

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL April 9th, 2018 AT 5:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Councilman McIntosh, Councilwoman Bodanza.

Also Present- Solicitor, CherylLynn Walters, CFO, Lori Campisano, Township Engineer / Public Works Director, Chuck Riebel.

Absent- Council President Morris, Councilman Epifanio, Chief of Police Leonard Check.

Departmental Reports

ENGINEER'S AND DIRECTOR'S REPORT

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. ORDINANCES AND RESOLUTIONS

1. TRAFFIC SIGNAL MAINTENANCE AND REPAIRS FOR 2018

I recommend that the Governing Body consider passing a resolution to award a contract to the only quoter, Techna-Pro, LLC, of Mt. Laurel, N.J. for Item 1, Inspection and Preventative Maintenance, for \$4,462.50 plus Item 2 for the listed hourly rates and materials markup of 25%.

2. CDBG YEAR 2018 BLOCK GRANT PROGRAM

If the Governing Body intends to utilize the funds, the Governing Body must select an eligible project and pass a resolution, endorsing and authorizing the selected project, and submit the completed and signed Project Description Form by April 13, 2018.

3. IMPROVEMENTS TO CLARENCE AVENUE, N.J.D.O.T. FY18 FUNDED

I request that the Governing Body pass a resolution, authorizing the performance of the engineering design, preparation of the bid documents and advertisement to receive bids.

4. PUBLIC WORKS LABORER POSITION

I request that the Governing Body authorize the posting and acceptance of applications for the laborer position.

C. ENGINEERING

1. IMPROVEMENTS TO HAZEL AVENUE, CHESTNUT AVENUE TO CUSHMAN AVENUE (NJDOT FY2015 FUNDING)

The N.J.D.O.T. Local Aid Office has completed their review of the plans and specification and are requiring a few minor revisions. We expect to submit the revised plans and specifications to the N.J.D.O.T., shortly. I am hopeful that bids will be able to be received, in the near future, for construction to commence in the Spring, 2018.

2. IMPROVEMENTS TO CLARENCE AVENUE, HADDON AVENUE TO VETERAN'S AVENUE (N.J.D.O.T. FY2018 FUNDING)

The N.J.D.O.T. has allotted \$210,000 for this project. The Township requested \$237,000.

I request that the Governing Body appropriate the necessary funds for the shortfall in funding; pass a resolution, authorizing the performance of the engineering design, preparation of the bid documents and advertisement to receive bids.

3. CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, YEAR 2018

The County has announced that funding will be available for eligible projects of "larger scale", up to \$250,000 or more. They expect to award funding to five to seven projects. I question if funding will be available for other smaller projects, in addition to the "selected "larger scale" projects.

The Governing Body must select an eligible project, pass a resolution endorsing and authorizing the submission of the request and submit the completed Project Description Form, signed by the Mayor. The Project Description Form must be submitted to the County before April 13, 2018.

I have requested that the County representative provide me with a copy of the map, depicting the eligible area, so the Governing Body can determine if there are any other eligible projects, besides the improvements to the Seniors Center. The County has listed the following funding for 2018 for the respective project types:

- | | |
|---|-----------|
| a. Housing Rehabilitation | \$300,000 |
| b. Social Services | \$125,000 |
| c. Public Facilities (seniors center, public schools, libraries, rec. facilities, parks and playgrounds | \$300,000 |

- d. Public Infrastructure (streets, curbs, water and sewer lines) \$600,000
- e. Loan Payments (existing debt service for funding for prior years) \$100,000

4. CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, PREVIOUS YEARS FUNDING

Mr. Simone has received quotes for the automatic, handicap accessible doors at the front entrance and replacement of the steel doors along the rear of the building. We expect to order these items in the immediate future. The County has stated that the remaining funds must be expended by June, 2018 or they will recapture any unexpended funding.

5. CAMDEN COUNTY RECREATION ENHANCEMENT GRANT PROGRAM

We have ordered the brown rubber mulch and curbing from RubberRecycle, in the amount of \$15,600. The Public Works will be performing the preparation of the subgrade and installation of the curbing and mulch, this Spring.

I expect to bid the reconstruction of the basketball court at Spruce Avenue Recreation Complex at the same time that bids are received for the improvements to Hazel Avenue to, hopefully, receive a more cost-effective price.

6. POSSIBLE USE OF SPORTS FACILITIES BY ORGANIZATIONS/ GROUPS

I will be preparing specifications for consideration by the Governing Body, to allow for the possible leasing of the various sports facilities, through the Township, to interested organizations and groups.

7. AMENDING ORDINANCE FOR PERFORMANCE AND MAINTENANCE GUARANTEES FOR DEVELOPMENTS

At the last Council Meeting, the Governing Body introduced Ordinance No. 2018-5. I have reviewed the ordinance and submitted my question to the Solicitor's Office.

8. TRAFFIC MATTERS ALONG ROUTE 73

As mentioned at the last Council Meeting, I had spoken with the N.J.D.O.T. Community Relations representative. She had informed me that they are evaluating the conditions at the intersection of Cooper Road as part of a corridor study, which also includes the intersection of Kresson Road. She had mentioned that it will be necessary to schedule a meeting with the new N.J.D.O.T. staff members to discuss the possibility of installing a traffic signal at the intersection of D'Angelo Drive.

As recommended by the Community Relations representative, I will be preparing and submitting Problem Statements to the N.J.D.O.T. for their consideration for:

- a. "DO NOT BLOCK INTERSECTION" along the northbound lanes at Fairview Avenue, and
- b. Improvements to the left turn lane along the northbound approach to Franklin Avenue.

9. TRAFFIC SIGNAL MAINTENANCE AND REPAIR PROGRAM FOR 2018

Quotes were solicited from several firms but only one submitted a quote for the work. The only quoter is Techna-Pro, LLC of Mt. Laurel, N.J., which is the firm that has been awarded the contract over the past several years. In the past the Governing Body has only awarded Item 2, Repair and Replacement Services. This year, I recommend that the Governing Body consider awarding the contract for Item 1, Inspection and Preventative Maintenance for \$4,462.50 plus Item 2, Repair and Replacement Services, for the listed hourly rates and 25% materials markup.

10. 2018 STREET IMPROVEMENTS PROGRAM

I am hopeful that we will be able to perform the necessary engineering and prepare the bid documents for the opening of bids, in the near future.

11. CAPITAL IMPROVEMENTS PROGRAM FOR 2018 AND FUTURE YEARS

I have submitted my recommendations for consideration by the Governing Body. I continue to recommend that the Governing Body consider the implementation of a long-term capital improvements program.

12. TOWNSHIP OWNED BATE AVENUE SITE (FORMER MUNICIPAL BUILDING AND ADMINISTRATIVE BUILDING)

I continue to recommend that the Governing Body consider authorizing the demolition of the existing building and consider posting the property for public sale for possible development.

13. WATER DISTRIBUTION SYSTEM- BERLIN BOROUGH WATER DEPARTMENT

The Borough Water Department has commenced with the Spring flushing of water mains in April, 2018. We have received several complaints from residents and have directed them to the Berlin Borough Water Department. If complaints are, still, being received from the residents, I recommend that a meeting be scheduled with representatives of the Borough to discuss possible improvements to the system.

14. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Drainage and Stormwater Management

1) Phase 1- Construction of Storm Inlets, Piping and Temporary Stormwater Management Facility

I am hopeful that bids will be received in the Spring, 2018.

2) Phase 2- Extension of Storm Drainage to the Existing Stormwater Management Facility at the Luke Avenue Recreation Complex

All engineering work must, still, be performed so that the request can be made to Public Service Electric and Gas to grant an easement for and allow for the construction of the storm pipe across their property.

b. Kelley Drive Stormwater Basin Reconstruction

It is my understanding that, in order for the work to be performed, the funds must be re-allocated for this project. At this time, I do not envision that this work will be performed in 2018.

c. Mt. Vernon Avenue at the Elementary School

At this time, this project has not been scheduled for any engineering work.

d. Proposed Subsurface Stormwater Management System at Kennedy Elementary School

We are assisting the school administration with the preparation of construction plans for the extension of the existing parking area, along Washington Avenue, and construction of a subsurface stormwater management facility, to reduce the flooding, within this area of the school property. I am hopeful that the plans and specifications will be completed, shortly.

e. Storm Drainage Issues within the Southwest Portion of the Township

At this time, it appears that the improvements, which were made as part of the development of the Commons at Berlin Township, have reduced the frequency and extent of flooding in the nearby area. I, still, recommend that funding for improvements to the drainage system, within this area, be pursued by the appropriate agencies.

15. TAX MAP REVISIONS AND ZONING MAP

I am hopeful that the most recent version of tax maps can be posted on the Township website.

We, still, must complete all of the remaining revisions to the maps.

I am, also, hopeful that we will be completing the work for the possible adjustment to the zoning district lines to follow the property line. Once completed, we will submit the information to the Governing Body and Planning Board for consideration and establishment of the necessary procedures for adoption of the revised zoning map.

16. STUDY FOR THE DESIGNATION OF TRUCK ROUTES THROUGHOUT THE TOWNSHIP

I must, still, complete the study and submit my recommendations to the Governing Body for consideration for adoption of the necessary ordinance.

17. REQUEST TO THE PINELANDS COMMISSION FOR THE REDESIGNATION OF ZONES WITHIN THE PINELANDS AREA

I do not expect to be performing any work, regarding this matter, in the near future.

18. CONSIDERATION FOR SIDEWALK ALONG OAK AVENUE

This matter was discussed several years ago. I have not performed any investigation and have not prepared any report for consideration for action by the Governing Body.

19. REQUEST FOR ADDITIONAL STREET LIGHT AT THE INTERSECTION OF TAUNTON AVENUE AND PIEDMONT BOULEVARD

I had reported to the Governing Body that Atlantic City Electric has estimated that the cost for the street light would be approximately \$12,000. I have asked the developer's representative to consider paying for this light. To date, I have not received a response from the developer.

20. PLANNING BOARD MATTERS

a. Improvements to Route 73 Car Wash and Proposed Chick-fil-A Restaurant

The owner of the car wash, recently, attended a Development Review Committee Meeting to discuss their proposal to delete the proposed self-serve and place the proposed vacuum/ parking slots along the south side of the existing building. He mentioned that there will be no fee to use the vacuums.

The car wash owners have informed me that they would like to perform the demolition of the existing self-serve wash bays, in the immediate future, as Chick-fil-A would like to commence with the construction of their improvements and have the restaurant open by the end of 2018.

b. JMA Landscaping, Crowfoot Road

At the Planning Board Meeting, in February, 2018, the Planning Board approved the site plan for an office and landscaper's yard at the end of Crowfoot Road. I believe that the applicant is in the process of purchasing an adjacent, Township-owned lot, which I would expect will allow for them to expand the proposed operations, in the future. I believe that they will be applying for amended site plan approval, which will incorporate the recently purchased, Township lot.

c. WalMart Grocery Pick up, NJSH Route 73 and D'Angelo Drive

At the Planning Board Meeting in February, the Planning Board granted site plan approval for the modifications of the parking area and building mounted signage for the creation of the grocery pick up operations.

C. PUBLIC WORKS DEPARTMENT

1. OPERATIONS AND STAFFING

The staff continues to collect tree parts from the recent snowstorms, which have been placed curbside by the residents. The staff will be collecting leaves, placed curbside, during the month of April. The weekly collection of vegetation, on Mondays, has commenced. The staff has been working on the improvements to the ballfields.

The staff is performing maintenance and repairs to the lawn maintenance equipment so that it will be ready when the Spring weather arrives.

As mentioned in previous reports, I had no success in finding qualified individuals, which are willing to work as temporary employees for snowplowing, except for two individuals, which have worked as temporary employees, in the past. Due to the inability to find a bank of individuals, I recommend that the Township consider obtaining quotes from snow plowing firms to serve as back up to the Public Works staff, for future winter events when there is insufficient manpower that the Township can assemble for the event.

In the short term, we have and intend to use temporary employees for other tasks, as the need arises. In the long term, I believe that it may be necessary to hire additional staff to replace public works staff members, which are no longer employed by the Township. I have requested that the Governing Body authorize the solicitation of the acceptance of applications for the Laborer position.

We have posted the notice for the acceptance of applications, from current Public Works staff, for the Sanitation Crew Leader. I will provide an update to the Governing Body after the closing of the acceptance of applications for the position.

2. COLLECTION AND DISPOSAL OF WASTE

The Public Works has been open on the second Saturday, between 8:00 a.m. and noon, for residents to drop off waste items. I expect the number of drop offs to increase as residents become aware of this opportunity and the temperatures become warmer.

The current disposal contract with Covanta expires at the end of 2018. It is expected that, on behalf of municipalities, which are interested in participating, the County will request bids for a multi-year contract for disposal with the intent to consider developing County-wide waste flow control to allow for bids to be received for a long term (10-20 years) disposal contract. It is expected to take several years before the flow control could be approved by all municipalities, within the County. Therefore, on behalf of those municipalities, which are currently participating in the Contract with Covanta, the County expects to receive bids for the disposal of solid waste for a two-year contract with the option of two, one-year extensions, to allow for the investigation of County-wide flow control.

3. 2018 CALENDAR, NEWSLETTER AND WEBSITE

In January, the 2018 calendar was mailed to the residents. The new website has been activated by the Township consultant. Ms. Regn has been discussing the necessary revisions to the Public Works page with the website designer. Hopefully, the changes will be made in the immediate future.

I will be discussing the possible enrollment of the Township into Recycle Coach program, that will provide for current collection information to be available on the Township website and by app. The N.J.D.E.P has committed to pay for this services through 2019.

4. REPLACEMENT OF BANNERS

We will obtain prices for the replacement of damaged banners and submit the prices to the Governing Body for consideration for the authorization of the work.

5. IMPROVEMENTS TO THE UNFINISHED ROOMS AT THE MUNICIPAL BUILDING

Mr. Simone has received quotes for the HVAC system, electrical work and necessary work for the modification to the fire suppression system. WE are, currently, reviewing the quotes and hope to submit the recommendations to the Governing Body, in April, 2018.

It is the intent to have the Public Works staff to install the vinyl tile floor, in both rooms, once the above-mentioned work has been completed and when the staff has the time to devote to the installation of the flooring.

6. REQUEST FOR VARIOUS CAPITAL IMPROVEMENTS AND PURCHASES

We would like to meet with members of the Governing Body, in the immediate future, to discuss the possible improvements and purchases for the Public Works Department for 2018 and future years.

RESOLUTION 2018-94 CONFIRMING TRANSFER OF CREDITS from May 2018 CURRENT TAX to August 2018 PREPAID TAX VARIOUS LOTS.

WHEREAS, Homestead Benefit Tax Credits have been given for eligible homeowners that were to be applied to the May 2018 tax quarter, and;

WHEREAS, the owners of said properties have previously paid all or part of the May 2018 tax quarter which has now created an overpayment that must be credited to the next fiscal year's taxes, so;

WHEREAS, the following properties need a transfer of credit as follows:

<u>Block/Lot</u>	<u>Amount</u>	<u>Block/Lot</u>	<u>Amount</u>
208/4	91.01	903/13	294.95
213/3	196.71	1308/44	259.73

218/9.01	247.21	1405/13	322.36
302/2.05	130.99	1406/10	265.34
518/1	135.54	1407/1	357.73
521/7	269.20	1409/10	262.43
601/33	162.45	1413/2	202.03
613/3	241.89	2203/6	166.50
618/1	238.10	2204/12	113.00
702/5	196.99	2401/29	442.96
702/7	271.28	2402/2	202.04
703/8	183.25	2402/7	393.49
802/16	122.04	2404/11	171.38
814/10	277.89	2404/16	219.51

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the credits totaling \$ 6,438.00 be transferred from the overpaid May 2018 current tax to the August 2018 prepaid tax.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-94. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-95 LIST OF UNCOLLECTIBLE TAXES DUE BACK FROM STATE.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Submitted for April 9, 2018 Meeting

Dana O'Hara, CTC

NAME	DESCRIPTION	YEAR	AMOUNT	REASON
Alice Robinson	518-6	2018	250.00	Senior Citizen
			\$ 250.00	TOTAL to November 2018

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-95. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-96 CONFIRMING LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: March 29, 2018

Dana O'Hara, CTC - Tax Collector

NAME	YEAR	BLOCK/LOT	AMOUNT	REASON
Gerald Roche	2017	219-19	250.00	Veteran Allowed 2017
Michael Stark	2017	302-2.05	250.00	Veteran Allowed 2017

\$ 500.00 TOTAL to Aug 2018

Submitted for April 9, 2018 meeting.

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-96. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-97 LIST OF UNCOLLECTIBLE TAXES DUE BACK FROM STATE.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Submitted for April 9, 2018 Meeting

Dana O'Hara, CTC

NAME	DESCRIPTION	YEAR	AMOUNT	REASON
John C Schmidt	601-17	2018	250.00	Senior Citizen
Barbara Hegelein	818-1.01	2018	250.00	Senior Citizen
Leroy R. Haley	1306-16	2018	250.00	Senior Citizen
Charles & Jean Davis	1904-8.01	2018	250.00	Senior Citizen

**1000.00 TOTAL to
November 2018**

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-97. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-98 LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: April 4, 2018

Dana O'Hara, CTC - Tax Collector

NAME	BLOCK/LOT	YEAR	AMOUNT	REASON
Center for Family Services	1002-8.03	2018	5,076.50	Exempt for 2018 Purchased by a NJ Non-Profit Agency As per NJSA 54:4-3.6
			\$5,076.50	TOTAL to Feb & May 2018

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-98. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-99 APPROVING AND AUTHORIZING A DISCHARGE OF LIEN AS A RESULT OF PAYMENT SATISFIED ON REAL PROPERTY FOR NECESSARY MAINTENANCE WORK PERFORMED.

To the Mayor and Council to the Township of Berlin:

WHEREAS, the property owner or responsible party failed to take appropriate action as required in the Violation Notices; the Code Enforcement Officer placed a work order with outside vendors on the properties and provided an invoice as certification of all costs associated with the work performed pursuant to Chapter 280-6 and pursuant to Chapter 280-7 the monies expended to pay outside vendors to perform the services at these properties have been charged against the property; and pursuant to Chapter 280-8 forthwith became a lien on such lands and was filed with the Tax Office; said lien to be discharged by the Tax Collector upon payment.

WHEREAS, the Tax Collector has confirmed receipt of payment for the liens against the following properties representing maintenance work performed; the maintenance liens against the following properties have been discharged, as follows:

Property:	AMOUNT	DATE PAID
325 Hazel Avenue	\$ 550.00	03/07/18
309 Cleveland Avenue	50.00	03/19/18
9 Holly Drive	110.00	03/20/18

Submitted for April 9, 2018 Meeting

Dana O'Hara, CTC - Tax Collector

By resolution of the Mayor and Council of the Township of Berlin, for the reasons set forth hereinabove, it hereby approves and authorizes said liens against said properties pursuant to Chapter 280-7 of the Code of the Township of Berlin hereby discharged.

BE IT FURTHER RESOLVED, This Resolution shall take effect immediately upon adoption.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-99. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-100 RESOLUTION WAIVING PARK PERMIT FEES FOR WEST BERLIN FIRE RESCUE.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Park Permit fees for West Berlin Fire Rescue, be waived for the following days as follows

April 16, 2018	June 4, 2018
May 1, 2018	June 12, 2018
May 14, 2018	June 25, 2018

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-100. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-101 RESOLUTION WAIVING PARK PERMIT FEES FOR WESLEY UNITED METHODIST CHURCH FOR NATIONAL DAY OF PRAYER.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Park Permit fees for Wesley United Methodist Church be waived for National Day of Prayer to be held on May 3rd 2018.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-101. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-102 CONFIRMING LIST OF UNCOLLECTIBLE TAXES.

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

Dated: April 5, 2018

Dana O'Hara, CTC - Tax Collector

Submitted for the April 9, 2018 meeting.

NAME	BLOCK/LOT	YEAR	AMOUNT	REASON
Aarne H. Reid	1905-3.02	2018	1,454.65	Tax Record Deleted Combined to Lot 3.01

\$ 1,454.65 Total to Feb & May 2018

By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-102. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018- 103 AUTHORIZING THE MAYOR TO SIGN A MAINTENANCE AND REPAIR CONTRACT WITH TECHNAPRO FOR THE TRAFFIC SIGNAL EMERGENCY SERVICE .

WHEREAS, the Township of Berlin has advertised and received quotes for traffic Signal Emergency service; and

WHEREAS the Township of Berlin by resolution 2018-71 awarded Techna-Pro LLC of 100 Pike Road Building B, Mount Laurel NJ a contract for Traffic Signal Service and emergency repairs: and

WHEREAS the Township of Berlin would like to enter into a maintenance contract with Techna-Pro for Item #1 Inspection and Preventative Maintenance, for \$4,462.50 plus item #2 for the listed hourly rates and materials markup of 25%.

WHEREAS, funding for Item 1, Inspection and Preventative Maintenance for all Traffic Signal Systems shall not exceed \$4,462.50 and shall be charged to the Township's CY 2018 temporary and permanent budgets for Street Lighting and funding for the purpose of item 2, Repair and Replacement, shall be based on hourly rates as submitted, including materials markup as noted at 25 percent, and shall be encumbered as work is needed pursuant to N.J.A.C. 5:30-5.5(b)(2) in the Township's CY 2018 temporary and

permanent budgets for Street Lighting and may not exceed the maximum available in the budgeted line item; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, County of Camden, that a contract be awarded to Techna-Pro LLC of Mount Laurel NJ, for Maintenance and Repairs contract.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-103. Resolution adopted by call of the roll, three members present voting in the affirmative.

RESOLUTION 2018-104 RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE CDGB YEAR 2018 GRANT AGREEMENT.

RESOLUTION 2018-104 RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE CDGB YEAR 2018 GRANT AGREEMENT.

WHEREAS, the Township of Berlin is entitled to Community Development Block Grant Funding and:

WHEREAS, the Mayor and Council have chosen to submit an application for Program Year 2018 and:

WHEREAS, the grant estimated allocation for 2017-2018 for the Township of Berlin is \$21,000.00 and:

WHEREAS, the Governing Body has agreed to apply for funding for the following activity(ies):

- 1) **Improvements to the Senior Citizens Building and grounds located at 240 Pine Avenue.**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the Mayor is hereby authorized to sign the Project Description Form for Program Year 2018.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-104. Resolution adopted by call of the roll, three members present voting in the affirmative

RESOLUTION 2018-105 RESOLUTION AUTHORIZING THE PERFORMANCE OF THE ENGINEERING DESIGN, PREPARTION OF THE BID DOCUMENTS AND THE ADVERTISEMENT TO RECEIVE BIDS FOR THE IMPROVEMENTS TO CLARENCE AVENUE.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Township Engineer, Charles J. Riebel is hereby authorized to design, prepare bid and advertise for the Improvements to Clarence Avenue through N.J.D.O.T. FY18 funds.

Motion by Councilwoman Bodanza second by Councilman McIntosh to adopt Resolution 2018-105. Resolution adopted by call of the roll, three members present voting in the affirmative

Business Approvals

1) Jeff Storch T/A Box Drop. 575 Route 73 North Unit 1 West Berlin. Mattress store, will advertise on social media and other platforms open by appointment only.

Motion by Councilwoman Bodanza, second by Councilman McIntosh to approve Mercantile License above. Mercantile License approved by call of the roll, three members present voting in the affirmative.

All other Business

Spring Festival is scheduled for June 2, 2018 at Luke Avenue Recreational Complex

Public Portion

Motion by Councilwoman Bodanza, second by Councilman McIntosh to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard.

Motion by Councilwoman Bodanza, second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public.

Adjourn

Motion by Councilwoman Bodanza, second by, Councilman McIntosh to adjourn the meeting at 5:45 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 5:45 pm

Catherine Underwood
Berlin Township RMC

