

2026
REORGANIZATION MEETING FOR
THE TOWNSHIP OF BERLIN
January 5, 2026 12:00 Noon

1. Opening of meeting
Oath of Office: Appointment of Council Members & Mayor
2. Seating of Council
3. Roll Call
4. Resolution 2026- Election of President of Council-
5. Mayor's appointments with advice and consent of Council
Unless noted, all appointments are until December 31, 2026

RESOLUTIONS ON CONSENT AGENDA

6. **Professional Appointments:**
 - (a) Resolution 2026- Municipal Solicitor –
 - (b) Resolution 2026- Special Counsel –
 - (c) Resolution 2026- Registered Municipal Accountant –
 - (d) Resolution 2026- Bond Counsel –
 - (e) Resolution 2026- Engineer-
 - (f) Resolution 2026- Professional Planner-
 - (g) Resolution 2026- Special Redevelopment Counsel-
7. **Administration and Finance, Township Events, Grants and School Board**
 - (a) Resolution 2026- Finance Committee –
 - (b) Resolution 2026- Improvement Search Clerk-
 - (c) Resolution 2026- C-2 Operator –

- (d) Resolution 2026- Insurance Consultant-
- (e) Resolution 2026- Commissioner and Alternate and Safety Delegate and Alternate for Joint Insurance Fund –
- (f) Resolution 2026- Public Agency Compliance Officer Compliance Officer –
- (g) Resolution 2026- Zoning Officer –
- (h) Resolution 2026- Appointment of A Qualified Purchasing Agent-

8. **Law and Public Safety, Municipal Court, Emergency Management.**

- (a) Resolution 2026- Appointing Acting Chief of Police-
- (b) Resolution 2026- Public Defender –
- (c) Resolution 2026- Municipal Prosecutor –
- (d) Resolution 2026- Violation Court Clerk-
- (e) Resolution 2026- Local Emergency Management Planning Committee-
- (f) Resolution 2026- MSI Planning Coordinator and Deputy Coordinator –
- (g) Resolution 2026- Special Law Enforcement Officers-
- (h) Resolution 2026- Emergency Management 1st Deputy Coordinator –

9. **Property Maintenance, Board of Health and Senior Citizens and the Disabled.**

- (a) Resolution 2026- Coordinator for Disabled-
- (b) Resolution 2026- Coordinator on Aging –
- (c) Resolution 2026- Board of Health Liaison –
- (d) Resolution 2026- Board of Health Advisory Committee-
- (e) Resolution 2026- Property Maintenance Inspector-
- (f) Resolution 2026- Property Maintenance Liaison-

- (g) Resolution 2026- Council Liaison for Neighbors helping Neighbors-
- (h) Resolution 2026- Animal Control Officer-

10. **Public Works and Sewer Department, Land Use, Planning Board**

- (a) Resolution 2026- Administrative Secretary Land Use Office
 - (b) Resolution 2026- Members to Planning Board –
 - (c) Resolution 2026- Coordinator for the Clean Communities Program –
 - (d) Resolution 2026- Camden County Community Development Mayors Advisory Committee Representative –
 - (e) Resolution 2026- Planning Board Solicitor –
11. Resolution 2026- authorizing the purchase of items from vendors with State Contract
12. Resolution 2026- to Designate Official Depositories -
13. Resolution 2026- to Designate Banks for Investment Purposes-
14. Resolution 2026- to Designate Official Newspapers –
15. Resolution 2026- accepting the Cash Management Plan
16. Resolution 2026- authorizing contract for Extraordinary Unspecified Services, Delta Dental Plan of NJ
17. Resolutions 2026- to 2026- set interest rate on delinquent taxes, sewer and to add surcharge on delinquent real estate taxes over \$10,000.00 and setting fee for execution of duplicate tax sale certificate, setting up partial payment agreements for current taxes and a service charge for returned checks.
18. Resolution 2026- to Set Meeting Times and Dates:

BERLIN TOWNSHIP ANNUAL MEETING NOTICE

The following is the schedule of the regular meetings of the Mayor and Council of the Township of Berlin. All meeting shall be held at the Berlin Township Municipal Hall at 135 Route 73 South, Berlin Township, New Jersey. Meetings will be held at 5:30 p.m. Meetings for the year 2026 will be held as follows:

**Berlin Township
Mayor and Council 2026 Meetings Dates
The meetings will begin at 5:30 pm**

January	5	Reorganization Meeting at 12 noon
February	9	
March	16	
April	20	
May	18	
June	15	
July	20	
August	17	
September	21	
October	19	
November	16	
December	21	

19. Resolution 2026- adopting **Robert’s Rules of Order** to Govern the conduct of all meetings of the Township of Berlin
20. Resolution 2026- authorizing the filing of tax appeals.
21. Resolution 2026- Continuing Resolution
22. Resolution 2026- Appointing Phoenix Advisor, As Continuing Disclosure Agent Services and Independent registered Municipal Advisor.
23. Resolution 2026-

CY 2026 TEMPORARY BUDGET FOR CURRENT FUND, SEWER OPERATING FUND, OPEN SPACE AND HISTORICAL PRESERVATION TRUST FUND AND CALCULATION OF MAXIMUM ALLOWABLE APPROPRIATIONS

CURRENT FUND TEMPORARY BUDGET

CY 2025 Budget Appropriations			\$	
			13,008,900.0	
			0	
Less:	2025 Appropriations for Debt Service	\$		
		1,028,00		
		0.00		
	Capital Improvement Fund	\$		
		310,000.		
		00		
	Subtotal		\$	
			11,670,900.0	
			0	
			X	35.00%
			\$	
			4,084,815.00	
			<hr/>	
Add:	2026 Appripiation for Debt Service		\$	
			670,000.00	
			<hr/>	
	Total		\$	
			4,754,815.00	
			<hr/> <hr/>	
GENERAL GOVERNMENT				
Mayor & Council				
	Salaries & Wages		\$	
			60,000.00	

Other Expenses	\$
	13,825.00
Township Clerk	
Salaries & Wages	\$
	50,875.00
Other Expenses	\$
	16,415.00
Finance Administration	
Salaries & Wages	\$
	20,000.00
Other Expenses	\$
	21,350.00
Audit Services	
Other Expenses	\$
	17,850.00
Revenue Administration	
Salaries & Wages	\$
	34,030.50
Other Expenses	\$
	5,337.50
Tax Assessment Administration	
Salaries & Wages	\$
	12,000.00
Other Expenses	\$
	3,500.00
Legal Services & Costs	
Other Expenses	\$
	50,000.00
Engineering Services	
Salaries & Wages	\$
	19,740.00
Other Expenses	\$
	45,622.50
LAND USE ADMINISTRATION	
Planning/Zoning Board	
Salaries & Wages	\$
	6,426.00
Other Expenses	\$
	3,500.00
Construction	
Salaries & Wages	\$
	45,350.00
Other Expenses	\$
	1,750.00
CODE ENFORCEMENT	
Salaries & Wages	\$
	10,276.00

Other Expenses	\$
	7,420.00
INSURANCE	
Liability Insurance	
Other Expenses	\$
	200,000.00
Worker's Compensation	
Other Expenses	\$
	100,000.00
Employee's Group Insurance	
Other Expenses	\$
	965,491.55
Health Benefit Waiver	
Other Expenses	\$
	35,000.00
Unemployment Insurance	
Other Expenses	\$
	3,500.00
PUBLIC SAFETY FUNCTIONS	
Municipal Court	
Salaries & Wages	\$
	60,990.00
Other Expenses	\$
	11,277.00
Public Defender	
Other Expenses	\$
	350.00
Police Department	
Salaries & Wages	\$
	869,000.00
Other Expenses	\$
	163,429.75
Emergency Management	
Salaries & Wages	\$
	1,053.50
Other Expenses	\$
	2,135.00
Aid to Volunteer Ambulance Company	
Other Expenses	\$
	21,000.00
Municipal Prosecutor	
Salaries & Wages	\$
	5,733.00
Other Expenses	\$
	175.00
PUBLIC WORKS	

Streets & Roads		
Salaries & Wages	\$	60,000.00
Other Expenses	\$	28,577.50
Solid Waste Collection		
Salaries & Wages	\$	170,250.00
Other Expenses	\$	5,302.50
Buildings & Grounds		
Salaries & Wages	\$	32,500.00
Other Expenses	\$	31,003.70
Vehicle Maintenance		
Salaries & Wages	\$	37,100.00
Other Expenses	\$	78,837.75
HEALTH & HUMAN SERVICES		
Public Health		
Salaries & Wages	\$	5,000.00
Other Expenses	\$	175.00
PARKS & RECREATION		
Recreation Services		
Salaries & Wages	\$	3,500.00
Other Expenses	\$	1,750.00
Maintenance of Parks		
Salaries & Wages	\$	5,000.00
Other Expenses	\$	12,556.25
Maintenance of Free Public Library		
Salaries & Wages	\$	7,000.00
Other Expenses	\$	4,410.00
Celebration of Public Events		
Other Expenses	\$	8,750.00

UNCLASSIFIED

Traffic Signal Maintenance	\$
	14,000.00
Electricity & Natural Gas	\$
	100,000.00
Street Lighting	\$
	100,000.00
Telephone	\$
	25,000.00
Telecommunication Charges	\$
	1,750.00
Water	\$
	2,625.00
Petroleum Products (Fuel Oil & Gas)	\$
	52,500.00
Sewer	\$
	2,450.00
Photocopying	\$
	3,500.00
Postage	\$
	25,000.00
Solid Waste Disposal	\$
	150,000.00
STATUTORY EXPENDITURES	
Social Security	\$
	150,000.00
DCRP	\$
	4,550.00
OPERATIONS EXCLUDED FROM CAPS	
Solid Waste Recycle Tax	\$
	5,250.00
NJPDES - Stormwater Management	
Salaries & Wages	\$
	30,525.00
Other Expenses	\$
	8,050.00
Interlocal Agreements - Voorhees CFO	\$
	33,500.00
TOTAL TEMPORARY APPROPRIATIONS	\$
	4,084,815.00
MUNICIPAL DEBT SERVICE	
Principal	\$
	555,000.00

Interest		\$	
		115,000.00	
TOTAL TEMPORARY CURRENT FUND APPROPRIATIONS			
		\$	
		4,754,815.00	

SEWER OPERATING FUND TEMPORARY BUDGET

CY 2025 Budget Appropriations		\$	
		1,261,850.00	
Less:	2025 Appropriations for Debt Service	\$	
		600,000.00	
	Capital Improvement Fund		
	Subtotal	\$	
		661,850.00	
			X 35.00%
		\$	
		231,647.50	
Add:	2026 Appropriations for Debt Service	\$	
		357,000.00	
	Total	\$	
		588,647.50	

Sewer Operating			
Salaries & Wages		\$	
		82,975.00	
Other Expenses		\$	
		137,997.50	
		\$	
		220,972.50	

Debt Service			
Principal		\$	
		340,000.00	
Interest		\$	
		17,000.00	

STATUTORY EXPENSES			
Social Security		\$	
		10,000.00	
Unemployment Compensation		\$	
		675.00	

TOTAL TEMPORARY SEWER OPERATING FUND APPROPRIATIONS	\$ 588,647.50
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**OPEN SPACE, RECREATION FARMLAND & HISTORIC PRESERVATION TRUST FUND
TEMPORARY BUDGET**

CY 2025 Budget Appropriations (Open Space Trust)	\$ 259,062.00
Less: 2025 Appropriations for Debt Service	
Capital Improvement Fund	
Subtotal	\$ 259,062.00
	X 35.00%
	\$ 90,671.70
Total	\$ 90,671.70

OPEN SPACE TRUST	
Salaries & Wages	\$ 39,998.00
Other Expenses	\$ 50,673.70
	\$ 90,671.70

TOTAL OPEN SPACE, RECREATION, FARMLAND & HISTORIC PRESERVATION FUND APPROPRIATIONS	\$ 90,671.70
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Phyllis Magazzu

Catherine Underwood

Mayor

Township Clerk

Catherine Underwood
Township Clerk

24. Public Portion
25. Greeting and Statements of Council Members.
26. Adjournment