

**ORDINANCE 2014-13 OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN,
AND STATE OF NEW JERSEY, ENACTING CHAPTER 109 OF THE CODE OF THE
TOWNSHIP OF BERLIN ENTITLED "BUILDINGS, PUBLIC"**

WHEREAS, the Governing Body of the Township of Berlin has determined that it would be appropriate to establish policies and procedures for the use of Township-owned buildings; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety and welfare and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law; and

NOW THEREFORE BE IT ORDAINED, by the Mayor and the Township Council of the Township of Berlin, as follows:

SECTION 1: There is hereby enacted Chapter 109 of the Berlin Township Code, entitled "Buildings, Public," as follows:

Chapter 109. Buildings, Public

Section 109-1 Purpose

It is the intent of this Chapter to establish uniform policies and procedures by which municipally-owned buildings, also known as Public Buildings or Municipal Facilities, may be utilized by residents of the Township of Berlin and, on an as-available basis, by groups and/or organizations that are non-residents.

Section 109-2 Policies and Procedures Established

- A. The Township of Berlin hereby establishes certain policies and procedures regulating the private use of public buildings, entitled "Policy and Procedures for Rental of Municipal Facilities" and "Rules Governing Use of Municipal Facilities."
- B. A copy of the "Policy and Procedures Regulating for Rental of Municipal Facilities," "Rules Governing Use of Municipal Facilities," and any other forms to be maintained by the Township Clerk as required therein, shall be maintained on file in the office of the Township Clerk and shall be delivered to any individual,

group or organization applying for permission to use a public building as set forth therein. Said documents also shall be available for inspection during regular business hours upon written request submitted to the Township Clerk.

- C. The form and content of the "Policy and Procedures Regulating for Rental of Municipal Facilities" and "Rules Governing Use of Municipal Facilities," and any and all other forms required to be maintained by the Township Clerk as required therein, may be amended and supplemented from time to time by resolution of the Mayor and Township Council.

SECTION 2: Except as set forth in Section 1 above, the balance of the Code of the Township of Berlin shall not be affected by this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

SECTION 5: This Ordinance shall take effect twenty (20) days after final adoption and publication as required by law.

Notice is hereby given that the foregoing Ordinance was introduced and passed upon first reading at a meeting of the Mayor and Council of the Township of Berlin, Camden County, New Jersey on November 24, 2014 and the same was ordered published pursuant to statute. Said ordinance will be further considered for final adoption at a meeting of the Mayor and Council of the Township of Berlin on December 15, 2014 at 6:30 p.m. at the Berlin Township Municipal Hall, 135 Route 73 South, West Berlin, NJ.

Catherine Underwood
Township Clerk