Salaries and Wages	\$ 43,800.00	\$ 43,800.00	\$ 43,610.80		\$ 189.20
Other Expenses	18,400.00	18,400.00	18,336.23		63.77
Total Operating	<u>62,200.00</u>	<u>62,200.00</u>	<u>61,947.03</u>		<u>252.97</u>
Debt Service:					
Payment of Bond Principal	54,800.00	54,800.00	54,784.38		\$ 15.62
Interest on Bonds	60,100.00	60,100.00	60,056.37		43.63
Total Debt Service	<u>114,900.00</u>	<u>114,900.00</u>	<u>114,840.75</u>	-	<u>59.25</u>
Reserve for Future Use	-	-	-	-	-
	<u>\$ 177,100.00</u>	<u>\$ 177,100.00</u>	<u>\$ 176,787.78</u>	<u>\$ -</u>	<u>\$ 312.22</u>
Disbursed			<u>\$ 176,787.78</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2008 and 2007

<u>ASSETS</u>	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
Cash	SC-1	\$ 1,502,055.30	\$ 1,275,586.47
Deferred Charges to Future Taxation:			
Funded	SC-4	7,126,061.05	7,737,589.92
Unfunded	SC-5	<u>2,444,000.00</u>	<u>1,854,000.00</u>
		<u>\$ 11,072,116.35</u>	<u>\$ 10,867,176.39</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
General Serial Bonds	SC-11	\$ 6,908,500.00	\$ 7,509,000.00
Bond Anticipation Notes	SC-10	1,854,000.00	800,000.00
Green Acres Loan	SC-12	217,561.05	228,589.92
Contracts Payable	SC-9	445,597.58	334,841.75
Improvement Authorizations:			
Funded	SC-8	190,914.18	423,289.38
Unfunded	SC-8	1,121,083.14	1,151,169.00
Reserve for Developers Contribution	C	250,000.00	250,000.00
Due to Current Fund	SC-3	1,839.85	4,889.72
Due to Open Space Trust Fund	SC-6	82,580.55	165,356.62
Fund Balance	C	<u>40.00</u>	<u>40.00</u>
		<u>\$ 11,072,116.35</u>	<u>\$ 10,867,176.39</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2008 and 2007

<u>ASSETS</u>	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
Operating Fund:			
Cash	SD-1	\$ 262,589.26	\$ 177,862.20
Due from Sewer Utility Capital Fund	SD-10	<u>128,933.99</u>	<u>163,183.60</u>
		391,523.25	341,045.80
Receivables with Full Reserves:			
Consumer Accounts Receivable	SD-4	<u>559.08</u>	<u>890.27</u>
Total Operating Fund		<u>392,082.33</u>	<u>341,936.07</u>
Capital Fund:			
Cash	SD-1, SD-2	128,933.99	163,183.60
Fixed Capital	SD-6	<u>12,491,344.10</u>	<u>12,252,800.00</u>
Total Capital Fund		<u>12,620,278.09</u>	<u>12,415,983.60</u>
		<u>\$ 13,012,360.42</u>	<u>\$ 12,757,919.67</u>

(Continued)

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--Regulatory Basis
As of June 30, 2008 and 2007

	<u>Ref.</u>	<u>2008</u>	<u>2007</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3, SD-9	\$ 9,249.54	\$ 16,767.21
Reserve for Encumbrances	D-3, SD-9	5,892.45	1,648.66
Prepaid Sewer Rents	SD-7	171,964.67	193,970.21
Accrued Interest on Bonds	SD-8	<u>121,518.19</u>	<u>119,069.22</u>
		308,624.85	331,455.30
Reserve for Receivables	D	559.08	890.27
Fund Balance	D-1	<u>82,898.40</u>	<u>9,590.50</u>
Total Operating Fund		<u>392,082.33</u>	<u>341,936.07</u>
Capital Fund:			
Sewer Refunding Bonds	SD-12	7,540,500.00	5,530,000.00
Rural Development Bonds	SD-12		2,172,068.28
Reserve for Amortization	SD-11	4,950,844.10	4,550,731.72
Due to Sewer Utility Operating Fund	SD-10	<u>128,933.99</u>	<u>163,183.60</u>
Total Capital Fund		<u>12,620,278.09</u>	<u>12,415,983.60</u>
		<u>\$ 13,012,360.42</u>	<u>\$ 12,757,919.67</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Operations and Changes in Operating Fund Balance--Regulatory Basis
For the Fiscal Years Ended June 30, 2008 and 2007

<u>Revenue and Other</u> <u>Income Realized</u>	<u>2008</u>	<u>2007</u>
Fund Balance	\$ 9,517.28	
Rents	984,689.45	\$ 977,903.36
Connection Fees	76,266.00	52,994.00
Miscellaneous	19,564.75	22,157.18
Other Credits to Income:		
Unexpended Balances of Appropriation Reserves	12,129.95	3,754.77
	<u>1,102,167.43</u>	<u>1,056,809.31</u>
Total Income		
	<u>1,102,167.43</u>	<u>1,056,809.31</u>
 <u>Expenditures</u>		
Operating	472,860.00	458,830.00
Debt Service	521,302.25	567,130.73
Deferred Charges and Statutory Expenditures	25,180.00	21,260.00
	<u>1,019,342.25</u>	<u>1,047,220.73</u>
Total Expenditures		
	<u>1,019,342.25</u>	<u>1,047,220.73</u>
Excess in Revenue	82,825.18	9,588.58
 <u>Fund Balance</u>		
Balance July 1	<u>9,590.50</u>	<u>50,921.92</u>
	92,415.68	60,510.50
Decreased by:		
Utilized as Revenue:		
Current Fund Budget		50,920.00
Sewer Utility Fund Budget	9,517.28	
	<u>9,517.28</u>	
Balance June 30	<u>\$ 82,898.40</u>	<u>\$ 9,590.50</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
Statement of Revenues--Regulatory Basis
For the Fiscal Year Ended June 30, 2008

	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Appropriated	\$ 9,517.28	\$ 9,517.28	
Rents	977,900.00	984,689.45	\$ 6,789.45
Connection Fees	52,900.00	76,266.00	23,366.00
Miscellaneous	<u>21,600.00</u>	<u>19,564.75</u>	<u>(2,035.25)</u>
	<u>\$ 1,061,917.28</u>	<u>\$ 1,090,037.48</u>	<u>\$ 28,120.20</u>

Analysis of Realized Revenues:

Rents:

Consumer Accounts Receivable:

Sewer Rents:

Collections

\$ 790,719.24

Prepaid Rents Applied

193,970.21

\$ 984,689.45

Miscellaneous:

Treasurer:

Interest Earned on Deposits--Due Sewer Utility Capital Fund

\$ 10,064.27

Other

406.66

Collector:

Interest on Delinquent Accounts

9,093.82

\$ 19,564.75

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
 Statement of Expenditures--Regulatory Basis
 For the Fiscal Year Ended June 30, 2008

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Original Budget	Budget After Modification		Encumbered	Reserved	
Operating:						
Salaries and Wages	\$ 227,100.00	\$ 227,100.00	\$ 221,503.98	\$ 5,596.02		
Other Expenses	245,760.00	245,760.00	236,670.11	3,197.44		
Total Operating	472,860.00	472,860.00	458,174.09	8,793.46		
Debt Service:						
Payment of Bond Principal	201,800.00	201,800.00	185,709.38		\$ 16,090.62	
Interest on Bonds	339,100.00	339,100.00	312,615.59		26,484.41	
Debt Service Agreement--Current Budget	22,977.28	22,977.28	22,977.28			
Total Debt Service	563,877.28	563,877.28	521,302.25	-	42,575.03	
Deferred Charges and Statutory Expenditures:						
Statutory Expenditures:						
Contribution to:						
Public Employees Retirement System	7,500.00	7,500.00	7,500.00			
Social Security System (O.A.S.I.)	17,400.00	17,400.00	16,943.92	456.08		
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	280.00	280.00	280.00			
Total Statutory Expenditures	25,180.00	25,180.00	24,723.92	456.08		
	\$ 1,061,917.28	\$ 1,061,917.28	\$ 1,004,200.26	\$ 5,892.45	\$ 9,249.54	\$ 42,575.03
Disbursed						
Due Sewer Capital			\$ 690,134.67			
Accrued Interest on Bonds			1,450.00			
			312,615.59			
			\$ 1,004,200.26			

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
GENERAL FIXED ASSETS ACCOUNTS GROUP
Statement of General Fixed Assets
For the Fiscal Year Ended June 30, 2008

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2008</u>
General Fixed Assets:				
Land and Improvements	\$ 1,453,300.00	\$ 351,300.00	\$ 290,100.00	\$ 1,514,500.00
Buildings	599,300.00	152,200.00		751,500.00
Furnishings	62,904.24	1,433.00		64,337.24
Equipment	1,137,421.24	54,991.99	48,899.40	1,143,513.83
Vehicles	<u>1,900,331.73</u>	<u>193,250.08</u>	<u>7,650.00</u>	<u>2,085,931.81</u>
 Total General Fixed Assets	 <u>\$ 5,153,257.21</u>	 <u>\$ 753,175.07</u>	 <u>\$ 346,649.40</u>	 <u>\$ 5,559,782.88</u>
 Total Investments in General Fixed Assets	 <u>\$ 5,153,257.21</u>	 <u>\$ 753,175.07</u>	 <u>\$ 346,649.40</u>	 <u>\$ 5,559,782.88</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF BERLIN
Notes to Financial Statements
For the Fiscal Year Ended June 30, 2008

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Description of Financial Reporting Entity – Originally a portion of the Township of Waterford, Berlin was created by an act of legislations on April 11, 1910. On April 29, 1927, the Borough of Berlin seceded from the Township. Today, the Township covers an area of 3.27 square miles.

The Township of Berlin is governed by a Township Council which is comprised of a Mayor and four Council Members, all of whom are elected at large. The Mayor's term of office is four years and the terms of the Council Members are three years, staggered, ending December 31.

Except as noted below, the financial statements of the Township of Berlin include every board, body or officer or commission supported and maintained wholly or in part by funds appropriated by the Township as required by N.J.S.A. 40A:5-5.

Component Units - The Township of Berlin had no component units as defined by Governmental Accounting Standards Board Statement No. 14.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Township of Berlin contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Township of Berlin accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Utility Operating and Capital Funds - The Sewer Utility Operating and Capital Funds account for the operations and acquisition of capital facilities of the municipally owned Sewer Utility.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Budgets and Budgetary Accounting - The Township of Berlin must adopt an annual budget for its current and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than August 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township of Berlin requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$500. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Fund Balance - Fund Balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future years budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Camden, Township of Berlin School District and the Township of Berlin Fire District No. 1. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the Township of Berlin School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the fiscal year July 1, 2007 to June 30, 2008.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Camden. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Fire District Taxes - The municipality is responsible for levying, collecting, and remitting Fire District Taxes for the Township of Berlin Fire District No. 1. Operations are charged for the full amount required to be raised by taxation to support the districts for the fiscal year.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital and Utility Capital Funds. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Note 2: **CASH AND CASH EQUIVALENTS**

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. Of the Townships bank balances of \$3,783,234.15 as of June 30, 2008, \$703,408.17 was uninsured and uncollateralized.

New Jersey Cash Management Fund - During the year, the Township participated in the New Jersey Cash Management Fund. The Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At June 30, 2008 the Township's deposits with the New Jersey Cash Management Fund are \$465,935.94.

Note 3: **PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years.

Comparative Schedule of Tax Rates

	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
Tax Rate	<u>\$4.714</u>	<u>\$4.616</u>	<u>\$4.486</u>	<u>\$4.215</u>	<u>\$4.076</u>
Apportionment of Tax Rate:					
Municipal	\$1.193	\$1.081	\$1.029	\$.954	\$.955
County	1.096	1.116	1.107	1.011	.998
Local School	2.304	2.302	2.245	2.146	2.033
Fire District	.121	.117	.105	.104	.090

Note 3: **PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years.

Assessed Valuation

2008	\$341,616,361.00
2007	339,541,019.00
2006	333,578,716.00
2005	328,956,262.00
2004	325,486,423.00

Comparison of Tax Levies and Collections

<u>Fiscal Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>	
			<u>True Rate (1)</u>	<u>Underlying Rate (2)</u>
2008	\$16,816,422.51	\$16,667,463.49	99.11%	98.53%
2007	15,823,948.23	15,805,063.20	99.88%	99.38%
2006	14,549,933.79	14,529,761.92	99.86%	99.69%
2005	13,641,780.26	13,610,736.25	99.77%	99.44%
2004	12,895,442.28	12,869,358.15	99.80%	99.28%

(1) True Rate included proceeds from accelerated tax sale.

(2) Underlying Rate is calculated by excluding the proceeds from the accelerated sale.

Delinquent Taxes and Tax Title Liens

<u>Fiscal Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2008	\$49,502.28	\$4,754.73	\$54,257.01	0.32%
2007	45,426.02	38,960.56	84,386.58	0.53%
2006	41,718.38	45,797.02	87,515.40	0.60%
2005	40,313.01	58,615.54	98,928.55	0.73%
2004	36,648.54	57,070.16	93,718.70	0.73%

The following comparison is made of the number of tax title liens receivable on June 30 of the last five fiscal years:

<u>Fiscal Year</u>	<u>Number</u>
2008	18
2007	17
2006	17
2005	15
2004	15

Note 4: **PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on June 30, on the basis of the last assessed valuation of such properties, for the current and previous four fiscal years was as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2008	\$71,855.00
2007	71,855.00
2006	71,855.00
2005	71,855.00
2004	76,955.00

Note 5: **SEWER UTILITY SERVICE CHARGES**

The following is a five-year comparison of sewer utility service charges (rents) for the current and previous four fiscal years.

<u>Fiscal Year</u>	<u>Balance Beginning of Year Receivable</u>	<u>Liens</u>	<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>
2008	\$890.27	---	\$984,358.26	\$985,248.53	\$984,689.45
2007	754.38	---	978,039.25	978,975.69	977,903.26
2006	1,685.63	---	976,290.06	977,975.69	977,221.31
2005	1,489.04	---	959,881.17	961,370.21	959,684.58
2004	1,583.37	---	955,574.88	957,158.25	955,669.21

Note 6: **FUND BALANCES APPROPRIATED**

The following schedule details the amount of fund balances available at the end of the current fiscal year and four previous fiscal years and the amounts utilized in the subsequent fiscal year's budgets.

<u>Fiscal Year</u>	<u>Balance June 30</u>	<u>Utilized In Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>	
<u>Current Fund</u>				
2008	\$1,002,238.43	\$620,000.00	61.86%	(A)
2007	918,394.85	500,000.00	54.44%	
2006	748,122.03	500,000.00	66.83%	
2005	722,797.22	581,000.00	80.38%	
2004	697,512.15	480,000.00	68.82%	
<u>Sewer Utility Operating Fund</u>				
2008	\$82,898.40	\$58,584.00	70.67%	(A)
2007	9,590.50	9,517.28	99.23%	
2006	50,921.92	50,920.00	99.99%	
2005	39,021.15	38,322.36	98.21%	
2004	89,052.94	89,042.16	99.98%	

(A) As introduced on August 4, 2008.

Note 7: **INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of June 30, 2008:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$256,737.85	
Federal and State Grant Fund		\$252,349.80
Trust-Animal Control Fund		1,800.00
Trust-Other Funds		496.05
Trust-Municipal Open Space Fund	82,580.55	252.15
General Capital Fund		84,420.40
Sewer Utility Operating Fund	128,933.99	
Sewer Utility Capital Fund		128,933.99
	<u>\$468,252.39</u>	<u>\$468,252.39</u>

Note 8: **PENSION PLANS**

The Township of Berlin contributes to two cost-sharing multiple-employer defined benefit pension plans, the Public Employees' Retirement System and the Police and Firemen's Retirement System, which are administered by the New Jersey Division of Pensions and Benefits. These plans provide retirement, death and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B for the PERS and N.J.S.A. 43:16A and 43:3B for the PFRS. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 62, P.L. 1994, plan members enrolled in the Public Employees' Retirement System are required to contribute 5% of their annual covered salary. In accordance with Chapter 204, P.L. 1989, plan members enrolled in the Police and Firemen's Retirement System are required to contribute 8.5% of their annual covered salary. The Township is billed annually for its normal contribution plus any accrued liability.

The Township's contributions to the various plans, equal to the required contributions, were as follows:

Public Employees Retirement System

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Paid by Township</u>	
2008	\$65,975.00	\$50,843.00	\$116,818.00	\$23,363.60	\$94,454.40	(1)
2007	56,145.00	29,155.00	85,300.00	34,120.00	51,180.00	(1)
2006	54,896.00	15,100.00	69,996.00	41,997.60	27,998.40	(1)

Note 8: **PENSION PLANS (CONT'D)****Police and Firemen's Retirement System**

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Paid by Township</u>	
2008	\$186,138.00	\$109,994.00	\$296,132.00	---	\$296,132.00	
2007	164,221.00	81,943.00	246,164.00	\$49,232.80	196,931.20	(1)
2006	147,089.00	53,947.00	201,036.00	80,414.40	120,621.60	(1)

The accrued liability for employees in the Public Employees Retirement System as of June 30, 2008 was \$1,169,389.00 payable in annual installments of \$50,843.00 with the last installment due on April 1, 2031. The accrued liability for employees in the Police and Firemen's Retirement System as of June 30, 2004 was \$2,639,856.00 payable in annual installments of \$109,994.00 with the last installment due on April 1, 2032.

(1) Under the provisions of Chapter 108, P.L. 2003 the Township's share of the total normal contribution and accrued liability will increase approximately 20% per year until the Township is paying 100% of the total normal contribution and accrued liability.

Note 9: **OTHER POST EMPLOYMENT BENEFITS**

In addition to the pension benefits described in Note 8, the Township pays the cost of health insurance and dental insurance for various retired employees of the Township. The Township funds these benefits on a pay-as-you-go basis and therefore does not record accrued expenses related to these benefits. During fiscal year 2008, there were ten retired employees who received benefit resulting in the payment of \$152,508.06 in related health care premiums.

Note 10: **COMPENSATED ABSENCES**

Township employees are entitled to varying amounts of sick leave depending upon their department. All employees may accumulate unused sick leave with no limit. General personnel may carry unused vacation days forward to a maximum of five days. However, after one year the unused vacation leave will be forfeited. Police personnel have the option of carrying forward their unused vacation or selling days at one hundred percent (100%) of their prevailing salary rate.

Only police personnel may be compensated for accumulated sick leave upon retirement or resignation at one hundred percent (100%) of their prevailing rate for a maximum of six hundred eighty (680) hours. Any police personnel hired after January 1, 1983 must be employed continuously for a period of fifteen years before unused sick leave may be sold back to the Township. The Township does not record accrued expenses related to compensated absences. However, it is estimated that, at June 30, 2008, accrued benefits for compensated absences are valued at \$140,960.34. A reserve in the Trust Fund has been created to fund a portion of these accrued benefits. Additional amounts required will be provided in the year's budget in which any required payments are to be made.

Note 11: **DEFERRED COMPENSATION SALARY ACCOUNT**

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

Note 12: **LEASE OBLIGATIONS**

At June 30, 2008, the Township had lease agreements in effect for the following:

Operating:
Six (6) Copy Machines

The following is an analysis of operating leases.

Operating Leases - Future minimum rental payments under operating lease agreements are as follows:

<u>Fiscal</u> <u>Year</u>	<u>Amount</u>
2009	\$5,847.75
2010	3,073.86
2010	1,466.98

Rental payments under operating leases for fiscal year 2008 were \$6,543.74.

Note 13: **CAPITAL DEBT****Summary of Debt**

	<u>Fiscal Year 2008</u>	<u>Fiscal Year 2007</u>	<u>Fiscal Year 2006</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$8,980,061.05	\$8,537,589.92	\$9,143,401.47
Sewer Utility:			
Bonds and Notes	7,540,500.00	7,702,068.28	7,897,402.17
Total Issued	16,520,561.05	16,239,658.20	17,040,803.64
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes	590,000.00	1,054,000.00	264,000.00
Sewer Utility:			
Bonds and Notes	---	---	---
Total Authorized but Not Issued	590,000.00	1,054,000.00	264,000.00
Total Issued and Authorized but Not Issued	17,110,561.05	17,293,658.20	17,304,803.64
Deductions:			
Open Space Debt	1,536,205.52	1,590,989.90	1,645,556.96
Self-liquidating Debt	7,540,500.00	7,702,068.28	7,897,402.17
Total Deductions	9,076,705.52	9,293,058.18	9,542,959.13
Net Debt	\$8,033,855.53	\$8,000,600.02	\$7,761,844.51

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of 1.55%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$3,114,000.00	\$3,114,000.00	
Sewer Utility	7,540,500.00	7,540,500.00	
General	9,570,061.05	1,536,205.52	\$8,033,855.53
	\$20,224,561.05	\$12,190,705.52	\$8,033,855.53

Net Debt \$8,033,855.53 divided by the Equalized Valuation Basis per N.J.S.A.40A:2-2 as amended, \$519,694,284.33 equals 1.55%

Note 13: **CAPITAL DEBT (CONT'D)****Borrowing Power Under N.J.S.A.40A:2-6 As Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$18,189,299.95
Net Debt	<u>8,033,855.53</u>
Remaining Borrowing Power	<u><u>\$10,155,444.42</u></u>

**Calculation of "Self Liquidating Purpose,"
Sewer Utility Per N.J.S.A. 40A:2-45**

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest and Other Investment Income, and Other Charges for Year	\$1,090,037.48
Deductions:	
Operating and Maintenance Cost	\$498,040.00
Debt Service per Sewer Fund	<u>521,302.25</u>
Total Deductions	<u>1,019,342.25</u>
Excess in Revenue	<u><u>\$70,695.23</u></u>

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

Fiscal Year	General		Sewer Utility		Total
	Principal	Interest	Principal	Interest	
2009	\$630,000.00	\$282,231.50	\$300,000.00	\$293,148.12	\$1,505,379.62
2010	675,000.00	249,802.25	265,000.00	312,583.75	1,502,386.00
2011	710,000.00	223,839.00	265,000.00	303,701.25	1,502,540.25
2012	740,000.00	196,256.00	290,000.00	294,287.50	1,520,543.50
2013	729,500.00	168,298.00	330,500.00	283,466.88	1,511,764.88
2014-18	3,424,000.00	400,049.75	1,740,000.00	1,226,640.65	6,790,690.40
2019-23			2,085,000.00	813,107.50	2,898,107.50
2024-28			2,265,000.00	291,018.75	2,556,018.75

Schedule of Annual Debt Service for Principal and Interest for the Green Acres Loan

Fiscal Year	General		Sewer Utility		Total
	Principal	Interest	Principal	Interest	
2009	\$11,250.55	\$4,295.93	---	---	\$15,545.80
2010	11,476.68	4,069.11	---	---	15,545.79
2011	11,707.37	3,838.43	---	---	15,545.80
2012	11,942.68	3,603.11	---	---	15,545.79
2013	12,182.73	3,363.07	---	---	15,545.80
2014-18	64,686.69	13,042.29	---	---	77,728.98
2019-23	71,454.34	6,274.65	---	---	77,728.99
2024-25	22,860.01	458.72	---	---	23,318.73

Note 14: **CAPITAL DEBT REFUNDING**

On May 23, 2008, the Township issued \$3,115,000 in General Obligation Bonds with an interest rate of 3.25-5.00% to refund \$915,000.00 of outstanding 1997 Series bonds with an interest rate of 5.40-5.50% and \$2,156,358.90 of outstanding 1998 Rural Development bonds with an interest rate of 4.75%.

The Township refunded the 1997 Series bonds and the 1998 Rural Development bonds which decreased total debt service payments by \$1,002,850.60 to obtain an economic gain (difference between the present values of the debt service payments of the old and new debt) of \$180,991.60.

Note 15: **DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS**

Certain expenditures are required to be deferred to budgets of succeeding years. At June 30, 2008, the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balance of the following fund(s):

	<u>Balance June 30, 2008</u>	<u>2009 Budget Appropriation</u>
Current Fund:		
Emergency Authorizations	\$30,000.00	\$30,000.00
Animal Control Fund:		
Deficit in Reserve	2,535.66	2,535.66

The appropriations in the fiscal year 2009 Budget as adopted are not less than that required by the statutes.

Note 16: **JOINT INSURANCE POOL**

The Township of Berlin is a member of the Camden County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

- Workers' Compensation and Employer's Liability
- Liability other than Motor Vehicles
- Property Damage other than Motor Vehicles
- Motor Vehicles
- Public Employees Dishonesty

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

Note 16: **JOINT INSURANCE POOL (CONT'D)**

The Fund provides the Township with the following coverage:

Property - Blanket Building and Grounds
 Boiler and Machinery
 General and Automobile Liability
 Worker's Compensation
 Environmental Legal Liability
 Public Official and Employment Liability
 Public Employee Dishonesty – Crime Policy
 Excess Liability

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Township's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$50,000 to \$200,000 based on the line of coverage for each insured event.

The Fund publishes its own financial report for the year ended June 30, 2008, which can be obtained from:

Camden County Municipal Joint Insurance Fund
 PERMA, Inc.
 Park 80 West
 Plaza One
 Saddle Brook, New Jersey 07663

Note 17: **NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Township Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2008	None	---	\$28,827.33
2007	None	\$7,722.00	23,579.17
2006	None	1,624.26	26,245.39

There were no unreimbursed payments on behalf of the Township at June 30, 2008.

Note 18: **LITIGATION**

The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Note 19: **SUBSEQUENT EVENTS**

At June 30, 2008, several tax appeals are pending with the New Jersey Tax Court. If successful, the amount of reduction to the 2008 and/or 2009 assessed valuation is unknown however, is not deemed to be material to the financial statements.

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Current Cash per N.J.S. 40A:5-5--Chief Financial Officer
 For the Fiscal Year Ended June 30, 2008

	<u>Current Fund</u>	<u>Federal and State Grant Fund</u>
Balance June 30, 2007	\$ 1,288,687.17	\$ 139,552.29
Increased by Receipts:		
Miscellaneous Revenue Not Anticipated	112,578.30	
Legislative Initiative Municipal Block Grant	23,917.00	
Extraordinary Aid	400,000.00	
Consolidated Municipal Property Tax Relief Act	12,475.00	
Municipal Homeland Security Assistance	50,000.00	
Pinelands Municipal Property Stabilization Aid	320.00	
Municipal Property Tax Assistance	31,198.00	
Sewer Utility Debt Service Agreement	22,977.28	
Tax Collector	16,802,989.72	
Due from State of New Jersey	87,825.00	
Revenue Accounts Receivable	2,194,671.85	
Accounts Receivable	23,730.00	
Reserve for Premiums Received at Tax Sales	190,300.00	
Reserve for Expense of Participation in Free County Library with State Aid	854.00	
State Training Fees--Due State of New Jersey	12,321.00	
Marriage License Fees-- Due State of New Jersey	650.00	
Burial Permits--Due State of New Jersey	300.00	
Due Current Fund	\$ 252,349.80	
Due Animal Control Fund	17,700.00	
Due Trust Other Funds	1,095.07	
Due Municipal Open Space Trust Fund	160,989.83	
Due General Capital Fund	838,419.54	
Petty Cash	400.00	
Due from Township of Berlin Fire District No. 1	26,531.76	
Due to Election Board Workers	70.00	
Contra	121,235.37	
Refunds--Contra	166,138.41	
Federal and State Grants Receivable	<u>245,010.84</u>	
	<u>21,299,687.13</u>	<u>497,360.64</u>
Carried Forward	22,588,574.30	636,912.93

(Continued)

TOWNSHIP OF BERLIN
 CURRENT FUND
 Statement of Current Cash per N.J.S. 40A:5-5--Chief Financial Officer
 For the Fiscal Year Ended June 30, 2008

	<u>C u r r e n t F u n d</u>	<u>F e d e r a l a n d S t a t e G r a n t F u n d</u>
Brought Forward	\$ 22,588,574.30	\$ 636,912.93
Decreased by Disbursements:		
Fiscal Year 2008 Appropriations	6,671,692.95	
Reserve for Rental Home Rehabilitation Expenses	293.00	
Reserve for Premiums Received at Tax Sales	142,650.00	
Fiscal Year 2007 Appropriation Reserves	94,181.66	
Reserve for Expense of Participation in Free County Library with State Aid	1,273.90	
Reserve for NPP - Homeowner Share	5,132.00	
Tax Overpayments	141,068.93	
State Training Fees--Due State of New Jersey	6,667.00	
Marriage License Fees--Due State of New Jersey	900.00	
Burial Permits--Due State of New Jersey	200.00	
Due County for Added and Omitted Taxes	182,259.77	
Fire District Taxes Payable	402,900.00	
County Taxes Payable	3,833,898.79	
Local District School Taxes Payable	7,922,033.00	
Municipal Open Space Taxes Payable	142,677.91	
Due Animal Control Fund	19,399.71	
Due Trust Other Fund	5,000.00	
Due Municipal Open Space Trust Fund	161,241.98	
Due General Capital Fund	833,529.82	
Due Federal and State Grant fund	252,349.80	
Petty Cash	400.00	
Refund of Prior Year Revenue	265.00	
Due from Township of Berlin Fire District No. 1	26,531.76	
Due to Election Board Workers	70.00	
Due Bank	499.06	
Contra	121,235.37	
Refunds--Contra	166,138.41	
Reserve for Federal and State Grant Funds--Appropriated		636,912.93
	\$ 21,134,489.82	636,912.93
Balance June 30, 2008	\$ 1,454,084.48	\$ -

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Current Cash and Reconciliation per N.J.S. 40A:5-5--Collector
 For the Fiscal Year Ended June 30, 2008

Receipts:

Interest and Cost on Taxes	\$ 49,034.01	
Taxes Receivable	16,585,259.55	
Tax Title Liens	477.34	
Tax Overpayments	141,068.93	
Prepaid Taxes	27,149.89	
		\$ 16,802,989.72

Decreased by:

Turnovers to Treasurer		\$ 16,802,989.72
------------------------	--	------------------

Exhibit SA-3

CURRENT FUND
 Schedule of Change Funds
 As of June 30, 2008

<u>Office</u>	<u>Amount</u>
Tax Collector	\$ 50.00
Clerk of Municipal Court	100.00
Township Clerk	50.00
Utility Collector	25.00
Library	25.00
	\$ 250.00

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Due from State of New Jersey
Veterans' and Senior Citizens' Deductions
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 38,906.40
Increased by:		
Deductions per Tax Billings	\$ 88,375.00	
Deductions Allowed by Tax Collector	4,449.66	
	92,824.66	
Less: Deductions Disallowed by Tax Collector	4,442.81	
		88,381.85
		127,288.25
Decreased by:		
Receipts		87,825.00
Balance June 30, 2008		\$ 39,463.25

Exhibit SA-5

CURRENT FUND
Statement of Tax Title Liens
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 45,426.02
Increased by:		
Transfers from Taxes Receivable	\$ 3,982.65	
2008 Tax Sale - Taxes	519.07	
2008 Tax Sale - Interest and Costs	51.88	
	4,553.60	
		49,979.62
Decreased by:		
Collections		477.34
Balance June 30, 2008		\$ 49,502.28

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Deferred Charges
 N.J.S. 40A:4-46 Emergency Authorizations
 For the Fiscal Year Ended June 30, 2008

<u>Purpose</u>	<u>Date Authorized</u>	<u>Net Amount Authorized</u>	<u>Balance June 30, 2007</u>	<u>Added In 2007/2008</u>	<u>Raised in 2007/2008 Budget</u>	<u>Balance June 30, 2008</u>
Budget Appropriations:						
Buildings and Grounds - Other Expenses	05/16/07	\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	
Electricity and Natural Gas	05/16/07	5,000.00	5,000.00		5,000.00	
Telephone	05/16/07	15,000.00	15,000.00		15,000.00	
Tax Assessment Administration - Other Expenses	05/16/08	13,000.00		\$ 30,000.00		\$ 30,000.00
			\$ 50,000.00	\$ 30,000.00	\$ 50,000.00	\$ 30,000.00

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Taxes Receivable and Analysis of Property Tax Levy
 For the Fiscal Year Ended June 30, 2008

Year	Balance June 30, 2007	Fiscal Year 2008 Levy	Added Taxes	2007 Collections	2008 Collections	Due from State of New Jersey	Overpayments	Canceled	Transferred to Tax Title Liens	Balance June 30, 2008
1998	\$ 2,788.61				\$ 2,788.61					
1999	4,443.96				4,443.96					
2001	3,812.81				3,812.81					
2002	3,037.12				3,037.12					
2003	5,969.16				5,969.16					
2004	4,683.43				4,128.17				\$ 555.26	
2007	14,225.47				14,225.47					
	38,960.56	-	-	-	38,405.30	-	-	-	-	555.26
2008		\$ 16,816,422.51		\$ 32,227.39	16,546,854.25	\$ 88,381.85		\$ 140,257.83	\$ 4,501.72	4,199.47
	\$ 38,960.56	\$ 16,816,422.51	-	\$ 32,227.39	\$ 16,585,259.55	\$ 88,381.85	-	\$ 140,257.83	\$ 4,501.72	\$ 4,754.73

Analysis of Fiscal Year 2008 Property Tax Levy

<u>Tax Yield</u>	
General Purpose Tax	\$ 16,070,404.90
Added and Omitted Taxes	746,017.61
	<u>\$ 16,816,422.51</u>
<u>Tax Levy</u>	
Local District School Tax	\$ 7,922,033.00
County Taxes:	
County Taxes	\$ 3,481,728.67
County Library Tax	236,508.73
County Open Space Tax	115,661.39
Due County for Added and Omitted Taxes	<u>182,259.77</u>
Total County Taxes	4,016,158.56
Fire District Taxes	402,900.00
Local Tax for Municipal Open Space	142,677.91
Local Tax for Municipal Purposes	3,771,679.37
Add: Additional Tax Billed	<u>560,973.67</u>
Local Tax for Municipal Purposes Levied	<u>4,332,653.04</u>
	<u>\$ 16,816,422.51</u>

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Revenue Accounts Receivable
 For the Fiscal Year Ended June 30, 2008

	Balance June 30, 2007	Accrued in 2007/2008	Collections	Interfunds Receivable	Balance June 30, 2008
Clerk:					
Licenses:					
Alcoholic Beverages	\$ 4,266.00	\$ 4,266.00	\$ 4,266.00		
Other:					
Mercantile Licenses		48,285.00	48,285.00		
Peddler Licenses		650.00	650.00		
Fees and Permits:					
Improvement Searches		200.00	200.00		
Street Excavation Permits		9,000.00	9,000.00		
Animal Control Permits		35.00	35.00		
Miscellaneous:					
Notarial Services		1.00	1.00		
Cell Tower Inspection Fees		7,000.00	7,000.00		
Sale of Maps and Copies		700.00	700.00		
Registrar of Vital Statistics:					
Marriage Licenses		78.00	78.00		
Burial Permits		156.00	156.00		
Police:					
Gun Permits/Accident Reports		85.00	85.00		
Construction Code Official:					
Fees and Permits		213,146.00	213,146.00		
Construction Application Fees		250.00	250.00		
Planning Board:					
Subdivision Fees		250.00	250.00		
Site Plan Fees		3,325.00	3,325.00		
Zoning Board:					
Variance Fees		550.00	550.00		
Tree Ordinance Fees		250.00	250.00		
Permits		6,995.00	6,995.00		
Municipal Court:					
Fines and Costs	\$ 20,257.63	234,622.74	220,732.06		\$ 34,148.31
Tax Search Fees		680.00	680.00		
Franchise Fee--Cable Television		22,830.41	22,830.41		
Energy Receipts Tax		1,488,272.00	1,488,272.00		
Supplemental Energy Receipts Tax		53,374.00	53,374.00		
Interest on Investments		115,897.28	113,561.38	\$ 2,335.90	
	<u>\$ 20,257.63</u>	<u>\$ 2,210,898.43</u>	<u>\$ 2,194,671.85</u>	<u>\$ 2,335.90</u>	<u>\$ 34,148.31</u>
Due Trust Other Funds				\$ 496.05	
Due General Capital Fund				<u>1,839.85</u>	
				<u>\$ 2,335.90</u>	

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Reserve for Premiums Received at Tax Sales
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 156,377.00
Increased by:		
Premiums Received at Tax Sale of June 24, 2008		<u>190,300.00</u>
		346,677.00
Decreased by:		
Refunds Upon Redemption	\$ 142,650.00	
Transferred to Miscellaneous Revenue Not Anticipated	<u>1,202.00</u>	
		<u>143,852.00</u>
Balance June 30, 2008		<u><u>\$ 202,825.00</u></u>

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Fiscal Year 2007 Appropriation Reserves
For the Fiscal Year Ended June 30, 2008

	Balance June 30, 2007		Balance After Transfers	Disbursed	Balance Lapsed
	Encumbered	Reserves			
Operations Within CAPs					
General Government					
Mayor and Council					
Salaries and Wages		\$ 92.81	\$ 92.81		\$ 92.81
Other Expenses		4,304.02	4,304.02	\$ 1,232.33	3,071.69
Financial Administration					
Salaries and Wages		72.10	72.10		72.10
Other Expenses	\$ 985.80	5,507.64	6,493.44	985.80	5,507.64
Tax Assessment Administration					
Salaries and Wages		100.64	100.64		100.64
Other Expenses		848.16	848.16		848.16
Revenue Administration					
Salaries and Wages		859.66	859.66		859.66
Other Expenses	1,371.40	1,311.22	2,682.62	1,403.40	1,279.22
Township Clerk					
Salaries and Wages		671.61	671.61		671.61
Other Expenses	2,500.00	3,826.77	6,326.77	6,308.83	17.94
Legal Services and Costs					
Other Expenses		5,770.31	5,770.31	1,246.00	4,524.31
Municipal Prosecutor					
Salaries and Wages		19.52	19.52		19.52
Other Expenses		300.00	300.00		300.00
Engineering Services and Costs					
Other Expenses	688.75	3,157.25	3,846.00	3,754.30	91.70
Public Buildings and Grounds					
Salaries and Wages		7,417.30	7,417.30		7,417.30
Other Expenses	2,870.21	3,955.87	6,826.08	3,659.43	3,166.65
Municipal Land Use Law (N.J.S.40:55D-1)					
Planning Board					
Other Expenses	350.00	2,358.30	2,708.30	1,433.34	1,274.96
Insurance					
Liability Insurance		511.80	511.80		511.80
Workers Compensation Insurance		25.06	25.06		25.06
Group Insurance		5,488.47	5,488.47	297.49	5,190.98
Unemployment Compensation Insurance		499.75	499.75		499.75
Municipal Court					
Salaries and Wages		1,702.30	1,702.30		1,702.30
Other Expenses		3,316.52	3,316.52	1,156.37	2,160.15
Public Defender					
Other Expenses		25.00	25.00		25.00
Police					
Salaries and Wages		3,708.67	3,708.67		3,708.67
Other Expenses	15,874.61	4,957.90	20,832.51	17,660.03	3,172.48
Office of Emergency Management					
Salaries and Wages		78.52	78.52		78.52
Other Expenses		1,425.00	1,425.00		1,425.00
Ambulance Association					
Other Expenses		902.64	902.64		902.64
Homeland Security					
Salaries and Wages		148.90	148.90		148.90
Other Expenses	1,687.62	5,541.65	7,229.27		7,229.27
Streets and Roads					
Road Repairs and Maintenance					
Salaries and Wages		2,037.82	2,037.82		2,037.82
Other Expenses	887.40	3,676.17	4,563.57	887.40	3,676.17

(Continued)

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Fiscal Year 2007 Appropriation Reserves
For the Fiscal Year Ended June 30, 2008

	Balance June 30, 2007		Balance After Transfers	Disbursed	Balance Lapsed
	<u>Encumbered</u>	<u>Reserves</u>			
<u>Streets and Roads (Cont'd)</u>					
Solid Waste Collection					
Salaries and Wages		\$ 1,248.36	\$ 1,248.36		\$ 1,248.36
Other Expenses	\$ 7,839.46	9,207.18	17,046.64	\$ 7,419.35	9,627.29
Vehicle Maintenance					
Salaries and Wages		1,702.06	1,702.06		1,702.06
Other Expenses	2,236.10	9,558.35	11,794.45	2,966.18	8,828.27
Landfill/Solid Waste Disposal Costs	118.80	22,522.20	22,641.00	15,638.58	7,002.42
<u>Health and Welfare</u>					
Board of Health					
Salaries and Wages		165.10	165.10		165.10
Other Expenses		500.00	500.00		500.00
<u>Recreation and Education</u>					
Maintenance of Parks					
Salaries and Wages		2,280.47	2,280.47		2,280.47
Other Expenses		2,589.18	2,589.18		2,589.18
Recreation Service and Programs					
Other Expenses		8,061.10	8,061.10		8,061.10
Expense of Participation in Free County Library					
Salaries and Wages		2,439.23	2,439.23		2,439.23
Other Expenses	332.59	2,367.87	2,700.46	689.40	2,011.06
Celebration of Public Events, Anniversary or Holiday					
Other Expenses		4,767.75	4,767.75		4,767.75
Uniform Construction Code - Apportionment Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)					
Construction Office					
Salaries and Wages		60.32	60.32		60.32
Other Expenses		1,977.34	1,977.34	110.00	1,867.34
Code Enforcement					
Salaries and Wages		58.12	58.12		58.12
Other Expenses		712.67	712.67	110.00	602.67
<u>Unclassified</u>					
Utilities:					
Telephone		4,455.78	4,455.78	3,788.44	667.34
Street Lighting		21,610.50	21,610.50	5,954.54	15,655.96
Electricity and Natural Gas	87.89	10,384.16	10,472.05	3,642.87	6,829.18
Water		4,202.43	4,202.43	92.85	4,109.58
Petroleum Products	8,549.85	18,338.28	26,888.13	13,744.73	13,143.40
Sewerage		276.25	276.25		276.25
<u>Deferred Charges and Statutory Expenditures</u>					
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System		400.00	400.00		400.00
Social Security System (O.A.S.I.)		1,835.79	1,835.79		1,835.79
<u>Operations Excluded From CAPs</u>					
Public Employees Retirement System		708.62	708.62		708.62
Police and Fireman's Retirement System		568.80	568.80		568.80
Storm Water Management					
Salaries and Wages		399.98	399.98		399.98
Other Expenses		604.61	604.61		604.61
<u>Capital Improvements Excluded From CAPs</u>					
Municipal Building Improvements		44.00	44.00		44.00
	<u>\$ 46,380.48</u>	<u>\$ 208,665.85</u>	<u>\$ 255,046.33</u>	<u>\$ 94,181.66</u>	<u>\$ 160,864.67</u>

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Prepaid Taxes
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007 (Fiscal Year 2008 Taxes)	\$ 32,227.39
Increased by:	
Collections	<u>27,149.89</u>
	59,377.28
Decreased by:	
Application to Fiscal Year 2008 Taxes Receivable	<u>32,227.39</u>
Balance June 30, 2008 (Fiscal Year 2009 Taxes)	<u><u>\$ 27,149.89</u></u>

CURRENT FUND
 Statement of Reserve for NPP - Homeowner Share
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 7,432.00
Decreased by:	
Disbursements	<u>5,132.00</u>
Balance June 30, 2008	<u><u>\$ 2,300.00</u></u>

TOWNSHIP OF BERLIN
CURRENT FUND
 Statement of Reserve for Expense of Participation in Free County Library With State Aid
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$	862.00
Increased by:		
Receipts		854.00
		1,716.00
Decreased by:		
Payments		1,273.90
Balance June 30, 2008	\$	442.10

CURRENT FUND
 Statement of Due to State of New Jersey--State Training Fees
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$	2,011.00
Increased by:		
Collections		12,321.00
		14,332.00
Decreased by:		
Payments		6,667.00
Balance June 30, 2008	\$	7,665.00

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Due to State of New Jersey--DYFS Marriage License Fees
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 400.00
Increased by:		
Collections		650.00
		1,050.00
Decreased by:		
Payments		900.00
		150.00
Balance June 30, 2008		\$ 150.00

Exhibit SA-16

CURRENT FUND
Statement of Due County for Added and Omitted Taxes
For the Fiscal Year Ended June 30, 2008

County Share of 2007 Levy		
Added Taxes		\$ 20,944.77
Omitted Taxes		161,315.00
		\$ 182,259.77
Decreased by:		
Payments		182,259.77
		\$ 182,259.77

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Fire District Taxes Payable
For the Fiscal Year Ended June 30, 2008

Levy--Fiscal Year 2008		\$ 402,900.00
Decreased by:		
Payments		<u>\$ 402,900.00</u>

CURRENT FUND
Statement of County Taxes Payable
For the Fiscal Year Ended June 30, 2008

Levy--Fiscal Year 2008		
County Tax	\$ 3,481,728.67	
County Library Tax	236,508.73	
County Open Space Tax	<u>115,661.39</u>	
		\$3,833,898.79
Decreased by:		
Payments		<u>\$3,833,898.79</u>

TOWNSHIP OF BERLIN
CURRENT FUND
Statement of Local District School Taxes
For the Fiscal Year Ended June 30, 2008

Levy--Fiscal Year 2008	\$7,922,033.00
Decreased by:	
Payments	<u>\$7,922,033.00</u>

CURRENT FUND
Statement of Municipal Open Space Taxes Payable
For the Fiscal Year Ended June 30, 2008

Levy--Fiscal Year 2008	\$ 142,677.91
Decreased by:	
Payments	<u>\$ 142,677.91</u>

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
 Statement of Federal and State Grants Receivable
 For the Fiscal Year Ended June 30, 2008

<u>Program</u>	<u>Balance June 30, 2007</u>	<u>Accrued</u>	<u>Decreased</u>	<u>Balance June 30, 2008</u>
State:				
Clean Communities Grant		\$ 7,883.90	\$ 7,883.90	
Drunk Driving Enforcement Grant		3,039.21	3,039.21	
Body Armor Replacement Grant		2,132.10	2,132.10	
Smooth Operator Grant		6,000.00		\$ 6,000.00
Neighborhood Preservation Program - Year 5	\$ 12,411.00		12,411.00	
Neighborhood Preservation Program - Year 6	100,000.00		90,848.25	9,151.75
Neighborhood Housing Rehabilitation Grant		100,000.00		100,000.00
Click It or Ticket Grant	3,764.88	4,000.00	3,764.88	4,000.00
Total State	<u>116,175.88</u>	<u>123,055.21</u>	<u>120,079.34</u>	<u>119,151.75</u>
County:				
C. C. Recreation Enhancement Grant	25,000.00			25,000.00
Total County	<u>25,000.00</u>			<u>25,000.00</u>
Federal:				
Transportation Enhancement Grant TEA-21 Haddon Avenue	400,000.00			400,000.00
NJDOT - Haddon Ave Streetscape Phase 2	67,426.25			67,426.25
NJDOT - Veterans Avenue	152,000.00		114,000.00	38,000.00
NJDOT - Sidewalks Along Route 73		150,000.00		150,000.00
Home Investment Partnership Program		100,000.00		100,000.00
Community Development Block Grant - Year 26	10,931.50		10,931.50	
Community Development Block Grant - Year 27	33,000.00			33,000.00
Community Development Block Grant - Year 28	40,137.00		37.00	40,100.00
Community Development Block Grant - Year 29		33,310.00		33,310.00
Community Development Block Grant - Year 30		30,257.00		30,257.00
Total Federal	<u>703,494.75</u>	<u>313,567.00</u>	<u>124,968.50</u>	<u>892,093.25</u>
Total Grants	<u>\$ 844,670.63</u>	<u>\$ 436,622.21</u>	<u>\$ 245,047.84</u>	<u>\$ 1,036,245.00</u>
Recap:				
Collected			\$ 245,010.84	
Cancelled			37.00	
			<u>\$ 245,047.84</u>	

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
Statement of Reserve for Federal and State Grants--Unappropriated
For the Fiscal Year Ended June 30, 2008

<u>Program</u>	<u>Balance June 30, 2007</u>	<u>Grants Receivable</u>	<u>Anticipated as Budgeted Revenue</u>	<u>Balance June 30, 2008</u>
State:				
Clean Communities Grant		\$ 7,883.90	\$ 7,883.90	
Drunk Driving Enforcement Grant		3,039.21	3,039.21	
Body Armor Replacement Grant		2,132.10	2,132.10	
Smooth Operator Grant		6,000.00	6,000.00	
Neighborhood Housing Rehabilitation Grant		100,000.00	100,000.00	
Click It or Ticket Grant		4,000.00	4,000.00	
Total State		<u>123,055.21</u>	<u>123,055.21</u>	
Federal:				
NJDOT - Sidewalks Along Route 73 North		150,000.00	150,000.00	
Home Investment Partnership Program		100,000.00	100,000.00	
Community Development Block Grant - Year 29		33,310.00	33,310.00	
Community Development Block Grant - Year 30		30,257.00	30,257.00	
Total Federal		<u>313,567.00</u>	<u>313,567.00</u>	
Total Grants	-	<u>\$ 436,622.21</u>	<u>\$ 436,622.21</u>	-

TOWNSHIP OF BERLIN
FEDERAL AND STATE GRANT FUND
 Statement of Reserve for Federal and State Grants--Appropriated
 For the Fiscal Year Ended June 30, 2008

<u>Program</u>	<u>Balance June 30, 2007</u>	<u>Transferred from 2008 Budget Appropriations</u>	<u>Decreased</u>	<u>Balance June 30, 2008</u>
State:				
Clean Communities Grant	\$ 7,577.17	\$ 7,883.90	\$ 6,759.00	\$ 8,702.07
Drunk Driving Enforcement Grant	4,223.62	3,039.21	4,313.46	2,949.37
Body Armor Replacement Grant	1,183.23	2,132.10	2,332.73	982.60
Municipal Storm Water Grant	4,194.01		4,194.01	
Smooth Operator Grant		6,000.00		6,000.00
Neighborhood Preservation Program - Year 5	6,318.44		6,318.44	
Neighborhood Preservation Program - Year 6	100,000.00		100,000.00	
Neighborhood Housing Rehabilitation Grant		100,000.00	70,518.28	29,481.72
Click It or Ticket Grant		4,000.00	3,827.20	172.80
Total State	123,496.47	123,055.21	198,263.12	48,288.56
County:				
C.C. Recreation Enhancement Grant	22,157.95		22,157.95	
C.C. Touched by a Star Mini Grant	2,500.00		2,500.00	
Total County	24,657.95		24,657.95	
Federal:				
Haddon Ave. TEA-21	400,000.00			400,000.00
NJDOT - Veterans Avenue	152,000.00		152,000.00	
NJDOT - Haddon Ave. Streetscape Phase 2	200,000.00		200,000.00	
NJDOT - Sidewalks Along Route 73 North		150,000.00		150,000.00
Home Investment Partnership Program		100,000.00		100,000.00
Community Development Block Grant - Year 26	10,931.50		10,931.50	
Community Development Block Grant - Year 27	33,000.00		33,000.00	
Community Development Block Grant - Year 28	40,137.00		40,137.00	
Community Development Block Grant - Year 29		33,310.00	27,071.31	6,238.69
Community Development Block Grant - Year 30		30,257.00		30,257.00
Total Federal	836,068.50	313,567.00	463,139.81	686,495.69
Total Grants	\$ 984,222.92	\$ 436,622.21	\$ 686,060.88	\$ 734,784.25
Recap:				
Disbursed			\$ 636,912.93	
Accounts Payable			49,110.95	
Cancelled			37.00	
			\$ 686,060.88	

SUPPLEMENTAL EXHIBITS

TRUST FUND

TOWNSHIP OF BERLIN
TRUST FUND

Statement of Trust Cash Per N.J.S.40A:5-5--Chief Financial Officer
For the Year Ended June 30, 2008

	Animal Control	Other	Municipal Open Space
Balance June 30, 2007	\$	\$	\$
Increased by Receipts:			
Reserve for Dog Fund Expenditures	16,323.60	127.89	26,112.69
Due to State Department of Health	1,206.60		
Due Open Space Capital Fund			88,611.15
Current Fund Budget Appropriation	8,399.71		
Due Current Fund	11,000.00	10,529.56	161,241.98
Reserve for:			
Escrow Deposits			
New Jersey Unemployment Compensation Insurance			
Recycling	229,332.84		
Accumulated Sick Leave	5,248.16		
Redemption of Tax Sale Certificates	26,501.57		
Parking Offenses Adjudication Act	54,928.47		
Municipal Law Enforcement Grant Program Expenditures	306,426.33		
Township Rehabilitation Loan	96.00		
Municipal Public Defender Fees	1,406.18		
Municipal Alcohol and Drug Alliance	416.26		
Snow Removal	6,081.00		
NPP - Bench Program & Old West Berlin Association	574.12		
John J. McPeak Library	15,000.00		
Berlin Township Police Department	11.97		
Tax Collector Utility	136.15		
Net Payroll	555.00		
Payroll Deductions	48,008.38		
Contra	2,082,179.25		
Municipal Open Space	1,988,004.94		
	64.00		142,677.91
	<u>36,993.91</u>	<u>4,785,436.18</u>	<u>392,531.04</u>
Decreased by Disbursements:			
Due State Department of Health	1,156.80	37,121.80	
Expenditures Under R.S. 4:19-15.11	17,993.53	5,515,241.54	418,643.73
Due Current Fund	17,700.00		
Due Open Space Capital Fund			160,989.83
Reserve for:			
Escrow Deposits			
Recycling	319,922.53		
Redemption of Tax Sale Certificates	15,781.56		
Municipal Law Enforcement Grant Program Expenditures	305,363.23		
Township Rehabilitation Loan	6,163.90		
Municipal Public Defender Fees	26,099.00		
Municipal Alcohol and Drug Alliance	5,850.00		
NPP - Bench Program & Old West Berlin Association	3,833.00		
Tax Collector Utility	334.49		
Net Payroll	48,008.38		
Payroll Deductions	2,082,179.25		
Contra	1,986,661.22		
Budget Appropriations	64.00		176,787.78
	<u>36,914.33</u>	<u>4,816,325.14</u>	<u>337,777.61</u>
Balance June 30, 2008	\$	\$	\$
	<u>207.47</u>	<u>688,916.40</u>	<u>80,866.12</u>

TOWNSHIP OF BERLIN
TRUST--OTHER FUNDS
 Statement of Due Current Fund
 For the Fiscal Year Ended June 30, 2008

	<u>Total</u>	<u>Snow Removal</u>	<u>Recycling Program</u>	<u>Contractors Escrow</u>	<u>Planning Board Escrow</u>
Balance June 30, 2007	\$ (3,904.93)	\$ (5,000.00)	\$ 76.79	\$ 1.47	\$ 1,016.81
Increased by:					
Interest Earned on Deposits	5,529.56		400.29	6.85	5,122.42
Interfund Loans	<u>5,000.00</u>	<u>5,000.00</u>			
	<u>10,529.56</u>	<u>5,000.00</u>	<u>400.29</u>	<u>6.85</u>	<u>5,122.42</u>
	6,624.63	-	477.08	8.32	6,139.23
Decreased by:					
Disbursements:					
Interfund Loans Returned	1,095.07		76.79	1.47	1,016.81
Revenue Accounts Receivable - Interest	<u>5,033.51</u>		<u>325.67</u>	<u>5.66</u>	<u>4,702.18</u>
	<u>6,128.58</u>	<u>-</u>	<u>402.46</u>	<u>7.13</u>	<u>5,718.99</u>
Balance June 30, 2008	<u>\$ 496.05</u>	<u>-</u>	<u>\$ 74.62</u>	<u>\$ 1.19</u>	<u>\$ 420.24</u>

TRUST--ANIMAL CONTROL FUND
 Statement of Due to Current Fund
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 8,500.00
Increased by:	
Receipts	<u>11,000.00</u>
	19,500.00
Decreased by:	
Disbursements	<u>17,700.00</u>
Balance June 30, 2008	<u>\$ 1,800.00</u>

TOWNSHIP OF BERLIN
TRUST--ANIMAL CONTROL FUND
 Statement of Reserve for Animal Control Fund Expenditures
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007 (Deficit)		\$ (8,399.71)
Increased by:		
Collections:		
Dog License Fees	\$ 13,007.60	
Cat License Fees	3,316.00	
Deferred Charged Raised in the Current Fund	8,399.71	
		24,723.31
		16,323.60
Decreased by:		
Expenditures Under R.S.4:19-15.11--Cash	17,993.53	
Accounts Payable	865.73	
		18,859.26
Balance June 30, 2008 (Deficit)		\$ (2,535.66)

Dog License Fees Collected

<u>Year</u>	<u>Amount</u>
FY2007	\$ 6,234.05
FY2006	7,649.20
	\$ 13,883.25

TRUST--ANIMAL CONTROL FUND
 Statement of Due to State Department of Health
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 27.60
Increased by:		
Dog Registration Fees Collected		1,206.60
		1,234.20
Decreased by:		
Payments		1,156.80
Balance June 30, 2008		\$ 77.40

TOWNSHIP OF BERLIN
TRUST--OTHER FUNDS
 Statement of Trust Other Reserves
 For the Year Ended June 30, 2008

Reserve	Balance June 30, 2007	Increased				Decreased			Balance June 30, 2008
		Receipts	Interest	Current Fund Budget	Employee Withholdings	Due From Developers	Disbursements	Accounts Payable	
Reserve for Escrow Deposits	\$ 519,164.30		\$ 5,767.11			\$ 223,565.73	\$ 319,922.53	\$ 17,957.50	\$ 410,617.11
Reserve for New Jersey Unemployment Compensation Insurance	23,579.17		209.36		5,038.80				28,827.33
Reserve for Recycling Program	38,773.60								49,493.61
Reserve for Accumulated Sick Leave	25,637.41	\$ 26,501.57					15,781.56		80,565.88
Reserve for Redemption of Tax Sale Certificates	1.00	306,426.33	528.47	\$ 54,400.00			305,363.23		1,064.10
Reserve for Parking Offenses Adjudication Act	766.00	96.00							862.00
Reserve for Municipal Law Enforcement Grant Program Expenditures	42,566.25	599.40	806.78				6,163.90	2,580.00	35,228.53
Reserve for Township Rehabilitation	32,735.10		416.26				26,099.00	2,500.00	4,552.36
Reserve for Municipal Public Defender Fees	2,152.18	6,081.00					5,850.00	675.00	1,708.18
Reserve for Municipal Alcohol and Drug Alliance Program	3,259.25	514.60	59.52	15,000.00			3,833.00		0.37
Reserve for Snow Removal	17,609.65								32,609.65
Reserve for NPP - Bench Program & Old West Berlin Association	978.11		11.97				334.49		655.59
Reserve for John J. McPeak Library	3,232.72	70.00	66.15						3,368.87
Reserve for Berlin Township Police Department	4,089.25	555.00							4,644.25
Reserve for Tax Collector Utility	-	48,008.38					48,008.38		-
	\$ 714,543.99	\$ 388,852.28	\$ 7,865.62	\$ 69,400.00	\$ 5,038.80	\$ 223,565.73	\$ 731,356.09	\$ 23,712.50	\$ 654,197.83

TOWNSHIP OF BERLIN
TRUST--MUNICIPAL OPEN SPACE FUND
 Statement of Reserve for Future Use
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 191,469.31
Increase by:		
Receipts:		
Current Year Tax Levy	\$ 142,677.91	
Interest Earned on Deposits--Due from General Capital	<u>5,835.08</u>	
		<u>148,512.99</u>
		339,982.30
Decreased by:		
Disbursed		
Operations	61,947.03	
Payments on Bonds	54,784.38	
Interest on Bonds	<u>60,056.37</u>	
		<u>176,787.78</u>
Balance June 30, 2008		<u><u>\$ 163,194.52</u></u>

TRUST--OTHER FUND
 Statement of Payroll Deductions Payable
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 19,166.30
Increased by:		
Payroll Deductions		<u>1,998,004.94</u>
		2,017,171.24
Decreased by:		
Payments		<u>1,996,661.22</u>
Balance June 30, 2008		<u><u>\$ 20,510.02</u></u>

Analysis of Balance June 30, 2008

Workforce Development/Health Care Subsidy		\$ 9.89
Public Employees' Retirement System		7,142.70
Police and Firemen's Retirement System		11,128.38
Public Employees' Retirement System--Contributory Insurance		581.63
AFLAC		517.38
Other		<u>1,130.04</u>
		<u><u>\$ 20,510.02</u></u>

SUPPLEMENTAL EXHIBITS

GENERAL CAPITAL FUND

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of General Capital Cash per N.J.S. 40A:5-5--Chief Financial Officer
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 1,275,586.47
Increased by Receipts:		
Due Current Fund	\$ 901,784.03	
Due Open Space Trust Fund	5,835.08	
Budget Appropriation:		
Capital Improvement Fund	30,000.00	
Bond Anticipation Notes Renewal	<u>1,854,000.00</u>	
		<u>2,791,619.11</u>
		4,067,205.58
Decreased by Disbursements:		
Due Current Fund	904,833.90	
Due Open Space Trust Fund	88,611.15	
Improvement Authorizations	220,511.66	
Bond Anticipation Notes Renewal	800,000.00	
Contracts Payable	<u>551,193.57</u>	
		<u>2,565,150.28</u>
Balance June 30, 2008		<u><u>\$ 1,502,055.30</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Analysis of General Capital Cash
 For the Fiscal Year Ended June 30, 2008

Fund Balance Capital Improvement Fund	Ordinance Number	Date of Ordinance	Receipts			Disbursements			Balance (Overdraft) June 30, 2008
			Budget Appropriations	Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Bond Anticipation Notes	Miscellaneous	
\$ 40.00			\$ 30,000.00						\$ 40.00
Improvement Authorizations:									
	7-23-01	Acquisition, Construction, Repair and							
	4-22-02	Installation of Various Capital							
	2-24-03	Improvements		11,164.61	\$ 11,113.75				50.86
	8-26-02	Acquisition, Construction, Repair and							
		Installation of Various Capital		3,215.86	3,215.86				
	12-22-03	Acquisition, Construction, Repair and							
		Installation of Various Capital		47,392.22	20,777.57			\$ 7,751.00	34,365.65
	11-22-04	Acquisition, Construction, Repair and		129,995.63	17,769.07				112,226.56
		Installation of Various Capital							
	2-28-05	Acquisition, Construction and Renovation of an							
		Addition to the Township Municipal Building		15,578.18	7,662.76				7,915.42
		Including Acquisition of Real Property and							
		Site Improvements and Related Work							
	2-13-06	Various Capital Improvements and the Acquisition		128,493.58	31,970.48			8,759.24	87,763.86
		of Various Pieces of Capital Equipment							
	5-22-06	Various Road and Streetscape Improvements		(32,003.05)	362.18			26,110.00	257,744.77
	4-23-07	Various Capital Improvements and the Acquisition		(14,899.71)	70,616.04			254,390.20	250,092.05
		of Various Pieces of Equipment							
	4-23-07	Various Capital Improvements and the Acquisition		142,521.06	28,239.77			70,010.18	44,271.11
		of Various Pieces of Equipment							
	6-18-07	Demolition of the Existing Township Municipal		89,000.00	3,182.03			286,644.72	826.75
		Building							
	2-25-08	Acquisition of Real Property and a Building to be			15,928.15			205,644.72	189,716.57
		used as a Municipal Building							
	4-28-08	Completion of Various Capital Improvements and			9,672.00			282,477.53	(262,149.53)
		the Acquisition of Various Pieces of Equipment							
Due Current Fund				4,889.72					
Contracts Payable				334,841.75					1,839.85
Reserve for Developers Contribution				250,000.00				34,687.75	445,597.58
Due Open Space Trust Fund				165,356.62					250,000.00
Contra								88,611.15	82,580.55
				800,000.00				800,000.00	
				\$ 30,000.00	\$ 220,511.66			\$ 1,080,561.62	\$ 1,502,055.30
				\$ 1,275,586.47	\$ 907,619.11			\$ 1,080,561.62	\$ 1,502,055.30
				\$ 30,000.00	\$ 1,854,000.00			\$ 1,544,638.62	\$ 1,080,561.62
				\$ 4,889.72	\$ 901,784.03			\$ 904,833.90	1,839.85
				334,841.75				551,193.57	445,597.58
				250,000.00				34,687.75	250,000.00
				165,356.62	5,835.08				82,580.55

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Due to Current Fund
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 4,889.72
Increased by:		
Receipts:		
Interest Earned on Deposits	\$ 68,254.21	
Interfund Loans	<u>833,529.82</u>	
		<u>901,784.03</u>
		906,673.75
Decreased by:		
Disbursements:		
Revenue Accounts Receivable -- Interest	66,414.36	
Interfund Loans Returned	<u>838,419.54</u>	
		<u>904,833.90</u>
Balance June 30, 2008		<u><u>\$ 1,839.85</u></u>

Exhibit SC-4

GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation--Funded
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 7,737,589.92
Increased by:		
Bonds Issued		<u>934,500.00</u>
		8,672,089.92
Decreased by:		
Budget Appropriation:		
Bonds Refunded	\$ 915,000.00	
Payment of Bond Principal	620,000.00	
Payment of Loan Principal	<u>11,028.87</u>	
		<u>1,546,028.87</u>
Balance June 30, 2008		<u><u>\$ 7,126,061.05</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Deferred Charges to Future Taxation—Unfunded
 For the Fiscal Year Ended June 30, 2008

Improvement Description	Ordinance Number	Balance June 30, 2007	2007/2008 Authorizations	Reallocation	Adjustment	Balance June 30, 2008	Bond Anticipation Notes	Analysis of Balance June 30, 2008	
								Expenditures	Unexpended Improvement Authorizations
General Improvements:									
Acquisition, Construction and Renovation of an Addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	05-01	2-28-05) \$ 235,000.00				\$ 235,000.00	\$ 235,000.00		
Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	06-01	2-13-06) 565,000.00				565,000.00	565,000.00		
Various Road and Streetscape Improvements	06-09	5-22-06) 264,000.00				264,000.00	264,000.00		
Various Capital Improvements and the Acquisition of Various Pieces of Equipment	07-08	4-23-07) 590,000.00				590,000.00	590,000.00		
Demolition of the Existing Township Municipal Building	07-10	6-18-07) 200,000.00		\$ (200,000.00)		-			
Acquisition of Real Property and a Building to be used as a Municipal Building	08-04	2-25-08) 200,000.00		200,000.00		200,000.00	200,000.00		
Refunding Bond Ordinance	08-06	4-14-08) 113,592.00	\$ 113,592.00			-			
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	08-07	4-28-08) 590,000.00	590,000.00			590,000.00		\$ 262,149.53	\$ 327,850.47
Funded Portion of Bond Anticipation Notes		\$ 1,854,000.00	\$ 703,592.00	-	\$ 113,592.00	\$ 2,444,000.00	\$ 1,854,000.00	\$ 262,149.53	\$ 327,850.47
Unexpended Proceeds of Bond Anticipation Notes:									\$ 1,121,083.14
Ordinance Number:									
05-01								\$ 7,915.42	
06-01								87,763.86	
06-09								257,744.77	
07-08								250,092.05	
08-04								189,716.57	
									793,232.67
									\$ 327,850.47

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Due to Open Space Trust Fund
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 165,356.62
Increased by:	
Interest Earned on Deposits	<u>5,835.08</u>
	171,191.70
Decreased by:	
Interfund Loans Returned	<u>88,611.15</u>
Balance June 30, 2008	<u><u>\$ 82,580.55</u></u>

Exhibit SC-7

GENERAL CAPITAL FUND
Statement of Capital Improvement Fund
For the Fiscal Year Ended June 30, 2008

Receipts:	
Budget Appropriation	<u>\$ 30,000.00</u>
Decreased by:	
Appropriation to Finance Improvement Authorizations	<u><u>\$ 30,000.00</u></u>

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Improvement Authorizations
For the Fiscal Year Ended June 30, 2008

Improvement Description	Ordinance Number	Date	Amount	Balance June 30, 2007		Down Payment	2007/2008 Authorizations	Deferred Charges to Future Taxation—Unfunded	Cancellation & Reallocation of Balances	Paid or Charged	Balance June 30, 2008	
				Funded	Unfunded						Funded	Unfunded
General Improvements:												
Acquisition, Construction, Repair and Installation of Various Capital Improvements	01-11) 02-4) 03-1)	7-23-01) 4-22-02) 2-24-03)	\$ 485,000.00	\$ 11,164.61						\$ 11,113.75	\$ 50.86	
Acquisition, Construction, Repair and Installation of Various Capital Improvements	02-12)	8-26-02)	380,000.00	3,215.86						3,215.86		
Acquisition, Construction, Repair and Installation of Various Capital Improvements	03-22)	12-22-03)	525,000.00	47,392.22						13,026.57	34,365.65	
Acquisition, Construction, Repair and Installation of Various Capital Improvements	04-10)	11-22-04)	610,000.00	129,985.63						17,769.07	112,226.56	
Acquisition, Construction and Renovation of an including Acquisition of Real Property and Site Improvements and Related Work	05-01)	2-28-05)	250,000.00	\$ 15,578.18						7,662.76	\$ 7,915.42	
Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	06-01)	2-13-06)	595,000.00	128,493.58						40,729.72	87,763.86	
Various Road and Streetscape Improvements	06-09)	5-22-06)	278,000.00	231,996.95						(25,747.82)	257,744.77	
Various Capital Improvements and the Acquisition of Various Pieces of Equipment	07-08)	4-23-07)	704,000.00	575,100.29						325,006.24	250,092.05	
Improvements to the Township's Drainage System at Veterans Avenue	07-09a)	4-23-07)	20,010.18	20,010.18						20,010.18		
Construction, Reconstruction, Resurfacing, Milling, Overlay and Curb and Sidewalk Construction for Various Roadways	07-09b)	4-23-07)	50,000.00	50,000.00						50,000.00		
Acquisition and Installation of Various Pieces of Move Equipment in the Township Park	07-09c)	4-23-07)	72,510.88	72,510.88						28,239.77	44,271.11	
Demolition of the Existing Township Municipal Building	07-10)	6-18-07)	300,000.00	89,000.00	200,000.00				\$ (205,644.72)	83,355.28		
Acquisition of Real Property and a Building to be used as a Municipal Building	08-04)	2-25-08)	205,644.72							15,928.15	189,716.57	
Refunding Bond Ordinance	08-06)	4-14-08)	113,592.00					\$ 113,592.00		113,592.00		
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	08-07)	4-28-08)	620,000.00			\$ 30,000.00	\$ 590,000.00			282,149.53	327,850.47	
Capital Improvement Fund			\$ 423,289.38	\$ 1,151,169.00		\$ 30,000.00	\$ 703,592.00			\$ 996,053.06	\$ 190,914.18	\$ 1,121,083.14
Disbursed						\$ 30,000.00						
Charges at Settlement of Refunding Contracts Payable Canceled										\$ 220,511.66		
Contracts Payable Awarded										113,592.00		
										(26,110.00)		
										688,059.40		
										\$ 996,053.06		

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
Statement of Contracts Payable
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 334,841.75
Increased by:		
Charges to Improvement Authorizations:		
2007/2008 Contracts and Change Orders		688,059.40
		1,022,901.15
Decreased by:		
Disbursed	\$ 551,193.57	
Canceled	26,110.00	
		577,303.57
Balance June 30, 2008		\$ 445,597.58

Analysis of Balance June 30, 2008

<u>Name</u>	<u>Date</u>	<u>Ordinance Number</u>	<u>Amount</u>
Kei Associates	11/08/04	2004-10	\$ 42,401.00
Kei Associates	05/14/07	2007-08	51,361.44
Krisanna Construction	11/26/07	2007-08	11,096.85
American Asphalt	08/20/07	2007-08	16,902.34
Garrison	08/20/07	2007-08	35,088.00
Krisanna Construction	08/20/07	2007-09	6,270.42
DiMiglio	06/23/08	2008-07	282,477.53
			\$ 445,597.58

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Bond Anticipation Notes
 For the Fiscal Year Ended June 30, 2008

Ordinance Number	Improvement Description	Original Date	Date of Issue	Due Date	Interest Rate	Balance June 30, 2007	Increased	Decreased	Balance June 30, 2008
General Improvements:									
05-01)	Acquisition, Construction and Renovation of an addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	03/27/06	03/23/07	03/21/08	3.72%	\$ 235,000.00	\$	235,000.00	\$ 235,000.00
05-01)	Acquisition, Construction and Renovation of an addition to the Township Municipal Building including Acquisition of Real Property and Site Improvements and Related Work	03/27/06	03/20/08	03/19/09	2.29%	\$	235,000.00	\$	235,000.00
06-01)	Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	03/27/06	03/23/07	03/21/08	3.72%	565,000.00		565,000.00	
06-01)	Various Capital Improvements and the Acquisition of Various Pieces of Capital Equipment	03/27/06	03/20/08	03/19/09	2.29%		565,000.00		565,000.00
06-09)	Completion of Various Road and Streetscape Improvements	03/20/08	03/20/08	03/19/09	2.29%		264,000.00		264,000.00
07-08)	Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	03/20/08	03/20/08	03/19/09	2.29%		590,000.00		590,000.00
07-10)	Demolition of the Existing Township Municipal Building	03/20/08	03/20/08	03/19/09	2.29%		200,000.00		200,000.00
						\$ 800,000.00	\$ 1,854,000.00	\$ 800,000.00	\$ 1,854,000.00
Renewals Issued for Cash						\$	800,000.00	\$	800,000.00
							1,054,000.00		
						\$ 1,854,000.00	\$ 800,000.00	\$ 800,000.00	\$ 1,854,000.00

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of General Serial Bonds
 For the Fiscal Year Ended June 30, 2008

Purpose	Original Issue	Date	Maturities of Bonds Outstanding June 30, 2008		Interest Rate	Issued for Cash	Decreased	Balance June 30, 2008
			Date	Amount				
General Bonds--Series 1997	\$ 2,215,000.00	4-15-97	4-15-09	\$ 150,000.00	5.40%			
			4-15-10	175,000.00	5.40%			
			4-15-11	190,000.00	5.45%			
			4-15-12	200,000.00	5.45%			
			4-15-13	200,000.00	5.50%		\$ 1,065,000.00	
General Obligation Refunding Bonds-- Series 1997	1,715,000.00	12-1-97					160,000.00	
General Bonds--Series 2001	3,354,000.00	3-1-01	3-1-09/10	232,389.00	4.375%			
			3-1-11/12	253,515.00	4.375%			
			3-1-13	253,515.00	4.500%			
			3-1-14	270,416.00	4.500%			
			3-1-15	274,641.00	4.625%			
			3-1-16	294,923.00	4.625%		211,262.00	\$ 2,065,303.00
General Bonds--Series 2001 (Open Space)	615,000.00	3-1-01	3-1-09/10	42,611.00	4.375%			
			3-1-11/12	46,485.00	4.375%			
			3-1-13	46,485.00	4.500%			
			3-1-14	49,584.00	4.500%			
			3-1-15	50,359.00	4.625%			
			3-1-16	54,077.00	4.625%		38,738.00	378,697.00
Restructured Bonds--Series 2003	765,000.00	1-1-03	1-1-09	65,000.00	4.000%			
			1-1-10	80,000.00	3.400%			
			1-1-11	80,000.00	3.650%			
			1-1-12	80,000.00	3.700%			
			1-1-13	80,000.00	4.000%			
			1-1-14	80,000.00	3.900%			
			1-1-15	85,000.00	4.050%			
			1-1-16	85,000.00	4.150%			
			1-1-17	85,000.00	4.250%		45,000.00	720,000.00

(Continued)

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of General Serial Bonds
 For the Fiscal Year Ended June 30, 2008

Purpose	Original Issue	Date	Maturities of Bonds		Interest Rate	Balance June 30, 2007	Issued for Cash	Decreased	Balance June 30, 2008
			Outstanding June 30, 2008	Amount					
General Bonds--Series 2005	\$ 1,900,000.00	3-1-05	3-1-09	\$ 86,514.89	3.750%				
			3-1-10	86,514.89	3.750%				
			3-1-11	86,514.89	3.750%				
			3-1-12	99,824.87	3.750%				
			3-1-13	116,462.35	3.750%				
			3-1-14	232,924.69	3.750%				
			3-1-15	232,924.69	4.000%				
			3-1-16	232,924.69	4.000%				
			3-1-17	332,749.56	4.000%				
			3-1-18	362,697.02	4.000%	\$ 1,880,035.02		\$ 9,982.49	\$ 1,870,052.53
General Bonds--Series 2005 (Open Space)	955,000.00	3-1-05	3-1-09	43,485.11	3.750%				
			3-1-10	43,485.11	3.750%				
			3-1-11	43,485.11	3.750%				
			3-1-12	50,175.13	3.750%				
			3-1-13	58,637.65	3.750%				
			3-1-14	117,075.31	3.750%				
			3-1-15	117,075.31	4.000%				
			3-1-16	117,075.31	4.000%				
			3-1-17	167,250.44	4.000%				
			3-1-18	182,302.98	4.000%	944,964.98		5,017.51	939,947.47
Refunding Bonds--Series 2008	934,500.00	5-23-08	9-15-08	160,000.00					
			9-15-09	190,000.00					
			9-15-10	200,000.00					
			9-15-11	210,000.00					
			9-15-12	174,500.00	3.250%				
						\$ 7,509,000.00	\$ 934,500.00	\$ 1,535,000.00	\$ 6,908,500.00
Refunded								\$ 915,000.00	
Paid by Budget Appropriations								620,000.00	
								\$ 1,535,000.00	

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Green Acres Loan
 For the Fiscal Year Ended June 30, 2008

Purpose	Original Issue	Date	Maturities of Bonds		Interest Rate	Balance June 30, 2007	Issued for Cash	Paid By Budget Appropriation	Balance June 30, 2008
			Outstanding June 30, 2008	Amount					
Green Acres Loan	12-10-04	\$ 250,000.00	9-10-08	\$ 5,597.29					
			3-10-09	5,653.26					
			9-10-09	5,709.79					
			3-10-10	5,766.89					
			9-10-10	5,824.56					
			3-10-11	5,882.81					
			9-10-11	5,941.63					
			3-10-12	6,001.05					
			9-10-12	6,061.06					
			3-10-13	6,121.67					
			9-10-13	6,182.89					
			3-10-14	6,244.72					
			9-10-14	6,307.16					
			3-10-15	6,370.24					
			9-10-15	6,433.94					
			3-10-16	6,498.28					
			9-10-16	6,563.26					
			3-10-17	6,628.89					
			9-10-17	6,695.18					
			3-10-18	6,762.13					
			9-10-18	6,829.76					
			3-10-19	6,898.05					
			9-10-19	6,967.03					
			3-10-20	7,036.70					
			9-10-20	7,107.07					
			3-10-21	7,178.14					
			9-10-21	7,249.92					
			3-10-22	7,322.42					
			9-10-22	7,395.65					
			3-10-23	7,469.60					
			9-10-23	7,544.30					
			3-10-24	7,619.74					
			9-10-24	7,695.94					
					2.00%	\$ 228,589.92		\$ 11,028.87	\$ 217,561.05
						\$ 228,589.92		\$ 11,028.87	\$ 217,561.05

TOWNSHIP OF BERLIN
GENERAL CAPITAL FUND
 Statement of Bonds and Notes Authorized But Not Issued
 For the Fiscal Year Ended June 30, 2008

Improvement Description	Ordinance Number	Date	Balance June 30, 2007	2007/2008 Authorizations	Bond Anticipation Notes Issued	Balance June 30, 2008
General Improvements: Completion of Various Road and Streetscape Improvements	06-09	05/22/06	\$ 264,000.00		\$ 264,000.00	
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	07-08	04/23/07	590,000.00		590,000.00	
Demolition of the Existing Township Municipal Building	07-10	06/18/07	200,000.00		200,000.00	
Completion of Various Capital Improvements and the Acquisition of Various Pieces of Equipment	08-07	04/28/08		\$ 590,000.00		\$ 590,000.00
			<u>\$ 1,054,000.00</u>	<u>\$ 590,000.00</u>	<u>\$ 1,054,000.00</u>	<u>\$ 590,000.00</u>

SUPPLEMENTAL EXHIBITS

SEWER UTILITY FUND

TOWNSHIP OF BERLIN
SEWER UTILITY FUND
Statement of Sewer Utility Cash per N.J.S.40A:5-5--Chief Financial Officer
For the Fiscal Year Ended June 30, 2008

	<u>Operating</u>	<u>Capital</u>
Balance June 30, 2007	\$ 177,862.20	\$ 163,183.60
Increased by Receipts:		
Utility Collector	\$ 1,053,943.73	
Due Sewer Utility Operating Fund		\$ 470,064.27
Due Sewer Utility Capital Fund	502,863.88	
Due Current Fund	84,340.00	
Contra	816.94	
Miscellaneous	406.66	
	<u>1,642,371.21</u>	<u>470,064.27</u>
	1,820,233.41	633,247.87
Decreased by Disbursements:		
2008 Fiscal Year Appropriations	690,134.67	
Due to Borough of Berlin--		
Water Reconnection Fees	1,850.00	
Due to Paparone Builders -- Sewer Escrow	4,050.00	
Accrued Interest on Bonds and Notes	310,166.62	
Appropriation Reserves	6,285.92	
Due Sewer Utility Operating Fund		504,313.88
Due Sewer Utility Capital Fund	460,000.00	
Due Current Fund	84,340.00	
Contra	816.94	
	<u>1,557,644.15</u>	<u>504,313.88</u>
Balance June 30, 2008	<u>\$ 262,589.26</u>	<u>\$ 128,933.99</u>

TOWNSHIP OF BERLIN
SEWER UTILITY CAPITAL FUND
 Analysis of Sewer Utility Capital Cash
 For the Fiscal Year Ended June 30, 2008

	Receipts		Disbursements		Transfers		Balance June 30, 2008
	Balance June 30, 2007	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To	
Due Sewer Utility Operating Fund	\$ 163,183.60	\$ 470,064.27		\$ 504,313.88			\$ 128,933.99
	\$ 163,183.60	\$ 470,064.27	-	\$ 504,313.88	-	-	\$ 128,933.99

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
Statement of Sewer Cash and Reconciliation per N.J.S.40A:5-5--Collector
For the Fiscal Year Ended June 30, 2008

Receipts:

Consumer Accounts Receivable	\$ 790,719.24
Prepaid Sewer Rents	171,964.67
Water Connection Fees--Due to Borough of Berlin	1,850.00
Sewer Escrow--Due to Paparone Builders	4,050.00
Connection Fees	76,266.00
Interest on Delinquent Rents	9,093.82
	1,053,943.73

Decreased by:

Turnovers to Treasurer	\$ 1,053,943.73
------------------------	-----------------

Exhibit SD-4

SEWER UTILITY OPERATING FUND
Statement of Consumer Accounts Receivable
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 890.27
Increased by:	
Fiscal Year 2008 Net Billings	984,358.26
	985,248.53
Decreased by:	
Collections	\$ 790,719.24
Prepays Applied	193,970.21
	984,689.45
Balance June 30, 2008	\$ 559.08

TOWNSHIP OF BERLIN
SEWER UTILITY CAPITAL FUND
 Statement of Improvement Authorizations
 For the Year Ended June 30, 2008

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance June 30, 2007	2008 Authorizations		Costs to Fixed Capital	Balance June 30, 2008
					Deferred Charges to Future Revenue	Improvement Authorization Canceled		
2008-6	Acquisition, Construction and Installation of a Sewerage Collection System	04-18-08	\$ 265,049.10		\$ 265,049.10	\$ 26,505.00	\$ 238,544.10	
				-	\$ 265,049.10	\$ 26,505.00	\$ 238,544.10	-

General Improvements:

TOWNSHIP OF BERLIN
SEWER UTILITY CAPITAL FUND
 Statement of Fixed Capital
 For the Fiscal Year Ended June 30, 2008

<u>Description</u>	<u>Balance June 30, 2007</u>	<u>Additions By Ordinance</u>	<u>Balance June 30, 2008</u>
Sewerage Collection System	\$ 12,252,800.00	\$ 238,544.10	\$ 12,491,344.10
	\$ 12,252,800.00	\$ 238,544.10	\$ 12,491,344.10

Exhibit SD-7

SEWER UTILITY OPERATING FUND
 Statement of Prepaid Sewer Rents
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007 (Fiscal Year 2008 Rents)	\$ 193,970.21
Increased by:	
Collections	171,964.67
	365,934.88
Decreased by:	
Application to Sewer Consumer Accounts Receivable	193,970.21
Balance June 30, 2008 (Fiscal Year 2009 Rents)	\$ 171,964.67

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
 Statement of Accrued Interest on Bonds
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 119,069.22
Increased by:	
Charged to Utility Operating Budget	312,615.59
	431,684.81
Decreased by:	
Interest Paid	310,166.62
Balance June 30, 2008	\$ 121,518.19

Analysis of Balance June 30, 2008

<u>Principal Outstanding June 30, 2008</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
Long Term Bonds:					
\$ 5,360,000.00	Variable	1-01-08	6-30-08	180 Days	\$ 115,350.41
2,180,500.00	Variable	5-23-08	6-30-08	38 Days	6,167.78
					\$ 121,518.19

TOWNSHIP OF BERLIN
SEWER UTILITY OPERATING FUND
 Statement of Fiscal Year 2007 Appropriation Reserves
 For the Fiscal Year Ended June 30, 2008

	Balance June 30, 2007		Disbursed	Balance Lapsed
	Encumbered	Reserves		
Operating:				
Salaries and Wages		\$ 7,472.37		\$ 7,472.37
Other Expenses	\$ 1,648.66	9,052.43	\$ 6,285.92	4,415.17
	<u>1,648.66</u>	<u>16,524.80</u>	<u>6,285.92</u>	<u>11,887.54</u>
Deferred Charges and Statutory Expenditures				
Statutory Expenditures:				
Contribution to:				
Social Security System		242.41		242.41
	-	<u>242.41</u>	-	<u>242.41</u>
	<u>\$ 1,648.66</u>	<u>\$ 16,767.21</u>	<u>\$ 6,285.92</u>	<u>\$ 12,129.95</u>

SEWER UTILITY CAPITAL FUND
 Statement of Due to Sewer Utility Operating Fund
 For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007	\$ 163,183.60
Increased by:	
Receipts:	
Interest Earned on Deposits	\$ 10,064.27
Interfund Loans Received	<u>460,000.00</u>
	<u>470,064.27</u>
	633,247.87
Decreased by:	
Interfund Loans Returned	502,863.88
Disbursed for Sewer Utility Operating	<u>1,450.00</u>
	<u>504,313.88</u>
Balance June 30, 2008	<u>\$ 128,933.99</u>

SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Fiscal Year Ended June 30, 2008

Balance June 30, 2007		\$ 4,550,731.72
Increased by:		
Long Term Bonded Debt Paid by Operating Budget	\$ 185,709.38	
Costs to Fixed Capital with Issuance of Refunding Bonds	<u>214,403.00</u>	
		<u>400,112.38</u>
Balance June 30, 2008		<u><u>\$ 4,950,844.10</u></u>

TOWNSHIP OF BERLIN

PART 2

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

FOR THE FISCAL YEAR ENDED JUNE 30, 2008

TOWNSHIP OF BERLIN
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2008

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

TOWNSHIP OF BERLIN
Summary Schedule of Prior Year Audit Findings
And Questioned Costs as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

FINANCIAL STATEMENT FINDINGS

Finding No. 2007-1

Condition

Our review of the construction code office revealed that fees for six of the ten permits tested were not calculated correctly.

Current Status

The condition has been resolved.

FEDERAL AWARDS

Not Applicable.

STATE FINANCIAL ASSISTANCE PROGRAMS

Not Applicable.

TOWNSHIP OF BERLIN
Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>	
Phyllis A. Magazzu	Mayor		
Thomas J. DiGangi	Council President		
Christopher T. Morris	Councilman		
Joseph L. Batten	Councilman		
Jerome McIntosh	Councilman		
Lori A. Campisano	Chief Financial Officer/Treasurer	\$1,000,000.00	(B)
Jamey Eggers	Township Clerk, Improvement Search Clerk	100,000.00	(A)(C)
Mary Trout	Registrar of Vital Statistics, Deputy Clerk	1,000,000.00	(B)
Cathy Underwood	Deputy Registrar of Vital Statistics	1,000,000.00	(B)
Emma Walsh	Finance Clerk	1,000,000.00	(B)
Donafaye Wilson Zoll, Esq.	Solicitor		
Nicholas F. Trabosh, Esq.	Judge of the Municipal Court	1,000,000.00	(B)
Maria Reed	Court Administrator and Violations Clerk	1,000,000.00	(B)
Vicki Taylor	Deputy Court Administrator and Violations Clerk	1,000,000.00	(B)
Kelly McCauley	Secretary to the Building Inspector, Planning Board and Zoning Board	1,000,000.00	(B)
Charles J. Riebel, Jr.	Engineer		
Michael Laginestra	Secretary to Board of Health, Zoning Officer and Property Maintenance Inspector	1,000,000.00	(B)
Diane Zoppel	Tax and Sewer Utility Collector Tax Search Clerk	1,000,000.00	(B)
Margaret Marchowsky	Tax and Sewer Clerk	1,000,000.00	(B)
Michael DePalma	Building Subcode Official/Inspector and Construction code Officer	1,000,000.00	(B)
Joseph Jackson	Fire Subcode Official/Inspector	1,000,000.00	(B)
Ken Snuffin	Plumbing Inspector	1,000,000.00	(B)
Sal Satania	Electrical Inspector	1,000,000.00	(B)
Anthony Colavecchio	Tax Assessor		
Michael Hayden	Police Chief	1,000,000.00	(B)

(A) Western Surety Company

(B) Employees not individually bonded are covered through the Camden County Joint Insurance Fund for \$1,000,000.00 per each loss.

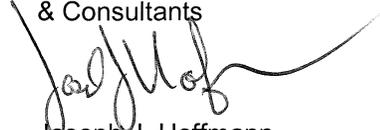
(C) Employees individually bonded are also covered by a Public Employee Dishonesty Bond for \$1,000,000.00 each loss through the Camden County Joint Insurance Fund. This loss is in excess of the amount of the individual bond in place.

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink, appearing to read 'Joseph J. Hoffmann', with a long, sweeping flourish extending to the right.

Joseph J. Hoffmann
Certified Public Accountant
Registered Municipal Accountant

