Resolution No. 2015-6

RESOLUTION OF THE PLANNING AND ZONING BOARD OF THE TOWNSHIP OF BERLIN ESTABLISHING REGULAR MEETING DATES AND THE OFFICIAL NEWSPAPERS IN CONFORMITY WITH THE OPEN PUBLIC MEETING ACT 2015

WHEREAS, The Open Public Meeting Act requires advance written notice of all meetings of the Planning and Zoning Board be posted in one public place designated by the Board and mailed, telephoned, telegram or hand delivered to at least two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of the established fee; and

NOW THEREFORE, BE IT RESOLVED by the Planning and Zoning Board of the Township of Berlin as follows:

1. All advance written notices of Board meetings shall be posted by the Board Secretary on the official bulletin of Berlin Township.

2. All notices of Board meetings and other official notices shall be given to at least one of the following newspapers; Courier Post, Journal, Record Breeze and Inquirer.

3. All advance written notices of Board meetings from January , 2015 through the date of 2016 reorganization meeting of the Planning Board shall be mailed to any person requesting a copy of the same after receipt of payment by such person of a fee set by the Township of Berlin. News Media shall be exempt from such fee.

4. The regular meetings of the Board are hereby set for the following dates at 6:30p.m.;

See Attached Schedule of Dates (Annual Notice)
Schedule "A"

5. The regular meetings shall be held as scheduled unless canceled for lack of applications to process.

6. The Board may provide for special meetings at the call of the Chairman or at the request of any two of its members, which special meetings shall be open to the public and are to be held on a least forty-eight (48) hours notice, which notice shall be in the same manner as that for regular meeting.

7. The Chairman may call an executive session at any time to discuss procedural preliminaries of an application being considered, or to discuss any matters permitted to be discussed in closed session by N.J.S.A. 10:4-6 et seq. "The Open Public Meetings Act".

8. Notice of the schedule of meetings indicated in paragraph 4 above shall be posted on the official bulletin board, filed with the Clerk of the Township of Berlin and mailed to the official newspapers named above.

ATTEST:

Kelley McCauley
Secretary

TOWNSHIP OF BERLIN
PLANNING and ZONING BOARD

~~Andrew Simone~~ Craig DeGeorge
Chairperson

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Planning and Zoning Board of the Township of Berlin at a meeting held on February 24, 2015.

Kelley McCauley, Secretary

ANNUAL NOTICE

THE FOLLOWING IS THE 2015 SCHEDULE OF THE REGULAR MEETINGS OF THE BERLIN TOWNSHIP PLANNING AND ZONING BOARD UNTIL THE NEXT ANNUAL REORGANIZATION MEETING OF SAID BOARD, ALL OF WHICH MEETINGS SHALL BE HELD AT 5:30, EVERY FOURTH TUESDAY, UNLESS MEETING DATE FALLS ON A HOLIDAY.THE MEETING WILL BE UNTIL 8:00 PM, ANY APPLICATION STILL BEING HEARD AT THIS TIME WILL BE TABLED TO THE NEXT MEETING. HOWEVER, PLEASE NOTE THAT THE FIRST FOUR MONTHS OF 2015 THE MEETINGS WILL BEGIN AT 5:00 P.M. IN AN EFFORT TO SAVE ENERGY DURING THE DAYLIGHT SAVINGS TIME. THE MEETING WILL BE UNTIL 7:30 PM, ANY APPLICATION STILL BEING HEARD AT THIS TIME WILL BE TABLED TO THE NEXT MEETING.
PLEASE NOTE WE WILL BE HOLDING A SPECIAL MEETING ON MARCH 10, 2015 AT 5:00 PM.

MEETING DATES 2015

The following 4 months the
Meeting will begin at 5:00 pm
January 27, 2015
February 24, 2015
Special Meeting March 10, 2015
March 24, 2015
April 28, 2015

The following 8 months the
Meetings will begin at 5:30 pm
May 12, 2015
June 23, 2015
July 7, 2015
August 11, 2015
September 29, 2015
October 27, 2015
November 24, 2015
December 15, 2015