

**JANUARY 4, 2016**

**REORGANIZATION OF THE TOWNSHIP MAYOR AND COUNCIL  
TOWNSHIP OF BERLIN  
JANUARY 4, 2016**

Mayor Magazzu opened the meeting at 12:00 p.m. and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Record Breeze and Courier Post newspapers and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

The Township Clerk presented the following Certificate of Election:

The Board of County Canvassers does determine that at an election held in said county on the 3rd day of November, in the year of, Two Thousand Fifteen, Frank Epifanio was duly elected to the office of member of Council.

Certified on the 13<sup>th</sup> day of November, 2015 by the Chairperson of the Board of County Canvassers and attested by Joseph Ripa, Camden County Clerk.

Congressman, Donald Norcross administered the Oath of Public office to Frank Epifanio who was then seated as Member of Council.

The Township Clerk presented the following Certificate of Election:

The Board of County Canvassers does determine that at an election held in said county on the 3rd day of November, in the year of, Two Thousand Fifteen, Jerome McIntosh was duly elected to the office of member of Council.

Certified on the 13<sup>th</sup> day of November, 2015 by the Chairperson of the Board of County Canvassers and attested by Joseph Ripa, Camden County Clerk.

Congressman, Donald Norcross administered the Oath of Public office to Jerome McIntosh who was then seated as Member of Council.

All in attendance joined in the Salute to the Flag.

**ROLL CALL:** Mayor Magazzu, Councilman Epifanio, Councilman Morris,  
Councilman McIntosh, Councilwoman Marion Bodanza

**Also Present:** Lori Campisano, Chief Financial Officer, Charles Riebel, Jr.,  
Township Municipal Engineer/ Public Works Director, Stuart Platt,  
Solicitor, Leonard Check, Chief of Police, Josh Shellenberger,  
Zoning Officer

**Guests:** Congressman Donald Norcross, Senator Jim Beach,  
Freeholder Jon Young, Camden County Clerk Joseph Ripa

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Municipal Prosecutor Donna Platt, Berlin EMS Captain Lou DeMarco, EMS President Craig Fallstick

Motion by Councilman Epifanio, second by Councilman McIntosh to open the floor for nomination for Council President. Councilman Epifanio nominated Christopher Morris for Council President, Councilman McIntosh seconded.

**RESOLUTION 2016- 1 PRESIDENT OF COUNCIL**

**WHEREAS**, N.J.S.A. 40:69A-120 provides that the Council shall select from among its members a President of the Council who shall serve in place of the Mayor in the event of his absence disability or refusal to act;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Berlin that **CHRISTOPHER MORRIS**, having been selected by the Council, shall serve as President of the Council of the Township of Berlin from January 4, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Councilman McIntosh to adopt Resolution 2016-1. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016 - 2 APPOINTMENT OF SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **STUART PLATT, ESQUIRE**, of , NJ be appointed the Municipal Attorney of the Township of Berlin for a period of one year (1) commencing January 1, 2016 until December 31, 2016 to perform professional services ordinarily provided by and required of a Municipal Attorney, and to receive such compensation as may be reasonable for such services.

Said **STUART PLATT, ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Municipal Attorney. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-2. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 3 APPOINTMENT OF SPECIAL COUNSEL**

**JANUARY 4, 2016**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open process must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **WILLIAM M. TAMBUSI**, of , BROWN & CONNERY LLP, WESTMONT NJ be appointed the Labor Counsel of the Township of Berlin for a period of one year (1) commencing January 1, 2016 until December 31, 2016 to perform professional services ordinarily provided by and required of a Labor Counsel, and to receive such compensation as may be reasonable for such services.

Said **WILLIAM M. TAMBUSI**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Labor Counsel. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-3. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 4 APPOINTMENT OF REGISTERED MUNICIPAL ACCOUNTANT**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **DANIEL DiGANGI, C.P.A.** of BOWMAN AND COMPANY, 601 White Horse Road, Voorhees, New Jersey 08043 be appointed the Registered Municipal Auditor of the Township of Berlin commencing January 1, 2016, until December 31, 2016 to perform the professional services ordinarily provided by a Registered Municipal Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said **DANIEL DiGANGI, C.P.A.** is a person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of Registered Municipal Auditor. These professional services are necessary and are required by this Municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-4. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 5 APPOINTMENT OF BOND COUNSEL**

**JANUARY 4, 2016**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the mayor and Council of the Township of Berlin, County of Camden, that **PHILIP A. NORCROSS** of Parker McCay , 7001 Lincoln Drive West, Marlton, NJ 08053 be appointed Financial Consultant for the Sale of Bonds of the Township of Berlin for a period of one year (1) commencing January 1, 2016 until December 31, 2016 to perform the professional services ordinarily provided by a Financial Consultant of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

Said **PHILIP A. NORCROSS** is the person authorized by law to practice a recognized profession in the State of New Jersey, said practice is regulated by the laws of this State; to wit, the profession of registered Attorneys. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-5. Resolution adopted by call of the roll, five members present voting in the affirmative.

#### **RESOLUTION 2016- 6 APPOINTMENT OF PROJECT ENGINEER**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **KEY ENGINEERS and ADAMS REHMANN & HEGGAN ASSOCIATION** to be appointed the Construction Inspection Engineers of the Township of Berlin for a term of one year commencing January 1, 2016 until December 31, 2016, to perform professional services ordinarily provided by and required of a Project Engineer. These professional services are necessary and are required by this municipality.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-6. Resolution adopted by call of the roll, five members present voting in the affirmative.

#### **RESOLUTION 2016-7 COMMITTEES OF COUNCIL (FINANCE)**

**WHEREAS**, N.J.S.A. 40:69A-123 et seq., provides for the appointment and designation of Committees of Council;

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**NOW, THEREFORE, I PHYLLIS A. MAGAZZU**, Mayor of the Township of Berlin, hereby appoint **LORI A. CAMPISANO, CHRISTOPHER MORRIS** to serve on said Finance Committee.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-7. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-8 APPOINTMENT OF A QUALIFIED PURCHASING AGENT**

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS, Lori Campisano** possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS, Lori Campisano** desires to take advantage of the increased bid threshold:

**BE IT FURTHER RESOLVED**, that the governing body hereby appoints Lori Campisano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A: 11-2(30), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-8. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-9 APPOINTMENT OF IMPROVEMENT SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **CATHERINE UNDERWOOD** be and is hereby appointed Improvement Search Clerk effective January 1, 2016 until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-9. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-10 APPOINTMENT OF TAX SEARCH CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DANA O'HARA** be and is hereby appointed **Tax Search Clerk** for the Township of Berlin, effective January 1, 2016 and terminating December 31, 2016.

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Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-10. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-11 APPOINTMENT OF TAX / SEWER DEPARTMENT CLERK**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **COLLEEN DAWSON** be and is hereby appointed Sewer Clerk for the Township of Berlin, effective January 1, 2016 and terminating December 31, 2016

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-11. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-12 APPOINTMENT OF C-2 OPERATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that **CHARLES RIEBEL JR.** be and is hereby appointed the C-2 Operator of the Sewer Department of the Township of Berlin, effective January 1, 2016 until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-12. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-13 APPOINTMENT OF AN INSURANCE BROKER**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" " under the fair and open contract provisions of N.J.S.A.19:44A-20.4 et seq; and must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **CONNER STRONG BUCKELEW** to be appointed the Insurance Broker of the Township of Berlin for a term of one year commencing January 1, 2016 until December 31, 2016, to provide Risk Management Services. These professional services are necessary and are required by this municipality.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-13. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-14 APPOINTMENT OF COMMISSIONER AND ALTERNATE FOR JOINT INSURANCE FUND**

**JANUARY 4, 2016**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointments to the Joint Insurance Fund Committee be and they are hereby made as follows, commencing January 1, 2016

- |                            |   |                                    |
|----------------------------|---|------------------------------------|
| <b>CATHERINE UNDERWOOD</b> | - | <b>FUND COMMISSIONER</b>           |
| <b>PHYLLIS MAGAZZU</b>     | - | <b>ALTERNATE FUND COMMISSIONER</b> |
| <b>CHUCK RIEBEL</b>        | - | <b>SAFETY DELEGATE</b>             |
| <b>JEROME MCINTOSH</b>     | - | <b>ALTERNATE SAFETY DELEGATE</b>   |
| <b>MICHAEL C. AVALONE</b>  | - | <b>RISK MANAGEMENT CONSULTANT</b>  |

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-14. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-15 APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that it hereby appoints **CATHERINE UNDERWOOD** as the Public Agency Compliance Officer until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-15. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 16 APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided for the Office of Zoning Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **JOSHUA SHELLENBERGER** be appointed the Zoning Officer, commencing January 1, 2016 until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-16. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained

**RESOLUTION 2016-17 APPOINTMENT OF WEBSITE DESIGNER / IT**

**JANUARY 4, 2016**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **DONNA ALBANO** be and is hereby appointed Website Designer / IT effective January 1, 2016 until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-17. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-18 APPOINTMENT OF PUBLIC RELATION COORDINATOR**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **DONNA ALBANO** be and is hereby appointed Public Relations Coordinator effective January 1, 2016 until December 31, 2016.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-18. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-19 APPOINTMENT OF PUBLIC DEFENDER**

**WHEREAS**, N.J.S.A. 40:69a-122 provides that the Mayor with the advice and consent of the Council shall appoint such other officers as may be provided by ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2016 until December 31, 2016.

**PUBLIC DEFENDER - ROBERT E. DEPERSIA, II**

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-19. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016 -20 APPOINTMENT OF MUNICIPAL PROSECUTOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance; and **WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the office of the Municipal Court;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the following appointment be made for the year commencing January 1, 2016 until December 31, 2016

**PROSECUTOR - DONNA SIGEL PLATT**

**JANUARY 4, 2016**

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-20. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 21 APPOINTMENT OF DEPUTY COURT ADMINISTRATOR**

**WHEREAS**, N.J.S.A. 40-69a-122 provides that the Mayor with advice and consent of the Council, shall appoint such other officers as may be provided by Ordinance;  
**WHEREAS**, Section 3-2E of the Code of the Township of Berlin provides for the Office of the Municipal Court;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey, that the following appointments be made as follows:

**DEPUTY COURT ADMINISTRATOR -VICKI TAYLOR** until December 31, 2016

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-21. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 22 APPOINTMENT OF EMERGENCY MANAGEMENT DEPUTY COORDINATOR**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such officers as may be provided by ordinance; and  
**WHEREAS**, 3-2 of the Code of the Township of Berlin provides for the appointment of Emergency Management Deputy Coordinators;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **DOMINIC PINTO, GEORGE BUNDICK JR** and **MICHAEL LYDIC**. be and hereby appointed Emergency Management Deputy Coordinator for the Township of Berlin for a term commencing January 1, 2016 until December 31, 2016.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-22. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 23 APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance;  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2016.

**PHYLLIS MAGAZZU**

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CHRISTOPHER MORRIS  
STUART PLATT  
CHARLES J. RIEBEL, JR.  
CATHERINE UNDERWOOD  
DANIEL GATTI  
LEONARD CHECK  
MELLISSA DILUZIO  
LOUIS DE MARCO JR.  
MICHAEL SCHAFFER  
TERESA VANDERGRIFT  
Dr. EDYTHE AUSTERMUHL  
SAHARA SAM REPRESENTATIVE  
WALMART REPRESENTATIVE  
HOME DEPOT REPRESENTATIVE  
SHOPRITE REPRESENTATIVE  
SINCLAIR MOVING COMPANY REPRESENTATIVE

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-23. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-24 APPOINTMENT OF MSI PLANNING COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that

**CHARLES RIEBEL** is hereby appointed MSI Planning Coordinator; and

**BE IT FURTHER RESOLVED**, that **CATHERINE UNDERWOOD** is hereby appointed Deputy MSI Planning Coordinator commencing January 1, 2016 until January 31, 2016.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-24. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 25 APPOINTMENT OF A MUNICIPAL COORDINATOR FOR DISABLED**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed the Municipal Coordinator for the Disabled commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-25. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 26 APPOINTMENT OF COORDINATOR ON AGING**

**JANUARY 4, 2016**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **THERESA VANDERGRIFT** be and is hereby appointed Coordinator on Aging for the Township of Berlin commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-26. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 27 APPOINTMENT OF SECRETARY BOARD OF HEALTH**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of Council, shall appoint such other officers as may be provided by ordinance; and **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed for the Township of Berlin as Secretary of the Board of Health Commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-27. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained.

**RESOLUTION 2016- 28 APPOINTMENT OF BUILDING MAINTENANCE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-28. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained.

**RESOLUTION 2016- 29 APPOINTMENT OF PROPERTY MAINTENANCE INSPECTOR**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JOSHUA SHELLENBERGER, ROBERT BRAY** be and is hereby appointed as Property Maintenance Inspector for a term commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-29. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained.

JANUARY 4, 2016

**RESOLUTION 2016-30 RESOLUTION APPOINTMENT OF COUNCIL LIAISON FOR NEIGHBORS HELPING NEIGHBORS**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **JEROME McINTOSH** , **MARION BODANZA** and **FRANK EPIFANIO** be and is here by appointed liaison for neighbors helping neighbors effective January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-30. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-31 APPOINTMENT OF ANIMAL CONTROL OFFICER**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **JOSHUA SHELLENBERGER** be and is hereby appointed the Animal Control Officer for the Township of Berlin commencing January 1, 2016 until December 31, 2016.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-31. Resolution adopted by call of the roll, four members present voting in the affirmative, Mayor Magazzu abstained.

**RESOLUTION 2016-32 APPOINTMENT OF ADMINISTRATIVE SECRETARY LAND USE OFFICE**

**BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin, that **KELLEY SHENDOCK** be and is hereby appointed Administrative Secretary Land Use Office effective January 1, 2016 until December 31, 2016.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-32. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-33 APPOINTMENT OF ELECTRICAL SUB-CODE OFFICIAL/ELECTRICAL INSPECTOR**

**WHEREAS**, the Township of Berlin requires the services of an on-site inspector to perform electrical inspection services; and

**WHEREAS**, **SAL CATANIA** is a duly approved and licensed State Inspector for electrical services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin that it hereby appoints **SAL CATANIA** Electrical Sub Code Official for a four year term commencing January 1, 2016 until December 31, 2019.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed in the Office of the Township Clerk and filed with the New Jersey Uniform Construction Code Office and Department of Community Affairs for the State of New Jersey.

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Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-33. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-34 RESOLUTION TO APPOINT A DEPUTY DIRECTOR OF PUBLIC WORKS**

**WHEREAS**, N.J.S.A. 40:69A-122 provides that the Mayor, with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; and

**WHEREAS**, the Township of Berlin Code provides for a Deputy Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **ANDREW SIMONE** be appointed the Deputy Director of Public Works for a term commencing January 1, 2016 and ending December 31, 2016

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-34. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 35 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD**

**WHEREAS**, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and

**WHEREAS**, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

**CRAIG DEGEORGE** Class IV **Chairman** to 12-31-19

**BETSY SIMPSON** – Class IV Member to 12-31-18

**JOE PANTANO**- Class IV Member 12-31-18

**FRANK McHENRY**- Class IV **Vice-Chairman** to 12-31-19

**JOHN BALISKI**- Alternate I to 12-31-16

**SAM SYKES** Alternate II to 12-31-16

**MICHAEL DEPALMA** – Class II Construction Code Official until  
December 31, 2016

**CHRISTOPHER MORRIS** – Class III Councilperson to 12-31-2016

**PHYLLIS MAGAZZU** – Class I Mayor to 12-31-16

**DAVID CARLAMERE**- Solicitor to 12-31-16

**DAVID ROWAN**- Solicitor to 12-31-16

**NOW, THEREFORE, BE IT RESOLVED** that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.

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Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-35. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 36 APPOINTMENT OF COORDINATOR FOR CLEAN COMMUNITIES MODEL PROGRAM**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **CHUCK RIEBEL** is hereby appointed as Coordinator for the Clean Communities Model Program I and that the Public Works Department of the Township of Berlin, be designated the Agency responsible for grant implementation effective January 1, 2016.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-36. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-37 RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS**, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and

**WHEREAS**, the Township of Berlin wishes to continue to be a voting member of said board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that **MARION BODANZA** is hereby appointed to serve as the representative from the Township of Berlin to the Camden County Community Development Advisory Board and

**FURTHER, JEROME McINTOSH and FRANK EPIFANIO** is hereby appointed to serve as the alternate members,

**FURTHER**, a certified copy of this Resolution is to be submitted to the County Community Development Office.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-37. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 38 APPOINTMENT OF PLANNING BOARD SOLICITOR**

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:-11-1 et seq.) requires that the Resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, be appointed the Planning Board Attorney of the Township of Berlin for a period of one

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year (1) commencing **January 1, 2016 until December 31, 2016** to perform professional services ordinarily provided by and required of a Planning Board Attorney, and to receive such compensation as may be reasonable for such services. Said **DAVID CARLAMERE & DAVID ROWAN ESQUIRE**, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State; to wit, the profession of Planning Board Attorney. These professional services are necessary and are required by this municipality.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-38. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-39 AUTHORIZING PURCHASES THROUGH STATE CONTRACTS**

**WHEREAS**, the Township of Berlin may, pursuant to N.J.S.A.40A:11-12, purchase materials, supplies and equipment under contracts entered into on behalf of the State of New Jersey by the Division of Purchases and Property in the Department of the Treasury; and

**WHEREAS**, purchases under the aforesaid State Contracts may be made by the Township without the necessity of advertising for bids or may be made in cases where advertisements for bids have produced either no bids or have produced rejected bids; and

**WHEREAS**, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under said State Contracts, during the year 2016;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that Department Heads are hereby authorized to purchase, without the necessity of a separate resolution, such materials, supplies, and equipment as shall be available under State Contract, to the Township pursuant to N.J.S.A.40A:11-12, in those cases 1) where it is desirable and in the best interests of the Township of Berlin to make such purchases and 2) where the amount of the purchase, with regard to the aggregation of like purchases made at separate times in the year 2016, is less than the threshold set in accordance with N.J.S.A. 40A:11-3; and

**BE IT FURTHER RESOLVED** that all purchases by the Township of Berlin pursuant to N.J.S.A. 40A:11-12 which are, with regard to aggregation, in excess of the bid limit established pursuant to N.J.S.A. 40A:11-3, shall be the subject of a separate authorizing resolution by the Mayor and Council of the Township of Berlin

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-39. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 40 DESIGNATION OF OFFICIAL DEPOSITORY FOR THE YEAR 2016**

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**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED** on the 4<sup>th</sup> day of January, 2016, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that **BANK OF AMERICA, REPUBLIC BANK** be and is hereby designated as depositories for the Township of Berlin for the year 2016.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (RS. 17:9-41).

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-40. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 41 DESIGNATION OF BANKS FOR INVESTMENT PURPOSES**

**WHEREAS**, there will be excess Berlin Township funds from time to time; and **WHEREAS**, it is in the best interest of the Township of Berlin to invest these funds at the highest rate of interest available;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the Treasurer be and hereby authorized to invest these funds in the following banks:

**BANK OF AMERICA**

**SANTANDER BANK**

**FULTON BANK**

**REPUBLIC BANK**

**STATE OF NEW JERSEY CASH MANAGEMENT FUND**

**Any other banks with GUDPA certification**

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-41. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 42 DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3 of the Open Public Meetings Act, Chapter 231, P.L., 1975, requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be the one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting;

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and council of the Township of Berlin, County of Camden, State of New Jersey as follows:

1. **COURIER POST**, Cherry Hill, New Jersey, and **RECORD BREEZE**, Blackwood, New Jersey are hereby designated as the official newspaper of the township. The designation of the newspapers shall be for a period of one (1) year commencing January 1, 2016 until December 31, 2016.
2. It is the opinion of this body that the above named newspapers have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-42. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 43 RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN OF THE TOWNSHIP OF BERLIN**

**WHEREAS**, N.J.S.A.40A:5-14 requires every municipality to adopt a Cash Management Plan;

**WHEREAS**, the attached plan, which has been prepared pursuant to the provisions of N.J.S.A.40A:5-14, sets forth the basis for the deposits and investments of certain public funds of the Township of Berlin;

**NOW, THEREFORE, BE IT RESOLVED** that the Cash Management Plan be adopted and in effect for the period January 1, 2016 through December 31, 2016. A copy of said plan is on file in the office of the Township Clerk.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to adopt Resolution 2016-43. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 44 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for prescription insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$757,000.00 and said funds are available in an appropriation entitled **BOLLINGER INC.** Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

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**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Bollinger, Inc.
2. This contract is awarded without competitive bidding as an "Extraordinary Unspecifiable Service" in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-44. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 45 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is \$ 55,000.00 and said funds are available in an appropriation entitled **DELTA DENTAL** Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Delta Dental Plan of NJ.
2. This contract is awarded without competitive bidding as an "Extraordinary Unspecifiable Service" in accordance with 40A:11-5(l)(a) of the Local Public Contracts Law because it cannot be reasonably described in written

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specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-44. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 46 AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIED SERVICES**

**WHEREAS**, there exists a need for dental insurance coverage; and

**WHEREAS**, the maximum amount of the contract is **\$ 0** and said funds are available in an appropriation entitled **ASSURANT** Group Insurance and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Assurant Employee Benefits Insurance Company
2. This contract is awarded without competitive bidding as an “Extraordinary Unspecifiable Service” in accordance with 40A:11-5(l) (a) of the Local Public Contracts Law because it cannot be reasonably described in written specifications and insurance qualifies as a EUS under the provisions of the statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-46. Resolution adopted by call of the roll, five members present voting in the affirmative.

**NO CONTRACT WILL BE AWARDED FOR RESOLUTION 2016-46, NO BERLIN TOWNSHIP EMPLOYEE HAS OPTED FOR THIS INSURANCE PLAN.**

**RESOLUTION 2016- 47 RESOLUTION TO SET THE INTEREST RATE CHARGES ON DELINQUENT TAXES**

**JANUARY 4, 2016**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% on the first \$1,500.00 of the delinquency and 18% on any amount in excess of \$1,500.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% on the first \$1,500 of taxes becoming delinquent after due date and 18% on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. There will be a ten (10) day grace period for quarterly tax payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a) Tax Collector
  - b) Township Attorney
  - c) Township Auditor
  - d) Department of Financial Services

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-47. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 48 RESOLUTION TO SET THE INTEREST RATE CHARGED ON DELINQUENT SEWER BILLS**

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of sewer bills subject to any abatement or discount for the late payment of sewer bills as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 18% per annum.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 18% per annum of sewer bills becoming delinquent after due date, subject to any abatement or discount for the late payment of sewer bills as provided by law.
2. There will be a ten (10) day grace period for quarterly sewer payments made by cash, check or money order.
3. This resolution shall be published in its entirety once in the Record Breeze Newspaper.
4. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

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- a) Tax Collector
- b) Township Attorney
- c) Township Auditor
- d) Department of Financial Services

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-48. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 49 RESOLUTION TO ADD SURCHARGE ON DELINQUENT REAL ESTATE TAXES OVER \$10,000.00**

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, , the Governing Body of a Municipality may establish a penalty to be assessed to a taxpayer with a delinquency in excess of \$10,000.00 and who fails to pay that delinquency prior to the end of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Berlin that it hereby authorizes a 6% penalty to be assessed on any tax delinquency in excess of \$10,000.00 where said delinquency has not been paid prior to the end of the fiscal year.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective on the date of its adoption.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-49. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 50 RESOLUTION SETTING FEE FOR EXECUTION OF DUPLICATE TAX SALE CERTIFICATE NJSA 54:5-52-1**

**WHEREAS**, in case of the destruction or loss of a tax title certificate which was issued by the Township of Berlin in the State of New Jersey held in the municipality, the collector of taxes in said municipality shall issue and execute a new certificate of tax sale in place of the one which has been destroyed or lost, and;

**WHEREAS**, the tax collector shall be duly authorized to do so by resolution of the governing body of said municipality, and;

**WHEREAS**, the municipality may charge a fee not to exceed \$100 for such a duplicate certificate, so;

**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that the costs for such duplicate certificate is set at \$100.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-50. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2016- 51 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO SET UP PARTIAL PAYMENT AGREEMENTS FOR CURRENT TAXES N.J.S.A. 54:5-68**

**WHEREAS**, the owners of property located in the Township of Berlin, would like the opportunity to pay taxes on a timely basis in monthly installments, and;  
**WHEREAS**, no delinquencies are recorded and current year real estate taxes are being paid in these monthly payments, and;  
**WHEREAS**, payments will be due the first day of each month with a ten day grace period, so;  
**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that pursuant to New Jersey Statutes Annotated, authorization is granted to allow the Tax Collector to enter into an agreement for monthly installments upon request of the owner on any property within the Township of Berlin for the payment of current taxes through monthly installments, and;  
**BE IT FURTHER RESOLVED**, that if these monthly installments fall delinquent more than ten days after the due date, then such agreement shall be void and the delinquency will revert back to the original date and the Township shall enforce the delinquency allowed by statute.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-51. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016- 52 RESOLUTION TO SET A SERVICE CHARGE FOR RETURNED CHECKS**

**WHEREAS**, N.J.S.A. 40:5-18 states that a governing body may provide for the imposition of a service charge to be added for a check returned for insufficient funds not to exceed \$20.00.  
**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin that in accordance with the above stated statute the fee of \$20.00 will be assessed for each check returned for insufficient funds.

Motion by Councilman Epifanio, second by Council President Morris to adopt Resolution 2016-52. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-53 RESOLUTION TO SET THE TIMES AND DATES FOR THE BERLIN OF TOWNSHIP ANNUAL MEETINGS**

The following is the schedule of Year 2016 Mayor and Council meetings which will be held at the Berlin Township Municipal Hall located at 135 Route 73 South, West Berlin New Jersey 08091. All meetings will be held on the Second and Fourth Monday of the month at 5:30 p.m. If a legal holiday falls on a meeting date then the meeting will be cancelled. Meetings for the year 2016 will be held as follows:

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**2016 Meeting Dates**  
**All meetings will begin at 5:30 pm**

January	4 <sup>th</sup>	Reorganization Meeting 12:00 noon
January	25	
February	8	
February	22	
March	7	
April	11	
April	25	
May	9	
May	23	
June	13	
July	11	
August	8	
September	12	
September	26	
October	24	
November	28	
December	19	

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-53. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-54 ADOPTING ROBERT'S RULES OF ORDER TO GOVERN THE CONDUCT OF ALL MEETINGS OF THE TOWNSHIP OF BERLIN**

WHEREAS the Mayor and Council of the Township of Berlin shall conducted meetings and;

WHEREAS Robert's Rules of Order are rules and regulations needed to conduct the business of a meeting.

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, in the County of Camden, that all meetings of the Township Council shall be governed by, and conducted in accordance with, Robert's Rules of Order.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-54. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-55 AUTHORIZING THE FILING OF TAX APPEALS**

WHEREAS, there exists a need for filing of Tax Appeals for the Township of Berlin; and

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that authorization is given to **DANIEL GATTI**, Tax Assessor to file these Tax Appeals on behalf of the Township of Berlin in all property tax matters

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-55. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-56 CONTINUING RESOLUTION**

**WHEREAS**, it is the policy of the Mayor and Council of the Township of Berlin to review and examine all previously adopted Resolutions;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, that all appointments, ordinances, amendments and supplements thereto, including all resolutions of the Township of Berlin heretofore in existence as of December 31, 2015, may continue for a period of sixty (60) days or at the pleasure of the Mayor and Council except in so far as they may be inconsistent with any and all appointments, ordinances, amendments and supplements adopted by the Mayor and Council of the Township of Berlin on this date, January 4, 2016.

Motion by Council President Morris, second by Councilman McIntosh to adopt Resolution 2016-56. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2016-57 AUTHORIZING PURCHASES BASED UPON THE AWARD OF CONTRACT TO CAMDEN COUNTY ENERGY RECOVERY ASSOCIATES, L.P., (COVANTA) FOR SOLID WASTE DISPOSAL SERVICES IN ACCORDANCE WITH THE COOPERATIVE BID BY THE COUNTY OF CAMDEN AS THE LEAD AGENCY FOR THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID #57-CCCPS**

**WHEREAS**, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS (Cooperative), received and opened bids at its Division of Purchasing on December 11, 2015 at 11:00 A.M., Prevailing Time, for Bid A-61/2015 for Disposal of Solid Waste for Camden County, various Camden County Agencies and various Camden County Municipalities under the Camden County Cooperative Pricing System, System Identifier # 57-CCCPS, the receipt of which bids were duly advertised in accordance with law; and

**WHEREAS**, the sole bidder was **Camden County Energy Recovery Associates, LP (Covanta)** who complied with the specifications and bid the base rate of \$66.66 per ton for the term of one year commencing on or about January 1, 2016 through December 31, 2016 with two (2) one year options, said options to be exercised at the sole discretion of the County; and

**JANUARY 4, 2016**

**WHEREAS**, by resolution adopted on December 17, 2015, the Board of Chosen Freeholders awarded a contract to the sole bidder who complied with the specifications, Camden County Energy Recovery Associates, LP, (Covanta) 445 South Street, Morristown, NJ 07960, for the disposal of solid waste for the County of Camden and other Cooperative Purchasing Members; and

**WHEREAS** the term of agreement shall be for one year commencing on or about January 1, 2016 through December 31, 2016 at the base rate of \$66.66 per ton; and

**WHEREAS**, Camden County Energy Recovery Associates, LP (Covanta) has extended pricing to both Camden County and to the members of the Camden County Cooperative Pricing System as set forth in the bid specifications; and

**WHEREAS**, the Township of Berlin is a participant in the Camden County Cooperative Pricing System and this bid; and

**WHEREAS**, it has been determined the bid for disposal services at a base rate of \$66.66 per ton provides for the best benefit to the Township of Berlin; and

**WHEREAS**, the bids have been evaluated by the Township of Berlin Engineer and Purchasing Agent, and the recommendation is made as herein after provided to the sole responsible bidder to comply with the uniform bid specifications, Camden County Energy Recovery Associates, LP (Covanta); and

**WHEREAS**, upon adoption, a copy of this approving Resolution shall be transmitted to Camden County Energy Recovery Associates, LP, (Covanta) 445 South Street, Morristown, NJ 07960 in order to effectuate formal notice of the Township of Berlin's intention to purchase solid waste disposal services in accordance with the County of Camden award; and

**WHEREAS**, funding for this purpose shall not exceed the maximum budgeted line items for Landfill and Solid Waste Disposal Costs line items in the temporary and permanent budgets for CY 2016 and shall be encumbered in accordance with N.J.A.C. 5:34-5.3(b)(2); and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, in the County of Camden that the Chief Financial Officer/Qualified Purchasing Agent is hereby authorized to purchase solid waste disposal services at a price of \$66.66 per ton from Camden County Energy Recovery Associates, LP (Covanta) for a period of one year from January 1, 2016 through December 31, 2016 in accordance with the award of bid on December 17, 2015 by the County of Camden for Solid Waste Disposal Services, under the Camden County Cooperative Pricing System, ID #57-CCCP.

Motion by Councilwoman Bodanza, second by Council President Morris to adopt Resolution 2016-57. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2016-58 AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR REASSESSMENT SERVICES FOR COMMERCIAL PROPERTIES INCLUDING INSPECTION AND VALUATION SERVICES**

**WHEREAS**, the Township of Berlin has a need to acquire reassessment services for commercial properties including inspection and valuation services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Chief Financial Officer/Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year commencing on January 1, 2016; and

**WHEREAS**, Thomas Davis, SRA, SCGRE, CTA has submitted a proposal dated December 2015 indicating that he will provide the reassessment services for commercial properties including inspection and valuation services in the Township of Berlin for a fee of \$125.00 per parcel for 414 parcels or \$51,750.00; and

**WHEREAS**, Thomas Davis, SRA, SCGRE, CTA has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Berlin in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract, and

**WHEREAS**, funding for this purpose shall not exceed the amount budgeted for said purpose and set aside in the Special Emergency Appropriation for the Preparation and Execution of a Complete Program of Reassessment of Real Property in the Township of Berlin and shall be encumbered in accordance with N.J.A.C. 5:4-5.3(b)(2); and

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Township of Berlin hereby authorizes the Mayor to enter into a contract with Thomas Davis, SRA, SCGRE, CTA as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Township of Berlin that notice of said award shall be published in the official newspaper of the Township of Berlin as required by law.

Motion by Councilman McIntosh, second by Councilwoman Bodanza to adopt Resolution 2016-58. Resolution adopted by call of the roll, five members present voting in the affirmative.

**Greetings and Statements of Council Members**

**JANUARY 4, 2016**

**Mayor Phyllis Magazzu:**

Good afternoon. I would like to again welcome our honored guests, family, friends and neighbors to Berlin Township's Reorganization meeting.

We sit here before you as your Mayor and Council. This is a great honor and privilege that has been given to us. As your governing body, we pledge to work hard every day and serve the interests of the people of Berlin Township, as you heard earlier, which the oath of office demands -- to the best of our ability.

To the voters of Berlin Township, thank you for putting your faith in our experience and knowledge and for giving us one of the greatest privileges and opportunities of our careers, to serve as your Mayor and Council. We want you all to know, that we will never take your support for granted. I understand that your trust and confidence is not guaranteed, but must be earned every day.

I cannot sit here today without expressing my deepest gratitude to the rest of council. Marion, Jerome, Chris, Frank you are all my true friends that will last forever. As in the past, and into the future, you have all brought your unique styles of leadership, dignity, and honor to this body. I am looking forward to working with all of you to meet the challenges and opportunities with enthusiasm - which will be fueled by my pledge to do my best to make Berlin Township an even better place to live and raise a family. I also look forward to the challenges that are before us, knowing that we will all emerge stronger, wiser and more united as a community. The question we must all ask is not what makes a great community, but WHO will help me make our community even greater. I am confident that with the continued community involvement, Berlin Township will be a town that will set the standard in Camden County.

My sincere thanks also goes to our Township Clerk and all departments for all the work they do overseeing the day to day workings of our town. Our great Police Department also deserves recognition for their efforts in keeping Berlin Township and its residents safe and secure. They are an invaluable resource, ready to help at any time. In addition, our Department of Public Works, who works so hard to keep our town clean, neat, and beautified must also be recognized and are deserving of our gratitude.

To all of our professionals, our solicitor, Stuart Platt, our engineer, Chuck Reibel, our auditors, Bowman and Company, our judge, Nick Trabosh, our prosecutor, Donna the nice Platt, Thank you for your professionalism and your expertise!!

Also, I would be remiss if I did not thank my husband, my mom and my best friend, and my entire family for their complete support in this journey. I would not be here in this chair, if it were not for their encouragement and belief in me.

This speech would not be complete without expressing my tremendous gratitude to all of our volunteers, starting with the fire department, ambulance squad and all the various

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boards and committees, as these are the people who make our Township great. With their very busy lives, it can be hard to find time to volunteer, but somehow they manage to find the time to give back to Berlin Township. The benefits of volunteering are invaluable to our community since it brings families together and creates a sense of pride in our community. As your Mayor, I would encourage as much community participation as possible. No matter how trivial you might think it to be, every little bit helps.

I would also like to continue to encourage our residents to come out to our meetings. As always, my cell phone number is available to anyone that needs to contact me. As we have said many times, our phone numbers and emails will always be available to all of our residents. We encourage you, in fact, we expect you, to take advantage of this opportunity to speak with us about your concerns and comments. With today's technology, there is much happening in the social media world that cannot be verified and may be misinterpreted. We want you to get straight answers and accurate information directly from the Mayor and Council, without relying on hearsay or rumor. If you can't attend our council meetings, the next best thing is to call or email.

As your Mayor and Council, we took an oath to serve you to the best of our ability. We take that oath very seriously. We will work tirelessly for the betterment of our town. The residents of Berlin Township deserve no less.

On behalf of myself and my family, I wish you all the best for a very happy and healthy new year. God Bless you all and God Bless America.

**Council President Christopher Morris:**

Congratulations and welcome back to my friend – the Honorable Councilman Jerome McIntosh – your years of service, wisdom and insight together with your positive, respectful and spiritual approach to the issues facing our town will help keep us on the right track – you are a respected leader in our community – keep up the good work!

Congratulations to my friend and our newest member on the Council – the Honorable Frank Epifanio – your youthful outlook and fresh approach together with your interesting sense of humor is something we all look forward in the New Year.

I also look forward to continuing to work with my other friends and colleagues, Councilman Marion Bodanza and our team leader, the Honorable Phyllis “Jeffries” Magazzu for the good of Berlin Township.

Thanks to my dear friend, Congressman Donald Norcross for joining us here today and administering the Oaths of Office. We appreciate your friendship to Berlin Township and your tireless advocacy for us in Washington. Thanks to our State Senator Jim Beach, our County Clerk, Joe Ripa and our Freeholder, Jon Young for joining us here today – we value your friendship and support and appreciate all that you do for our citizens!

**JANUARY 4, 2016**

Finally, thanks to our township employees, our volunteers and the residents of our great little community for making Berlin Township such a special place.

All the best for a Happy & Healthy New Year!

**Councilman Frank Epifanio:**

Greetings to our Elected Officials, Honorable Guests and Township Employees, To the residents of Berlin Township, thank you for expressing your confidence in me and my running mate and friend Councilman Jerome McIntosh, by re-electing us as your representatives on Township Council. Your continued faith and support is truly humbling.

To my friends on Council: Councilwoman Bodanza, Council President Morris and Mayor Magazzu, I couldn't ask for a better group of people to call colleagues.

To my family, without your continued love and support, I would not be sitting here today. And to my fiancé Aida, a special thanks. She never minds when I am called away from home because of council, in fact, sometimes I think she would be okay if it happened more often.

As we begin this new year and I begin a new term, I look forward to the possibilities that lie ahead for our town, to finding solutions to the problems that will occur, and to working with my fellow council members and mayor as we continue to solidify Berlin Township as a place that so many residents and businesses are proud to call home.

**Councilman Jerome McIntosh:**

Councilman Jerome McIntosh thanked Mayor and Council and the residents of Berlin Township for re-electing him. He thanked his family for coming out today and sharing this moment with him and wishes everyone a Happy New Year.

**Councilwoman Bodanza:**

Thanked everyone for being here today and congratulated Frank and Jerome for their re-election. Councilwoman Bodanza remarked that she is happy to have the team back together again and looks forward to working along with them and all the great employees and volunteers who help make Berlin Township a great little town.

**Public Portion**

Motion by Council President Morris, second by Councilwoman Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard

**JANUARY 4, 2016**

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

**Adjourn**

Motion by Councilman Epifanio, second by Council President Morris to adjourn the meeting at 12:34 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 12:34 pm

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Catherine Underwood, Township Clerk