

**TOWNSHIP OF BERLIN
REORGANIZATION MEETING NOTICE**

Mayor and Council of the Township of Berlin will hold its Annual Reorganization Meeting for Municipal Appointments. The meeting will be held on Monday, January 3, 2022, at 3:00 pm. Due to Covid-19 the meeting will be held by VIA Telephone Conference. The Public is hereby notified that they can access this meeting by:

**Dialing in at 1-712-832-8330
Enter Access Code- 9227315**

Please place your phones on mute once you are connected to the call. Anyone from the public who wishes to speak will be permitted during the public portion.

**Catherine Underwood
Berlin Township RMC**

**2022
REORGANIZATION MEETING FOR
THE TOWNSHIP OF BERLIN**

1. Opening of meeting
2. Seating of Council
3. Roll Call
4. Resolution 2022- Election of President of Council-
5. Mayor's appointments with advice and consent of Council
Unless noted, all appointments are until December 31, 2022

RESOLUTIONS ON CONSENT AGENDA

6. **Professional Appointments:**
 - (a) Resolution 2022- Municipal Solicitor –
 - (b) Resolution 2022- Special Counsel –
 - (c) Resolution 2022- Registered Municipal Accountant –

- (d) Resolution 2022- Bond Counsel –
- (e) Resolution 2022- Construction Inspection Engineer-
- (f) Resolution 2022- Professional Planner

7. **Administration and Finance, Township Events, Grants and School Board**

- (a) Resolution 2022- Finance Committee –
- (b) Resolution 2022- Improvement Search Clerk-
- (c) Resolution 2022- C-2 Operator –
- (d) Resolution 2022- Insurance Broker of Record-
- (e) Resolution 2022- Commissioner and Alternate and Safety Delegate and Alternate for Joint Insurance Fund –
- (f) Resolution 2022- Public Agency Compliance Officer Compliance Officer –
- (g) Resolution 2022- Zoning Officer –
- (h) Resolution 2022- Registrar of Vital Statistic-
- (i) Resolution 2022- Deputy Registrar & Alternate Registrar of Vital Statistic-

8. **Law and Public Safety, Municipal Court, Emergency Management.**

- (a) Resolution 2022- Public Defender –
- (b) Resolution 2022- Municipal Prosecutor –
- (c) Resolution 2022- Local Emergency Management Planning Committee-
see attach
- (d) Resolution 2022- MSI Planning Coordinator and Deputy Coordinator –

9. **Property Maintenance, Board of Health and Senior Citizens
And Disabled.**

- (a) Resolution 2022- Coordinator for Disabled-
- (b) Resolution 2022- Coordinator on Aging –
- (c) Resolution 2022- Board of Health Liaison –
- (d) Resolution 2022- Board of Health Advisory Committee-
- (e) Resolution 2022- Property Maintenance Inspector-
- (f) Resolution 2022- Council Liaison for Neighbors helping Neighbors
- (g) Resolution 2022- Animal Control Officer

10. **Public Works and Sewer Department, Land Use, Planning Board**

- (a) Resolution 2022- Members to Planning Board – **see attach**
- (b) Resolution 2022- Coordinator for the Clean Communities Program –
- (c) Resolution 2022- Camden County Community Development Mayors
Advisory Committee Representative –

11. **Professional Appointments**

Resolution 2022- Planning Board Solicitor –

12. **Resolution 2022- authorizing the purchase of items from vendors with State
Contract**

13. **Resolution 2022- to Designate Official Depositories –**

- 14. Resolution 2022- to Designate Banks for Investment Purposes-
- 15. Resolution 2022- to Designate Official Newspapers –
- 16. Resolution 2022- accepting the Cash Management Plan
- 17. Resolution 2022- authorizing contract for Extraordinary Unspecified Services, Delta Dental Plan of NJ
- 18. Resolutions 2022- to 2022- set interest rate on delinquent taxes, sewer and to add surcharge on delinquent real estate taxes over \$10,000.00 and setting fee for execution of duplicate tax sale certificate, setting up partial payment agreements for current taxes and a service charge for returned checks.
- 19. Resolution 2022- to Set Meeting Times and Dates:

BERLIN TOWNSHIP ANNUAL MEETING NOTICE

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held at 5:30 p.m. Meetings for the year 2022 will be held as follows:

**Berlin Township
Mayor and Council 2022 Meetings Dates
The meetings will begin at 5:30 pm**

January	3	Reorganization Meeting
January	24	
February	14	
March	14	
April	11	
May	9	
June	13	
July	11	
August	8	
September	12	
October	24	

November 21
December 12

20. Resolution 2022- adopting **Robert's Rules of Order** to Govern the conduct of all meetings of the Township of Berlin
21. Resolution 2022- authorizing the filing of tax appeals.
22. Resolution 2022- Continuing Resolution
23. Resolution 2022- Appointing Phoenix Advisor, As Continuing Disclosure Agent Services and Independent registered Municipal Advisor
24. Resolution 2022- CY 2021 Temporary Budget for Current Fund, Sewer Operating fund, Open Space and Historical Preservation Trust Fund and Calculation of Maximum Allowable Appropriations.
25. **RESOLUTION AUTHORIZING THE PARTICIPATION IN THE CAMDEN COUNTY SOLID WASTE DISPOSAL CONTRACT FOR THE YEARS 2022 THROUGH 2024 WITH THE OPTION TO EXTEND THE CONTRACT FOR THE YEARS 2025 AND 2026**
26. Public Portion
27. Greeting and Statements of Council Members.
28. Adjournment

RESOLUTION 2022 APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE

WHEREAS, N.J.S.A. 40:69A-122 provides that the Mayor with the advice and consent of the Council, shall appoint such other officers as may be provided by ordinance; **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of Berlin, that the following persons be and they are hereby appointed Emergency Management Advisory Council members until December 31, 2022

**PHYLLIS MAGAZZU
CHRISTOPHER MORRIS
STUART PLATT
CHARLES J. RIEBEL, JR.
CATHERINE UNDERWOOD
DANIEL GATTI
MELLISSA DILUZIO
LOUIS DE MARCO JR.
ANDREW SIMONE
TERESA VANDERGRIFT
Dr. EDYTHE AUSTERMUHL
SAHARA SAM REPRESENTATIVE
WALMART REPRESENTATIVE
HOME DEPOT REPRESENTATIVE
SHOPRITE REPRESENTATIVE
SINCLAIR MOVING COMPANY REPRESENTATIVE**

RESOLUTION 2022 APPOINTMENT OF MEMBERS TO THE PLANNING BOARD

WHEREAS, N.J.S.A. 30:44-1.4 provides for the creation, membership and terms of a PLANNING BOARD; and

WHEREAS, Section 20-2 et seq., of the Code of the Township of Berlin provides for the creation of a PLANNING BOARD shall consist of the following;

CRAIG DEGEORGE – Class IV Member to 12-31-23

BETSY SIMPSON – Class IV Member 12-31-22

JOE PANTANO- Class IV Member 12-31-22

FRANK McHENRY- Class IV **Vice-Chairman** to 12-31-23

ALVINA MOORE Alternate II to 12-31-24

JOHN HOLROYD– Class II Construction Code Official until December 31, 2022

CHRISTOPHER MORRIS – Class III Councilperson to 12-31-2022

PHYLLIS MAGAZZU – Class I Mayor to 12-31-22

DAVID CARLAMERE- Solicitor to 12-31-22

DAVID ROWAN- Solicitor to 12-31-22

NOW, THEREFORE, BE IT RESOLVED that the above named individual shall serve his respective term pursuant to the provisions set forth in the New Jersey Statutes Annotated 40:55-1 et seq., and pursuant to the Code of the Township of Berlin, Section 20-1 et seq.