

**ORDINANCE 2011-8 AN ORDINANCE OF THE TOWNSHIP OF BERLIN,
COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 3
OF THE CODE OF THE TOWNSHIP OF BERLIN, ENTITLED
“ADMINISTRATION OF GOVERNMENT,” TO ESTABLISH A
REQUIREMENT FOR MEMBERS OF THE GOVERNING
BODY TO ATTEND BASIC COURSES ON THEIR RESPONSIBILITIES
AND OBLIGATIONS IN LOCAL GOVERNMENT**

WHEREAS, the Legislature has implemented a Best Practices initiative which provides measures and incentives designed to support local governments in planning and managing local budgets more effectively without raising property taxes; and

WHEREAS, included in the Best Practices Checklist is a recommendation that elected officials attend basic courses regarding their responsibilities and obligations in local government; and

WHEREAS, before receiving its last state aid payment, the Township will need to certify compliance with the items included on the Best Practices Checklist;

NOW, THEREFORE, BE IT ORDAINED by the by the Mayor and Township Council of the Township of Berlin, County of Camden, State of New Jersey as follows:

SECTION 1: Chapter 3 of the Code of the Township of Berlin is hereby revised, amended and supplemented to include a new Section 3-8.3, which shall provides as follows:

SECTION 3-8.3 Basic Course Requirements for Governing Body Members

Each member of the Governing Body shall complete a basic course on their responsibilities and obligations in Local Government in the following subject matters:

- (a) Budgeting;
- (b) Policy Setting;
- (c) Local Government Contracting;
- (d) Risk Management; and
- (e) the Open Public Records Act.

These courses shall be coordinated through Rutgers University, the County and State League of Municipalities; Mayors Association; New Jersey Association of Counties; and Joint Insurance Funds.

Upon completion of these courses, members shall not be required to repeat these courses in any subsequent term as a member of the Governing Body.

SECTION 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 4: This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Introduced: April 11, 2011

Notice is hereby given that the foregoing Ordinance was introduced and passed upon first reading at a meeting of the Mayor and Council of the Township of Berlin, Camden County, New Jersey on April 11, 2011 and the same was ordered published pursuant to statute. Said ordinance will be further considered for final adoption at a meeting of the Mayor and Council of the Township of Berlin on May 9, 2011 at 6:30 p.m. at the Berlin Township Municipal Hall, 135 Route 73 South, West Berlin, NJ.

Catherine Underwood
Township Clerk