

Resolution No. 2024-6.

**RESOLUTION OF THE PLANNING AND ZONING BOARD OF
THE TOWNSHIP OF BERLIN ESTABLISHING REGULAR
MEETING DATES AND THE OFFICIAL NEWSPAPERS
IN CONFORMITY WITH THE OPEN PUBLIC MEETING ACT
2024**

WHEREAS, The Open Public Meeting Act requires advance written notice of all meetings of the Planning and Zoning Board be posted in one public place designated by the Board and mailed, telephoned, telegram or hand delivered to at least two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of the established fee;

NOW THEREFORE, BE IT RESOLVED by the Planning and Zoning Board of the Township of Berlin as follows:

1. All advance written notices of Board meetings shall be posted by the Board Secretary on the official bulletin of Berlin Township.
2. All notices of Board meetings and other official notices shall be given to at least one of the following newspapers; Courier Post and Inquirer.
3. All advance written notices of Board meetings from January , 2024 through the date of 2024 reorganization meeting of the Planning Board shall be mailed to any person requesting a copy of the same after receipt of payment by such person of a fee set by the Township of Berlin. News Media shall be exempt from such fee.
4. The regular meetings of the Board are hereby set for the following dates at 5:30p.m.;
See Attached Schedule of Dates (Annual Notice)
Schedule "A"
5. The regular meetings shall be held as scheduled unless canceled for lack of applications to process.
6. The Board may provide for special meetings at the call of the Chairman or at the request of any two of its members, which special meetings shall be open to the public and are to be held on a least forty-eight (48) hours notice, which notice shall be in the same manner as that for regular meeting.
7. The Chairman may call an executive session at any time to discuss procedural preliminaries of an application being considered, or to discuss any matters permitted to be discussed in closed session by N.J.S.A. 10:4-6 et seq. "The Open Public Meetings Act".

8. Notice of the schedule of meetings indicated in paragraph 4 above shall be posted on the official bulletin board, filed with the Clerk of the Township of Berlin and mailed to the official newspapers named above.

ATTEST:

TOWNSHIP OF BERLIN
PLANNING and ZONING BOARD



Kelley Shendock,
Secretary



Craig DeGeorge,
Chairperson

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Planning and Zoning Board of the Township of Berlin at a meeting held on January 9, 2024.


Kelley Shendock, Secretary

ANNUAL NOTICE

**THE FOLLOWING IS THE 2024
SCHEDULE OF THE REGULAR MEETINGS OF THE
BERLIN TOWNSHIP PLANNING AND ZONING BOARD
UNTIL THE NEXT ANNUAL REORGANIZATION MEETING
OF SAID BOARD, ALL OF WHICH MEETINGS SHALL BE
HELD AT 5:30 PM. THE MEETING WILL BE UNTIL 8:00
PM, ANY APPLICATION STILL BEING HEARD AT THIS
TIME WILL BE TABLED TO THE NEXT MEETING.**

MEETING DATES FOR 2024

January 09, 2024
February 27, 2024
March 26, 2024
April 23, 2024
May 14, 2024
June 25, 2024
July 23, 2024
August 27, 2024
September 24, 2024
October 29, 2024
November 26, 2024
December 17, 2024