

**TOWNSHIP OF BERLIN  
REORGANIZATION MEETING NOTICE**

**Mayor and Council of the Township of Berlin will hold its Annual Reorganization Meeting for Municipal Appointments. The meeting will be held on Monday, January 4, 2021, at 12 noon. Due to Covid-19 the meeting will be held by VIA Telephone Conference. The Public is hereby notified that they can access this meeting by:**

**Dialing in at 1-712-832-8330  
Enter Access Code- 9227315**

**Please place your phones on mute once you are connected to the call. Anyone from the public who wishes to speak will be permitted during the public portion. No closed session will be held**

**Catherine Underwood  
Berlin Township RMC**

**2021  
REORGANIZATION MEETING FOR  
THE TOWNSHIP OF BERLIN**

1. Opening of meeting
2. Seating of Council
3. Roll Call
4. Resolution 2021-1 Appointing of President of Council-
5. Mayor's appointments with advice and consent of Council  
Unless noted, all appointments are until December 31, 2021

**RESOLUTIONS ON CONSENT AGENDA**

6. **Professional Appointments:**
  - (a) Resolution 2021-2 Municipal Solicitor –
  - (b) Resolution 2021-3 Special Counsel –
  - (c) Resolution 2021-4 Registered Municipal Accountant –

- (d) Resolution 2021-5 Bond Counsel –
- (e) Resolution 2021-6 Construction Inspection Engineer-

**7. Administration and Finance, Township Events, Grants and School Board**

- (a) Resolution 2021-7 Chief Financial Officer-
- (b) Resolution 2021-8 Finance Committee –
- (c) Resolution 2021-9 Improvement Search Clerk-
- (d) Resolution 2021-10 Tax Collector-
- (e) Resolution 2021-11 Sewer Clerk-
- (f) Resolution 2021-12 Tax Search Clerk -
- (g) Resolution 2021-13 Sewer /Tax Clerk-
- (h) Resolution 2021-14 C-2 Operator –
- (i) Resolution 2021-15 Insurance Broker of Record-
- (j) Resolution 2021-16 Commissioner and Alternate and Safety Delegate and Alternate for Joint Insurance Fund –
- (k) Resolution 2021-17 Public Agency Compliance Officer Compliance Officer-
- (l) Resolution 2021-18 Zoning Officer –
- (m) Resolution 2021-19 Registrar of Vital Statistic-
- (n) Resolution 2021-20 Deputy Registrar of Vital Statistic-

**8. Law and Public Safety, Municipal Court, Emergency Management.**

- (a) Resolution 2021-21 Chief of Police-
- (b) Resolution 2021-22 Public Defender –
- (c) Resolution 2021-23 Municipal Prosecutor –
- (d) Resolution 2021-24 Municipal Judge-
- (e) Resolution 2021-25 Court Administrator-

- (f) Resolution 2021-26 Violations Court Clerk –
- (g) Resolution 2021-27 Emergency Management –
- (h) Resolution 2021-28 Emergency Management 1<sup>st</sup> Deputy-
- (i) Resolution 2021-29 Local Emergency Management Planning Committee-
- (j) Resolution 2021-30 MSI Planning Coordinator and Deputy Coordinator –

9. **Property Maintenance, Board of Health and Senior Citizens And Disabled.**

- (a) Resolution 2021-31 Coordinator for Disabled-
- (b) Resolution 2021-32 Coordinator on Aging –
- (c) Resolution 2021-33 Board of Health Liaison –
- (d) Resolution 2021-34 Board of Health Advisory Committee-
- (e) Resolution 2021-35 Property Maintenance Inspector-
- (f) Resolution 2021-36 Council Liaison for Neighbors helping Neighbors-
- (g) Resolution 2021-37 Animal Control Officer-

10. **Public Works and Sewer Department, Land Use, Planning Board**

- (a) Resolution 2021-38 Administrative Secretary Land Use –
- (b) Resolution 2021-39 Deputy Director Public Works—
- (c) Resolution 2021-40 Members to Planning Board –
- (d) Resolution 2021-41 Coordinator for the Clean Communities Program –
- (e) Resolution 2021-42 Camden County Community Development Mayors Advisory Committee Representative

11. **Professional Appointments**

- (a) Resolution 2021-43 Planning Board Solicitor –

12. Resolution 2021-44 Authorizing the purchase of items from vendors with State Contract

- 13. Resolution 2021-45 to Designate Official Depositories
- 14. Resolution 2021-46 to Designate Banks for Investment Purposes-
- 15. Resolution 2021-47 to Designate Official Newspapers –
- 16. Resolution 2021-48 accepting the Cash Management Plan
- 17. Resolution 2021-49 authorizing contract for Extraordinary Unspecified Services, Delta Dental Plan of NJ
- 18. Resolutions 2021-50 to 2021-55 to set interest rate on delinquent taxes, sewer and to add surcharge on delinquent real estate taxes over \$10,000.00 and setting fee for execution of duplicate tax sale certificate, setting up partial payment agreements for current taxes and a service charge for returned checks.
- 19. Resolution 2021-56 to Set Meeting Times and Dates:

**BERLIN TOWNSHIP ANNUAL MEETING NOTICE**

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held on the Second and Fourth Monday of the month at 5:30 p.m. If a legal holiday falls on a meeting date then the meeting will be cancelled. Meetings for the year 2021 will be held as follows:

**Berlin Township  
Mayor and Council 2021 Meetings Dates  
The meetings will begin at 5:30 pm**

|                  |  |
|------------------|--|
| <b>January</b>   | <b>Monday 4<sup>th</sup>, 2021 Reorganization Meeting 12:00 Noon</b> |
| <b>February</b>  | <b>8</b>   |
| <b>March</b>     | <b>8</b>   |
| <b>April</b>     | <b>12</b>  |
| <b>May</b>       | <b>10</b>  |
| <b>June</b>      | <b>21</b>  |
| <b>July</b>      | <b>5</b>   |
| <b>August</b>    | <b>9</b>   |
| <b>September</b> | <b>13</b>  |
| <b>October</b>   | <b>25</b>  |
| <b>November</b>  | <b>22</b>  |
| <b>December</b>  | <b>13</b>  |

If the Monday Meeting Schedule falls upon a legal holiday the meeting will be cancelled for that week.

20. Resolution 2021-57 adopting **Robert's Rules of Order** to Govern the conduct of all meetings of the Township of Berlin
21. Resolution 2021-58 authorizing the filing of tax appeals.
22. Resolution 2021-59 Continuing Resolution
23. Resolution 2021-60 Appointing Phoenix Advisor, As Continuing Disclosure Agent Services and Independent registered Municipal Advisor
24. Resolution 2021-61 for uncollectible taxes 100% disabled veteran
25. Resolution 2021-62 Temporary Budget for Current Fund, Sewer Operating Fund, Open Space and Historical Preservation Trust Fund and Calculation of Maximum allowable appropriations.
26. Ordinance 2021-1 Amending Salary Ordinance 2020-10 for year 2021
27. Public Portion
28. Greeting and Statements of Council Members.
29. Adjournment