

**REQUIRED PREVENTATIVE MAINTENANCE ACTIONS FOR  
STORM DRAINAGE AND STORMWATER MANAGEMENT FACILITIES**

Berlin Township, Camden County, New Jersey

<b>TASKS</b>	<b>SCHEDULE</b>	<b>Storm Pipes</b>	<b>Storm Inlets (Catch Basins)</b>	<b>Trash Racks</b>	<b>Outlet Control Structures</b>	<b>Pipe Outfalls and Rip Rap</b>	<b>Infiltration Facilities (Swales, Trenches, Filters and Basins)</b>	<b>Detention Facilities</b>	<b>Drywell</b>
1. Inspect for sediment accumulation and, if necessary, removal and disposal. 2. Inspect for floatables and debris and, if necessary, removal and disposal. 3. Ensure that infiltration facility drains within 72 hours of the cessation of the storm event.	<b>Quick Inspection</b> - After every rainfall event of 1" or more <b>or, at least, once every quarter of the year.</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
1. Reestablishment of permanent vegetation on bare soil areas. 2. Inspection of stone. 3. Replacement of Stone (approx. 3-5 years)	<b>As needed</b>					<b>X</b>	<b>X</b>	<b>X</b>	
Inspection for erosion or scouring	<b>Weekly</b>				<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
Vegetation mowing and removal.	<b>Monthly</b> - during growing season or, as necessary, to keep height 8" or less, and to prevent matting						<b>X</b>	<b>X</b>	
Inspect storm drainage and stormwater management systems, during wet weather, and compare to design specifications and plans	<b>Semi-annually</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
1. Inspect for unwanted tree growth and, if necessary, removal and disposal. Aerate bottom, 6" thick 2. Keep records of all inspections and maintenance activities. 3. Keep records of all inspection and maintenance costs.	<b>Annually</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Submit annual report of all inspection and maintenance activities	<b>By February 1 of the year following the reporting year</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Sand layer replacement along bottom, if needed	<b>Bi-annually</b>						<b>X</b>		<b>X</b>