

APRIL 27, 2020

**BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL MARCH 23, 2020 AT 5:30 P.M.**

**(Meeting was by telephone conference due to Coronavirus)**

Mayor Magazzu opened the meeting by telephone and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

**ROLL CALL**

**Present-** Mayor Magazzu, Council President, Morris, Councilman Epifanio, Councilwoman Bodanza, Councilman Sykes

**Also Present-** Solicitor, Stuart Platt, CFO, Joyce Tinnes, Chief of Police Leonard Check, Township Engineer / Public Works Director, Chuck Riebel, Property Maintenance / Animal Control, Josh Shellenberger

**Public Present-** Carolyn Picciotti

**Absent-**

**Departmental Reports**

**POLICE DEPARTMENT**

Council Report for April 27, 2020

Department Stats, March, 2020

Total calls for service 2872

Total of 98 Motor Vehicle Summons, 30 Motor Vehicle Crashes, 45 Alarms calls. A total of 27 arrests, which include 2 DWI's, 5 shoplifting, 2 assaults, and 12 warrant services.

There were also 9 persons charged with violating the Governors executive Orders.

Early on in this pandemic I established policy to limit the possibility of exposure to our officers. There has been a decrease in officer contact with the public. Officers are still responding to all calls for service.

Thanks to Berlin Twp. OEM and the mayor for providing our department has PPE to help protect the officers. I also purchased a sprayer and disinfectant chemicals to clean and disinfect vehicles and common areas within the township buildings.

Respectfully,  
Chief Leonard Check

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**ORDINANCE 2020-2 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Township of Berlin in the County of Camden finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$78,475.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Mayor and Council of the Township of Berlin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Township of Berlin, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Berlin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$274,665.53, and that the CY 2020 municipal budget for the Township of Berlin be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED that** a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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Motion by Council President Morris, second by Councilman Epifanio to adopt Ordinance 2020-2 on first reading by title. Ordinance adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-99 RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN CONTRACT WITH HONEYWELL INSTANT ALERT SYSTEM.**

**BE IT RESOLVED**, by the Mayor and Council of the Township of Berlin that the Mayor is hereby authorized to sign a contract agreement with Honeywell Instant Alert.

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-99. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-100 RESOLUTION OF THE TOWNSHIP OF BERLIN AUTHORIZING, THE IMPOSITION OF LIENS IN ACCORDANCE WITH CHAPTER 249 OF THE CODE OF THE TOWNSHIP OF BERLIN ENTITLED, "PROPERTY MAINTENANCE.**

**WHEREAS**, N.J.S.A. 40:48-2.12(f) authorizes a municipality to perform certain acts of property maintenance and to charge the costs thereof as a lien against the real property on which such maintenance is performed; and

**WHEREAS**, Chapters 249 of the Code of the Township of Berlin establish, *inter alia*, the procedure by which such property maintenance shall be performed and the process through which the costs thereof shall be established as municipal charges and/or liens against the real property upon which such maintenance is performed; and

**WHEREAS**, the Code Enforcement Officer for the Township of Berlin was notified and became aware that property maintenance was necessary for certain real properties located in the Township of Berlin listed as follows:

**Property: Block/Lot**

6 Pine Terr. B-1301 L-23  
326 Cleveland Ave. B-801 L-6

**REASON**

lawn care  
leaf, trash and debris removal

**WHEREAS**, pursuant to Chapter 249 the Code Enforcement Officer issued Violation Notices to the property owner(s) or responsible party(ies) relating to the above-referenced conditions which were found to be health and safety hazards; and

**WHEREAS**, the property owner(s) or responsible party(ies) failed to take appropriate action as required in said Violation Notices and the Code Enforcement Officer placed a work order with outside vendors to have such work performed as necessary to protect the health, safety and welfare of the Township; and

**WHEREAS**, the Code Enforcement Officer provided invoices as certification of all costs associated with the above-described work performed in order that the monies expended to pay

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outside vendors to perform the services at these properties could be charged against the respective properties as more fully set forth below;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Berlin that it hereby authorizes, approves and ratifies the assessment of municipal charges and/or liens on the following properties as of the date first noted below in accordance with the certified costs provided by the Code Enforcement Officer as described above, and further resolves that these amounts shall forthwith become a lien on such lands as provided for herein:

<u>Property: Block/Lot</u>	<u>Date Charged</u>	<u>Amount</u>	<u>Reason</u>
6 Pine Terr. B-1301 L-23	4/27/20	\$90.00	lawn care
326 Cleveland Ave. B-801 L-6	4/27/20	\$495.00	leaf, trash and debris removal

**BE IT FURTHER RESOLVED**, that each of the above-referenced charges and/or liens shall be filed with and shall remain on file with the Tax Office until payment in full thereof, including any penalties and/or interest that may accrue thereon; and

**BE IT FURTHER RESOLVED**, that all unpaid liens authorized herein shall bear interest at the same rate allowed for unpaid taxes and shall be collected and enforced in the same manner as unpaid taxes and further that the Tax Collector is further authorized to subject same to Tax Sale in the calendar year next following the date thereof in accordance with the Tax Sale Law; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Township Tax Collector and said Resolution, together with all invoices evidencing certification of costs expended for said work, shall be filed with and/or shall remain on file with the Township Tax Collector until said charges are paid the lien is released in the matter required by law.

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-100. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-101 RESOLUTION TO REFUND STREET OPENING PERMIT FEES TO SOUTH JERSEY GAS.**

**WHEREAS**, Street opening permits were applied for in the Montebello development by South Jersey Gas: and

**WHEREAS**, these streets have not been dedicated to the Township therefor permits cannot be obtained and payment of \$1200.00 shall be refunded.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, Camden County, New Jersey that a refund be issued in the amount of \$1200.00

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-101. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2020-102 AMENDING RESOLUTION 2020-72 FOR THE ROTARY CLUB OF BERLIN FOR AN OFF- PREMISE RAFFLE.**

**WHEREAS**, the Rotary Club of Berlin, New Jersey has been issued by resolution 2020-72 an off- premise raffle license # R2020-1; and

**WHEREAS** due to the corona virus pandemic, the Rotary Club of Berlin would like to amend the raffle license to reflect a change of date of August 10, 2020 due to the Corona Virus Restrictions; and

**WHEREAS** an application to amend has been received with the following amendments.

**Date:** August 10, 2020  
**Location:** Filomena Cucina Rustica  
13 Cross Keys Road, West Berlin NJ 08091

**Type Raffle:** Off- Premises Draw Raffle 50/50

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, hereby authorizes the amendment to the Date of Rotary of Berlin Off Premise Raffle to be August 10, 2020.

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-102. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-103 CONFIRMING LIST OF UNCOLLECTIBLE TAXES.**

To the Mayor and Council to the Township of Berlin:

I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.

**Dated:** April 1, 2020  
**Dana O'Hara, CTC - Tax Collector**

NAME	BLOCK/LOT	YEAR	AMOUNT	REASON
Joann Barry	1806-17	2020	250.00	Senior Citizen
			\$ 250.00	Total to November 2020

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**By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.**

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-103. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020- 104 LIST OF UNCOLLECTIBLE TAXES DUE BACK FROM STATE.**

**To the Mayor and Council to the Township of Berlin:**

**I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.**

**Prepared by: Dana O’Hara, CTC**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>YEAR</b>	<b>AMOUNT</b>	<b>REASON</b>
<b>Chiman Vacchaini</b>	<b>2505-4</b>	<b>2020</b>	<b>250.00</b>	<b>Senior Citizen</b>
			<b>\$250.00</b>	<b>Total to November 2020</b>

**By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.**

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-104. Resolution adopted by call of the roll, five members present voting in the affirmative.

**1) RESOLUTION 2020-105 LIST OF UNCOLLECTIBLE TAXES.**

**To the Mayor and Council to the Township of Berlin:**

**I hereby submit to you a list of taxes, which in my opinion are uncollectible. I give the reasons why I deem them uncollectible, and I request that same be remitted and that I be relieved of the collection thereof as required by Revised Statutes of New Jersey, 1937, Title 54, Chapter 4.**

**Dated: March 24, 2020**

**Dana O’Hara, CTC - Tax Collector**

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<b>NAME</b>	<b>YEAR</b>	<b>BLOCK/LOT</b>	<b>AMOUNT</b>	<b>REASON</b>
<b>Ira L. Fox</b>	<b>2020</b>	<b>2401-16</b>	<b>250.00</b>	<b>Veteran</b>

**\$ 250.00 TOTAL to November 2020**

**Submitted for April 27, 2020 meeting.**

**By resolution of the Mayor and Council of the Township of Berlin, the taxes listed above have been ordered remitted and the Collector relieved thereof.**

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-105. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-106 AUTHORIZATION TO HOLD TAX SALE FOR  
2019 OPEN DELINQUENCIES PER THE OFFICIAL EXTENDED TAX  
DUPLICATE LIST RULES AND REGULATIONS PURSUANT TO N.J.S.A. 54:5-19.**

WHEREAS, according to the amended regulations set forth in N.J.S.A. 54:5-19 et seq., all taxes and municipal sewer and other lienable charges payable through December 31, 2019 shall be subject to tax sale and offered for sale of lien to the lowest bidder or highest premium bidder at a tax sale to be held on the 2nd day of December 2020 at 10:30 AM at the Municipal Building, and;

WHEREAS, there are delinquencies appearing in the records of the Township of Berlin for monies levied on the owners of record as they appear in the official tax list filed in the office of the Collector of Taxes of Berlin Township, as well as certified listings from the Borough of Berlin Water Department and the Camden County Municipal Utilities Authority, and;

WHEREAS, at any time before a scheduled tax sale, the collector shall receive payment of the amount due on any property, with the interest and costs incurred up to the time of payment, and;

WHEREAS, the taxpayer shall pay the full amount advertised which includes the costs, at two percent of the total delinquency not to be less than \$15.00 nor more than \$100.00, and now must be paid in order to remove the property from sale and;

WHEREAS, the Tax Collector may mail NOTICE OF SALE for any two weeks and advertise for any two weeks, or just advertise consecutively for the full four weeks, with the official tax sale held the following week, and;

WHEREAS, the costs incurred for each mailing of NOTICE OF SALE be set at \$25.00 per mailing, and be collected in order for the property to be removed from said tax sale, so;

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NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey that the Tax Collector be authorized to hold a Tax Sale for all unpaid charges through the end of the 2019 calendar year, properties located in our municipality on December 2, 2020 and being advertised and/or with official notices of sale for four consecutive weeks and notice to the owners of record according to the requirements of N.J.S.A. 54:5-19 et seq.

Submitted for April 27, 2020 meeting by Dana O'Hara, CTC

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-106. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-107 AUTHORIZING THE TAX COLLECTOR TO ISSUE ESTIMATED TAX BILLS FOR AUGUST 1, 2020 AS PERMITTED BY NEW JERSEY PUBLIC LAW 1994,C.72**

**WHEREAS**, in light of the disruption caused by the coronavirus outbreak, the State delayed the adoption of the State Fiscal Year 2021 Budget to September 30, 2020; and

**WHEREAS**, the Division of Local Government Services (DLGS) cannot certify State Aid allocations to municipal budgets until State Aid Appropriations are known; and

**WHEREAS**, the DLGS cannot approve municipal budgets and the County Board of Taxation cannot certify taxes until long after the June 30, 2020 deadline to process third quarter tax bills due August 1, 2020; and

**WHEREAS**, without an adopted 2020 Municipal Budget and without a 2020 Certified Tax Rate, the Tax Collector cannot process the final 2020 Tax Levy; and

**WHEREAS**, the DLGS "*strongly recommends*" under Local Finance Notice 2020-07 "*that municipalities prepare to issue estimated property tax bills for 2020;*" and

**WHEREAS**, the Tax Collector, in consultation with the Chief Financial Officer has computed and certified an estimated Tax Levy necessary to bill third quarter taxes due August 1, 2020

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Berlin in the County of Camden and State of New Jersey on this 27<sup>th</sup> day of April, 2020 that the Tax Collector is hereby authorized and directed to process estimated tax bills for the third quarterly installment of 2020 taxes: and

**BE IT FURTHER RESOLVED** that the third quarterly installment of 2020 taxes shall not be subject to interest until the later of August 10, 2020 or the twenty-fifth (25) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.



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Submitted by the Tax Collector, Dana O’Hara, CTC on April 21, 2020.

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-107. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-108 PAYMENT OF BILLS.**

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

**CONFIRMING:**

<b>TO</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>
State of Jersey Health Benefits – March 2020 (A)	0-01-23-220-2092	\$65,687.56
State of Jersey Health Benefits – March 2020 (R)	0-01-23-220-2092	\$12,951.76
Ameriflex (March 2020 Admin Fee)	0-01-23-220-2092	\$32,863.08
State of Jersey Health Benefits – April 2020 (A)	T-18-56-850-030208	\$75.00
State of Jersey Health Benefits – April 2020 (R)	0-01-23-220-2092	\$63,584.57
Payroll, Current Fund	0-01-23-220-2092	\$12,541.69
Payroll, Sewer Operating Fund	0-01-23-220-2092	\$32,863.08
Payroll, Open Space	03/27/2020	\$131,943.45
Payroll, Animal Control	03/27/2020	\$7,277.98
Payroll, Current Fund	03/27/2020	\$4,197.46
Payroll, Sewer Operating Fund	03/27/2020	\$290.72
Payroll, Open Space	04/10/2020	\$126,457.26
Payroll, Animal Control	04/10/2020	\$7,243.78
Payroll, Current Fund	04/10/2020	\$4,323.58
Payroll, Sewer Operating Fund	04/10/2020	\$290.72
Payroll, Open Space	04/24/2020	\$126,165.61
Payroll, Animal Control	04/24/2020	\$7,117.96
	04/24/2020	\$4,197.46
	04/24/2020	\$290.72

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-108. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2020-109 DESIGNATING A N.J. TRANSIT BUS STOP  
ALONG WALKER AVENUE AT THE BERLIN CIRCLE PLAZA SHOPPING  
CENTER**

**WHEREAS**, a courtesy N.J. Transit bus stop exists along Walker Avenue (Camden County Route No. 708), at the Berlin Circle Plaza Shopping Center; and

**WHEREAS**, it is the desire of Mayor and Council to create an official N.J. Transit bus stop with a “historic style” bus shelter and bus stop signage at the current courtesy bus stop; and

**WHEREAS**, N.J. Transit is willing to create the official N. J. Transit Bus Stop #14972 and install the requested bus shelter and signage along the northbound side of Walker Avenue, at the Berlin Circle Plaza Shopping Center, beginning at the northerly curb line of Berlin Circle Plaza Drive and extending, northerly, 100 feet therefrom; and

**WHEREAS**, pursuant to N.J.S.A. 39:4(e) the above-mentioned described location be designated as an official N.J. Transit bus stop; and

**WHEREAS**, a certified copy of this resolution, adopted by Mayor and Council, will be sent to the Camden County Board of Chosen Freeholders and Mayor and Council requests that the Board of Chosen Freeholders adopt a concurring resolution and certified copies of both resolutions be sent to N. J. Transit; and

**WHEREAS**, after receiving the certified resolutions from the Camden County Board of Chosen Freeholders and Berlin Township Mayor and Council, N.J. Transit will install the bus stop signs and notify the operators of the official bus stop; and

**WHEREAS**, the Township of Berlin will enforce the necessary traffic regulations governing the aforementioned bus stop and provide police security, to the best of its ability, to ensure the safety of the traveling public; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, in the County of Camden, State of New Jersey that the bus stop at the above-mentioned location be designated as an official N.J. Transit bus stop, N.J. Transit install the “historic style” bus shelter and bus stop signage and the Township of Berlin will enforce the respective traffic regulations and provide the police security, to the best of its ability, to ensure the safety of the traveling public.

Motion by Councilman Epifanio second by Council President Morris to adopt resolution 2020-109. Resolution adopted by call of the roll, five members present voting in the affirmative.

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**RESOLUTION 2020-110 RESOLUTION TO INTRODUCE THE 2020 CALENDAR YEAR BUDGET.**

**BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that the budget shall constitute appropriations for the purpose stated herein set forth as appropriations and authorization of the amount of \$7,758,746.60 for the local tax to be raised by taxation for Municipal Purposes and \$250,167.00 for the local tax to be raised by taxation for Municipal Open Space, Recreation, Farmland and Historic Preservation and certification to the County Board of Taxation; and

**BE IT FURTHER RESOLVED** that said budget be published in the May 7, 2020 issue of the Courier Post newspaper. The Governing Body of the Township of Berlin does hereby approve the following Budget for the Calendar Year 2020. Notice is hereby given that the Budget and Tax Resolution was approved by the Township Council of the Township of Berlin, County of Camden on April 27, 2020. A hearing on the budget and tax resolution will be held at the Berlin Township Municipal Hall – A Shared Services Center, 135 Route 73 South, West Berlin, NJ 08091, on June 8, 2020 at 5:30 P.M.; at which time and place objections to said budget and tax resolution for the calendar year 2020 may be presented by taxpayers or other interested persons.

Motion by Councilman Sykes second by Councilman Epifanio to adopt resolution 2020-110. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-111 RESOLUTION AUTHORIZING EMERGENCY TEMPORARY CY2020 BUDGET APPRIATIONS.**

WHEREAS, an emergency condition has arisen with respect to various budget accounts since the 2020 Budget has not been adopted. The Temporary budget included appropriations for the first three months of 2020 and N.J.S.A 40A-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the local emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A-20 (Chapter 96,P.L. 1951 as amended) including this resolution totaling \$384,898.00 for Current Fund, \$49,547.00 for Sewer Utility Fund and \$8,450.00 for Open Space, Recreation, Farmland and Historic Preservation Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin in accordance with N.J.S.A. 40 -20: An emergency temporary appropriation be and the same is hereby made to provide for operations of the Township of Berlin through December 31, 2020 in the total amount of \$384,898.00 for Current Fund, \$49,547.00 for Sewer Utility Fund and \$8,450.00 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund.

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That said emergency appropriation will be provided for the 2020 budget. That a certified copy of this resolution be filed with the Director of the Division of Local Government Services.

**Current Fund**

**GENERAL GOVERNMENT**

Governing Body		
Salaries & Wages	110-01	7,195.00
Township Clerk		
Salaries & Wages	120-01	9,000.00
Other Expenses	120-02	2,000.00
Finance Administration		
Salaries & Wages	130-01	3,225.00
Salaries & Wages	145-01	7,000.00
Tax Assessor		
Salaries & Wages	150-01	2,000.00
Engineering		
Salaries & Wages	165-01	6,000.00

**LAND USE ADMINISTRATION**

Planning/Zoning		
Salaries & Wages	180-01	1,300.00
Code Enforcement		
Salaries & Wages	195-01	8,130.00
Other Code Enforcement		
Salaries & Wages	200-01	2,000.00

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Salaries & Wages 221-01 2,285.00

**PUBLIC SAFETY FUNCTIONS**

Police

Salaries & Wages 240-01 142,000.00

Other Expenses 240-02 14,053.00

Office of Emergency Mgmt

Salaries & Wages 252-01 200.00

Municipal Prosecutor

Salaries & Wages 275-01 1,225.00

**PUBLIC WORKS FUNCTIONS**

Streets & Roads

Salaries & Wages 290-01 3,000.00

Other Expenses 290-02 5,800.00

Solid Waste

Salaries & Wages 305-01 34,100.00

Other Expenses 305-02 1,850.00

Buildings & Grounds

Salaries & Wages 310-01 3,350.00

Other Expenses 310-02 4,205.00

Vehicle Maintenance

Salaries & Wages 315-01 6,000.00

Other Expenses 315-02 12,220.00

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NJDEP-Stormwater Management

	510-	
Salaries & Wages	01	2,575.00
	510-	
Other Expenses	02	1,850.00

**PUBLIC HEALTH**

	330-	
Salaries & Wages	01	430.00

**PARKS & RECREATION**

Municipal Library

	390-	
Salaries & Wages	01	3,000.00

**INSURANCE**

Other Expenses		
	472-	
Social Security	02	23,200.00

**UTILITIES**

	435-	
Electricity	02	19,040.00
	440-	
Telephone	02	2,350.00
	443-	
Telecommunications	02	350.00
	445-	
Water	02	1,000.00
	455-	
Sewerage	02	1,000.00
	465-	
Landfill	02	18,660.00

**MUNICIPAL COURT**

Municipal Court

	490-	
Salaries & Wages	01	11,000.00

**DEBT SERVICE**

	930-	
Interest on Bonds	02	26,500.00

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TOTAL CURRENT FUND 381,898.00

**Sewer Operating**

Salaries & Wages	501-01	14,272.00
Other Expenses	502-02	26,275.00
Social Security	541-02	1,175.00
Interest on Bonds	522-02	7,825.00

TOTAL SEWER OPERATING 49,547.00

**Open Space Trust**

0-12-28-375-1011

Salaries & Wages	375-01	8,450.00
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TOTAL OPEN SPACE TRUST 8,450.00

Motion by Councilwoman Bodanza second by Council President Morris to adopt resolution 2020-111. Resolution adopted by call of the roll, five members present voting in the affirmative.

**Business Approvals**

- 1) **Hristo Dzhendov T/ATexima LLC**, 424 Commerce Lane Unit 4. Buying and shipping of used clothes and shoes.
- 2) **Jian F. Lin (Joyce) T/A /Magic Volcano**, 461 North Route 73. Restaurant that serves hibachi, sushi and liquor.
- 3) **Jian Ping Zheng T/A Royal Buffet Berlin Inc.** 526 North Route 73. Restaurant that serves Chinese, American and Japanese food.

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- 4) Matthew Donnel T/A Prim Comms, (ATT Retailer), 330 North Route 73 Suite A. Retail store that sell cell phones and accessories.**
  
- 5) Russell Oatman T/A Oatman's Coffee & Smoothie Café. 229 Haddon Avenue. Coffee Shop.**
  
- 6) Stephen Persia T/A Synergy Automotive Protection. 407 Bloomfield Drive Unit 5. Window tinting and Protection.**

Motion by Councilman Sykes second by Council President Morris to adopt Business Approvals above. Business Approvals adopted by call of the roll, five members present voting in the affirmative.

- 7) Sukchain Singe T/A Baljit Enterprizes Inc. (Amera Gas). 594 Route 73. Gas Station.**

Motion by Councilwoman Bodanza second by Councilman Sykes to deny Business Approval for **Sukchain Singe T/A Baljit Enterprizes Inc.** Business Approval denied by call of the roll, five members present voting in the affirmative.

**Approval of Minutes for February 24, 2020.**

Motion by Councilwoman Bodanza second by Councilman Epifanio to approve the Meeting Minutes for February 24, 2020. Motion carried by voice vote, five members present voting in the affirmative.

**Approval of Minutes for March 23, 2020**

Motion by Council President Morris second by Councilman Sykes to approve the Meeting Minutes for March 23, 2020. Motion carried by voice vote, five members present voting in the affirmative.

**Approval of Correspondences Calendar for February and March**

Motion by Councilman Epifanio, second by Councilman Sykes to approve the Correspondence Calendar for February 2020 and March 2020. Motion carried by voice vote, five members present voting in the affirmative.

**Approval of the Consent Agenda for February and March**

Motion by Council President Morris, second by Councilman Sykes to approve the



**APRIL 27, 2020**

Consent Agenda for February 2020 and March 2020. Motion carried by voice vote, five members present voting in the affirmative.

**All other Business**

- 1) Financial Disclosure forms need to be completed by April 30. 2020

**Public Portion**

Motion by Councilman Sykes, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Carolyn Picciotti asked what is the date of the meeting in which the budget will be adopted. The Mayor replied June 8<sup>th</sup> 2020. Carolyn asked if the Chief Financial Officer, Joyce Tinnes could answer some questions regarding the budget. Joyce replied yes. Carolyn remarked that she would email her as she did last year.

No more comments were to be heard.

Motion by Council President Morris, second by Councilman Sykes to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

**Adjourn**

Motion by Councilwoman Bodanza, second by Councilman Sykes to adjourn the meeting at 6:15 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:15 pm

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**Catherine Underwood  
Berlin Township RMC**