

2025
REORGANIZATION MEETING FOR
THE TOWNSHIP OF BERLIN
January 6, 2025

1. Opening of meeting
Oath of Office: Appointment of Council Members
2. Seating of Council
3. Roll Call
4. Resolution 2025- Election of President of Council-
5. Mayor's appointments with advice and consent of Council
Unless noted, all appointments are until December 31, 2025

RESOLUTIONS ON CONSENT AGENDA

6. **Professional Appointments:**
 - (a) Resolution 2025- Municipal Solicitor –
 - (b) Resolution 2025- Special Counsel –
 - (c) Resolution 2025- Registered Municipal Accountant –
 - (d) Resolution 2025- Bond Counsel –
 - (e) Resolution 2025- Engineer-
 - (f) Resolution 2025- Professional Planner-
 - (g) Resolution 2025- Special Redevelopment Counsel-
7. **Administration and Finance, Township Events, Grants and School Board**
 - (a) Resolution 2025- Finance Committee –
 - (b) Resolution 2025- Improvement Search Clerk-
 - (c) Resolution 2025- C-2 Operator –

- (d) Resolution 2025- Insurance Consultant-
- (e) Resolution 2025- Commissioner and Alternate and Safety Delegate and Alternate for Joint Insurance Fund –
- (f) Resolution 2025- Public Agency Compliance Officer Compliance Officer –
- (g) Resolution 2025- Zoning Officer –
- (h) Resolution 2025- Appointment of A Qualified Purchasing Agent-

8. **Law and Public Safety, Municipal Court, Emergency Management.**

- (a) Resolution 2025- Public Defender –
- (b) Resolution 2025- Municipal Prosecutor –
- (c) Resolution 2025- Violation Court Clerk-
- (d) Resolution 2025- Local Emergency Management Planning Committee-
see attach
- (e) Resolution 2025- MSI Planning Coordinator and Deputy Coordinator –
- (f) Resolution 2025- Special Law Enforcement Officers-
- (g) Resolution 2025- Emergency Management 1st Deputy Coordinator –

9. **Property Maintenance, Board of Health and Senior Citizens and the Disabled.**

- (a) Resolution 2025- Coordinator for Disabled-
- (b) Resolution 2025- Coordinator on Aging –
- (c) Resolution 2025- Board of Health Liaison –
- (d) Resolution 2025- Board of Health Advisory Committee-
- (e) Resolution 2025- Property Maintenance Inspector-
- (f) Resolution 2025- Council Liaison for Neighbors helping Neighbors-
- (g) Resolution 2025- Animal Control Officer-

10. **Public Works and Sewer Department, Land Use, Planning Board**
 - (a) Resolution 2025- Administrative Secretary Land Use Office
 - (b) Resolution 2025- Electrical Inspector- **4-year term**
 - (c) Resolution 2025- Members to Planning Board – **see attach**
 - (d) Resolution 2025- Coordinator for the Clean Communities Program –
 - (e) Resolution 2025- Camden County Community Development Mayors Advisory Committee Representative –
 - (f) Resolution 2025- Planning Board Solicitor –

11. Resolution 2025- authorizing the purchase of items from vendors with State Contract
12. Resolution 2025- to Designate Official Depositories -
13. Resolution 2025- to Designate Banks for Investment Purposes-
14. Resolution 2025- to Designate Official Newspapers –
15. Resolution 2025- accepting the Cash Management Plan
16. Resolution 2025- authorizing contract for Extraordinary Unspecified Services, Delta Dental Plan of NJ
17. Resolutions 2025- to 2025- set interest rate on delinquent taxes, sewer and to add surcharge on delinquent real estate taxes over \$10,000.00 and setting fee for execution of duplicate tax sale certificate, setting up partial payment agreements for current taxes and a service charge for returned checks.

18. Resolution 2025- to Set Meeting Times and Dates:

BERLIN TOWNSHIP ANNUAL MEETING NOTICE

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held at 5:30 p.m. Meetings for the year 2025 will be held as follows:

**Berlin Township
Mayor and Council 2025 Meetings Dates
The meetings will begin at 5:30 pm**

January	6	Reorganization Meeting
February	10	
March	17	
April	14	
May	19	
June	16	
July	21	
August	18	
September	15	
October	20	
November	17	
December	15	

19. Resolution 2025- adopting **Robert’s Rules of Order** to Govern the conduct of all meetings of the Township of Berlin
20. Resolution 2025- authorizing the filing of tax appeals.
21. Resolution 2025- Continuing Resolution
22. Resolution 2025- Appointing Phoenix Advisor, As Continuing Disclosure Agent Services and Independent registered Municipal Advisor.
23. Resolution 2025- CY 2025 TEMPORARY BUDGET FOR CURRENT FUND, SEWER OPERATING FUND, OPEN SPACE AND HISTORICAL PRESERVATION TRUST FUND AND CALULATION OF MAXIMUM ALLOWABLE APPROPRIATIONS.
24. RESOLUTION 2025- RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR TRIAD ASSOCIATES TO PROCEED WITH NJDCA NEIGHBORHOOD PRESERVATION PROGRAM (NPP) GRANT, FOR GRANT WRITING AND CONSULTING SERVICES.

25. **FIRST READING ORDINANCE 2025-1 AN ORDINANCE FIXING AND DETERMINING SALARY RANGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY**
26. Business Approvals
 - 1) **Jack Litman, Munson of West Berlin GO LLC, (Buffalo Wild Wings)**
299 Route 73 West berlin NJ 08091. Restaurant.
 - 2) **Jack Litman, Munson of West Berlin GO LLC, (Sonic Restaurant)**
299 Route 73 West berlin NJ 08091. Restaurant.
27. Public Portion
28. Greeting and Statements of Council Members.
29. Adjournment

