

APRIL 23, 2018

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL April 23, 2018 AT 5:30 P.M.

Sound System was not working, in the process of being replaced

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Council President Morris, Councilman McIntosh, Councilwoman Bodanza, Councilman Epifanio

Also Present- Solicitor, Stuart Platt, CFO, Lori Campisano, Township Engineer / Public Works Director, Chuck Riebel Property Maintenance /Animal Control, Joshua Shellenberger.

Absent-

Departmental Reports

ENGINEER'S AND DIRECTOR'S REPORT

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. ORDINANCES AND RESOLUTIONS

1. TRAFFIC SIGNAL MAINTENANCE AND REPAIRS FOR 2018

I recommend that the Governing Body consider passing a resolution to award a contract to the only quoter, Techna-Pro, LLC, of Mt. Laurel, N.J. for Item 1, Inspection and Preventative Maintenance, for \$4,462.50 plus Item 2 for the listed hourly rates and materials markup of 25%.

2. CDBG YEAR 2018 BLOCK GRANT PROGRAM

If the Governing Body intends to utilize the funds, the Governing Body must select an eligible project and pass a resolution, endorsing and authorizing the selected project, and submit the completed and signed Project Description Form by April 13, 2018.

3. IMPROVEMENTS TO CLARENCE AVENUE, N.J.D.O.T. FY18 FUNDED

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I request that the Governing Body pass a resolution, authorizing the performance of the engineering design, preparation of the bid documents and advertisement to receive bids.

4. PUBLIC WORKS LABORER POSITION

I request that the Governing Body authorize the posting and acceptance of applications for the laborer position.

C. ENGINEERING

1. IMPROVEMENTS TO HAZEL AVENUE, CHESTNUT AVENUE TO CUSHMAN AVENUE (NJDOT FY2015 FUNDING)

The N.J.D.O.T. Local Aid Office has completed their review of the plans and specification and are requiring a few minor revisions. We expect to submit the revised plans and specifications to the N.J.D.O.T., shortly. I am hopeful that bids will be able to be received, in the near future, for construction to commence in the Spring, 2018.

2. IMPROVEMENTS TO CLARENCE AVENUE, HADDON AVENUE TO VETERAN'S AVENUE (N.J.D.O.T. FY2018 FUNDING)

The N.J.D.O.T. has allotted \$210,000 for this project. The Township requested \$237,000.

I request that the Governing Body appropriate the necessary funds for the shortfall in funding; pass a resolution, authorizing the performance of the engineering design, preparation of the bid documents and advertisement to receive bids.

3. CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, YEAR 2018

The County has announced that funding will be available for eligible projects of "larger scale", up to \$250,000 or more. They expect to award funding to five to seven projects. I question if funding will be available for other smaller projects, in addition to the "selected "larger scale" projects.

The Governing Body must select an eligible project, pass a resolution endorsing and authorizing the submission of the request and submit the completed Project Description Form, signed by the Mayor. The Project Description Form must be submitted to the County before April 13, 2018.

I have requested that the County representative provide me with a copy of the map, depicting the eligible area, so the Governing Body can determine if there are any other eligible projects, besides the improvements to the Seniors Center. The County has listed the following funding for 2018 for the respective project types:

a. Housing Rehabilitation \$300,000

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- b. Social Services \$125,000
- c. Public Facilities (seniors center, public schools, libraries, rec. facilities, parks and playgrounds) \$300,000
- d. Public Infrastructure (streets, curbs, water and sewer lines) \$600,000
- e. Loan Payments (existing debt service for funding for prior years) \$100,000

4. CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, PREVIOUS YEARS FUNDING

Mr. Simone has received quotes for the automatic, handicap accessible doors at the front entrance and replacement of the steel doors along the rear of the building. We expect to order these items in the immediate future. The County has stated that the remaining funds must be expended by June, 2018 or they will recapture any unexpended funding.

5. CAMDEN COUNTY RECREATION ENHANCEMENT GRANT PROGRAM

We have ordered the brown rubber mulch and curbing from Rubber Recycle, in the amount of \$15,600. The Public Works will be performing the preparation of the subgrade and installation of the curbing and mulch, this Spring. I expect to bid the reconstruction of the basketball court at Spruce Avenue Recreation Complex at the same time that bids are received for the improvements to Hazel Avenue to, hopefully, receive a more cost-effective price.

6. POSSIBLE USE OF SPORTS FACILITIES BY ORGANIZATIONS/ GROUPS

I will be preparing specifications for consideration by the Governing Body, to allow for the possible leasing of the various sports facilities, through the Township, to interested organizations and groups.

7. AMENDING ORDINANCE FOR PERFORMANCE AND MAINTENANCE GUARANTEES FOR DEVELOPMENTS

At the last Council Meeting, the Governing Body introduced Ordinance No. 2018-5. I have reviewed the ordinance and submitted my question to the Solicitor's Office.

8. TRAFFIC MATTERS ALONG ROUTE 73

As mentioned at the last Council Meeting, I had spoken with the N.J.D.O.T. Community Relations representative. She had informed me that they are evaluating the conditions at the intersection of Cooper Road as part of a corridor study, which also includes the intersection of Kresson Road. She had mentioned that it will be necessary to schedule a meeting with the new

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N.J.D.O.T. staff members to discuss the possibility of installing a traffic signal at the intersection of D'Angelo Drive.

As recommended by the Community Relations representative, I will be preparing and submitting Problem Statements to the N.J.D.O.T. for their consideration for:

- a. "DO NOT BLOCK INTERSECTION" along the northbound lanes at Fairview Avenue, and
- b. Improvements to the left turn lane along the northbound approach to Franklin Avenue.

9. TRAFFIC SIGNAL MAINTENANCE AND REAIR PROGRAM FOR 2018

Quotes were solicited from several firms but only one submitted a quote for the work. The only quoter is Techna-Pro, LLC of Mt. Laurel, N.J., which is the firm that has been awarded the contract over the past several years. In the past the Governing Body has only awarded Item 2, Repair and Replacement Services. This year, I recommend that the Governing Body consider awarding the contract for Item 1, Inspection and Preventative Maintenance for \$4,462.50 plus Item 2, Repair and Replacement Services, for the listed hourly rates and 25% materials markup.

10. 2018 STREET IMPROVEMENTS PROGRAM

I am hopeful that we will be able to perform the necessary engineering and prepare the bid documents for the opening of bids, in the near future.

11. CAPITAL IMPROVEMENTS PROGRAM FOR 2018 AND FUTURE YEARS

I have submitted my recommendations for consideration by the Governing Body. I continue to recommend that the Governing Body consider the implementation of a long-term capital improvements program.

12. TOWNSHIP OWNED BATE AVENUE SITE (FORMER MUNICIPAL BUILDING AND ADMINISTRATIVE BUILDING)

I continue to recommend that the Governing Body consider authorizing the demolition of the existing building and consider posting the property for public sale for possible development.

13. WATER DISTRIBUTION SYSTEM- BERLIN BOROUGH WATER DEPARTMENT

The Borough Water Department has commenced with the Spring flushing of water mains in April, 2018. We have received several complaints from residents and have directed them to the Berlin Borough Water Department. If complaints are, still, being received from the residents, I recommend that a meeting be scheduled with representatives of the Borough to discuss possible improvements to the system.

14. STORM DRAINAGE IMPROVEMENTS

- a. **Lester Avenue Drainage and Stormwater Management**

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1) **Phase 1- Construction of Storm Inlets, Piping and Temporary Stormwater Management Facility**

I am hopeful that bids will be received in the Spring, 2018.

2) **Phase 2- Extension of Storm Drainage to the Existing Stormwater Management Facility at the Luke Avenue Recreation Complex**

All engineering work must, still, be performed so that the request can be made to Public Service Electric and Gas to grant an easement for and allow for the construction of the storm pipe across their property.

b. **Kelley Drive Stormwater Basin Reconstruction**

It is my understanding that, in order for the work to be performed, the funds must be re-allocated for this project. At this time, I do not envision that this work will be performed in 2018.

c. **Mt. Vernon Avenue at the Elementary School**

At this time, this project has not been scheduled for any engineering work.

d. **Proposed Subsurface Stormwater Management System at Kennedy Elementary School**

We are assisting the school administration with the preparation of construction plans for the extension of the existing parking area, along Washington Avenue, and construction of a subsurface stormwater management facility, to reduce the flooding, within this area of the school property. I am hopeful that the plans and specifications will be completed, shortly.

e. **Storm Drainage Issues within the Southwest Portion of the Township**

At this time, it appears that the improvements, which were made as part of the development of the Commons at Berlin Township, have reduced the frequency and extent of flooding in the nearby area. I, still, recommend that funding for improvements to the drainage system, within this area, be pursued by the appropriate agencies.

15. TAX MAP REVISIONS AND ZONING MAP

I am hopeful that the most recent version of tax maps can be posted on the Township website.

We, still, must complete all of the remaining revisions to the maps.

I am, also, hopeful that we will be completing the work for the possible adjustment to the zoning district lines to follow the property line. Once completed, we will submit the information to the Governing Body and Planning Board for consideration and establishment of the necessary procedures for adoption of the revised zoning map.

16. STUDY FOR THE DESIGNATION OF TRUCK ROUTES THROUGHOUT THE TOWNSHIP

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I must, still, complete the study and submit my recommendations to the Governing Body for consideration for adoption of the necessary ordinance.

17. REQUEST TO THE PINELANDS COMMISSION FOR THE REDESIGNATION OF ZONES WITHIN THE PINELANDS AREA

I do not expect to be performing any work, regarding this matter, in the near future.

18. CONSIDERATION FOR SIDEWALK ALONG OAK AVENUE

This matter was discussed several years ago. I have not performed any investigation and have not prepared any report for consideration for action by the Governing Body.

19. REQUEST FOR ADDITIONAL STREET LIGHT AT THE INTERSECTION OF TAUNTON AVENUE AND PIEDMONT BOULEVARD

I had reported to the Governing Body that Atlantic City Electric has estimated that the cost for the street light would be approximately \$12,000. I have asked the developer's representative to consider paying for this light. To date, I have not received a response from the developer.

20. PLANNING BOARD MATTERS

a. Improvements to Route 73 Car Wash and Proposed Chick-fil-A Restaurant

The owner of the car wash, recently, attended a Development Review Committee Meeting to discuss their proposal to delete the proposed self-serve and place the proposed vacuum/ parking slots along the south side of the existing building. He mentioned that there will be no fee to use the vacuums.

The car wash owners have informed me that they would like to perform the demolition of the existing self-serve wash bays, in the immediate future, as Chick-fil-A would like to commence with the construction of their improvements and have the restaurant open by the end of 2018.

b. JMA Landscaping, Crowfoot Road

At the Planning Board Meeting, in February, 2018, the Planning Board approved the site plan for an office and landscaper's yard at the end of Crowfoot Road. I believe that the applicant is in the process of purchasing an adjacent, Township-owned lot, which I would expect will allow for them to expand the proposed operations, in the future. I believe that they will be applying for amended site plan approval, which will incorporate the recently purchased, Township lot.

c. WalMart Grocery Pick up, NJSH Route 73 and D'Angelo Drive

At the Planning Board Meeting in February, the Planning Board granted site plan approval for the modifications of the parking area and building mounted signage for the creation of the grocery pick up operations.

C. PUBLIC WORKS DEPARTMENT

1. OPERATIONS AND STAFFING

The staff continues to collect tree parts from the recent snowstorms, which have been placed curbside by the residents. The staff will be collecting leaves, placed curbside, during the month of April. The weekly collection of vegetation, on Mondays, has commenced. The staff has been working on the improvements to the ballfields.

The staff is performing maintenance and repairs to the lawn maintenance equipment so that it will be ready when the Spring weather arrives.

As mentioned in previous reports, I had no success in finding qualified individuals, which are willing to work as temporary employees for snowplowing, except for two individuals, which have worked as temporary employees, in the past. Due to the inability to find a bank of individuals, I recommend that the Township consider obtaining quotes from snow plowing firms to serve as back up to the Public Works staff, for future winter events when there is insufficient manpower that the Township can assemble for the event.

In the short term, we have and intend to use temporary employees for other tasks, as the need arises. In the long term, I believe that it may be necessary to hire additional staff to replace public works staff members, which are no longer employed by the Township. I have requested that the Governing Body authorize the solicitation of the acceptance of applications for the Laborer position.

We have posted the notice for the acceptance of applications, from current Public Works staff, for the Sanitation Crew Leader. I will provide an update to the Governing Body after the closing of the acceptance of applications for the position.

2. COLLECTION AND DISPOSAL OF WASTE

The Public Works has been open on the second Saturday, between 8:00 a.m. and noon, for residents to drop off waste items. I expect the number of drop offs to increase as residents become aware of this opportunity and the temperatures become warmer.

The current disposal contract with Covanta expires at the end of 2018. It is expected that, on behalf of municipalities, which are interested in participating, the County will request bids for a multi-year contract for disposal with the intent to consider developing County-wide waste flow control to allow for bids to be received for a long term (10-20 years) disposal contract. It is expected to take several years before the flow control could be approved by all municipalities, within the County. Therefore, on behalf of those municipalities, which are currently participating in the Contract with Covanta, the County expects to receive bids for the disposal of solid waste

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for a two-year contract with the option of two, one-year extensions, to allow for the investigation of County-wide flow control.

3. **2018 CALENDAR, NEWSLETTER AND WEBSITE**

In January, the 2018 calendar was mailed to the residents. The new website has been activated by the Township consultant. Ms. Regn has been discussing the necessary revisions to the Public Works page with the website designer. Hopefully, the changes will be made in the immediate future.

I will be discussing the possible enrollment of the Township into Recycle Coach program, that will provide for current collection information to be available on the Township website and by app. The N.J.D.E.P has committed to pay for this services through 2019.

4. **REPLACEMENT OF BANNERS**

We will obtain prices for the replacement of damaged banners and submit the prices to the Governing Body for consideration for the authorization of the work.

5. **IMPROVEMENTS TO THE UNFINISHED ROOMS AT THE MUNICIPAL BUILDING**

Mr. Simone has received quotes for the HVAC system, electrical work and necessary work for the modification to the fire suppression system. WE are, currently, reviewing the quotes and hope to submit the recommendations to the Governing Body, in April, 2018.

It is the intent to have the Public Works staff to install the vinyl tile floor, in both rooms, once the above-mentioned work has been completed and when the staff has the time to devote to the installation of the flooring.

6. **REQUEST FOR VARIOUS CAPITAL IMPROVEMENTS AND PURCHASES**

We would like to meet with members of the Governing Body, in the immediate future, to discuss the possible improvements and purchases for the Public Works Department for 2018 and future years.

SOLICITORS REPORT

1. Water Agreement with Berlin Borough
2. C & M Repair Environmental
3. Bate Avenue Property Former Municipal Site
4. Rhonda Abbott V. Berlin Township Police
5. Open Public Records Act
6. Municipal Building Roof
7. Lester Avenue Drainage Project
8. Verizon Wireless Municipal Consent
9. Consolidated Fee Ordinance

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10. Fire Safety Ordinance
11. Tax Sale Foreclosure Ellison

POLICE REPORT

Department Stats, For March 2018

Total calls for service for March 3488.

Total of 242 Motor Vehicle Summons, which include 2 for DWI, 33 Motor Vehicle Crashes, 46 Alarms calls. A total of 56 arrests, which include 7 for narcotics, 1 juvenile, 4 for assault, 1 for home invasion robbery and 22 warrant services.

The home invasion robbery suspect I spoke of last meeting was arrested and remanded to the Camden County Jail. He has since been released pending his court date.

There have been 9 reported thefts during the month of March. 1 bike theft, 2 shopliftings, 2 thefts from a building, 2 thefts from an auto, 1, theft by under ringing merchandise, and 1 theft of an unattended purse.

The department participated in the distracted driving enforcement campaign U text, U Drive, U Pay. I am very happy to report that during the campaign officers issued 290 summonses, made 3 drug arrests, and 6 warrant arrests.

The department will be participating in the One Day DEA Take back day Saturday, 04/28/2018, between the hours of 10am – 2 pm. An Officer will be in the Circle Plaza shopping center available to take any unwanted, unused, or expired medications.

Lastly, Ptl. McIntosh will be leaving our department to take a full time police officer position with the Chislehurst Police Department. He was employed by the Twp. for approximately 1 year and I request to replace his position as soon as possible.

Respectfully,
Chief Leonard Check

PROPERTY MAINTENANCE / ANIMAL CONTROL

Property Maintenance officer Josh Shellenberger remarked that he has been in touch with Shoprite and Walmart in regards to the trash and debris on their properties. Josh also noted that a few of the vacant properties that have been empty for years have recently been rehabbed and sold. He stated that he has send out several notices to bank owned properties in regards to the spring cleanup.

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SECOND READING AND PUBLIC HEARING ORDINANCE 2018-4 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Township of Berlin in the County of Camden finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$72,288.17 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council of the Township of Berlin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Berlin, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Berlin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1.0 %, amounting to \$72,288.17, and that the CY 2018 municipal budget for the Township of Berlin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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Motion by Councilwoman Bodanza, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on Ordinance 2018-4.

Herman from ,Montebello asked what exactly does this mean.

CFO, Lori Campisano stated that the 2018 budget is presented with less than 1% or a .85% tax increase. This ordinance is to set aside funds in case we need it for next year.

No more comments were to be heard.

Motion by Council President Morris second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments on Ordinance 2018-4.

Motion by Council President Morris second by Councilwoman Bodanza to adopt Ordinance 2018-4. Ordinance approved by call of the roll, five members present voting in the affirmative.

RESOLUTION 2018-106 TO READ THE CY 2018 BUDGET BY TITLE ONLY.

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the hearing, a complete copy of the budget has been made available for public inspection, and has been available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that the budget shall be read by title only.

Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2018-106. Resolution adopted by call of the roll, five members present voting in the affirmative

PUBLIC HEARING ON THE CY 2018 BUDGET.

Motion by Council President Morris, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on 2018 CY Budget.

No comments were to be heard.

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments on 2018 CY Budget.

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RESOLUTION 2018- 107 RESOLUTION TO ADOPT THE CY 2018 BUDGET.

BE IT RESOLVED, by the Mayor and Township Council of the Township of Berlin, County of Camden that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes states of the sums therein set forth as appropriations, and authorization of the amount of:

- a) \$6,972,313.32 (Item 2 below) for municipal purposes, and
- d) \$ 235,300.00 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

Current Fund

1.	General Revenues		
	Surplus Anticipated	08-100	\$1,280,000.00
	Miscellaneous Revenues Anticipated	13-099	2,197,547.00
	Receipts from Delinquent Taxes	15-499	400,000.00
2.	Amount Raised by Taxation for Municipal Purposes (Item 6(a), Sheet 11)	07-190	6,972,313.32
	Total Revenues	13-299	\$10,849,860.32
5.	General Appropriations:		
	Within "CAPS"		
	(a & b) Operations Including Contingent	34-201	\$6,485,455.00
	(e) Deferred Charges and Statutory Exp	34-209	822,265.00
	Excluded from "CAPS"		
	(a) Operations – Total Operations Excluded	34-305	279,475.00
	(c) Capital Improvements	44-999	916,000.00
	(d) Municipal Debt Service	45-999	1,387,400.00
	(e) Deferred Charges – Municipal	46-999	25,000.00
	(m) Reserve for Uncollected Taxes	50-899	934,265.32
	Total Appropriations	34-499	\$10,849,860.32

Open Space, Recreation, Farmland and Historic Preservation Trust Fund

Amount to be Raised by Taxation	54-190	\$235,300.00
Total Revenues	54-299	\$235,300.00
Total Trust Fund Appropriations	54-999	\$235,300.00

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Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2018-107. Resolution adopted by call of the roll, five members present voting in the affirmative

RESOLUTION 2018-108 RESOLUTION RECONFIRMING THE DEDICATED TAX RATE FOR THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR TAX BILLING PURPOSES.

WHEREAS, on November 2, 1999 a referendum question was passed by the residents of the Township of Berlin, dedicating \$.04 per hundred dollars of assessed valuations for such purposes with the results certified by the County; and

WHEREAS, there has been no further referendum passed since November 2, 1999 to change such rate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that the dedicated tax rate of \$.04 per hundred dollars of assessed valuations for the Municipal Open Space, Recreation, Farmland and Historic Preservation Trust Fund be confirmed for tax billing purposes.

Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2018-108. Resolution adopted by call of the roll, five members present voting in the affirmative

RESOLUTION 2018-109 PAYMENT OF BILLS April 23rd, 2018

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

TO	ACCOUNT	AMOUNT
Treasurer of State of New Jersey Dog Licenses (52)	Dog Trust	\$65.40

CONFIRMING:

TO	ACCOUNT	AMOUNT
New Jersey 55 th Annual Spring Conference	8-01-20-110-2041	\$420.00
Verizon FIOS PD Internet Service (04/01-04/30/18)	8-01-31-443-2077	119.99
Galeton (Steel Toe Waders)	8-07-55-502-2032	153.65
State of Jersey Health Benefits – March 2018 (A)	8-01-23-220-2092	65,955.57
	8-01-23-220-2092	17,936.69
State of Jersey Health Benefits – March 2018 (R)	8-01-23-220-2092	38,510.11
Police & Firearms Retirement – 1 st Qrt 2018 (PFRS – Employer Portion)	8-01-36-475-2167	383,215.00
Public Employees Retirement -1 st Qrt 2018 (PERS – Employer Portion)	8-01-36-471-2165	182,040.47
	8-07-55-540-2165	9,600.00
Ameriflex (April 2018)	Flex Claims Acct.	75.00
Township of Berlin – Trust Reimbursements thru 04/28/2018		
Due from Police Forfeiture Trust	8-01-55-160-0169	9,000.00

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Due from Storm Recovery Trust	8-01-55-160-0169	19,033.88
Due from Rehabilitation Load Fund	8-01-55-160-0169	707.88
Due from Municipal Public Defender Trust	8-01-55-160-0169	1,575.00
Due from Police Donations	8-01-55-160-0169	300.00
Township of Berlin – Trust Reimbursement thru 01/01-04/12/2018		
Due from Various Planning Board Escrows	8-01-55-160-0169	19,032.13
Payroll, Current Fund	03/29/2018	129,936.95
Payroll, Sewer Operating Fund	03/29/2018	8,084.79
Payroll, Open Space	03/29/2018	4,828.35
Payroll, Current Fund	04/12/2018	129,788.31
Payroll, Sewer Operating Fund	04/12/2018	7,011.63
Payroll, Open Space	04/12/2018	4,184.44

Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2018-109. Resolution adopted by call of the roll, five members present voting in the affirmative

RESOLUTION 2018-110 AUTHORIZING THE CREATION OF BANK ACCOUNTS FOR TRUST OTHER FUNDS AND MUNICIPAL LAW ENFORCEMENT EXPENDITURES

WHEREAS, N.J.S.A. 40A:4-61 through 4-63 of the NJ Local Budget Law requires that separate bank accounts must be maintained for certain funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that the Chief Financial Officer in accordance with the Cash Management Plan is hereby authorized to open a Trust Other Fund Account and a Municipal Law Enforcement Expenditures Account with the Bank of America, and that all checks for these account shall require the signatures of the following:

Chief Financial Officer, Lori Campisano
Mayor, Phyllis Magazzu
Township Clerk, Catherine Underwood

BE IT FURTHER RESOLVED, that the said Bank of America is hereby authorized and instructed to honor checks, executed as aforesaid, upon these checking accounts of the Township of Berlin, until further notice, unless specifically otherwise authorized by the Mayor and Council.

Motion by Council President Morris second by Councilman Epifanio to adopt Resolution 2018-110. Resolution adopted by call of the roll, five members present voting in the affirmative

Business Approvals

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1) Victoria Dorsey T/A Victoria's Café, 229 Haddon Avenue, West Berlin, NJ 08091. Coffee shop serving coffee, donuts, pastries and bagels.

2) Samuel Stolfo T/A Texas Choice Meats Company, 420 Commerce Lane, Unit B. West Berlin NJ 08091.

3) Tacettin Ozaydin T/A Cellairis, 265 North Route 73. Device repair and sales phone accessories. West Berlin NJ 08091.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to approve Mercantile License above. Mercantile License approved by call of the roll, five members present voting in the affirmative.

Approval of Meeting Minutes March 26, 2018.

Motion by Council President Morris, second by Councilman Epifanio to approve the Meeting Minutes for March 26, 2018. Motion carried by voice vote, five members present voting in the affirmative.

Approval of Meeting Minutes April 9, 2018

Motion by Councilman McIntosh, second by Councilwoman Bodanza to approve the Meeting Minutes for April 9, 2018. Motion carried by voice vote, five members present voting in the affirmative.

Approval of Consent Agenda March 2018

Motion by Councilwoman Bodanza, second by Councilman Epifanio to receive and file the Consent Agenda for March 2018. Motion carried by voice vote, all present voting in the affirmative.

Approval of Correspondence March

Motion by Council President Morris, second by Councilman Epifanio to receive and file the Correspondence Calendar for March 2018. Motion carried by voice vote, all present voting in the affirmative.

All of Business

Councilwoman Bodanza asked if we have heard from the VFW in regards to the memorial event. And if not we should try and get in touch with them.

Public Portion

Motion by Council President Morris, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Herman from Montebello stated that someone was surveying on Route 73 and Cooper Road and asked if the Governing body if they knew what they were doing.

Township Engineer, Chuck Riebel replied no.

APRIL 23, 2018

Motion by Council President Morris, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

Adjourn

Motion by Councilman Epifanio, second by, Council President Morris to adjourn the meeting at 6:05 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:05 pm

Catherine Underwood
Berlin Township RMC