

MARCH 8, 2021

BI-MONTHLY MEETING OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF BERLIN, CAMDEN COUNTY, NEW JERSEY AT BERLIN TOWNSHIP MUNICIPAL HALL MARCH 8, 2021 AT 5:30 P.M.

Mayor Magazzu opened the meeting and stated that pursuant to the requirements of the Open Public Meetings Law, notice of this meeting was advertised in the Courier Post, Record Breeze and posted on the bulletin board.
All in attendance joined in the Salute to the Flag.

(Meeting held by telephone due to Coronavirus)

ROLL CALL

Present- Mayor Magazzu, Council President, Morris, Councilman Epifanio, Councilwoman Bodanza, Councilman Sykes

Also Present- Solicitor, Stuart Platt, CFO, Alex Davidson, Chief of Police Wayne Bonfiglio, Township Engineer / Public Works Director, Chuck Riebel, Property Maintenance / Animal Control, Josh Shellenberger, Lt Gary Sheehan.

Public- Resident, Carolyn Picciotti, Resident, Tim Manna, Attorney, Richard Hoff, Attorney, Robert Borbe, Developer, Tim Schaeffer.

DEPARTMENTAL REPORTS

ENGINEER / PUBLIC WORKS

A. CHANGE ORDERS AND VOUCHERS

None at this time.

B. RESOLUTIONS AND ORDINANCES

1. ORDINANCE AMENDING STORMWATER CONTROL

Ordinance No. 2021-3 was introduced at the Council Meeting on February 8, 2021. The Township Solicitor has prepared the ordinance for referral for review by the Planning Board. The N.J.D.E.P. required that this ordinance be amended and effective by March 2, 2021. Once the ordinance is adopted, it must be submitted to the N.J.D.E.P. and County for their review and approval. The amended ordinance has been prepared, using the model ordinance provided by the N.J.D.E.P. for the non-Pinelands area and the previous ordinance for the lands within the Pinelands area.

2. AMENDING ORDINANCE FOR CHAPTER 280, SOLID WASTE

I recommend that the Governing Body consider introducing an ordinance to amend the Solid Waste Code to reflect current policies and procedures.

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3. AMENDING ORDINANCE FOR CHAPTER 320 FOR SNOW EMERGENCIES

I recommend that this section of the Code be revised to further clarify the issues, regarding snow and ice removal and prohibition of parking within the streets during a snow state of emergency.

5. REQUEST FOR RELEASE OF THE MAINTENANCE BOND FOR THE SITE IMPROVEMENTS FOR MONTEBELLO, SECTION 4A

It is my understanding that the developer has requested the release of the maintenance bond, which the two-year period was in early, 2020. I request that any consideration for the release be conditional upon confirmation that the necessary quantity for concrete sidewalk replacement is covered under the top course performance bond. I expect to report to the Governing Body, in the near future, regarding this matter.

6. CAMDEN COUNTY C.D.B.G. YEAR 43 GRANT APPLICATION

The applications must be submitted to the County by March 12, 2021. Last year, the Township applied \$275,000 with a commitment of an additional \$63,060 for the expansion and ADA improvements for the playground at the Luke Avenue Recreation Complex. If the Governing Body would like to submit an application, I recommend that an eligible project be selected and the Governing Body consider passing a resolution endorsing the project and authorizing the Mayor to sign the Project Description Form.

B. ENGINEER'S REPORT

1. IMPROVEMENTS TO CLARENCE AVENUE-HADDON AVENUE TO VETERAN'S AVENUE (N.J.D.O.T FY 2018 FUNDING)

Gambale Concrete, LLC has completed a majority of the construction. The contractor Must complete the necessary, corrective work in the Spring, 2021. The N.J.D.O.T. is threatening to rescind the remaining grant funds since the project has not been closed out with this agency. I have provided them with a status of the project and the amount of funds paid to the contractor, at this time. I will update the Governing Body, once I receive their response. I expect to prepare a final Change Order No. 3, which will reflect all as-built conditions and serve to close out the project quantities, once the project has been completed.

2. IMPROVEMENTS TO SPRUCE AVENUE-CHESTNUT AVENUE TO CUSHMAN AVENUE (NJDOT FY 2019 FUNDING)

Charles Marandino, LLC, the contractor, must address the punch list items, which I expect them to complete in the Spring, 2021. Once the punch list items have been satisfactorily completed, the final change order and voucher will be submitted to the Governing Body for consideration for approval and acceptance. I will, then, immediately follow with the submission of the necessary documents to the N.J.D.O.T for project closeout and request for the final reimbursement of State funding.

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3. IMPROVEMENTS TO DAY AVENUE-NJSH ROUTE 73 TO CLOVER AVENUE (MJDOT FY 2020 FUNDING)

The Governing Body has transferred the funds from the 2020 Engineering Salaries line account to the Other Professional Consulting line account to cover the cost for the surveying and CAD drafting work so that I can perform the design and prepare the bid documents. The Consultant has completed the surveying fieldwork and CAD services and submitted the drawings to me for my design. I am hopeful that this project can be bid in the early Summer of 2021. A construction contract must be awarded by November 18, 2021 or the funds will be recaptured by the State.

4. N.J.D.O.T FY 2021 MUNICIPAL AID FUNDS

The N.J.D.O.T. has informed the Township that \$235,000 of grant funds have been allotted to the Township. The application was submitted for the following the streets:

a. Oak Avenue-NJDOT Ramp 'A' at Route 73 to 80 feet past Clover Avenue	\$198,500
b. McClellan Avenue-Haddon Avenue to Krumm Avenue	\$191,000
c. Krumm Avenue-McClellan Avenue to Franklin Avenue	<u>\$341,500</u>
Total Amount	\$731,500

Since the allotted funding is substantially less than the requested amount, it will be necessary to reduce the scope of the construction to the funding amount or supplement the N.J.D.O.T. funds with Township funds to cover the desired scope of construction. I recommend that the Governing Body establish the desired scope of construction and allocate any necessary additional funds. If it is possible, I recommend that this project be included in the same bid package for the improvements to Day Avenue as I believe the combined, larger scope of construction will result in more competitive bid prices.

5. IMPROVEMENTS TO HAZEL AVENUE- CHESTNUT AVENUE TO CUSHMAN AVENUE, N.J.D.O.T. FY2015 FUNDING

The N.J.D.O.T, recently, informed me that the documents for the closeout of the project and reimbursement of the remaining grant funds needed to be submitted, immediately, or the funds would be recaptured by the agency. I submitted the documents to the N.J.D.O.T. for their review and, hopeful, acceptance to close out the project and obtain the remaining grant funds.

6. SHARED SERVICES FOR FOR SOLID WASTE DISPOSAL FOR SELF-HAULING MUNICIPALITIES

The County Commissioners have rejecting the recent bid and extended the one- year option, under the current disposal contract. In an effort to reduce the cost for disposal, the self-hailing municipalities have decided to receive bids for disposal, separate from the County. Somerdale Borough has offered to be the lead municipality for the administration of the bid process for the interested, self-hauling municipalities. Berlin Township will be providing engineering services to assist with the preparation of the bid specifications. The contract will be

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effective January 1, 2022. It is hopeful that we can obtain a resolution of participation from all interested municipalities, in the immediate future and the opening of bids in the Summer, 2021.

7. CAMDEN COUNTY RECYCLABLES PROCESSING CONTRACT WITH REPUBLIC/ FCR CAMDEN

The participating municipalities have extended contract with Republic Services for the option year to April, 2022. It is anticipated that the unit price for processing, under a new contract, effective May 1, 2022, will increase, substantially, from the current price of \$5/ ton to approximately \$80 to 140/ ton. The increased cost will need to be considered for the 2022 budget. It is expected that the County will be lead agency for the new contract. The matter will be discussed, in further detail, with the participating municipalities, in the very near future.

8. CAMDEN COUNTY OPEN SPACE AND RECREATION ENHANCEMENT PROGRAM

a. \$25,000 Round 19 Funding-Band Shell Seating

The Public Works Staff has installed the benches. I recommend that the necessary closeout documents be submitted to the County.

b. Round 20 Application- Improvements to the Gazebo (Formerly the Improvements to the Playground) at Luke Avenue Recreation Complex

It is my understanding that the signed funding agreement has been submitted to the County. The Public Works staff is ready to perform the structural improvements. The installation of the metal roof will be contracted. I request that the Governing Body allocate the necessary funds, in the immediate future, so that the necessary materials can be purchased for the work to be performed by the Public Works staff.

9. CAMDEN COUNTY 2020-2021 C.D.B.G APPLICATION

The County C.D.B.G has informed the Township that the application package for the Year 43 grant funding must be submitted to their office by March 12, 2021. I question if the Governing Body would like to submit an application prior to the submission deadline and, if so, the eligible project be selected and the resolution, endorsing the project, be passed at the Council Meeting on March 12, 2021.

10. AMENDMENT TO THE INTER-MUNICIPAL SEWER AGREEMENT WITH VOORHEES TOWNSHIP

I defer this matter to Mr. Platt for any update.

11. REQUEST FOR THE INCREASE IN SEWER ALLOCATION

I am still waiting for the final determination by the C.C.M.U.A staff and their consultant. Once we receive the position from the C.C.M.U.A, it will be necessary for the increase in allocation to be approved by the N.J.D.E.P.

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12. REPLACEMENT AND RE-LINING OF THE C.C.M.U.A. FORCE MAIN, HADDON AVENUE PUMPING PUMPING STATION TO EGG HARBOR ROAD

We have been informed that the contractor is not schedule to perform the street pavement improvements to the affected streets until May, 2021. We have requested a meeting with the CCMUA representatives to discuss the matter, in further detail.

13. NEIGHBORHOOD PRESERVATION PROGRAM, OLD WEST BERLIN SECTION

We will continue to assists Mr. Conklin with any requested services.

14. N.J. TRANSIT BUS SHELTERS

No update to report, at this time.

15. MONTEBELLO AGE-RESTRICTED RESIDENTIAL DEVELOPMENT

a. Acceptance of the Pumping Station by the Township

At this time, the DPW has assumed operation and maintenance responsibilities for this pumping station.

b. Replacement of Concrete Sidewalk Throughout the Development

The developer had, recently, informed me that they intended to perform the replacement of the unacceptable sidewalk sections before the onset of the winter weather. I have not received any update from the developer but can only assume that they have decided to wait until the Spring of 2021. The developer has informed me that they expect to complete the entire development by March of 2021. The developer has requested that I provide them with a list of all of the corrective work throughout the development, prior to this Spring.

c. Release of Performance Bonds

I believe that the developer will be requesting the release of the “base course” bonds for the later sections, in the immediate future. I believe that we will be discussing the open bonding issues for the older sections of the development, in the immediate future, as they developer anticipates full completion of the development in March, 2021.

16. TOWNSHIP-OWNED, FORMER MUNICIPAL BUILDING AND ADMINISTRATIVE BUILDING SITE

I continue to recommend that the building be demolished, in the immediate future. I recommend that the Governing Body consider procuring the services of a professional planner to assist with the amendment to the redevelopment plan to be consistent with the latest master plan reexamination report for twin homes and/or townhouses.

17. TOWNSHIP-OWNED PROPERTY AT 191 MCCLELLAN AVENUE; BLOCK 521, LOT 19

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We continue to strongly recommend that this building be demolished, in the immediate future. I believe that the Governing Body is considering listing this property for public sale, in the near future.

18. IMPROVEMENTS TO BOROUGH-OWNED WATER DISTRIBUTION SYSTEM

No update to report.

19. STORM DRAINAGE IMPROVEMENTS

a. Lester Avenue Drainage and Stormwater Management

1) Phase 1- Construction of Storm Inlets, Piping and Stormwater Management Facility at the Low-Point.

I have not completed the design for this project as we were hopeful about receiving supplemental NJDOT FY 2020 funds but were unsuccessful. I will complete the design for the limited improvements, based on the available funds, which have been allocated for the project.

2) Phase 2- Extension of Storm Drainage to the Existing Stormwater Management Facility at the Luke Avenue Recreation Complex

No update to report.

b. Kelley Drive Stormwater Basin Reconstruction.

No update to report.

c. Mt. Vernon Avenue at the Elementary School

No update to report.

d. Storm Drainage Issues Within the Southwest Portion of the Township.

No update to report.

20. TAX MAP AND ZONING MAP REVISIONS

I recommend that the final version of the Zoning Map be completed and the Governing Body adopt the revised Zoning Map as the official Zoning Map.

21. RECOMMENDATION FOR PROFESSIONAL PLANNING SERVICES

I have recommended that the Governing Body consider procuring professional planning services to assist with various planning matters within the Township. An interview was held with one candidate. Interviews are being scheduled, this month, for other potential professional planners for these services. I strongly recommend that the Governing Body consider allocating the necessary funds for 2021 and procuring the services of a professional planner as there have been many discussions, which involve the planning for the future zoning and development/redevelopment.

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22. REQUEST TO THE PINELANDS COMMISSION FOR THE REDESIGNATION OF ZONES WITHIN THE PINELANDS AREA

The Pinelands Staff has requested additional information, regarding the requested Amendment. I recommend that professional planning services be procured to address this matter.

23. LOW PRESSURE SANITARY SEWER SYSTEM ALONG ALLIED PARKWAY AND EDGEWOOD AVENUE

There has been some interest from property owners, along these

24. STUDY FOR THE DESIGNATION OF TRUCK ROUTES THROUGHOUT THE TOWNSHIP

No update to report.

25. POSSIBLE AMENDMENTS TO THE LAND DEVELOPMENT AND ZONING CODES

I believe that the Planning Board will be discussing this matter, in the near future.

26. REQUEST FOR THE VACATION OF A PORTION OF FISKE AVENUE, BETWEEN GROVE AVENUE AND POTTER AVENUE

A developer has requested that the Governing Body consider vacating a portion of Fiske Avenue for his future development of an adjacent lot. I have submitted a letter and, recently, an email to the Governing Body, regarding this matter. I defer the matter to the Township Solicitor for his comments and recommendations.

C. PUBLIC WORKS DEPARTMENT

1. OPERATIONS AND STAFFING

The Public Works staff is performing work, which is typical for this period of the year. The contractor has installed the HVAC systems for the two unoccupied rooms within the Municipal Building. The DPW staff have completed the installation of the ceiling system and are installing the vinyl tile flooring in the room, which is closest to the Lobby. The DPW is servicing the vehicles and equipment and gearing up for the normal Spring tasks.

2. UPDATING OF VEHICLE FLEET

I request that the Governing Body consider the allocation of funds to replace the deteriorated and aged vehicles, in the immediate future, so that the crews are able to efficiently and safely perform the public works services and tasks. Some of the immediate needs are a rear-load trash truck, pick-up trucks, small dump truck and sewer utility truck. At this time, many of the snow plowing trucks are older and their reliability is questionable. There are only enough plow trucks to support the manpower. During the course of the recent snow events, several of the Township plow vehicles become inoperable. The Department was fortunate that the Mechanic was able to make the necessary repairs, on the spot, to return the plow trucks back into operation.

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3. REQUEST FOR CAPITAL IMPROVEMENTS AND PURCHASES

I continue to request additional staffing, capital improvements and equipment purchases to provide for the staff to perform the public works services and tasks. I would be glad to discuss the request with the members of the Governing Body and Chief Financial Officer. I have submitted my request for consideration by the Governing Body for the 2021 budget for the Public Works and Engineering Departments and for capital improvements and purchases.

4. REPLACEMENT OF BANNERS

The seasonal/event banner must be replaced as many are damaged, aged, and missing.

5. SLIDING GATES AT THE PUBLIC WORKS COMPLEX

The contractor has commenced with the installation of the sliding gates. We are hopeful that the installation will be completed in the immediate future.

6. IMPROVEMENTS TO THE FUELING SYSTEM AT THE PUBLIC WORKS COMPLEX

At the last Council Meeting, the Governing Body awarded a contract to Fuel System Services, LLC for \$27,448.98, under the Sourcewell Cooperative Contract. The Contractor is, currently, preparing the necessary documents and, hopefully, submitting them, in the immediate future.

SECOND READING PUBLIC HEARING ORDINANCE 2020-2 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Township of Berlin in the County of Camden finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 2.5 % increase in the budget for said year, amounting to \$200,844.73 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

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WHEREAS, the Mayor and Council of the Township of Berlin hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Berlin, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Berlin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$281,182.62, and that the CY 2021 municipal budget for the Township of Berlin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion by Council President Morris, second by Councilwoman Bodanza to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments on Ordinance 2021-2.

No comments were to be heard.

Motion by Council President Morris second by Councilman Epifanio to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments on Ordinance 2021-2

Motion by Council President Morris second by Councilman Sykes to adopt Ordinance 2021-2. Ordinance approved by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021- 72 A RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS.

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies police, Emergency Medical Service, fire departments, fire companies

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or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14 -26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD) - 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9 -33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," NJ.A.C. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" NJ.A.C. 5:75A et. seq, and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Camden and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin, County of Camden, and the State of New Jersey as follows:

A. That the Township of Berlin is hereby authorized and directed to enter into the Camden County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein

B. That the Police Chief, Fire Chief, EMS Captain and Public Works Director of the Township of Berlin are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Berlin

C. That the Municipal Clerk is hereby authorized and directed to forthwith forward a copy of this Resolution and an executed copy of Schedule A of the agreement to the offices of the Camden County Office of Emergency Management for review and filing by the appropriate Fire, EMS and County Prosecutor or his designee as appropriate.

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-72. Resolution adopted by call of the roll, five members present voting in the affirmative.

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RESOLUTION 2021-73 FOR THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the **Mayor and Council** of the **Township of Berlin**, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-73. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021- 74 RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INFORMATION TECHNOLOGY AGREEMENT WITH MCM TECH SOLUTIONS.

BE IT RESOLVED, by the Mayor and Council of the Township of Berlin that the Mayor is hereby authorized to sign a one year agreement with MCM Tech Solutions for the maintenance, support and services associated with its information technology infrastructure (IT).

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-74. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-75 PAYMENT OF BILLS FOR MARCH 2021

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WHEREAS, the Code of the Township of Berlin, Chapter 7-1 et seq., provides for the payment of claims after certification by the Treasurer and consideration by Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin, that the following claims detailed below and attached are hereby approved and the bills to be paid.

CONFIRMING:

TO	ACCOUNT	AMOUNT
State of Jersey Health Benefits – February 2021 (A)	1-01-23-220-2092 1-01-23-220-2092	\$67,068.00 \$11,793.46
State of Jersey Health Benefits – February 2021 (R)	1-01-23-220-2092	\$35,750.46
Flex Claims Week of 01/30-02/05/2021	T-18-56-850-030208	\$23.00
Flex Claims Week of 02/06-02/11/2021	T-18-56-850-030208	\$254.66
Flex Claims Week of 02/12-02/18/2021	T-18-56-850-030208	\$25.00
Flex Claims Week of 02/29-02/25/2021	T-18-56-850-030208	\$15.75
Flex Claims Week of 02/26-03/04/2021	T-18-56-850-030208	\$46.00
Ameriflex (March 2021)	T-18-56-850-030208	\$75.00
Payroll, Current Fund	2/12/2021	\$130,563.40
Payroll, Sewer Operating Fund	2/12/2021	\$8,309.76
Payroll, Open Space	2/12/2021	\$4,469.89
Payroll, Animal Control	2/12/2021	\$285.56
Payroll, Sick Time Leave	2/12/2021	\$22,045.65
Payroll, Current Fund	2/26/2021	\$135,602.98
Payroll, Sewer Operating Fund	2/26/2021	\$7,672.49
Payroll, Open Space	2/26/2021	\$4,559.43
Payroll, Animal Control	2/26/2021	\$285.56

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-75. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-76 RESOLUTION TO GRANT THE RELEASE OF A MAINTENANCE BOND FOR SITE IMPROVEMENTS FOR MONTEBELLO AGE-RESTRICTED RESIDENTIAL DEVELOPMENT SECTION 4A.

WHEREAS, Hovbros Berlin LLC, has requested the release of their Maintenance Bond for Site Improvements for Montebello Age-Restricted Residential Development Section 4A: and

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WHEREAS, the Engineer has recommended that the Township grant the release of their Maintenance Bond # 1918 in the amount of \$104,774.40.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berlin that the request for the release of their Maintenance Bond for Hovbros Berlin LLC is hereby granted.

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-76. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-77 RESOLUTION AUTHORIZING APPROPRIATION RESERVE TRANSFERS.

WHEREAS, transfers are permitted between budget appropriation reserves during the first three months of the fiscal year;

BE IT RESOLVED by the Mayor and Council of the Township of Berlin, County of Camden, New Jersey, that transfers between CY2020 Budget Appropriation Reserves be made as follows:

Account Number	Description	Transfer In	Transfer Out
31-435	Electricity and Natural Gas	\$15,000	
32-465	Landfill/Solid Waste Disposal	15,000	
23-220	Group Insurance		\$30,000
	Current Fund Total	\$30,000	\$30,000

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-77. Resolution adopted by call of the roll, five members present voting in the affirmative.

RESOLUTION 2021-78 RESOLUTION AUTHORIZING EMERGENCY TEMPORARY CY 2021 BUDGET APPROPRIATIONS.

Whereas, an emergency condition has arisen with respect to various budget accounts since the

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2021 budget has not been adopted. The temporary budget included appropriations for the first three months of 2021 and NJSA 40A-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

Whereas, the local emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of NJSA 40A-20 (Chapter 96, P.L. 1951 as amended) including this resolution totaling \$3,036,467.99 for the Current Fund, \$664,763.81 for the Sewer Utility Fund and \$82,361.21 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of Berlin in accordance with NJSA 40-20: an emergency temporary appropriation be and the same is hereby made to provide for operations of the Township of Berlin through December 31, 2021 in the total amount of \$3,036,467.99 for Current Fund, \$664,763.81 for Sewer Utility Fund and \$82,361.21 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund.

Current Fund

GENERAL GOVERNMENT

Mayor & Council

Salaries & Wages \$ 36,837.50

Other Expenses \$ 8,332.80

Township Clerk

Salaries & Wages \$ 40,247.63

Other Expenses \$ 11,845.60

Finance Administration

Salaries & Wages \$ 27,517.50

Other Expenses \$ 6,199.21

Audit Services

Other Expenses \$ 11,812.50

Revenue Administration

Salaries & Wages \$ 34,918.75

Other Expenses \$ 4,766.49

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Tax Assessment Administration		
		\$
	Salaries & Wages	9,801.25
		\$
	Other Expenses	1,681.84
Legal Services & Costs		
		\$
	Other Expenses	20,892.64
Engineering Services		
		\$
	Salaries & Wages	34,912.50
		\$
	Other Expenses	10,762.51
LAND USE ADMINISTRATION		
Planning/Zoning Board		
		\$
	Salaries & Wages	7,095.00
		\$
	Other Expenses	2,756.25
Construction Official		
		\$
	Salaries & Wages	41,693.75
		\$
	Other Expenses	8,591.62
CODE ENFORCEMENT		
		\$
	Salaries & Wages	11,037.50
		\$
	Other Expenses	5,819.63
INSURANCE		
Liability Insurance		
		\$
	Other Expenses	330,000.00
Worker's Compensation		
		\$
	Other Expenses	100,000.00
Employee's Group Insurance		
		\$
	Other Expenses	604,470.60
Health Benefit Waiver		
		\$
	Salaries & Wages	12,712.50
Unemployment Insurance		

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		\$
	Other Expenses	3,823.58
PUBLIC SAFETY FUNCTIONS		
Municipal Court		
		\$
	Salaries & Wages	50,862.51
		\$
	Other Expenses	14,937.03
Public Defender		
		\$
	Other Expenses	131.25
Police Department		
		\$
	Salaries & Wages	706,687.51
		\$
	Other Expenses	43,633.04
Emergency Management		
		\$
	Salaries & Wages	1,591.68
		\$
	Other Expenses	4,353.32
Aid to Volunteer Ambulance Company		
		\$
	Other Expenses	5,250.00
Municipal Prosecutor		
		\$
	Salaries & Wages	6,885.00
		\$
	Other Expenses	136.76
PUBLIC WORKS		
Streets & Roads		
		\$
	Salaries & Wages	18,637.50
		\$
	Other Expenses	18,001.21
Solid Waste Collection		
		\$
	Salaries & Wages	192,375.00
		\$
	Other Expenses	3,780.00
Buildings & Grounds		
		\$
	Salaries & Wages	25,306.26

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		\$
Vehicle Maintenance	Other Expenses	16,274.99
		\$
	Salaries & Wages	29,556.25
		\$
	Other Expenses	37,941.76
HEALTH & HUMAN SERVICES		
Public Health		
		\$
	Salaries & Wages	1,863.75
		\$
	Other Expenses	136.50
PARKS & RECREATION		
Recreation Services		
		\$
	Salaries & Wages	1,365.00
		\$
	Other Expenses	1,391.25
Maintenance of Parks		\$
	Other Expenses	10,378.46
Maintenance of Free Public Library		
		\$
	Salaries & Wages	7,245.00
		\$
	Other Expenses	2,882.25
Celebration of Public Events		
		\$
	Other Expenses	3,602.81
Payment of PY Bills		
		\$
	Other Expenses	-
UNCLASSIFIED		
Traffic Signal Maintenance		\$
		16,065.00
Electricity & Natural Gas		\$
		51,512.50
Street Lighting		\$
		62,338.69
Telephone		\$
		16,747.81

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TOTAL TEMPORARY CURRENT FUND APPROPRIATIONS

\$
3,036,467.99

SEWER OPERATING FUND TEMPORARY BUDGET

Sewer Operating

Salaries & Wages

\$
75,928.96

Other Expenses

\$
80,364.37

\$
156,293.33

Debt Service

Principal

\$
420,000.00

Interest

\$
66,675.00

STATUTORY EXPENSES

PERS

\$
15,000.00

Social Security

\$
6,590.48

Unemployment Compensation

\$
205.00

TOTAL TEMPORARY SEWER OPERATING FUND APPROPRIATIONS

\$
664,763.81

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OPEN SPACE, RECREATION FARMLAND & HISTORIC PRESERVATION TRUST FUND
TEMPORARY BUDGET

OPEN SPACE TRUST

	\$
Salaries & Wages	46,306.26
	\$
Other Expenses	28,281.81
	\$
	<u>74,588.07</u>

Debt Service

	\$
Principal	7,178.14
	\$
Interest	595.00
	\$
	<u>7,773.14</u>

	\$
TOTAL OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION FUND APPROPRIATIONS	<u><u>82,361.21</u></u>

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-78. Resolution adopted by call of the roll, five members present voting in the affirmative.

**RESOLUTION 2021-79 A RESOLUTION AUTHORIZING APPLICATION FOR
PROGRAM YEAR 2021 COMMUNITY DEVELOPMENT BLOCK GRANT,
TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY.**

WHEREAS, the Camden County Improvement Authority provides funding for certain infrastructure improvements or services under the Community Development Block Grant funding; and

WHEREAS, the Governing Body has chosen to submit an application for Program Year 2021; and

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WHEREAS, the governing body has agreed to apply for funding for the following projects:

Project: Accessibility and inclusive Play Improvements and Expansion of the Playground at the Luke Avenue Recreation Complex

NOW THEREFORE BE IT RESOVED by the Governing Body of Berlin Township that the Mayor is hereby authorized to sign the Project Description Form for Program Year 2021 along with the Community Development Grant Agreement.

Motion by Council President Morris second by Councilman Sykes to adopt resolution 2021-79. Resolution adopted by call of the roll, five members present voting in the affirmative.

Business Mercantile

1) Artie Martino, CT Install America LLC, 419 Commerce Lane, Unit 2. Home improvement Sales and Install Windows, Bath, Kitchen Roofs ect..

2) Robert Chabot, Independent Animal Care, 151 Walker Avenue. Office, animal Control Services wellness animal clinic spay/neuter services for Municipality, non-profit, T-n-R Programs.

3) David Winograsky, Quality Woods and Supply, 1040 Industrial Drive. Woodworking /Millwork Internet Sales of Guitar parts, warehouse.

4) Shanise N.Griffith, The Dope Chick Co. LLC. 403 Bloomfield Drive Unit 2. Office, Warehouse and storage of a Clothing apparel company.

5) Joe Milchling, Proffessor Gatsby's HVAC, 216 Cooper Road. Heating and Air conditioner contractor Office warehouse and storage facility.

6).Raskesh Patel, Fal Solar Systems Inc. 150 Cooper Road Suite D-10. Solar Company.

Motion by Councilwoman Bodanza second by Council President Sykes to approve the Mercantile Licenses above. Mercantile License approved by call of the roll, five members present voting in the affirmative.

Consent Agenda

Motion by Councilman Epifanio, second by Councilman Sykes to approve the

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Consent Agenda for February 2021. Motion carried by voice vote, five members present voting in the affirmative.

Approval of February 8th Meeting Minutes

Motion by Councilman Epifanio second by Councilwoman Bodanza to approve the Meeting Minutes for February, 2021. Motion carried by voice vote, five members present voting in the affirmative.

All Other Business

- 1) Request for the Vacation of a portion of the Right-Of -Way of Fiske Avenue from Grove Avenue to the West end.

Council President Morris stated that Class IV, Planning and Zoning Board Member Joe Pantano has resigned from his position on the board and whereas Council President Morris nominated Dante Magazzu as an Alternate II Planning and Zoning board member. Councilman Sykes seconded his motion, four members present voting in the affirmative. Mayor Magazzu recuse.

Council President Morris motioned that Alternate II Planning and Zoning Board member Alvina Moore be moved to the Class IV position. Councilman Epifanio seconded his motion four members present voting in the affirmative. Mayor Magazzu recuse.

Public Portion

Motion by Councilman Sykes, second by Councilman Epifanio to open the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu opened the meeting to the public for questions or comments.

Solicitor Platt commented that a few participating in tonight meeting are here because of the request for the Vacation of a portion of the Right-Of -Way of Fiske Avenue from Grove Avenue to the West end. The township engineer has given his report on the matter. Solicitor Platt recommended the Township Engineer, Mayor and all parties involved set up a meeting and discuss the matter.

Attorney Richard Hoff who represents, Tim Schaeffer agreed and said that he will reach out and set up a meeting.

Attorney Robert Borbe who represents resident Tim Manna said that he would also like to be included in that meeting.

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Motion by Council President Morris, second by Councilman Sykes to close the meeting to the public. Motion carried by voice vote, all present voting in favor. Mayor Magazzu closed the meeting to the public for questions or comments.

Adjourn

Motion by Councilwoman Bodanza, second by Councilman Sykes to adjourn the meeting at 6:45 pm. Motion carried by voice vote, all members voting in the affirmative. Meeting adjourned 6:45 pm

**Catherine Underwood
Berlin Township RMC**