

SPECIAL MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL MAY 29, 2020 AT 12 Noon

(Meeting was by telephone conference due to Coronavirus)

Mayor Magazzu opened the meeting by telephone and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.

All in attendance joined in the Salute to the Flag.

ROLL CALL

Present- Mayor Magazzu, Council President, Morris, Councilman Epifanio, Councilwoman Bodanza, Councilman Sykes

Also Present- Solicitor, Stuart Platt, Lt. Wayne Bonfiglio, Township Engineer / Public Works Director, Chuck Riebel, Property Maintenance / Animal Control, Josh Shellenberger

Public Present- Carolyn Picciotti

Absent- Chief Financial Officer, Joyce Tinnes

Departmental Reports- No reports

RESOLUTION 2020-114 PAYMENT OF BILLS FOR MAY.

RESOLUTION 2020-114 PAYMENT OF BILLS

WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

| | CONFIRMING: | | |
|---|--------------------|--------------------|---------------|
| TO | | ACCOUNT | AMOUNT |
| Ameriflex (February/March 2020) Flex Claims Week of 02/29-03/06/2020 | | T-18-56-850-030208 | \$175.34 |
| Ameriflex (March 2020) Flex Claims Week of 03/07-03/13/2020 | | T-18-56-850-030208 | \$20.00 |
| Ameriflex (March 2020) Flex Claims Week of 03/14-03/20/2020 | | T-18-56-850-030208 | \$399.00 |
| Ameriflex (March 2020) Flex Claims Week of 03/21-03/27/2020 | | T-18-56-850-030208 | \$286.96 |

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| Ameriflex (March/April 2020) | | |
| Flex Claims Week of 03/31-04/01/2020 | T-18-56-850-030208 | \$3.00 |
| Ameriflex (April 2020) | | |
| Flex Claims Week of 04/10-04/16/2020 | T-18-56-850-030208 | \$24.37 |
| Ameriflex (April 2020) | | |
| Flex Claims Week of 04/17-04/23/2020 | T-18-56-850-030208 | \$157.06 |
| Ameriflex (April 2020) | | |
| Flex Claims Week of 04/24-04/30/2020 | T-18-56-850-030208 | \$46.37 |
| Ameriflex (May 2020 Admin Fee) | T-18-56-850-030208 | \$75.00 |
| State of Jersey Health Benefits – May 2020 (A) | 0-01-23-220-2092 | \$63,584.57 |
| | 0-01-23-220-2092 | \$12,541.69 |
| State of Jersey Health Benefits – May 2020 (R) | 0-01-23-220-2092 | \$32,863.08 |
| Payroll, Current Fund | 05/08/2020 | \$123,847.34 |
| Payroll, Sewer Operating Fund | 05/08/2020 | \$6,991.63 |
| Payroll, Open Space | 05/08/2020 | \$4,197.46 |
| Payroll, Animal Control | 05/08/2020 | \$290.72 |
| Payroll, Current Fund | 05/22/2020 | \$139,560.86 |
| Payroll, Sewer Operating Fund | 05/22/2020 | \$7,398.94 |
| Payroll, Open Space | 05/22/2020 | \$4,197.46 |
| Payroll, Animal Control | 05/22/2020 | \$290.72 |

Motion by Council President Morris second by Councilman Epifanio to adopt resolution 2020-114. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2020-115 RESOLUTION TO AWARD A CONTRACT FOR THE PARTIALLY FUNDED MUNICIPAL AID PROGRAM FUNDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2018 FOR THE IMPROVEMENTS TO CLARENCE AVENUE.

WHEREAS, the Township of Berlin desires to enter into a contract for Street Improvement Program to Clarence Avenue-from Haddon Avenue, Veterans Avenue; and

WHEREAS, it is the Township Engineer's recommendation to consider awarding a contract to Gambale Concrete, LLC of Clementon New Jersey, for the Base Bid amount of \$201,001.63 and Alternate Bid No. 1 for the corrected amount of \$14,842.00, for a total corrected bid award amount of \$215,843.63.; and

NOW, THEREFORE BE IT RESOLVED. by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that a contract for Street Improvement for Clarence Avenue-from Haddon Avenue, Veterans Avenue (NJDOT FY 2018 Municipal Aid Program) is hereby awarded to Gambale Concrete, LLC of Clementon New Jersey, conditional upon the following:

1. New Jersey Department of Transportation confirmation of the allotment of Municipal Aid funds, in the amount of \$210,000.00
2. New Jersey Department of Transportation approval of the Township award of the contract.
3. Certification of the allocation of sufficient funds by the Township Chief Financial Officer the contract amount of \$215,843.63 to be charged as follows: NJDOT FY 2018 Municipal Aid Program (G-02-40-775-0995) for \$210,000.00 and Capital Fund (C-04-19-860-190104) for \$5,843.63.
4. Review and approval of the bidding process and bid proposal documents by the Township Solicitor
5. All other conditions, which have been determined necessary by the Governing Body.

Motion by Council President Morris second by Councilman Epifanio to adopt resolution 2020-115. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2020-116 RESOLUTION TO AWARD A CONTRACT FOR THE PARTIALLY FUNDED MUNICIPAL AID PROGRAM FUNDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2018 FOR THE IMPROVEMENTS TO SPRUCE AVENUE.

WHEREAS, the Township of Berlin desires to enter into a contract for Street Improvement Program to Spruce Avenue- Chestnut Avenue to Cushman Avenue; and

WHEREAS, it is the Township Engineer's recommendation to consider awarding a contract to Charles Marandino, LLC of Milmay, New Jersey, for the Base Bid amount of \$117,658.00 and Alternate Bid No. 1 for the corrected amount of \$57,470.00, for a total corrected bid award amount of \$175,128.00.; and

NOW, THEREFORE BE IT RESOLVED. by the Mayor and Council of the Township of Berlin, County of Camden, State of New Jersey, that a contract for Street Improvement for Spruce Avenue- Chestnut Avenue to Cushman Avenue (NJDOT FY 2019 Municipal Aid Program) is hereby awarded to Charles Marandino, LLC of Milmay, New Jersey, conditional upon the following:

1. New Jersey Department of Transportation confirmation of the allotment of Municipal Aid funds, in the amount of \$186,000.00
2. New Jersey Department of Transportation approval of the Township award of the contract.

3. Certification of the allocation of sufficient funds by the Township Chief Financial Officer the contract amount of \$175,128.00 to be charged as follows: NJDOT FY 2019 Municipal Aid Program (G-02-40-775-0996)
4. Review and approval of the bidding process and bid proposal documents by the Township Solicitor
5. All other conditions, which have been determined necessary by the Governing Body.

Motion by Council President Morris second by Councilman Epifanio to adopt resolution 2020-116. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2020-117 RESOLUTION AUTHORIZING EMERGENCY
TEMPORARY CY2020 BUDGET APPROPRIATIONS.**

WHEREAS, an emergency condition has arisen with respect to various budget accounts since the 2020 Budget has not been adopted. The Temporary budget included appropriations for the first three months of 2020 and N.J.S.A 40A-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the local emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of N.J.S.A. 40A-20 (Chapter 96,P.L. 1951 as amended) including this resolution totaling \$3,861,917.45 for Current Fund, \$247,661.82 for Sewer Utility Fund and \$136,238.06 for Open Space, Recreation, Farmland and Historic Preservation Fund.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin in accordance with N.J.S.A. 40 -20: An emergency temporary appropriation be and the same is hereby made to provide for operations of the Township of Berlin through December 31, 2020 in the total amount of \$3,861,917.45 for Current Fund, \$247,661.82 for Sewer Utility Fund and \$136,238.06 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund.

That said emergency appropriation will be provided for the 2020 budget. That a certified copy of this resolution be filed with the Director of the Division of Local Government Services.

Current Fund

GENERAL GOVERNMENT

Mayor & Council

| | | |
|--------------------------------|------|-----------|
| | 110- | |
| Salaries & Wages | 01 | 64,772.00 |
| | 110- | |
| Other Expenses | 02 | 23,005.00 |
| Township Clerk | | |
| | 120- | |
| Salaries & Wages | 01 | 71,872.54 |
| | 120- | |
| Other Expenses | 02 | 33,681.10 |
| Finance Administration | | |
| | 130- | |
| Salaries & Wages | 01 | 71,087.00 |
| | 130- | |
| Other Expenses | 02 | 17,828.00 |
| Revenue Administration | | |
| | 145- | |
| Salaries & Wages | 01 | 35,883.00 |
| | 145- | |
| Other Expenses | 02 | 13,552.00 |
| Tax Assessor | | |
| | 150- | |
| Salaries & Wages | 01 | 9,416.00 |
| | 150- | |
| Other Expenses | 02 | 4,814.00 |
| Legal Services | | |
| | 155- | |
| Other Expenses | 02 | 39,795.50 |
| Engineering | | |
| | 165- | |
| Salaries & Wages | 01 | 98,817.00 |
| | 165- | |
| Other Expenses | 02 | 30,500.00 |
| LAND USE ADMINISTRATION | | |
| Planning/Zoning | | |
| | 180- | |
| Salaries & Wages | 01 | 10,605.00 |
| | 180- | |
| Other Expenses | 02 | 7,822.00 |

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| Code Enforcement | | |
| Salaries & Wages | 195-1 | 78,751.00 |
| Other Expenses | 195-2 | 24,426.00 |

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| Other Code Enforcement | | |
| Salaries & Wages | 200-01 | 16,113.00 |
| Other Expenses | 200-02 | 16,546.00 |

PUBLIC SAFETY FUNCTIONS

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| Police | | |
| Salaries & Wages | 240-01 | 500,000.00 |
| Other Expenses | 240-02 | 96,837.00 |

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| OEM | | |
| Salaries & Wages | 252-01 | 1,323.32 |

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| Aid to Ambulance Co. | | |
| Other Expenses | 260-02 | 14,750.00 |

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| Municipal Prosecutor | | |
| Salaries & Wages | 275-01 | 10,251.00 |

PUBLIC WORKS FUNCTIONS

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|------------------|--------|-----------|
| Streets & Roads | | |
| Salaries & Wages | 290-01 | 52,772.00 |
| Other Expenses | 290-02 | 51,183.00 |

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| Solid Waste | | |
| Salaries & Wages | 300-01 | 348,908.75 |
| Other Expenses | 300-02 | 10,745.21 |

Buildings & Grounds

| | | |
|-------------------------------|--------|------------|
| Salaries & Wages | 310-01 | 36,886.00 |
| Other Expenses | 310-02 | 46,249.00 |
| Vehicle Maintenance | | |
| Salaries & Wages | 315-01 | 52,348.52 |
| Other Expenses | 315-02 | 101,452.42 |
| Maintenance of Parks | | |
| Other Expenses | 375-02 | 29,509.00 |
| PUBLIC HEALTH | | |
| Salaries & Wages | 330-01 | 5,567.00 |
| PARKS & RECREATION | | |
| Municipal Library | | |
| Salaries & Wages | 390-01 | 17,504.89 |
| Other Expenses | 390-02 | 8,194.67 |
| INSURANCE | | |
| Other Expenses | | |
| Employee Health | 220-02 | 707,500.00 |
| Other Insurance | 210-02 | 304,000.00 |
| Workers Comp | 215-02 | 148,710.00 |
| Health Waiver | 221-02 | 18,500.00 |
| UTILITIES | | |
| Electricity | 430-02 | 101,000.00 |
| Street Lighting | 435-02 | 123,195.00 |
| Telephone | 440-02 | 27,325.00 |

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| Telecommunications | 443-02 | 4,285.00 |
| Water | 445-02 | 5,356.00 |
| Petroleum Products | 447-02 | 102,800.00 |
| Sewer | 455-02 | 6,630.00 |
| Solid Waste Disposal | 465-02 | 214,250.00 |

MUNICIPAL COURT

Municipal Court

| | | |
|-------------------|--------|------------|
| Salaries & Wages | 490-01 | 89,905.05 |
| Other Expenses | 490-02 | 42,470.48 |
| Debt Service | | |
| Payment of Bonds | 920-02 | 180,000.00 |
| Interest on Bonds | 930-02 | 259,906.25 |

TOTAL CURRENT FUND 3,861,917.45

Sewer Operating

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|-------------------|--------|------------|
| Salaries & Wages | 501-01 | 38,379.36 |
| Other Expenses | 501-02 | 74,287.46 |
| Interest on Bonds | 522-2 | 134,995.00 |

TOTAL SEWER OPERATING 247,661.82

Open Space Trust

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|------------------|--------|-----------|
| Salaries & Wages | 375-01 | 89,043.00 |
|------------------|--------|-----------|

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|-------------------------------|------------|-------------------|
| Other Expenses | 375- 02 | 45,973.00 |
| Debt Service | | |
| Payment of Bonds | 920- 02 | 557.03 |
| Interest on Bonds | 930- 02 | 665.03 |
| TOTAL OPEN SPACE TRUST | | <u>136,238.06</u> |

Motion by Council President Morris second by Councilman Epifanio to adopt resolution 2020-117. Resolution adopted by call of the roll, five members present voting in the affirmative.

Public Portion

Motion by Councilman Epifanio, second by Council President Morris to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

No comments were to be heard.

Motion by Council President Morris, second by Councilwoman Bodanza to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilman Sykes, second by Councilwoman Bodanza to adjourn the meeting at 12:17 pm. Motion carried by voice vote, all members voting in the affirmative.

Meeting adjourned 12:17 pm

**Catherine Underwood
Berlin Township RMC**